

**ANNUAL REPORT
OF THE TOWN COUNCIL,
DEPARTMENTS, BOARDS, COMMITTEES,
AND COMMISSIONS OF THE TOWN OF**



**HOOKSETT
NEW HAMPSHIRE**

**HOOKSETT
FISCAL YEAR ENDING
JUNE 30, 2017**

POPULATION: Approximately 13,500
TAXABLE VALUATION: \$1,597,977,330
AREA: 36.3 square miles
SCHOOL DISTRICT: \$13.73

TAX RATE: \$26.39
STATE EDUCATION: \$2.60
COUNTY: \$3.36
TOWN: \$6.70

Hooksett Kiwanis

HOOKESETT YOUTH VOLUNTEER OF THE YEAR

Adyson Lavallee



Adyson is an 8-year old student at Hooksett Memorial School who spent several months in the hospital in 2015 and 2016 battling acute lymphoblastic leukemia. Despite the challenges, Adyson is doing her part to give back to the community. She has become a fundraising machine raising money for cancer research. She has inspired others to join her efforts, including Cawley Middle School, and the Hooksett Fire and Police Departments

HOOKESETT'S ADULT VOLUNTEER OF THE YEAR

Don Riley



Don is a longtime volunteer in the Hooksett Community, and is a former Citizen of the Year. He has held numerous leadership positions with Lions International, both at the local and regional level. Several years ago, he was instrumental in the transition in Hooksett Governance from selectmen to a council form of government. In 2016 he spent many hours working with the Hooksett Lions Club, Robie's Preservation Corporation, picking up trash as part of the "Adopt a Highway" effort, and volunteering at the Hooksett Community Food pantry. Most prominently, he

volunteered to serve an extra year as Town Moderator ensuring that both the NH Presidential Primary and Presidential elections went off without a hitch. Don was the ultimate professional ensuring all election protocols were strictly adhered to.

HOOKSETT'S MUNICIPAL EMPLOYEE OF THE YEAR

Mark Glisson



Mark is the highly talented Information Technology Specialist at the Hooksett Public Library. In that role, he is responsible for ensuring that the library's considerable technology resources function properly. In

2016 he went way above and beyond in that role. He led the elevator reconstruction project, developed a new website, installed a new wireless system, and deployed a new 3D printing service. He met individually with over 600 residents to help them solve technology problems, and taught a half dozen educational programs a month at the Library. Mark was also recognized for his expertise serving on library professional organizations. He is a humble and sincere man. His decades-long dedication to the Hooksett Public Library and to the community of Hooksett is unmatched.

HOOKSETT'S COMMUNITY IMPACT AWARD

Hooksett School District



The foundation of any community is the education of its citizens. Hooksett is fortunate to have an outstanding educational system because of its administrative staff, teachers, families, and school board members.

Superintendent Charles P. Littlefield and his staff lead the way for the Hooksett School District. Dr. Littlefield, working together with the Hooksett School Board, introduced the idea of memorandums of understanding designed to forge agreements with surrounding school districts. These provide multiple high school options for Hooksett's students. Today, Hooksett enjoys high school relationships for its students with Manchester, Derry, Londonderry, Bow, Pembroke, and Goffstown. Hooksett's system of high school choice is admired by surrounding communities, is a significant benefit for our students, and is a source of pride for our town. Hooksett's kindergarten through second grade students thrive at the Fred C. Underhill Elementary School, where Principal Ben Loi and his staff guide the youngest of Hooksett learners on their educational path. Third through fifth grade students progress further on their journey while attending the Hooksett Memorial School, under the guidance of Steve HARRIS and the teaching staff. Hooksett's sixth through eighth grade students attend the David R. Cawley middle school, where Matt Benson and his staff prepare Hooksett students for their future in high school and beyond.

HOOKSETT LOWER ELEMENTARY EDUCATOR OF THE YEAR

Meghan Largy



Meghan is a third-grade teacher at Hooksett Memorial School. Principal HARRIS views her as champion for all children. She is the “go to” person for students and staff alike. She runs a student-centered classroom where the children in her room are

invested in their learning and the learning of their peers. During 2016 she included, via Facetime video communication, a student who was unable to attend class due to ongoing medical treatments. The student’s parents believe that Mrs. Largy has had a monumental and positive impact with their child’s life. Some of the countless teachings she provides every day can never be taught from textbook or standard curriculum. Meghan’s math classes serve as a district-level model, with the highest results in the Hooksett School District.

HOOKSETT UPPER ELEMENTARY EDUCATOR OF THE YEAR

Suzanne Campbell



Suzanne is a sixth-grade language arts teacher at Cawley Middle School. Over her 38 years in the Hooksett School district she has taught in all four schools: Underhill, Village, Memorial and Cawley. She is driven to ensure that students are achieving academically, socially, and

emotionally. One of her greatest qualities is her ability to communicate her knowledge of reading and writing by personalizing it for each child. She has worked on numerous district committees to improve the quality of education for all students. She continually volunteers her time well beyond contract hours to provide extra support for students. In her years as a Hooksett educator, Suzanne has led and/or organized over 35 separate educational and community activities. She is a role model for students as she encourages them to make the most of their middle school experience through co-curricular activities and volunteering in the Hooksett community. Two of many examples of her effectiveness as an educator comes from the remarks of former students “I never liked reading or writing until I had Mrs. Campbell”.

HOOKSETT'S SMALL BUSINESS OF THE YEAR

*Al Terry Plumbing & Heating
(ATPH).*



ATPH has been a local family owned and operated business in Hooksett for over 40 years. Its involvement with the Hooksett business community include hosting Hooksett Chamber Business after Hours events and purchasing local services and products. In 2016 it initiated (a) an alternative financing program to assist families cannot afford upfront heating system repairs, and (b), reduced energy cost program. In the area of community involvement, it is a significant contributor to the Hooksett Community Food Pantry, Salvation Army Bellringing, and Liberty House. In 2016 it also donated material to assist bringing irrigation to a local baseball fields. The Company also is proud of its commitment to employ veterans of the armed services.

HOOKSETT'S LARGE BUSINESS OF THE YEAR *Cigna*



Cigna is a global health service company that works with employers to provide benefits for medical, dental, behavioral health, pharmacy, and vision services. It has maintained a corporate office in Hooksett for 20 years, with more than 350 employees. It continues to demonstrate a commitment to health and safety, the environment, and the local and Statewide Community. In 2016, Cigna's Hooksett site received Leadership in Energy and Environmental design certification with perfect score of 43 points. One of its most prominent initiatives is the Cigna/Elliott 5k race. Locally, it has supported Hooksett Salvation Army bellringing, Adopt-a Family, onsite blood drives, March for Babies, an employee food drive and the Hooksett Kiwanis 5K race. It also provides employees with a matching gift program to double employee contributions, and paid time off to perform volunteer and community service.

Citizen of the Year

Selected by the Lion's Club



Henry Roy has lived in Hooksett for over 45 years. He graduated from Manchester Central High School and the University of New Hampshire. He later served as a Lieutenant in the US Army from 1961-1963. Henry is a Certified Public Accountant who after passing the CPA exam, he worked for four accounting firms before opening his own practice 1976. He still works part time in the Firm of Roy and Bentas, CPAs. Professionally, he served from 1977-1978 as President of the NH Society of Certified Public Accountants.

Mr. Roy has provided HYAA baseball and softball sponsorships for over 10 years as well as many financial contributions to local and regional organizations. He has been a member of the Central High School “chain gang”, working at varsity football games for 12 years, at Gill Stadium.

In his many years of service to our community, Henry has quietly and efficiently worked in the background, never seeking any recognition. He cares about his community and its affairs. One position he held demonstrates the character of this individual, that was serving as Hooksett Police Commissioner for six years, during a time of long meetings, great scrutiny, and much turbulence.

In summary, Henry Roy is the ultimate volunteer professional, who has worked tirelessly for the past 50 years contributing to his profession and community. He exemplifies both the theme of Lions International of, “We Serve”, and the former Hooksett Men’s Club, “Dedicated to Making Hooksett a better place to live”.

Nominee’s Organization current and past membership and leadership positions

- Treasurer of Hooksett School District for 20 years
- Former Treasurer of Hooksett Chamber of Commerce
- Hooksett Budget Committee for 3 years
- Hooksett Town Council for 6 years
- Hooksett Police Commission for 6 years
- Hooksett Trustee of the Trust Funds 3 years
- Kiwanis Club of Hooksett 4 years (2013-current)
- Berry Hill Condo Association 2 years (2015-current)
- His volunteer positions also include service on the
- Board of Directors of St. Mary’s Bank for 15 years, Northeast Delta Dental 6 years, director of the New England Musculoskeletal Institute, the New England Dental administrators, and Finance Committee at St. Hedwig Church.

In Memoriam

Senator Scott McGilvray, 51, grew up in Concord, but lived in Hooksett for many years as a dedicated father, husband, son, and friend. For over twenty years, Scott passionately taught Social Studies at Manchester Memorial High School, where he also served as an inspirational football coach. Over the course of his career, Scott also became a leader in the state's educational community by serving as President of the Manchester Educator's Association (MEA) and President of the New Hampshire branch of the National Educator's Association (NEA-NH). Most recently, Scott had decided to pursue public service through elected office, and successfully won a seat in the New Hampshire State Senate for District 16.

Our respect and gratitude goes out to ***all*** the Residents of Hooksett who passed away this year who lived their lives in such a way as to make Hooksett a better Community.

Table of Contents

Hooksett Kiwanis Awards.....	1
Hooksett Citizen of the Year.....	5
In Memoriam.....	6
Town Warrant.....	9
Budget Summary.....	14
Budget of the Town (MS-737).....	29
Default Budget.....	40
Budget Status.....	45
Revenue.....	46
General Obligation Debt/Capital Leases.....	47
Other Town Funds.....	48
Capital Improvement Plan.....	49
Long-Term Budgetary Plan.....	54
Auditor's Report.....	59
Town Meeting / Deliberative Session Minutes.....	116
Election Results.....	135
Board of Elections.....	139
Town Departments.....	140
Elected Boards and Commissions.....	141
Officials, Boards and Committees.....	142
Assessing Department.....	143
Budget Committee.....	153
Cemetery Commission.....	155
Central Hooksett Water Precinct.....	156
Conservation Commission.....	172
Economic Development Advisory Committee.....	175
Family Services Department.....	176
Fire-Rescue Department.....	178
Heritage Commission.....	179
Historical Society.....	181
Library.....	183
Planning Board.....	186
Police Department.....	187
Public Works Department.....	194
Sewer Commission.....	196
Tax Collator.....	197
Town Clerk.....	201
Town Administrator.....	202
Town Council.....	203
Town Hall Preservation Committee.....	205
Treasurer.....	207
Trustees of the Trust Funds.....	208
Village Water Precinct.....	211
Vital Statistics – Births, Deaths, and Marriages.....	226
Zoning Board of Adjustment.....	236
Churches & Civic Groups.....	237
School District.....	End
Town Departments' Office Hours.....	Inside Back Cover

Table of Contents-Alphabetical

Assessing Department.....	143
Auditor's Report.....	59
Board of Elections.....	139
Budget Committee.....	153
Budget of the Town (MS-737).....	29
Budget Status.....	45
Budget Summary.....	14
Capital Improvement Plan.....	49
Cemetery Commission.....	155
Central Hooksett Water Precinct.....	156
Churches & Civic Groups.....	236
Conservation Commission.....	172
Default Budget.....	40
Economic Development Advisory Committee.....	175
Elected Boards and Commissions.....	141
Election Results.....	135
Family Services Department.....	176
Fire-Rescue Department.....	178
General Obligation Debt/Capital Leases.....	47
Heritage Commission.....	179
Historical Society.....	181
Hooksett Citizen of the Year.....	5
Hooksett Kiwanis Awards.....	1
In Memoriam.....	6
Library.....	183
Long-Term Budgetary Plan.....	54
Officials, Boards and Committees.....	142
Other Town Funds.....	48
Planning Board.....	186
Police Department.....	187
Public Works Department.....	194
Revenue.....	46
School District.....	End
Sewer Commission.....	196
Tax Collator.....	197
Town Administrator.....	204
Town Clerk.....	201
Town Council.....	205
Town Departments' Office Hours.....	Inside Back Cover
Town Departments.....	140
Town Hall Preservation Committee.....	207
Town Meeting / Deliberative Session Minutes.....	116
Town Warrant.....	9
Treasurer.....	209
Trustees of the Trust Funds.....	210
Village Water Precinct.....	213
Vital Statistics – Births, Deaths, and Marriages.....	226
Zoning Board of Adjustment.....	236

Town Warrant

To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at **David R. Cawley Middle School on Saturday, February 4, 2017 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 3 through 19.

The final ballot vote for warrant articles will take place at **David R. Cawley Middle School on Tuesday, March 14, 2017**. The polls will be open from 6 am until 7 pm.

Article 1

To choose all necessary Town officers for the year ensuing.

Article 2

Zoning Amendments

Amendment No. 1

Are you in favor of the adoption of Amendment No. 1, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to remove the language of Article 27, Accessory Apartments, and replace it with a new Article 27, Accessory Dwelling Units?

The purpose of this amendment is to comply with NH RSA Chapter 674:71 to :73, Accessory Dwelling Units, by permitting the creation of secondary dwelling residences as an accessory use to existing single-family detached dwellings while maintaining the visual and functional character of single-family residential neighborhoods.

Amendment No. 2

Are you in favor of the adoption of Amendment No. 2, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 22, Definitions, by adding a new definition for Accessory Dwelling Units: A residential living unit that is within or attached to a single-family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies?

The purpose of this amendment is to comply with NH RSA Chapter 674:71, Definitions, which defines an Accessory Dwelling Unit.

Amendment No. 3

Are you in favor of Amendment No. 3, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend the following Articles: To rezone Map 6, Lot 15, Lots 22-1 through 22-70, 22-72 through 22- 73, 22-77 from Mixed Use District 5 (MUD5) to Medium Density Residential (MDR); to rezone Map 6, Lots 22-71, 22-75 and 22-76 from Mixed Use District 5 (MUD5) to High Density Residential (HDR); to rezone Map 19, Lot 4-1 from Mixed Use District 5 (MUD5) to Commercial (COM); to rezone Map 25, Lot 80-3 from Mixed Use District 5 (MUD5) to Performance Zone (PZ); and to rezone Map 24, Lots 32, 36-3 and 36-6 from Mixed Use District 5 (MUD5) to Industrial (IND).

The purpose of this amendment is to rezone the lots listed above, which were previously developed under the Mixed Use District 5 (MUD5) to the zoning districts that conform to their present use.

Article 3

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$18,136,705.00**. Should this article be defeated, the operating budget shall be \$18,240,669.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$6.67. Not recommended by Town Council (0-8), Recommended by Budget Committee (10-0).

Town of Hooksett, New Hampshire					
FY 2017-18 Town Operating Budget					
Appropriation by Department					
	FY 2015-16	FY 2016-17	FY 2017-18		
	Actuals	Amended Budget	Budget Com Recomm.	Dollar Change	% Change
Departments					
*Administration	\$ 1,058,766	\$ 1,061,123	\$ 1,305,231	\$ 244,108	23.00%
Assessing	148,760	176,694	170,306	(6,388)	-3.62%
Family Services	117,550	193,823	193,587	(236)	-0.12%
Finance	226,997	224,920	232,286	7,366	3.27%
*Fire-Rescue	3,623,096	3,679,850	3,758,092	78,242	2.13%
*Police	3,878,253	4,392,372	4,461,940	69,568	1.58%
* Public Works	4,088,421	4,542,777	4,824,913	282,136	6.21%
Tax Collector	242,476	271,855	260,540	(11,315)	-4.16%
Town Clerk & Elections	28,354	42,773	29,048	(13,725)	-32.09%
Budget Committee	7,854	8,305	7,778	(527)	-6.35%
Capital Leases	88,056	88,057	67,474	(20,583)	-23.37%
Cemetery Commission	838	1,147	841	(306)	-26.68%
Conservation Commission	1,250	1,277	1,277	0	0.00%
Debt TAN interest	0	1	1	0	0.00%
Library	697,927	712,733	753,050	40,317	5.66%
Wastewater	1,931,988	2,002,935	2,070,341	67,406	3.37%
Grand Total	\$ 16,140,587	\$ 17,400,642	\$ 18,136,705	\$ 736,063	4.23%
Appropriation by Expense Category					
	FY 2015-16	FY 2016-17	FY 2017-18		
	Actuals	Amended Budget	Budget Com Recomm.	Dollar Change	% Change
Expense Category					
Personal Services	\$ 10,544,992	\$ 11,773,410	\$ 12,198,545	\$ 425,135	3.61%
General Operations	1,407,003	1,439,931	1,449,296	9,365	0.65%
Maintenance (Equipment, Buildings & Roads)	1,501,941	1,371,107	1,662,674	291,567	21.27%
New Equipment & Capital Leases	294,123	257,184	223,281	(33,903)	-13.18%
Tipping Fees	400,037	431,075	432,568	1,493	0.35%
Welfare Assistance	60,503	125,000	100,000	(25,000)	-20.00%
Wastewater	1,931,988	2,002,935	2,070,341	67,406	3.37%
Grand Total	\$ 16,140,587	\$ 17,400,642	\$ 18,136,705	\$ 736,063	4.23%
* Grants, donations and encumbrances have been removed from FY 2016-17 Budget for budgeting purposes.					

Article 4

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.13. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).

Article 5

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

Fiscal Year	Salaries	Benefits	Estimated Increase
2017-18	\$151,550.00	\$22,442.00	\$173,992.00
2018-19	\$ 97,960.00	\$32,442.00	\$130,402.00

and further to raise and appropriate the sum of **\$173,992.00** for the current fiscal year; of this amount \$15,578.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the balance of \$158,414.00 to be raised from general taxation. Such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.10. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).

Article 6

To see if the town will vote to raise and appropriate the sum of **\$142,819.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

Fiscal Year	Salaries	Benefits	Total
2017-18	\$118,173.00	\$24,646.00	\$142,819.00

Estimated tax impact is \$0.09. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).

Article 7

To see if the town will vote to raise and appropriate the sum of **\$120,000.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Fire Apparatus	\$ 50,000.00
Air Packs & Bottles	20,000.00
Emergency Radio Communications	<u>50,000.00</u>
Total	\$120,000.00

Estimated tax rate impact is \$0.08. Recommended by Town Council (6-1), Recommended by Budget Committee (8-2).

Article 8

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** for the Visionary Plan for Sewer and/or Other Infrastructure Improvements on the west side of Hooksett. The sum to come from fund balance and no amount to be raised from taxation. Recommended by Town Council (6-2), Recommended by Budget Committee (8-2).

Article 9

To see if the town will vote to raise and appropriate the sum of **\$90,000.00** to be added to previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Parks & Recreation Facilities Development	\$ 15,000.00
Town Building Maintenance	<u>75,000.00</u>
Total	\$ 90,000.00

Estimated tax rate impact is \$0.06. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).

Article 10

To see if the town will vote to raise and appropriate the sum of **\$78,269.00** for the salary and benefits to hire a full-time recreation director.

Fiscal Year	Salary	Benefits	Estimated Increase
2017-18	\$47,476.00	\$30,793.00	\$78,269.00

Estimated tax rate impact is \$0.05. Recommended by Town Council (4-3), Not recommended by Budget Committee (3-7).

Article 11

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Union Local 46, NEPBA which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

Fiscal Year	Salaries	Benefits	Estimated Increase
2017-18	\$ 59,043.00	\$14,016.00	\$ 73,059.00
2018-19	\$ 94,172.00	\$20,977.00	\$115,149.00
2019-20	\$116,915.00	\$18,544.00	\$135,459.00

and further to raise and appropriate the sum of **\$73,059.00** for the current fiscal year, such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.05. Recommended by Town Council (8-0), Recommended by Budget Committee (8-2).

Article 12

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.03. Recommended by Town Council (7-0), Recommended by Budget Committee (6-4)

Article 13

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to purchase a Fire Command vehicle for the Fire-Rescue Department. Estimated tax rate impact is \$0.03. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).

Article 14

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** for the purpose of refurbishing Hooksett Fire Engine 5, a 2006 E-1 Typhoon Pumper. Estimated tax rate impact is \$0.03. Recommended by Town Council (7-0), Recommended by Budget Committee (10-0).

Article 15

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (6-1), Recommended by Budget Committee (9-1).

Article 16

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (7-0), Recommended by Budget Committee (9-1).

Article 17

To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Master Plan Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7-0), Recommended by Budget Committee (7-3).

Article 18

To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7-0), Recommended by Budget Committee (7-3).

Article 19

To see if the town will vote to discontinue the Feasibility Study for Southern Leg of Parkway Capital Reserve Funds created in 2005. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund.

Given under our hands and seal,
On behalf of the entire Hooksett Town Council:


James A. Sullivan, Chairman


Marc Miville, Secretary

A True Copy of the Warrant – Attest:


James A. Sullivan, Chairman


Marc Miville, Secretary

TOWN OF HOOKSETT - BUDGET SUMMARY FY 2017-18

7/31/2017

Approved
by Voters

Departments	column 1 FY 2015-16 Amended Budget	column 2 FY 2015-16 Actuals as of 6/30/16	column 3 FY 2016-17 Amended Budget	column 4 FY 2016-17 Actuals as of 6/30/17	column 5 FY 2017-18 Department Request	column 6 FY 2017-18 Town Admin Recomm.	column 7 FY 2017-18 Council Recomm.	column 8 FY 2017-18 Budget Com Recomm.	Change in \$ FY 2016-17 Budget vs. Budget Com Recomm.	Change in % FY 2016-17 Budget vs. Budget Com Recomm.	column 9 FY 2017-18 Default Budget
*Administration	1,075,059	1,058,766.11	1,064,123	1,038,034.04	1,103,396	1,103,396	1,103,396	1,305,231	241,108	22.66%	1,091,967
Assessing	158,952	148,759.74	178,694	156,231.45	182,508	179,331	179,131	170,306	(8,388)	-4.69%	181,298
Family Services	216,497	117,550.39	193,823	145,508.32	193,587	193,587	193,587	193,587	(236)	-0.12%	168,823
Finance	240,252	226,997.33	228,920	220,498.57	233,335	233,235	233,235	232,286	3,366	1.47%	233,100
*Fire-Rescue	3,734,740	3,623,096.36	3,710,850	3,737,473.85	3,980,128	3,758,092	3,758,092	3,758,092	47,242	1.27%	3,869,685
*Police	4,195,996	3,878,253.11	4,359,372	3,941,439.69	4,477,909	4,472,240	4,462,440	4,524,940	165,568	3.80%	4,555,258
*Public Works	4,494,602	4,088,421.15	8,318,717	4,048,102.57	4,965,061	4,906,717	4,882,743	4,824,913	(3,493,804)	-42.00%	4,952,532
Tax Collector	264,209	242,475.76	274,855	247,351.73	270,430	264,568	264,568	260,540	(14,315)	-5.21%	282,885
Town Clerk & Elections	31,920	28,353.53	42,773	35,970.05	30,598	29,348	29,348	29,048	(13,725)	-32.09%	29,421
Operating Budget	14,412,227	13,412,673.48	18,372,127	13,570,610.27	15,436,952	15,140,514	15,106,540	15,298,943	(3,073,184)		15,364,989
Budget Committee	8,472	7,854.33	8,305	6,960.96	9,861	8,423	8,423	7,778	(527)	-6.35%	8,315
Capital Leases	89,102	88,055.88	88,057	88,055.88	67,474	67,474	67,474	67,474	(20,583)	-23.37%	67,474
Cemetery Commission	851	837.98	1,147	953.42	2,640	841	841	841	(306)	-26.68%	1,147
Conservation Commission	1,250	1,250.00	1,277	1,277.00	1,277	1,277	1,277	1,277	0	0.00%	1,277
Debt Principal	0	-	0	0.00	0	0	0	0	0	0.00%	0
Debt Interest	0	-	0	0.00	0	0	0	0	0	0.00%	0
Debt TAN interest	1	-	1	0.00	1	1	1	1	0	0.00%	1
Library	697,927	697,927.00	712,733	712,733.00	747,026	747,026	747,026	764,050	51,317	7.20%	736,446
Total Operating Budget	15,209,830	14,208,598.67	19,183,647	14,380,590.53	16,265,231	15,965,556	15,931,582	16,140,364	(3,043,283)		16,179,629
Wastewater	2,024,095	1,931,988.00	2,002,935	0.00	2,075,593	2,075,593	2,075,593	2,093,341	90,406	4.51%	2,061,040
Grand Total	17,233,925	16,140,586.67	21,186,582	14,380,590.53	18,340,824	18,041,149	18,007,175	18,233,705	(2,952,877)	-13.94%	18,240,669

* Grants, donations and encumbrances have been removed from both the budget and actuals for budgeting purposes.

Budget Details FY 2017-18

										7/31/2017	
										Approved	
										By Voters	
										2017-18	2017-18
										BC's	DEFAULT
GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	2015-16 ACTIVITY as of 6/30/16	2016-17 AMENDED BUDGET	2016-17 ACTIVITY as of 6/30/17	2017-18 DEPARTMENT Request	2017-18 TA's Request	2017-18 COUNCIL'S Request	2017-18 Request	2017-18 Request	2017-18 BUDGET
Administration											
Administration Office Expenses											
001-100.4130-110.000	ADMIN Public Officials Council	14,000	14,000.00	14,000	13,250.00	14,000	14,000	14,000	14,000	14,000	14,000
001-100.4130-111.000	ADMIN Full-Time Employees	191,509	192,632.83	202,750	208,053.20	210,078	210,078	210,078	210,078	210,078	202,750
001-100.4130-113.000	ADMIN Part-Time Employees	5,665	8,337.94	8,000	8,346.00	9,000	9,000	9,000	9,000	9,000	8,000
001-100.4130-130.000	ADMIN Overtime	1	882.26	1	69.20	1	1	1	1	1	1
001-100.4130-210.000	ADMIN Health Insurance	34,779	38,651.59	42,259	37,670.80	44,494	44,494	44,494	44,494	268,829	52,352
001-100.4130-212.000	ADMIN Dental Insurance	961	1,053.95	1,128	887.91	1,128	1,128	1,128	1,128	1,128	1,128
001-100.4130-214.000	ADMIN Life & Disability Ins	1,916	2,299.74	2,796	2,525.41	2,828	2,828	2,828	2,828	2,828	2,796
001-100.4130-220.000	ADMIN FICA Taxes	16,153	16,487.56	17,183	17,483.53	17,831	17,831	17,831	17,831	17,831	17,183
001-100.4130-230.000	ADMIN NH Retirement	21,390	21,702.78	22,647	22,920.57	23,907	23,907	23,907	23,907	23,907	23,907
001-100.4130-294.000	ADMIN Training & Dues	4,650	6,786.59	5,000	8,329.62	5,500	5,500	5,500	5,500	5,500	5,000
001-100.4130-298.000	ADMIN Employment Testing	13,680	15,417.10	10,500	15,317.65	13,500	13,500	13,500	13,500	8,500	10,500
001-100.4130-330.000	ADMIN Professional Services	2,000	1,178.00	2,000	2,076.61	1,000	1,000	1,000	1,000	1,000	2,000
001-100.4130-430.000	ADMIN Equipment Maintenance	500	0.00	500	0.00	500	500	500	500	500	500
001-100.4130-434.000	ADMIN Vehicle Maintenance	2,000	77.68	1,000	29.90	500	500	500	500	500	1,000
001-100.4130-440.000	ADMIN Rental & Leases	9,156	8,484.28	7,646	7,976.01	7,646	7,646	7,646	7,646	7,646	7,646
001-100.4130-530.000	ADMIN Telephone	4,500	4,237.55	4,200	4,689.36	4,300	4,300	4,300	4,300	4,300	4,200
001-100.4130-540.000	ADMIN Advertising	3,500	7,110.38	5,000	5,217.23	6,500	6,500	6,500	6,500	5,000	5,000
001-100.4130-550.000	ADMIN Printing	6,750	7,452.18	6,350	5,069.84	6,800	6,800	6,800	6,800	6,800	6,350
001-100.4130-560.000	ADMIN Postage	7,000	3,706.91	6,000	7,278.95	6,000	6,000	6,000	6,000	6,000	6,000
001-100.4130-580.000	ADMIN Mileage	1	0.00	1	0.00	1	1	1	1	1	1
001-100.4130-600.000	ADMIN Office Supplies	7,000	5,679.04	6,500	6,194.62	6,500	6,500	6,500	6,500	6,500	6,500
001-100.4130-614.000	ADMIN Public Relations	1,000	736.10	750	1,401.46	750	750	750	750	750	750
001-100.4130-626.000	ADMIN Fuel	500	599.09	500	186.40	500	500	500	500	500	500
001-100.4130-630.000	ADMIN Meals & Food	2,230	3,135.43	2,800	2,808.09	2,800	2,800	2,800	2,800	2,300	2,800
001-100.4130-751.000	ADMIN New Equipment	500	997.79	2,500	401.16	1,000	1,000	1,000	1,000	1,000	2,500
001-100.4130-800.010	ADMIN Appreciation Night	2,000	3,809.11	3,000	1,564.68	3,000	3,000	3,000	3,000	2,500	3,000
Subtotal Administration office Expense		353,341	365,455.88	375,011	379,748.20	390,064	390,064	390,064	390,064	606,899	386,364

Budget Details FY 2017-18

Budget Details FY 2017-18										Approved By Voters 2017-18 BC's Request	7/31/2017 2017-18 DEFAULT BUDGET
GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	2015-16 ACTIVITY as of 6/30/16	2016-17 AMENDED BUDGET	2016-17 ACTIVITY as of 6/30/17	2017-18 DEPARTMENT Request	2017-18 TA's Request	2017-18 COUNCIL'S Request			
Computers											
001-100.4150-340.000	COMP IT Tech Support	38,000	38,675.00	42,000	37,830.00	35,700	35,700	35,700	35,700	42,000	
001-100.4150-342.000	COMP Software & Programs	83,182	77,967.85	72,854	64,568.04	66,284	66,284	66,284	66,284	72,854	
001-100.4150-532.000	COMP Internet Services	1,400	1,651.71	1,650	1,683.03	1,650	1,650	1,650	1,650	1,650	
001-100.4150-751.000	COMP New Equipment	45,000	25,316.38	15,000	19,068.53	28,000	28,000	28,000	15,000	15,000	
	Subtotal Computers	167,582	143,610.94	131,504	123,149.60	131,634	131,634	131,634	118,634	131,504	
Legal											
001-100.4153-320.000	ADMIN Legal Services	90,000	89,673.25	95,000	80,239.95	90,000	90,000	90,000	90,000	95,000	
	Subtotal Legal	90,000	89,673.25	95,000	80,239.95	90,000	90,000	90,000	90,000	95,000	
Benefits											
001-100.4155-250.000	BEN Unemployment Compensation	13,202	8,690.26	9,000	5,253.31	9,000	9,000	9,000	9,000	9,000	
001-100.4155-260.000	BEN Workers' Compensation	161,237	158,774.54	175,910	161,841.76	182,000	182,000	182,000	182,000	175,910	
001-100.4155-330.000	BEN Professional Services	3,000	5,750.00	5,000	0.00	3,000	3,000	3,000	3,000	5,000	
	Subtotal Benefits	177,439	173,214.80	189,910	167,095.07	194,000	194,000	194,000	194,000	189,910	
Insurances											
001-100.4196-520.000	ADMIN Liability	255,000	248,725.00	241,000	256,463.00	265,000	265,000	265,000	265,000	260,491	
	Subtotal Insurances	255,000	248,725.00	241,000	256,463.00	265,000	265,000	265,000	265,000	260,491	
Misc Acct/Associations											
001-100.4197-800.012	ADMIN NH Municipal Assoc.	12,500	12,600.50	13,000	13,321.00	14,000	14,000	14,000	14,000	13,000	
001-100.4199-899.000	ADMIN Unanticipated	1	10,000.00	1	0.00	1	1	1	1	1	
001-100.4520-800.000	ADMIN Amoskeag Rowing Club	5,000	0.00	1	0.00	1	1	1	1	1	
001-100.4583-800.014	ADMIN Memorial Day	2,945	2,945.00	2,945	2,945.00	2,945	2,945	2,945	2,945	2,945	
001-100.4589-800.002	ADMIN Hooksettites	3,500	3,500.00	3,500	3,500.00	3,500	3,500	3,500	3,000	3,500	
001-100.4589-800.004	ADMIN Historical Society	750	259.49	750	276.91	750	750	750	750	750	
001-100.4589-800.006	ADMIN Old Home Day	3,000	5,000.00	8,000	8,000.00	5,000	5,000	5,000	5,000	5,000	
001-100.4589-800.016	ADMIN Heritage Commission	3,500	3,500.00	3,000	3,000.00	6,000	6,000	6,000	4,500	3,000	
001-100.4651-600.000	ED Training & Dues	500	281.25	500	295.31	500	500	500	500	500	
001-100.4901-710.000	ADMIN Land Purchase	1	0.00	1	0.00	1	1	1	1	1	
	Subtotal Misc Act/Accounts	31,697	38,086.24	31,698	31,338.22	32,698	32,698	32,698	30,698	28,698	
Total Administration		1,075,059	1,058,766.11	1,064,123	1,038,034.04	1,103,396	1,103,396	1,103,396	1,305,231	1,091,967	

Budget Details FY 2017-18

										7/31/2017	
										Approved	
										By Voters	
										2017-18	2017-18
										BC's	DEFAULT
GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	2015-16 ACTIVITY as of 6/30/16	2016-17 AMENDED BUDGET	2016-17 ACTIVITY as of 6/30/17	2017-18 DEPARTMENT Request	2017-18 TA's Request	2017-18 COUNCIL'S Request	2017-18 Request		BUDGET
Assessing											
001-150.4152-111.000	ASSG Full-Time Employees	86,873	89,457.54	92,597	92,165.96	92,797	92,797	92,797	92,797	92,797	92,597
001-150.4152-113.000	ASSG Part-Time Employees	150	0.00	150	0.00	480	480	480	480	480	150
001-150.4152-130.000	ASSG Overtime	1,500	1,805.93	1,000	2,208.36	1,800	1,800	1,800	1,800	1,800	1,000
001-150.4152-210.000	ASSG Health Insurance	26,050	16,308.31	17,856	17,549.50	16,806	16,806	16,806	16,806	18,556	20,150
001-150.4152-212.000	ASSG Dental Insurance	585	377.52	388	377.52	388	388	388	388	388	388
001-150.4152-214.000	ASSG Life & Disability Ins	834	1,055.82	1,226	1,264.92	1,257	1,257	1,257	1,257	1,257	1,226
001-150.4152-220.000	ASSG FICA Taxes	6,781	6,823.40	7,172	6,983.20	7,273	7,273	7,273	7,273	7,273	7,172
001-150.4152-230.000	ASSG NH Retirement	9,872	10,124.34	10,455	10,446.00	10,765	10,765	10,765	10,765	10,765	10,765
001-150.4152-290.000	ASSG Uniforms	100	88.00	100	0.00	0	1	1	1	1	100
001-150.4152-294.000	ASSG Training & Dues	2,751	2,290.95	3,000	1,399.00	3,575	3,575	3,575	3,000	3,000	3,000
001-150.4152-330.000	ASSG Professional Services	18,211	16,730.88	40,000	20,827.59	42,400	40,000	40,000	30,000	30,000	40,000
001-150.4152-344.000	ASSG Property Record Maintenance	150	49.47	150	112.33	150	100	100	100	100	150
001-150.4152-530.000	ASSG Telephone	2,100	2,066.05	2,100	2,032.90	2,100	2,100	2,100	2,100	2,100	2,100
001-150.4152-550.000	ASSG Printing	200	7.77	200	11.78	428	200	200	200	200	200
001-150.4152-560.000	ASSG Postage	495	502.94	500	399.90	500	500	500	500	500	500
001-150.4152-600.000	ASSG Office Supplies	1,300	879.87	800	452.49	789	789	789	789	789	800
001-150.4152-751.000	ASSG New Equipment	1,000	190.95	1,000	0.00	1,000	500	300	300	300	1,000
Total Assessing		158,952	148,759.74	178,694	156,231.45	182,508	179,331	179,131	170,306	181,298	

Budget Details FY 2017-18

Budget Details FY 2017-18											Approved By Voters		7/31/2017
GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	2015-16 ACTIVITY as of 6/30/16	2016-17 AMENDED BUDGET	2016-17 ACTIVITY as of 6/30/17	2017-18 DEPARTMENT Request	2017-18 TA's Request	2017-18 COUNCIL'S Request	2017-18 BC's Request	2017-18 DEFAULT BUDGET			
Family Services													
001-250.4441-113.000	FS Part-Time Employees	41,501	33,492.11	42,330	38,886.29	42,250	42,250	42,250	42,250	42,330			
001-250.4441-130.000	FS Overtime	1	49.50	1	0.00	1	1	1	1	1			
001-250.4441-220.000	FS FICA Taxes	3,174	2,565.91	3,238	2,974.81	3,232	3,232	3,232	3,232	3,238			
001-250.4441-294.000	FS Training & Dues	200	55.00	100	95.00	100	100	100	100	100			
001-250.4441-530.000	FS Telephone	500	479.95	500	476.85	500	500	500	500	500			
001-250.4441-550.000	FS Printing	400	90.00	400	20.26	400	400	400	400	400			
001-250.4441-560.000	FS Postage	400	200.93	350	180.84	200	200	200	200	350			
001-250.4441-600.000	FS Office Supplies	700	494.69	500	357.12	500	500	500	500	500			
001-250.4441-751.000	FS New Equipment	1	0.00	1	44.99	1	1	1	1	1			
Subtotal FS Administration		46,877	37,428.09	47,420	43,036.16	47,184	47,184	47,184	47,184	47,420			
FS Direct Assistance													
001-250.4442-510.000	FS Town Welfare	150,000	60,503.30	125,000	81,070.16	100,000	100,000	100,000	100,000	100,000			
Subtotal FS Direct Assistance		150,000	60,503.30	125,000	81,070.16	100,000	100,000	100,000	100,000	100,000			
FS Agencies													
001-250.4444-800.020	FS Community Action Program	12,217	12,217.00	14,000	14,000.00	14,000	14,000	14,000	14,000	14,000			
001-250.4444-800.022	FS Visiting Nurses	7,402	7,402.00	7,402	7,402.00	7,402	7,402	7,402	7,402	7,402			
001-250.4444-800.026	FS Home Health & Hospice Care	1	0.00	1	0.00	1	1	1	1	1			
001-250.4444-800.028	FS Bus Transportation	0	0.00	0	0.00	25,000	25,000	25,000	25,000	0			
Subtotal FS Agencies		19,620	19,619.00	21,403	21,402.00	46,403	46,403	46,403	46,403	21,403			
Total Family Services		216,497	117,550.39	193,823	145,508.32	193,587	193,587	193,587	193,587	168,823			
Finance													
001-300.4150-110.000	FIN Public Officials	1,800	1,800.00	1,800	1,800.00	1,800	1,800	1,800	1,800	1,800			
001-300.4150-111.000	FIN Full-Time Employees	115,194	112,157.82	113,258	111,122.73	113,256	113,256	113,256	113,256	113,258			
001-300.4150-113.000	FIN Part-Time Employees	16,849	19,235.36	20,449	17,764.78	19,456	19,456	19,456	19,456	20,449			
001-300.4150-130.000	FIN Overtime	500	22.16	250	71.88	250	200	200	200	250			
001-300.4150-210.000	FIN Health Insurance	40,856	30,142.35	33,332	32,425.41	31,091	31,091	31,091	31,091	37,277			
001-300.4150-212.000	FIN Dental Insurance	1,150	915.24	946	915.24	748	748	748	748	946			
001-300.4150-214.000	FIN Life & Disability Ins	1,122	1,300.41	1,543	1,558.68	1,544	1,544	1,544	1,544	1,543			
001-300.4150-220.000	FIN FICA Taxes	10,278	9,848.21	10,394	9,557.91	10,309	10,309	10,309	10,309	10,394			
001-300.4150-230.000	FIN NH Retirement	12,922	12,404.90	12,546	12,321.45	12,781	12,781	12,781	12,781	12,781			
001-300.4150-294.000	FIN Training & Dues	500	464.00	500	790.51	500	500	500	500	500			
001-300.4150-314.000	FIN Banking Services	9,000	7,295.09	8,000	6,977.29	8,000	8,000	8,000	8,000	8,000			
001-300.4150-321.000	FIN GASB Compliance	4,000	3,900.00	1	0.00	5,000	5,000	5,000	5,000	1			
001-300.4150-322.000	FIN Audit Services	20,000	20,770.00	20,000	19,770.00	22,000	22,000	22,000	22,000	20,000			
001-300.4150-430.000	FIN Equipment Maintenance	200	121.00	200	0.00	200	200	200	200	200			
001-300.4150-530.000	FIN Telephone	1,480	1,439.80	1,350	1,430.49	1,500	1,450	1,450	1,450	1,350			
001-300.4150-550.000	FIN Printing	1,500	735.47	1,400	1,181.95	1,000	1,000	1,000	1,000	1,400			
001-300.4150-560.000	FIN Postage	2,100	1,811.60	2,000	1,756.69	2,000	2,000	2,000	2,000	2,000			
001-300.4150-600.000	FIN Office Supplies	800	924.17	950	1,053.56	950	950	950	950	950			
001-300.4150-751.000	FIN New Equipment	1	1,709.75	1	0.00	950	950	950	950	1			
Total Finance		240,252	226,997.33	228,920	220,498.57	233,335	233,235	233,235	232,286	233,100			

Budget Details FY 2017-18

Approved										
By Voters										
7/31/2017										
GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	2015-16 ACTIVITY as of 6/30/16	2016-17 AMENDED BUDGET	2016-17 ACTIVITY as of 6/30/17	2017-18 DEPARTMENT Request	2017-18 TA's Request	2017-18 COUNCIL'S Request	2017-18 BC's Request	2017-18 DEFAULT BUDGET
Fire and Rescue										
Fire Division										
001-350.4220-111.000	FD Full-Time Employees	1,467,395	1,429,287.00	1,396,247	1,475,787.37	1,404,132	1,404,132	1,444,132	1,444,132	1,396,247
001-350.4220-111.002	FD Full-Time Employees - Admin	304,583	232,210.05	392,428	217,782.02	279,226	279,226	217,226	217,226	392,428
001-350.4220-113.000	FD Part-Time Employees	4,261	21,289.77	8,881	109,246.20	108,878	108,878	108,878	108,878	8,881
001-350.4220-130.000	FD Overtime	271,238	299,769.52	225,042	240,710.61	292,609	220,155	242,155	242,155	225,042
001-350.4220-210.000	FD Health Insurance	548,450	496,183.46	545,982	538,487.18	552,599	552,599	552,599	553,099	652,471
001-350.4220-212.000	FD Dental Insurance	14,577	13,438.05	14,292	12,950.39	13,984	13,984	13,984	13,984	14,292
001-350.4220-214.000	FD Life & Disability Ins	16,402	17,147.75	20,998	19,496.43	20,818	20,818	20,818	20,818	20,998
001-350.4220-220.000	FD FICA Taxes	33,122	30,685.96	31,258	31,984.48	33,551	32,500	32,500	32,500	31,258
001-350.4220-230.000	FD NH Retirement	594,195	558,528.60	532,582	547,460.53	621,177	598,072	598,072	598,072	598,072
001-350.4220-230.002	FD Surviving Spouse Benefit	6,000	6,000.00	6,000	6,000.00	6,000	6,000	6,000	6,000	6,000
001-350.4220-290.000	FD Uniforms	32,850	44,947.43	32,530	35,054.08	33,327	33,327	33,327	33,327	32,530
001-350.4220-294.000	FD Training & Dues	28,000	33,679.23	39,896	33,463.42	41,218	38,000	38,000	38,000	39,896
001-350.4220-330.000	FD Professional Services	76,633	70,090.40	81,500	73,756.95	149,350	72,500	72,500	72,500	72,500
001-350.4220-342.000	FD Software & Programs	0	0.00	0	0.00	9,040	9,040	9,040	9,040	0
001-350.4220-430.000	FD Equipment Maintenance	17,942	8,844.66	25,429	22,730.09	25,559	20,000	20,000	20,000	25,429
001-350.4220-430.002	FD Office Equipment Maintenance	13,410	7,942.22	15,030	10,569.93	4,560	4,560	4,560	4,560	15,030
001-350.4220-434.000	FD Vehicle Maintenance	38,300	89,295.79	63,800	84,549.65	80,154	50,000	50,000	50,000	48,800
001-350.4220-440.000	FD Rental & Leases	187,820	189,564.06	186,160	195,965.80	197,016	197,016	197,016	197,016	197,016
001-350.4220-500.000	FD Forest Fires	0	301.08	1	1,294.71	3,000	3,000	3,000	3,000	1
001-350.4220-530.000	FD Telephone	10,000	7,324.36	10,000	9,034.17	11,461	10,000	10,000	9,500	10,000
001-350.4220-532.000	FD Internet Services	2,400	2,643.62	2,871	2,710.20	2,600	2,600	2,600	2,600	2,871
001-350.4220-550.000	FD Printing	1,000	1,103.00	1,000	725.39	1,000	1,000	1,000	1,000	1,000
001-350.4220-560.000	FD Postage	300	501.75	300	247.12	300	300	300	300	300
001-350.4220-600.000	FD Office Supplies	2,500	2,561.38	2,500	2,459.78	2,500	2,500	2,500	2,500	2,500
001-350.4220-600.002	FD Publications	2,085	1,849.70	2,085	866.87	2,085	2,085	2,085	2,085	2,085
001-350.4220-600.004	FD Fire Prevention	4,000	2,278.32	4,000	2,915.55	5,000	5,000	5,000	5,000	4,000
001-350.4220-610.000	FD Medical Supplies	1	0.00	0	0.00	1	0	0	0	0
001-350.4220-626.000	FD Fuel	30,876	19,015.23	27,275	17,841.68	26,100	26,100	26,100	26,100	27,275
001-350.4220-630.000	FD Meals & Food	1,000	1,294.68	1,000	785.99	1,000	1,000	1,000	1,000	1,000
001-350.4220-751.000	FD New Equipment	14,800	24,493.13	32,762	32,940.25	36,983	30,000	30,000	30,000	32,762
001-350.4220-751.002	FD Operating Equipment	5,100	7,787.33	4,750	7,344.55	5,650	5,650	5,650	5,650	4,750
Subtotal Fire Division		3,729,240	3,620,057.53	3,706,599	3,735,161.39	3,970,878	3,750,042	3,750,042	3,750,042	3,865,434
Emergency Management										
001-350.4290-294.000	EM Training & Dues	500	0.00	500	0.00	500	500	500	500	500
001-350.4290-294.008	EM EOC Exercises	2,000	0.00	1,000	0.00	2,000	500	500	500	1,000
001-350.4290-530.000	EM Telephone	1,200	1,488.83	1,200	762.46	1,200	1,500	1,500	1,500	1,200
001-350.4290-751.000	EM New Equipment	250	0.00	1	0.00	4,000	4,000	4,000	4,000	1
001-350.4290-800.024	EM American Red Cross	1,550	1,550.00	1,550	1,550.00	1,550	1,550	1,550	1,550	1,550
Subtotal Emergency Management		5,500	3,038.83	4,251	2,312.46	9,250	8,050	8,050	8,050	4,251
Total Fire-Rescue		3,734,740	3,623,096.36	3,710,850	3,737,473.85	3,980,128	3,758,092	3,758,092	3,758,092	3,869,685

Budget Details FY 2017-18

Budget Details FY 2017-18

											7/31/2017
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21

Budget Details FY 2017-18

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										Approved	
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										2017-18	2017-18
										BC's	DEFAULT
GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	2015-16 ACTIVITY as of 6/30/16	2016-17 AMENDED BUDGET	2016-17 ACTIVITY as of 6/30/17	2017-18 DEPARTMENT Request	2017-18 TA's Request	2017-18 COUNCIL'S Request	2017-18 Request	Request	BUDGET
Public Works											
Community Development Division											
Building Inspection											
001-202.4240-111.000	CEO Full-Time Employees	57,867	57,767.02	59,868	60,266.00	59,604	59,604	59,604	59,604	59,604	59,868
001-202.4240-113.000	CEO Part-Time Employees	1	0.00	1,500	720.00	1,500	1,500	1,500	1	1	1,500
001-202.4240-210.000	CEO Health Insurance	23,633	19,208.94	19,404	12,561.60	16,806	16,806	16,806	16,806	16,806	20,150
001-202.4240-212.000	CEO Dental Insurance	763	726.48	748	399.54	748	748	748	748	748	748
001-202.4240-214.000	CEO Life & Disability Ins	566	691.68	799	828.84	820	820	820	820	820	799
001-202.4240-220.000	CEO FICA Taxes	4,428	4,192.34	4,695	4,445.81	4,674	4,674	4,674	4,559	4,559	4,695
001-202.4240-230.000	CEO NH Retirement	6,464	6,500.54	6,687	6,735.38	6,783	6,783	6,783	6,783	6,783	6,783
001-202.4240-290.000	CEO Uniforms	500	174.99	400	0.00	250	250	250	250	250	400
001-202.4240-294.000	CEO Training & Dues	3,000	1,125.00	2,000	1,190.00	3,000	3,000	2,000	2,000	2,000	2,000
001-202.4240-330.000	CEO Professional Services	1	0.00	1	0.00	2,500	2,500	1,000	1	1	1
001-202.4240-434.000	CEO Vehicle Maintenance	2,000	360.99	1,000	476.67	1,000	1,000	1,000	1,000	1,000	1,000
001-202.4240-530.000	CEO Telephone	1,800	2,134.32	1,800	1,783.77	1,800	1,800	1,800	1,800	1,800	1,800
001-202.4240-550.000	CEO Printing	1,400	1,823.30	1,250	130.33	1,400	1,400	1,400	1,400	1,400	1,250
001-202.4240-560.000	CEO Postage	1,250	263.59	1,000	294.18	750	750	750	750	750	1,000
001-202.4240-626.000	CEO Fuel	1,500	1,186.54	1,500	875.17	1,500	1,500	1,500	1,500	1,500	1,500
001-202.4240-751.000	CEO New Equipment	500	0.00	500	0.00	0	0	0	0	0	500
Subtotal Building Inspections		105,673	96,155.73	103,152	90,707.29	103,135	103,135	100,635	98,022	103,994	
Public Health											
001-202.4411-330.000	PH Professional Services	2,000	0.00	2,000	0.00	2,000	2,000	2,000	2,000	2,000	2,000
Subtotal Public Health		2,000	0.00	2,000	0.00	2,000	2,000	2,000	2,000	2,000	
Zoning Board of Adjustments											
001-203.4191-110.000	ZBA Public Officials	1,300	400.00	1,300	400.00	1,300	1,300	1,300	1,300	1,300	1,300
001-203.4191-220.000	ZBA FICA Taxes	99	30.60	99	30.60	99	99	99	99	99	99
001-203.4191-294.000	ZBA Training & Dues	500	0.00	500	0.00	500	500	500	500	500	500
001-203.4191-540.000	ZBA Advertising	1,000	1,343.19	1,000	1,229.35	1,200	1,200	1,200	1,200	1,200	1,000
001-203.4191-560.000	ZBA Postage	500	1,304.97	600	861.10	700	700	700	700	700	600
Subtotal Zoning Board of Adjustments		3,399	3,078.76	3,499	2,521.05	3,799	3,799	3,799	3,799	3,499	
Subtotal Community Development Division		509,991	468,621.86	512,572	433,864.63	526,703	526,703	502,903	495,823	540,134	

Budget Details FY 2017-18

Budget Details FY 2017-18											Approved	7/31/2017
											By Voters	
											2017-18	2017-18
											BC's	DEFAULT
											Request	BUDGET
GL NUMBER	DESCRIPTION	2015-16	2015-16	2015-16	2016-17	2017-18	2017-18	2017-18	2017-18	2017-18		
AMENDED		ACTIVITY	as of 6/30/16	BUDGET	ACTIVITY	DEPARTMENT	Request	TA's	COUNCIL'S	Request		
BUDGET		as of 6/30/16	BUDGET	BUDGET	as of 6/30/17	Request	Request	Request	Request	Request		
Public Works												
Highway Division												
DPW Administration												
001-450.4311-111.000	DPW ADMIN Full-Time Employees	108,789	117,932.76	107,326	118,434.30	117,607	117,607	117,607	117,607	117,607	117,607	107,326
001-450.4311-113.000	DPW ADMIN Part-Time Employees	1	631.87	1,872	0.00	1	1	1	1	1	1	1,872
001-450.4311-130.000	DPW ADMIN Overtime	4,000	3,853.21	2,500	2,098.39	2,500	2,500	2,500	2,500	2,500	2,500	2,500
001-450.4311-210.000	DPW ADMIN Health Insurance	26,713	32,244.45	33,719	33,219.87	32,562	32,562	32,562	32,562	32,562	32,562	39,040
001-450.4311-212.000	DPW ADMIN Dental Insurance	763	851.46	845	820.92	845	845	845	845	845	845	845
001-450.4311-214.000	DPW ADMIN Life & Disability Ins	1,212	1,191.15	1,447	1,593.99	1,612	1,612	1,612	1,612	1,612	1,612	1,447
001-450.4311-220.000	DPW ADMIN FICA Taxes	8,514	9,169.16	8,545	8,703.11	9,188	9,188	9,188	9,188	9,188	9,188	8,545
001-450.4311-230.000	DPW ADMIN NH Retirement	12,431	13,611.11	12,268	13,375.62	13,668	13,668	13,668	13,668	13,668	13,668	13,668
001-450.4311-290.000	DPW ADMIN Uniforms	15,300	11,361.63	16,980	12,569.93	15,300	15,300	15,300	15,300	15,300	15,300	16,980
001-450.4311-294.000	DPW ADMIN Training & Dues	2,500	1,135.00	2,500	855.95	2,355	2,355	2,355	2,181	2,181	2,181	2,500
001-450.4311-342.000	DPW ADMIN Software & Programs	2,300	2,299.00	3,900	2,413.96	3,900	3,900	3,900	3,900	3,900	3,900	3,900
001-450.4311-344.000	DPW ADMIN Property Record Maintenanr	1	0.00	1	0.00	1	1	1	1	1	1	1
001-450.4311-440.000	DPW ADMIN Rental & Leases	3,600	2,324.52	3,600	1,593.47	3,600	3,600	3,600	3,600	3,600	3,600	3,600
001-450.4311-530.000	DPW ADMIN Telephone	4,500	4,087.38	4,300	4,225.92	4,300	4,300	4,300	4,300	4,300	4,300	4,300
001-450.4311-532.000	DPW ADMIN Internet Services	1,250	1,538.80	1,500	1,720.54	1,500	1,500	1,500	1,500	1,500	1,500	1,500
001-450.4311-540.000	DPW ADMIN Advertising	250	10.00	500	1,289.24	250	250	250	250	250	250	500
001-450.4311-560.000	DPW ADMIN Postage	85	231.19	200	163.28	200	200	200	200	200	200	200
001-450.4311-580.000	DPW ADMIN Mileage	1	0.00	1	0.00	1	1	1	1	1	1	1
001-450.4311-600.000	DPW ADMIN Office Supplies	5,000	2,951.74	4,500	2,278.09	4,920	4,920	4,920	4,920	4,920	4,920	4,500
001-450.4311-600.008	DPW ADMIN Technical Supplies	1	0.00	1	0.00	1	1	1	1	1	1	1
001-450.4311-604.000	DPW ADMIN Safety Supplies	2,000	1,665.71	1,500	2,273.62	1,500	1,500	1,500	1,500	1,500	1,500	1,500
001-450.4311-630.000	DPW ADMIN Meals & Food	500	2,100.01	1,350	2,717.43	1,350	1,350	1,350	1,350	1,350	1,350	1,350
Subtotal DPW Administration		199,711	209,190.15	209,355	210,347.63	217,161	217,161	216,987	216,987	216,987	216,987	216,076
Road Maintenance												
001-450.4312-111.000	RD MNT Full-Time Employees	310,108	229,988.08	315,923	321,398.64	329,207	329,207	329,207	329,207	329,207	329,207	315,923
001-450.4312-130.000	RD MNT Overtime	65,907	57,142.01	80,000	98,674.17	86,634	86,634	86,634	86,634	86,634	86,634	80,000
001-450.4312-210.000	RD MNT Health Insurance	200,937	106,461.68	167,392	153,511.21	152,094	152,094	152,094	152,094	152,094	152,094	175,304
001-450.4312-212.000	RD MNT Dental Insurance	6,115	2,975.11	5,628	3,952.40	3,784	3,784	3,784	3,784	3,784	3,784	5,628
001-450.4312-214.000	RD MNT Life & Disability Ins	3,029	2,216.02	4,325	4,260.53	4,562	4,562	4,562	4,562	4,562	4,562	4,325
001-450.4312-220.000	RD MNT FICA Taxes	28,766	20,648.08	30,338	29,858.48	31,812	31,812	31,812	31,812	31,812	31,812	30,338
001-450.4312-230.000	RD MNT NH Retirement	42,000	32,309.42	44,252	46,748.25	47,323	47,323	47,323	47,323	47,323	47,323	47,323
001-450.4312-330.000	RD MNT Professional Services	35,000	39,776.75	35,000	29,662.87	40,790	40,000	40,000	40,000	40,000	40,000	35,000
001-450.4312-330.010	RD MNT NPDES Stormwater Permit	1	0.00	2,500	0.00	2,500	2,500	2,500	2,500	2,500	2,500	2,500
001-450.4312-430.000	RD MNT Equipment Maintenance	1	777.66	1	4,634.56	500	500	500	500	500	500	1
001-450.4312-434.000	RD MNT Vehicle Maintenance	100,000	75,924.99	120,000	110,271.24	106,000	100,000	100,000	100,000	100,000	100,000	120,000
001-450.4312-440.000	RD MNT Rental & Leases	3,000	697.48	3,000	914.14	2,500	2,500	2,500	2,500	2,500	2,500	3,000
001-450.4312-616.000	RD MNT Road Salt & Sand	140,000	132,550.02	150,000	164,354.46	169,000	150,000	150,000	150,000	150,000	150,000	150,000
001-450.4312-618.000	RD MNT Signage	8,000	8,811.09	8,000	10,364.65	8,000	8,000	8,000	8,000	8,000	8,000	8,000
001-450.4312-626.000	RD MNT Fuel	63,000	22,226.00	55,900	35,035.43	51,600	51,600	51,600	51,600	51,600	51,600	55,900
001-450.4312-720.000	RD MNT Resurfacing	300,000	461,160.89	300,000	96,701.10	600,000	600,000	600,000	600,000	600,000	600,000	600,000
001-450.4312-722.000	RD MNT Construction Materials	80,000	88,282.56	80,000	53,672.91	80,000	80,000	80,000	80,000	80,000	80,000	80,000
001-450.4312-751.000	RD MNT New Equipment	1	279.96	1,000	6,961.06	1	1	1	1	1	1	1,000
001-450.4312-752.000	RD MNT Vehicle & Related Purch	1	0.00	1	0.00	1	1	1	1	1	1	1
001-450.4312-754.000	RD MNT Plow Edges & Chains	18,000	14,331.56	20,000	17,689.56	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Subtotal Road Maintenance		1,403,866	1,296,559.36	1,423,260	1,188,665.66	1,736,308	1,710,518	1,710,518	1,710,518	1,710,518	1,710,518	1,734,243

Budget Details FY 2017-18

7/31/2017

Approved
By Voters

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	2015-16 ACTIVITY as of 6/30/16	2016-17 AMENDED BUDGET	2016-17 ACTIVITY as of 6/30/17	2017-18 DEPARTMENT Request	2017-18 TA's Request	2017-18 COUNCIL'S Request	2017-18 BC's Request	2017-18 DEFAULT BUDGET
Public Works										
Bridges										
001-450.4313-330.000	DPW Bridge Professional Services	1	125,708.00	3,785,941	166,821.10	1	1	1	1	1
	Subtotal Bridges	1	125,708.00	3,785,941	166,821.10	1	1	1	1	1
Street Lighting										
001-450.4316-622.000	DPW Street Lights	62,000	61,914.43	62,300	64,026.93	61,000	62,000	62,000	62,000	62,300
	Subtotal Street Lighting	62,000	61,914.43	62,300	64,026.93	61,000	62,000	62,000	62,000	62,300
Fleet										
001-450.4319-111.000	FLEET Full-Time Employees	86,168	54,725.45	92,027	64,493.29	92,768	92,768	92,768	92,768	92,027
001-450.4319-130.000	FLEET Overtime	15,301	16,123.01	20,000	16,972.24	15,000	15,000	15,000	15,000	20,000
001-450.4319-210.000	FLEET Health Insurance	26,028	22,925.94	30,404	27,614.88	39,494	39,494	39,494	39,494	47,352
001-450.4319-212.000	FLEET Dental Insurance	1,150	884.58	1,128	847.56	1,128	1,128	1,128	1,128	1,128
001-450.4319-214.000	FLEET Life & Disability Ins	844	766.54	1,226	722.52	1,271	1,271	1,271	1,271	1,226
001-450.4319-220.000	FLEET FICA Taxes	7,762	5,389.58	8,570	6,196.01	8,244	8,244	8,244	8,244	8,570
001-450.4319-230.000	FLEET NH Retirement	11,333	7,940.31	12,513	9,079.21	12,264	12,264	12,264	12,264	12,264
001-450.4319-342.000	FLEET Software & Programs	1,500	2,175.00	3,500	1,500.00	3,500	3,500	3,500	3,500	3,500
001-450.4319-430.000	FLEET Equipment Maintenance	500	2,058.27	2,200	660.26	2,200	2,200	2,200	2,200	2,200
001-450.4319-606.000	FLEET Shop Supplies & Hand Tools	20,000	20,113.95	12,080	26,372.65	15,400	15,400	15,400	15,400	12,080
001-450.4319-751.000	FLEET New Equipment	1	0.00	10,000	7,790.37	11,500	1,000	1,000	1,000	10,000
	Subtotal Fleet	170,587	133,102.63	193,648	162,248.99	202,769	192,269	192,269	192,269	210,347
Building Maintenance										
001-451.4194-111.000	TB Full-Time Employees	41,626	41,972.50	42,870	42,935.67	42,890	42,890	42,890	42,890	42,870
001-451.4194-113.000	TB Part-Time Employees	36,652	30,965.17	33,303	30,091.60	33,351	33,351	33,351	33,351	33,303
001-451.4194-130.000	TB Overtime	5,000	1,798.98	5,000	4,378.63	4,825	4,825	4,825	4,825	5,000
001-451.4194-210.000	TB Health Insurance	23,628	22,061.14	24,404	22,328.48	22,688	22,688	22,688	22,688	27,202
001-451.4194-212.000	TB Dental Insurance	763	726.24	748	726.24	748	748	748	748	748
001-451.4194-214.000	TB Life & Disability Ins	408	497.94	579	596.28	588	588	588	588	579
001-451.4194-220.000	TB FICA Taxes	6,371	5,441.76	6,237	5,547.41	6,202	6,202	6,202	6,202	6,237
001-451.4194-230.000	TB NH Retirement	5,026	4,895.57	5,327	5,287.57	5,430	5,430	5,430	5,430	5,430
001-451.4194-410.000	TB Other Utilities	5,750	6,158.56	3,300	7,539.54	6,000	6,000	6,000	6,000	3,300
001-451.4194-411.000	TB Sewer	4,750	7,423.37	7,380	5,509.93	7,380	6,000	6,000	6,000	7,380
001-451.4194-412.000	TB Water	8,000	6,377.80	8,125	6,731.35	8,125	7,500	7,500	7,500	8,125
001-451.4194-413.000	TB Heating	66,000	58,408.24	65,500	52,430.01	72,500	72,500	72,500	72,500	65,500
001-451.4194-420.000	TB Custodial Supplies	11,000	13,259.49	16,050	15,536.53	16,750	15,000	15,000	15,000	16,050
001-451.4194-434.000	TB Vehicle Maintenance	1	29.15	1,000	250.00	500	500	500	500	1,000
001-451.4194-436.000	TB Building Maintenance	125,000	119,698.44	127,286	97,940.02	126,786	126,786	126,786	121,786	127,286
001-451.4194-440.000	TB Rental & Leases	10,000	11,201.00	9,280	9,493.38	9,280	9,280	9,280	9,280	9,280
001-451.4194-530.000	TB Telephone	600	626.27	600	602.38	600	600	600	600	600
001-451.4194-622.000	TB Electric	98,000	83,445.22	93,700	88,050.46	93,300	93,300	93,300	88,300	93,700
001-451.4194-626.000	TB Fuel	1,000	795.96	1,000	59.51	2,400	2,400	2,400	2,400	1,000
001-451.4194-751.000	TB New Equipment	7,000	392.47	1	0.00	1	1	1	1	1
001-452.4194-111.000	TB CH Full-Time Employees	1	0.00	1	0.00	1	1	1	1	1
001-452.4194-113.000	TB CH Part-Time Employees	5,892	4,668.08	6,010	4,114.96	6,418	6,418	6,418	6,418	6,010
001-452.4194-220.000	TB CH FICA Taxes	451	357.11	460	314.79	491	491	491	491	460
001-452.4194-230.000	TB CH NH Retirement	1	0.00	1	0.00	1	1	1	1	1
001-452.4194-410.000	TB CH Other Utilities	250	240.00	1,165	240.00	250	250	250	250	1,165
001-452.4194-413.000	TB CH Heating	6,500	7,129.44	8,000	5,880.17	8,000	8,000	8,000	8,000	8,000
001-452.4194-420.000	TB CH Custodial Supplies	1,300	1,437.89	1,800	1,512.00	1,800	1,800	1,800	1,800	1,800
001-452.4194-436.000	TB CH Building Maintenance	7,000	4,255.38	12,080	19,267.19	18,080	18,080	18,080	18,080	12,080
001-452.4194-622.000	TB CH Electric	10,500	9,607.05	11,800	10,181.67	11,000	11,000	11,000	11,000	11,800
	Subtotal Building Maintenance	488,470	443,870.22	493,007	437,545.77	503,685	502,630	502,630	492,630	495,908
	Total Highway Division	2,324,635	2,270,344.79	6,167,511	2,229,656.08	2,720,924	2,684,579	2,684,405	2,674,405	2,718,875

Budget Details FY 2017-18

										7/31/2017	
										Approved	By Voters
										2017-18	2017-18
										BC's	DEFAULT
										Request	BUDGET
GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	2015-16 ACTIVITY as of 6/30/16	2016-17 AMENDED BUDGET	2016-17 ACTIVITY as of 6/30/17	2017-18 DEPARTMENT Request	2017-18 TA's Request	2017-18 COUNCIL'S Request	2017-18 Request	2017-18 Request	2017-18 Request
Public Works											
Parks, Recreation, Cemeteries											
001-450.4520-111.000	P&R Full-Time Employees	284,449	187,978.13	271,622	213,036.90	280,036	280,036	280,036	280,036	252,036	274,622
001-450.4520-113.000	P&R Part-Time Employees	9,000	1,824.00	6,720	5,136.00	6,720	6,720	6,720	6,720	6,720	6,720
001-450.4520-130.000	P&R Overtime	11,600	9,353.03	10,000	7,814.23	11,400	11,400	11,400	11,400	11,400	10,000
001-450.4520-210.000	P&R Health Insurance	115,070	75,464.51	122,992	76,899.51	113,860	113,860	113,860	113,860	113,860	136,515
001-450.4520-212.000	P&R Dental Insurance	4,024	2,365.86	4,343	2,067.07	3,053	3,053	3,053	3,053	3,053	4,343
001-450.4520-214.000	P&R Life & Disability Ins	2,631	2,259.95	3,788	2,918.39	3,852	3,852	3,852	3,852	3,852	3,788
001-450.4520-220.000	P&R FICA Taxes	23,641	14,581.38	22,288	16,237.32	22,809	22,809	22,809	22,809	22,809	22,288
001-450.4520-230.000	P&R NH Retirement	33,070	22,094.58	31,792	24,690.82	33,165	33,165	33,165	33,165	31,415	33,165
001-450.4520-421.000	P&R Water	12,500	25,612.10	17,000	27,538.60	23,000	23,000	23,000	23,000	23,000	17,000
001-450.4520-430.000	P&R Equipment Maintenance	5,000	10,590.47	5,000	7,086.17	5,000	5,000	5,000	5,000	5,000	5,000
001-450.4520-434.000	P&R Vehicle Maintenance	5,000	5,428.84	5,000	4,691.17	5,000	5,000	5,000	5,000	5,000	5,000
001-450.4520-438.000	P&R Ground Maintenance	32,000	30,012.11	20,000	37,591.20	39,250	39,250	39,250	39,250	39,250	20,000
001-450.4520-440.000	P&R Rental & Leases	1,000	1,163.39	1,100	2,541.96	2,200	4,200	4,200	4,200	4,200	1,100
001-450.4520-530.000	P&R Telephone	1,100	1,001.82	1,620	1,026.04	1,620	1,620	1,620	1,620	1,620	1,620
001-450.4520-532.000	P&R Internet Services	500	515.88	600	542.61	600	600	600	600	600	600
001-450.4520-600.000	P&R Office Supplies	0	218.30	0	436.27	0	0	0	0	0	0
001-450.4520-600.010	P&R Recreation Supplies	1	0.00	1	0.00	1	1	1	1	1	1
001-450.4520-604.000	P&R Safety Supplies	500	498.70	600	462.54	600	600	600	600	600	600
001-450.4520-622.000	P&R Electric	13,000	9,893.97	22,000	9,042.35	23,000	23,000	23,000	23,000	12,000	22,000
001-450.4520-626.000	P&R Fuel	14,500	6,438.26	9,022	5,482.13	8,460	8,460	8,460	8,460	8,460	9,022
001-450.4520-751.000	P&R New Equipment	1	1,567.14	2,000	10,577.72	25,000	1	1	1	1	2,000
001-450.4520-800.006	P&R Old Home Day	10,000	10,013.57	10,000	8,952.04	10,000	10,000	10,000	10,000	10,000	10,000
Subtotal Parks & Recreation		578,587	418,875.99	567,488	464,771.04	618,626	595,627	595,627	595,627	554,877	585,384
Cemeteries											
001-450.4195-438.000	DPW CEM Grounds Maintenance	3,700	1,520.00	1,000	2,990.00	1,000	2,000	2,000	2,000	2,000	1,000
Subtotal Cemeteries		3,700	1,520.00	1,000	2,990.00	1,000	2,000	2,000	2,000	2,000	1,000
Total Parks, Recreation & Cemeteries Division		582,287	420,395.99	568,488	467,761.04	619,626	597,627	597,627	597,627	556,877	586,384

Budget Details FY 2017-18

Budget Details FY 2017-18										Approved		7/31/2017
										By Voters		2017-18
										BC's		DEFAULT
										Request		BUDGET
GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	2015-16 ACTIVITY as of 6/30/16	2016-17 AMENDED BUDGET	2016-17 ACTIVITY as of 6/30/17	2017-18 DEPARTMENT Request	2017-18 TA's Request	2017-18 COUNCIL'S Request				
Public Works												
Recycling & Transfer Division												
R&T Administration												
001-500.4321-111.000	R&T ADMIN Full-Time Employees	103,787	75,715.28	76,517	76,201.60	76,569	76,569	76,569	76,569	76,569	76,517	
001-500.4321-113.000	R&T ADMIN Part-Time Employees	2,184	11,691.19	16,218	15,534.67	15,912	15,912	15,912	15,912	15,912	16,218	
001-500.4321-130.000	R&T ADMIN Overtime	5,711	7,612.52	5,997	9,110.73	6,177	6,177	6,177	6,177	6,177	5,997	
001-500.4321-210.000	R&T ADMIN Health Insurance	26,253	18,384.25	20,837	19,795.44	18,907	18,907	18,907	18,907	18,907	22,669	
001-500.4321-212.000	R&T ADMIN Dental Insurance	396	235.92	243	235.92	243	243	243	243	243	243	
001-500.4321-214.000	R&T ADMIN Life & Disability Ins	1,182	867.58	1,333	1,039.63	1,038	1,038	1,038	1,038	1,038	1,333	
001-500.4321-220.000	R&T ADMIN FICA Taxes	8,544	7,064.17	7,566	7,434.47	7,547	7,547	7,547	7,547	7,547	7,566	
001-500.4321-230.000	R&T ADMIN NH Retirement	12,231	9,334.17	9,217	9,535.80	9,416	9,416	9,416	9,416	9,416	9,416	
001-500.4321-294.000	R&T ADMIN Training & Dues	1,500	1,833.00	1,900	1,243.00	1,700	1,700	1,700	1,700	1,700	1,900	
001-500.4321-430.000	R&T ADMIN Equipment Maintenance	1	0.00	1	0.00	1	1	1	1	1	1	
001-500.4321-502.000	R&T ADMIN Facility Permits	335	215.00	335	215.00	335	335	335	335	335	335	
001-500.4321-530.000	R&T ADMIN Telephone	960	731.63	960	736.21	960	960	960	960	960	960	
001-500.4321-532.000	R&T ADMIN Internet Services	1,500	1,670.80	1,500	1,510.11	1,700	1,700	1,700	1,700	1,500	1,500	
001-500.4321-560.000	R&T ADMIN Postage	200	175.29	200	157.81	200	200	200	200	200	200	
001-500.4321-600.000	R&T ADMIN Office Supplies	2,100	1,511.96	2,000	2,045.84	2,000	2,000	2,000	2,000	2,000	2,000	
001-500.4321-604.000	R&T ADMIN Safety Supplies	1,160	753.80	1,160	415.69	1,160	1,160	1,160	1,160	1,160	1,160	
001-500.4321-630.000	R&T ADMIN Meals & Food	225	221.43	225	99.50	300	300	300	300	300	225	
001-500.4321-751.000	R&T ADMIN New Equipment	500	0.00	1	136.99	500	500	500	500	500	1	
Subtotal R&T Administration		168,769	138,017.99	146,210	145,448.41	144,665	144,665	144,665	144,665	144,665	148,241	
Collection												
001-500.4323-111.000	R&T COLL Full-Time Employees	100,564	77,815.79	103,606	58,366.52	104,000	104,000	104,000	104,000	104,000	103,606	
001-500.4323-130.000	R&T COLL Overtime	11,548	9,965.24	11,541	9,861.10	11,925	11,925	11,925	11,925	11,925	11,541	
001-500.4323-210.000	R&T COLL Health Insurance	41,131	32,988.50	41,187	32,557.40	62,182	62,182	62,182	62,182	62,182	74,554	
001-500.4323-212.000	R&T COLL Dental Insurance	1,159	526.84	1,322	484.24	1,876	1,876	1,876	1,876	1,876	1,322	
001-500.4323-214.000	R&T COLL Life & Disability Ins	987	807.78	1,447	720.05	1,448	1,448	1,448	1,448	1,448	1,447	
001-500.4323-220.000	R&T COLL FICA Taxes	8,577	6,515.86	8,809	4,632.30	8,868	8,868	8,868	8,868	8,868	8,809	
001-500.4323-230.000	R&T COLL NH Retirement	12,524	9,383.12	12,862	7,624.08	13,192	13,192	13,192	13,192	13,192	13,192	
001-500.4323-290.000	R&T COLL Uniforms	2,280	2,275.56	2,280	1,101.21	2,400	2,400	2,400	2,400	2,400	2,280	
001-500.4323-434.000	R&T COLL Vehicle Maintenance	0	48,398.26	30,000	45,110.39	45,000	45,000	45,000	45,000	45,000	30,000	
001-500.4323-626.000	R&T COLL Fuel	63,750	33,581.76	55,250	33,241.86	51,000	51,000	51,000	51,000	51,000	55,250	
Subtotal Collections		242,520	222,258.71	268,304	193,699.15	301,891	301,891	301,891	301,891	301,891	302,001	
Disposal												
001-500.4324-111.000	R&T Full-Time Employees	76,704	48,652.95	82,086	65,678.14	83,783	83,783	83,783	83,783	83,783	82,086	
001-500.4324-113.000	R&T Part-Time Employees	8,789	7,339.54	8,962	9,110.76	8,628	8,628	8,628	8,628	8,628	8,962	
001-500.4324-130.000	R&T Overtime	9,125	11,648.05	6,427	15,353.91	9,437	9,437	9,437	9,437	9,437	6,427	
001-500.4324-210.000	R&T Health Insurance	47,256	27,447.77	46,808	36,912.38	39,494	39,494	39,494	39,494	39,494	47,352	
001-500.4324-212.000	R&T Dental Insurance	1,526	1,306.30	1,496	1,210.40	1,128	1,128	1,128	1,128	1,128	1,496	
001-500.4324-214.000	R&T Life & Disability Ins	745	557.70	1,116	830.94	1,134	1,134	1,134	1,134	1,134	1,116	
001-500.4324-220.000	R&T FICA Taxes	7,235	5,112.21	7,464	6,779.36	7,791	7,791	7,791	7,791	7,791	7,464	
001-500.4324-230.000	R&T NH Retirement	9,587	6,689.74	9,887	9,055.60	10,608	10,608	10,608	10,608	10,608	10,608	
001-500.4324-290.000	R&T Uniforms	2,280	1,499.35	2,280	1,239.29	2,400	2,400	2,400	2,400	2,400	2,280	
001-500.4324-330.000	R&T Professional Services	2,180	2,645.00	2,180	4,980.13	2,180	2,180	2,180	2,180	2,180	2,180	
001-500.4324-421.000	R&T Tipping Fees	406,097	391,864.68	419,075	362,915.05	420,568	420,568	420,568	420,568	420,568	419,075	
001-500.4324-421.002	R&T Hazardous Waste Disposal	14,000	8,172.36	12,000	9,395.76	12,000	12,000	12,000	12,000	12,000	12,000	
001-500.4324-430.000	R&T Equipment Maintenance	3,000	2,820.00	2,000	3,400.00	3,000	3,000	3,000	3,000	3,000	2,000	
001-500.4324-434.000	R&T Vehicle Maintenance	45,000	39,465.59	25,000	31,272.60	25,000	25,000	25,000	25,000	25,000	25,000	
001-500.4324-606.000	R&T Shop Supplies & Hand Tools	4,000	4,030.70	4,000	6,746.64	4,000	4,000	4,000	4,000	4,000	4,000	
001-500.4324-626.000	R&T Fuel	28,875	9,529.87	24,850	10,032.55	20,100	20,100	20,100	20,100	20,100	24,850	
001-500.4324-751.000	R&T New Equipment	1	0.00	1	2,759.75	1	1	1	1	1	1	
Subtotal Disposal		666,400	568,781.81	655,632	577,673.26	651,252	651,252	651,252	651,252	651,252	656,897	
Total Recycling & Transfer Division		1,077,689	929,058.51	1,070,146	916,820.82	1,097,808	1,097,808	1,097,808	1,097,808	1,097,808	1,107,139	
Total Public Works		4,494,602	4,088,421.15	8,318,717	4,048,102.57	4,965,061	4,906,717	4,882,743	4,824,913	4,824,913	4,952,532	

Budget Details FY 2017-18

Budget Details FY 2017-18										
										7/31/2017
Approved										
By Voters										
2017-18										
BC's										
Request										
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Budget Details FY 2017-18

Budget Details FY 2017-18

										Approved		7/31/2017	
		By Voters		2017-18		2017-18		2017-18		2017-18		2017-18	
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Budget of the Town of Hooksett

Form Due Date: 20 Days after the Town Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

This form was posted with the warrant on: 1-26-2017

For assistance please contact the NH DRA Municipal and Property Division

P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
JASON M. DYKE	
MARC MIVILLE	
RICHARD LODI	
Greg Martekes	
Steven Peroff	
STEVEN PETERSON	
RICHARD J. ROSS	
BRANDT TILTON	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$375,011	\$0	\$390,064	\$224,335	\$606,899	\$7,500
4140-4149	Election, Registration, and Vital Statistics	03	\$42,773	\$0	\$29,348	\$0	\$29,048	\$300
4150-4151	Financial Administration	03	\$636,584	\$0	\$637,860	\$0	\$619,238	\$18,622
4152	Revaluation of Property	03	\$176,694	\$0	\$179,131	\$1,750	\$170,306	\$10,575
4153	Legal Expense	03	\$95,000	\$0	\$90,000	\$0	\$90,000	\$0
4155-4159	Personnel Administration	03	\$189,910	\$0	\$194,000	\$0	\$194,000	\$0
4191-4193	Planning and Zoning	03	\$409,420	\$0	\$400,268	\$0	\$395,801	\$4,467
4194	General Government Buildings	03	\$490,007	\$0	\$502,630	\$0	\$492,630	\$10,000
4195	Cemeteries	03	\$2,147	\$0	\$2,841	\$0	\$2,841	\$0
4196	Insurance	03	\$241,000	\$0	\$265,000	\$0	\$265,000	\$0
4197	Advertising and Regional Association	03	\$13,000	\$0	\$14,000	\$0	\$14,000	\$0
4199	Other General Government	03	\$1	\$0	\$1	\$0	\$1	\$0
Public Safety								
4210-4214	Police	03	\$4,392,372	\$0	\$4,462,440	\$0	\$4,461,940	\$500
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	03	\$3,727,200	\$0	\$3,781,060	\$500	\$3,781,060	\$500
4240-4249	Building Inspection	03	\$105,152	\$0	\$100,635	\$0	\$98,022	\$2,613
4290-4298	Emergency Management	03	\$4,251	\$0	\$8,050	\$0	\$8,050	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration	03	\$206,355	\$0	\$216,987	\$0	\$216,987	\$0
4312	Highways and Streets	03	\$1,766,716	\$0	\$1,746,974	\$0	\$1,746,974	\$0
4313	Bridges	03	\$1	\$0	\$1	\$0	\$1	\$0
4316	Street Lighting	03	\$62,300	\$0	\$62,000	\$0	\$62,000	\$0
4319	Other	03	\$189,648	\$0	\$192,269	\$0	\$192,269	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Sanitation								
4321	Administration	03	\$143,210	\$0	\$144,665	\$0	\$144,665	\$0
4323	Solid Waste Collection	03	\$272,304	\$0	\$301,891	\$0	\$301,891	\$0
4324	Solid Waste Disposal	03	\$711,632	\$0	\$651,252	\$0	\$651,252	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Administration	03	\$2,000	\$0	\$2,000	\$0	\$2,000	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
Welfare								
4441-4442	Administration and Direct Assistance	03	\$172,420	\$0	\$147,184	\$0	\$147,184	\$0
4444	Intergovernmental Welfare Payments	03	\$21,403	\$0	\$46,403	\$0	\$46,403	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	03	\$579,489	\$0	\$595,628	\$0	\$554,878	\$40,750
4550-4559	Library	03	\$712,733	\$0	\$747,026	\$6,024	\$753,050	\$0
4583	Patriotic Purposes	03	\$2,945	\$0	\$2,945	\$0	\$2,945	\$0
4589	Other Culture and Recreation	03	\$12,250	\$0	\$15,250	\$0	\$13,250	\$2,000
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	03	\$1,277	\$0	\$1,277	\$0	\$1,277	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	03	\$500	\$0	\$500	\$0	\$500	\$0
Debt Service								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	03	\$1	\$0	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay								
4901	Land	03	\$1	\$0	\$1	\$0	\$1	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$25,000	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	03	\$2,002,935	\$0	\$2,075,593	\$0	\$2,070,341	\$5,252
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$17,785,642	\$0	\$18,007,175	\$232,609	\$18,136,705	\$103,079

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	04	\$200,000	\$200,000	\$200,000	\$0	\$200,000	\$0
Purpose: CR Funding - PW's Vehicles								
4915	To Capital Reserve Fund	07	\$70,000	\$70,000	\$120,000	\$0	\$120,000	\$0
Purpose: CR Funding - Fire & Police								
4915	To Capital Reserve Fund	09	\$90,000	\$90,000	\$90,000	\$0	\$90,000	\$0
Purpose: CR Funding - DPW								
4915	To Capital Reserve Fund	12	\$50,000	\$50,000	\$50,000	\$0	\$50,000	\$0
Purpose: CR Funding - Drainage Upgrade								
4915	To Capital Reserve Fund	15	\$30,000	\$30,000	\$30,000	\$0	\$30,000	\$0
Purpose: CR Funding - Automated Collection								
4915	To Capital Reserve Fund	16	\$30,000	\$30,000	\$30,000	\$0	\$30,000	\$0
Purpose: CR Funding - Revaluation								
4915	To Capital Reserve Fund	17	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$0
Purpose: CR Funding - Master Plan								
4915	To Capital Reserve Fund	18	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$0
Purpose: CR Funding - Conservation Land Improvement								
Special Articles Recommended			\$490,000	\$490,000	\$540,000	\$0	\$540,000	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4130-4139	Executive	06	\$0	\$0	\$3,762	\$0	\$3,762	\$0
Purpose: Non-Union raises								
4140-4149	Election, Registration, and Vital Statistics	06	\$0	\$0	\$119	\$0	\$119	\$0
Purpose: Non-Union raises								
4150-4151	Financial Administration	06	\$0	\$0	\$9,945	\$0	\$9,945	\$0
Purpose: Non-Union raises								

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4152	Revaluation of Property	06	\$0	\$0	\$3,317	\$0	\$3,317	\$0
	Purpose: Non-Union raises							
4155-4159	Personnel Administration	05	\$0	\$0	\$6,618	\$0	\$6,618	\$0
	Purpose: Firefighters Union							
4155-4159	Personnel Administration	11	\$0	\$0	\$1,190	\$0	\$1,190	\$0
	Purpose: Police union							
4191-4193	Planning and Zoning	06	\$0	\$0	\$8,350	\$0	\$8,350	\$0
	Purpose: Non-Union raises							
4191-4193	Planning and Zoning	08	\$0	\$0	\$100,000	\$0	\$100,000	\$0
	Purpose: Visionary Plan for Sewer and/or Other Infrastructur							
4194	General Government Buildings	06	\$0	\$0	\$2,816	\$0	\$2,816	\$0
	Purpose: Non-Union raises							
4210-4214	Police	06	\$0	\$0	\$41,936	\$0	\$41,936	\$0
	Purpose: Non-Union raises							
4210-4214	Police	11	\$0	\$0	\$71,869	\$0	\$71,869	\$0
	Purpose: Police union							
4220-4229	Fire	05	\$0	\$0	\$151,796	\$0	\$151,796	\$0
	Purpose: Firefighters Union							
4220-4229	Fire	06	\$0	\$0	\$14,179	\$0	\$14,179	\$0
	Purpose: Non-Union raises							
4220-4229	Fire	13	\$0	\$0	\$50,000	\$0	\$50,000	\$0
	Purpose: Fire Command Vehicle							
4220-4229	Fire	14	\$0	\$0	\$50,000	\$0	\$50,000	\$0
	Purpose: Fire Engine 5 Refurbishing							
4240-4249	Building Inspection	06	\$0	\$0	\$2,128	\$0	\$2,128	\$0
	Purpose: Non-Union raises							
4311	Administration	06	\$0	\$0	\$4,200	\$0	\$4,200	\$0
	Purpose: Non-Union raises							
4312	Highways and Streets	06	\$0	\$0	\$11,756	\$0	\$11,756	\$0
	Purpose: Non-Union raises							
4319	Other	06	\$0	\$0	\$3,313	\$0	\$3,313	\$0
	Purpose: Non-Union raises							

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4321	Administration	06	\$0	\$0	\$3,248	\$0	\$3,248	\$0
	Purpose: Non-Union raises							
4323	Solid Waste Collection	06	\$0	\$0	\$3,714	\$0	\$3,714	\$0
	Purpose: Non-Union raises							
4324	Solid Waste Disposal	06	\$0	\$0	\$3,270	\$0	\$3,270	\$0
	Purpose: Non-Union raises							
4441-4442	Administration and Direct Assistance	06	\$0	\$0	\$1,364	\$0	\$1,364	\$0
	Purpose: Non-Union raises							
4520-4529	Parks and Recreation	06	\$0	\$0	\$10,000	\$0	\$10,000	\$0
	Purpose: Non-Union raises							
4520-4529	Parks and Recreation	10	\$0	\$0	\$78,269	\$0	\$0	\$78,269
	Purpose: Recreation Director							
4550-4559	Library	06	\$0	\$0	\$15,402	\$0	\$15,402	\$0
	Purpose: Non-Union raises							
4912	To Special Revenue Fund	05	\$0	\$0	\$15,578	\$0	\$15,578	\$0
	Purpose: Firefighters Union							
Individual Articles Recommended			\$0	\$0	\$668,139	\$0	\$589,870	\$78,269

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$10,000	\$10,000	\$10,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	03	\$7,500	\$7,500	\$7,500
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$320,000	\$320,000	\$320,000
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	03	\$1	\$1	\$1
3220	Motor Vehicle Permit Fees	03	\$3,342,000	\$3,442,000	\$3,442,000
3230	Building Permits	03	\$100,000	\$100,000	\$100,000
3290	Other Licenses, Permits, and Fees	03	\$21,200	\$19,000	\$19,000
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$748,391	\$748,391	\$748,391
3353	Highway Block Grant	03	\$300,435	\$300,435	\$300,435
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	03	\$500	\$500	\$500
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	03	\$2,432	\$2,432	\$2,432
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	03	\$150,878	\$119,871	\$119,871
3409	Other Charges		\$0	\$0	\$0
Miscellaneous Revenues					
3501	Sale of Municipal Property	03	\$26,500	\$1,500	\$1,500
3502	Interest on Investments	03	\$40,000	\$40,000	\$40,000

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3503-3509	Other	03	\$282,078	\$296,028	\$296,028
Interfund Operating Transfers In					
3912	From Special Revenue Funds	05	\$60,000	\$15,578	\$15,578
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	03	\$2,002,935	\$2,075,593	\$2,070,341
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	03	\$50,000	\$5,000	\$5,000
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	08	\$0	\$100,000	\$100,000
9999	Fund Balance to Reduce Taxes		\$500,000	\$0	\$0
Total Estimated Revenues and Credits			\$7,964,850	\$7,603,829	\$7,598,577

Budget Summary

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$17,785,642	\$18,007,175	\$18,136,705
Special Warrant Articles Recommended	\$490,000	\$540,000	\$540,000
Individual Warrant Articles Recommended	\$0	\$668,139	\$589,870
TOTAL Appropriations Recommended	\$18,275,642	\$19,215,314	\$19,266,575
Less: Amount of Estimated Revenues & Credits	\$7,919,850	\$7,603,829	\$7,598,577
Estimated Amount of Taxes to be Raised	\$10,355,792	\$11,611,485	\$11,667,998

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee			\$19,266,575
Less Exclusions:			
2. Principal: Long-Term Bonds & Notes	4711	\$0	\$0
3. Interest: Long-Term Bonds & Notes	4721	\$0	\$0
4. Capital outlays funded from Long-Term Bonds & Notes			\$0
5. Mandatory Assessments			\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>			\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)			\$19,266,575
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>			\$1,926,658
Collective Bargaining Cost Items:			
9. Recommended Cost Items (Prior to Meeting)			\$252,261
10. Voted Cost Items (Voted at Meeting)			\$0
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>			\$0
Mandatory Water & Waste Treatment Facilities (RSA 32:21):			
12. Amount Recommended (Prior to Meeting)			\$0
13. Amount Voted (Voted at Meeting)			\$0
14. Amount voted over recommended amount <i>(Difference of Lines 12 and 13)</i>			\$0
15. Bond Override (RSA 32:18-a), Amount Voted			\$0
Maximum Allowable Appropriations Voted At Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 15)</i>			\$21,193,233



Hooksett

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 1-26-2017

For Assistance Please Contact:
NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
James A Sullivan	Chair	James A Sullivan
Robert Dubois	TEVC Dist 2	Robert Dubois
MARC Miville	TC DISTRICT #4	Marc Miville
John Gotsis	TC Dist #6	John Gotsis
Blanche	AT-LARGE	Blanche
TIMOTHY R. SAWYER	DIST 1	Timothy Sawyer
DAVID ROSS	AT-LARGE	David Ross
DONALD R. WINTERM	DIST- 5	Donald R. Winterm

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>



New Hampshire
Department of
Revenue Administration

**2017
Default Budget**

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$375,011	\$11,353	\$0	\$386,364
4140-4149	Election, Registration, and Vital Statistics	\$42,773	(\$318)	(\$13,034)	\$29,421
4150-4151	Financial Administration	\$636,584	\$19,220	\$0	\$655,804
4152	Revaluation of Property	\$176,694	\$4,604	\$0	\$181,298
4153	Legal Expense	\$95,000	\$0	\$0	\$95,000
4155-4159	Personnel Administration	\$189,910	\$0	\$0	\$189,910
4191-4193	Planning and Zoning	\$409,420	\$24,720	\$0	\$434,140
4194	General Government Buildings	\$490,007	\$5,901	\$0	\$495,908
4195	Cemeteries	\$2,147	\$0	\$0	\$2,147
4196	Insurance	\$241,000	\$19,491	\$0	\$260,491
4197	Advertising and Regional Association	\$13,000	\$0	\$0	\$13,000
4199	Other General Government	\$1	\$0	\$0	\$1
Public Safety					
4210-4214	Police	\$4,198,079	\$366,979	(\$9,800)	\$4,555,258
4215-4219	Ambulance	\$0	\$0	\$0	\$0
4220-4229	Fire	\$3,727,200	\$178,252	(\$9,000)	\$3,896,452
4240-4249	Building Inspection	\$105,152	(\$1,158)	\$0	\$103,994
4290-4298	Emergency Management	\$4,251	\$0	\$0	\$4,251
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$206,355	\$9,721	\$0	\$216,076
4312	Highways and Streets	\$1,466,716	\$303,983	\$0	\$1,770,699
4313	Bridges	\$1	\$0	\$0	\$1
4316	Street Lighting	\$62,300	\$0	\$0	\$62,300
4319	Other	\$189,648	\$20,699	\$0	\$210,347
Sanitation					
4321	Administration	\$143,210	\$5,031	\$0	\$148,241
4323	Solid Waste Collection	\$272,304	\$29,697	\$0	\$302,001
4324	Solid Waste Disposal	\$651,632	\$5,265	\$0	\$656,897
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	\$0	\$0	\$0	\$0
Water Distribution and Treatment					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2017
Default Budget

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Health					
4411	Administration	\$2,000	\$0	\$0	\$2,000
4414	Pest Control	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0
Welfare					
4441-4442	Administration and Direct Assistance	\$172,420	(\$25,000)	\$0	\$147,420
4444	Intergovernmental Welfare Payments	\$21,403	\$0	\$0	\$21,403
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
Culture and Recreation					
4520-4529	Parks and Recreation	\$579,489	\$5,896	\$0	\$585,385
4550-4559	Library	\$712,733	\$23,713	\$0	\$736,446
4583	Patriotic Purposes	\$2,945	\$0	\$0	\$2,945
4589	Other Culture and Recreation	\$12,250	\$0	\$0	\$12,250
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	\$1,277	\$0	\$0	\$1,277
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$500	\$0	\$0	\$500
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
Capital Outlay					
4901	Land	\$1	\$0	\$0	\$1
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
Operating Transfers Out					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$2,002,935	\$58,105	\$0	\$2,061,040
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2017
Default Budget

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Agency Funds	\$0	\$0	\$0	\$0
Total Appropriations		\$17,206,349	\$1,066,154	(\$31,834)	\$18,240,669



New Hampshire
Department of
Revenue Administration

2017
Default Budget

Account Code	Reason for Reductions/Increases or One-Time Appropriations
4311	Health Insurance & NHRS Employer rates
4321	Health Insurance & NHRS Employer rates
4441-4442	Reduced Request
4240-4249	Health Insurance & NHRS Employer rates
4140-4149	Health Insurance; NHRS Employer rates & removed number of elections
4130-4139	Health Insurance & NHRS Employer rates
4150-4151	Health Insurance & NHRS Employer rates
4220-4229	Health Insurance; NHRS Employer rates; Hydrant rental contract; reduced lease payment & removed Immunizations
4194	Health Insurance & NHRS Employer rates
4312	Health Insurance; NHRS Employer rates & Road Improvements CIP passed
4196	Liability Insurance Contract
4550-4559	Health Insurance; NHRS Employer rates; FLSA increase & other contracts
4319	Health Insurance & NHRS Employer rates
4520-4529	Health Insurance & NHRS Employer rates
4191-4193	Health Insurance & NHRS Employer rates
4210-4214	Health Insurance; NHRS Employer rates & removed tactical vests; 2 additional employees approved at 2015 Town Meeting
4152	Health Insurance & NHRS Employer rates
4323	Health Insurance & NHRS Employer rates
4324	Health Insurance & NHRS Employer rates
4914S	Health Insurance; NHRS Employer rates & other contracts

Budget Status Report FY 2016-17

Department	Approved Budget	Budget Transfers	Budget Increases	Adjusted Budget	Encumbered	Year to Date Expenditures	(Over) Under Spent	Percent Expended
Administration								
Executive	\$ 375,011	\$ -	\$ -	375,011	\$ -	\$ 379,748	\$ (4,737)	101%
Computers	131,504	-	15,371	146,875	(2,243)	138,521	6,111	96%
Legal	95,000	-	-	95,000	-	80,240	14,760	84%
Benefits	189,910	-	27	189,937	-	167,122	22,815	88%
Insurance	241,000	-	-	241,000	-	256,463	(15,463)	106%
Planning	13,000	-	-	13,000	-	13,321	(321)	102%
Other General Gov't	2	-	-	2	-	-	2	0%
Patriotic	2,945	-	-	2,945	-	2,945	-	100%
Other Culture	12,250	3,000	-	15,250	-	14,777	473	97%
Economic Development	500	-	-	500	-	295	205	59%
Land Purchases	1	-	-	1	-	-	1	0%
Administration Total	1,061,123	3,000	15,398	1,079,521	(2,243)	1,053,432	23,846	98%
Assessing	176,694	2,000	-	178,694	-	156,231	22,463	87%
Bonded Debt Principal & Interest	-	-	-	-	-	-	-	0%
Budget Committee	8,305	-	-	8,305	-	6,961	1,344	84%
Capital Leases	88,057	-	-	88,057	-	88,056	1	100%
Cemetery Commission	1,147	-	-	1,147	-	953	194	83%
Conservation Commission	1,277	-	-	1,277	-	1,277	-	100%
Family Services	193,823	-	-	193,823	-	145,508	48,315	75%
Finance	224,920	4,000	-	228,920	-	220,499	8,421	96%
Fire-Rescue								
Fire	3,675,599	31,000	27,998	3,734,597	(26,459)	3,763,159	(55,021)	101%
Emergency Management	4,251	-	-	4,251	-	2,312	1,939	54%
Fire-Rescue Total	3,679,850	31,000	27,998	3,738,848	(26,459)	3,765,471	(53,082)	101%
Library	712,733	-	-	712,733	-	712,733	-	100%
Police	4,392,372	(33,000)	91,887	4,451,259	-	4,033,030	418,229	91%
Public Works								
Community Development	516,572	(4,000)	14,000	526,572	-	447,865	78,707	85%
Highway	2,378,571	3,000	4,313,691	6,695,262	(3,734,452)	2,655,150	305,660	90%
Parks, Recreation & Cemeteries	580,488	(12,000)	-	568,488	-	467,761	100,727	82%
Recycling & Transfer	1,067,146	3,000	-	1,070,146	-	916,821	153,325	86%
Public Works Total	4,542,777	(10,000)	4,327,691	8,860,468	(3,734,452)	4,487,597	638,419	88%
Tax Anticipation Interest	1	-	-	1	-	-	1	0%
Tax Collector	271,855	3,000	-	274,855	-	247,352	27,503	90%
Town Clerk	42,773	-	-	42,773	-	35,970	6,803	84%
Wastewater Department	2,002,935	-	-	2,002,935	-	-	2,002,935	0%
Total Operating	\$ 17,400,642	\$ -	\$ 4,462,974	\$ 21,863,616	\$ (3,763,153)	\$ 14,955,071	\$ 3,145,391	83%
Warrant Articles								
Road Reconstruction Year 1 of 5	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ (14,642)	\$ 285,358	\$ 0	100%
Live Bottom Trailer - Solid Waste	60,000	-	-	60,000	-	60,000	-	100%
Public Works Vehicles CR	200,000	-	-	200,000	-	200,000	-	100%
Automated Collection Equipment CR	30,000	-	-	30,000	-	30,000	-	100%
Drainage Upgrades CR	50,000	-	-	50,000	-	50,000	-	100%
Parks & Recreation Facilities CR	15,000	-	-	15,000	-	15,000	-	100%
Town Building Maintenance CR	75,000	-	-	75,000	-	75,000	-	100%
Fire Air Packs & Bottles CR	20,000	-	-	20,000	-	20,000	-	100%
Fire Apparatus CR	50,000	-	-	50,000	-	50,000	-	100%
Revaluation CR	30,000	-	-	30,000	-	30,000	-	100%
Mater Plan CR	10,000	-	-	10,000	-	10,000	-	100%
Conservation Land Improvements CR	10,000	-	-	10,000	-	10,000	-	100%
Total Warrant Articles	\$ 850,000	\$ -	\$ -	\$ 850,000	\$ (14,642)	\$ 835,358	\$ 0	100%
Grand Totals	\$ 18,250,642	\$ -	\$ 4,462,974	\$ 22,713,616	\$ (3,777,795)	\$ 15,790,429	\$ 3,145,392	83%

Submitted by:

Christine Soucie, Finance Director (603)-485-2712

#

Revenue to Offset Taxes FY 2016-17

Type	Source	Budget		Year to Date	Over (Under)	Percent
		Approved	Unanticipated	Collected	Collected	Collected
Taxes						
	Timber Tax	\$ 10,000	\$ -	\$ 2,701	\$ (7,299)	27%
	Activity Tax	7,500	-	9,818	2,318	131%
	Interest and Penalties on Taxes	320,000	-	222,279	(97,721)	69%
Licenses, Permits & Fees						
	Motor Vehicles Permits	3,342,000	-	3,498,967	156,967	105%
	Building Permits	100,000	-	155,697	55,697	156%
	Other Licenses, Permits & Fees	21,200	-	21,794	594	103%
From Federal						
	DHS Firefighters, BPV, CMAQ	-	21,738	27,610	5,872	127%
From State						
	Meals & Rooms Tax	748,391	-	748,392	1	100%
	Highway Block Grant	300,435	-	300,429	(6)	100%
	State & Federal Forest Land	500	-	578	78	116%
	Other - Railroad, Grants	602,432	27,814	74,622	(555,624)	12%
Charges For Services						
	Town Clerk	1	-	140	139	14000%
	Assessing	50	-	18	(32)	36%
	Police	11,000	-	9,432	(1,568)	86%
	Fire	32,802	-	27,214	(5,588)	83%
	Public Works	107,025	-	80,936	(26,089)	76%
Miscellaneous						
	Sale of Town Property	26,500	-	6,800	(19,700)	26%
	Interest on Investments	40,000	-	77,971	37,971	195%
	Rental of Town Property	76,200	-	76,841	641	101%
	Court Fines	13,650	-	14,195	545	104%
	Insurance Dividends and Reimbursements	2	-	-	(2)	0%
	Gifts and Grants	1,000	-	1,527	527	153%
	Elderly Lien Payoff	1	-	37,117	37,116	
	Welfare Reimbursement	7,500	-	24,616	17,116	328%
	Cable Franchise Fee	165,000	-	177,296	12,296	107%
	Other	690,811	797	34,199	(657,409)	5%
Other Funds						
	Capital Reserves	60,000	-	60,000	-	100%
	Enterprise Fund - Wastewater	2,455,872	-	-	(2,455,872)	0%
	Trust Funds	5,000	-	4,333	(667)	87%
Totals Revenues		\$ 9,144,872	\$ 50,349	\$ 5,695,523	\$ (3,499,698)	62%

Submitted by:

Christine Soucie, Finance Director (603) 485-2712

General Obligation Debt

As of June 30, 2017, the Town does not have any general long term debt.

Business-type Debt

Repayments of this debt is paid from the Sewer Fund.

Wastewater Treatment Facility Upgrades issued in 2010 for \$3,500,000	2,602,815
Wastewater Treatment Facility Upgrades issued in 2012 for \$3,106,470	2,174,529
Total	<u>\$ 4,777,344</u>

The annual requirement to amortize all debt as of June 30, 2017 including interest payments are as follows:

Year Ending June 30,	Principal	Interest	Total
2018	309,662	164,531	474,193
2019	315,415	153,956	469,371
2020	321,384	143,166	464,550
2021	327,574	132,154	459,728
2022-2026	1,739,119	487,206	2,226,325
2027-2031	1,764,190	170,390	1,934,580
Total	<u>\$ 4,777,344</u>	<u>\$ 1,251,403</u>	<u>\$ 6,028,747</u>

Capital Leases

Lease Agreement Payable at June 30, 2017 is comprised of the following issues:

\$220,576 Fire Tanker Expires on July 18, 2017	30,214
\$248,400 Public Works Excavator Expires on December 1, 2020	135,931
Total	<u>\$ 166,145</u>

The annual requirement to amortize all debt as of June 30, 2017 including interest payments are as follows:

Year Ending June 30,	Principal	Interest	Total
2018	62,768	4,705	67,473
2019	33,489	3,901	37,390
2020	34,450	2,967	37,417
2021	35,438	2,006	37,444
Total	<u>\$ 166,145</u>	<u>\$ 13,579</u>	<u>\$ 179,723</u>

Submitted by:

Christine Sencio, Finance Director (603) 485-2712

Other Town Funds FY 2016-17

Name of Fund	Balances as of		Revenues	Expenses	Interest	Balances as of
	6/30/2016					6/30/2017
Reserve Fund						
16 Main Street Town Hall Preservation	\$ 3,118	\$ 2,284	\$ -	\$ 87	\$ 5,488	
Air Pack & Fire Bottles for Fire Department	178,710	20,000	-	4,566	203,276	
Automated Collection Equipment	51,253	30,000	-	1,828	83,081	
Conservation Land Improvements	-	10,000	-	214	10,214	
Drainage Upgrades	193,313	50,000	-	5,574	248,886	
Emergency Radio Communications	85,901	-	-	1,989	87,890	
Feasibility Study Southern Leg Parkway	62,428	-	-	1,446	63,874	
Fire Apparatus	205,820	50,000	-	5,834	261,654	
Fire Cistern	16,372	-	(1,077)	398	15,694	
Parks & Recreation Facilities Development	78,352	15,000	-	2,135	95,487	
Permanent Records Archiving System	23,182	-	-	537	23,719	
Public Works Vehicles	118,325	200,000	(276,430)	5,961	47,856	
Revaluation	30,373	30,000	-	1,344	61,718	
Right of Way for West Alice Ave	24,658	-	-	571	25,229	
Sanitary Landfill	71,262	-	(5,018)	1,637	67,881	
Town Building Maintenance	108,091	75,000	(75,258)	3,526	111,360	
Town of Hooksett's Master Plan	10,907	10,000	-	498	21,406	
Town Wide Digitized Mapping System	24,999	-	-	579	25,577	
Wastewater Plant & Composting Improv	1,597,884	6,826,475	-	47,068	8,471,427	
Wastewater Landscape & Security Projects	-	10,000	-	11	10,011	
Special Revenues Funds						
Heritage Commission	14,838	2,259	(1,181)	86	16,001	
Heritage Markers	1,969	2,000	-	19	3,988	
Heads' School	4,117	-	(225)	23	3,915	
Conservation	425,062	213,426	(229,774)	1,017	409,731	
* Fire Impact Fee	108,246	81,869	-	782	190,897	
* Police Impact Fee	80,760	9,339	(37,988)	362	52,473	
* Public Recreation Facilities Impact Fee	277,927	27,072	(258,788)	686	46,897	
* Traffic/Roadway Impact Fee	1,370,623	104,613	(185,906)	7,066	1,296,396	
* School Impact Fee	65,438	169,936	(91,274)	394	144,493	
Solid Waste Disposal Fund	272,300	100,729	(60,000)	1,676	314,705	
Drug Forfeiture	18,578	8,868	-	131	27,577	
Police Detail	159,758	145,358	(129,200)	937	176,853	
Fire Detail	4,375	7,825	(8,829)	19	3,389	
Recreation Revolving	54,837	149,022	(91,636)	459	112,682	
Ambulance Service	522,202	422,113	(656,321)	301	288,295	

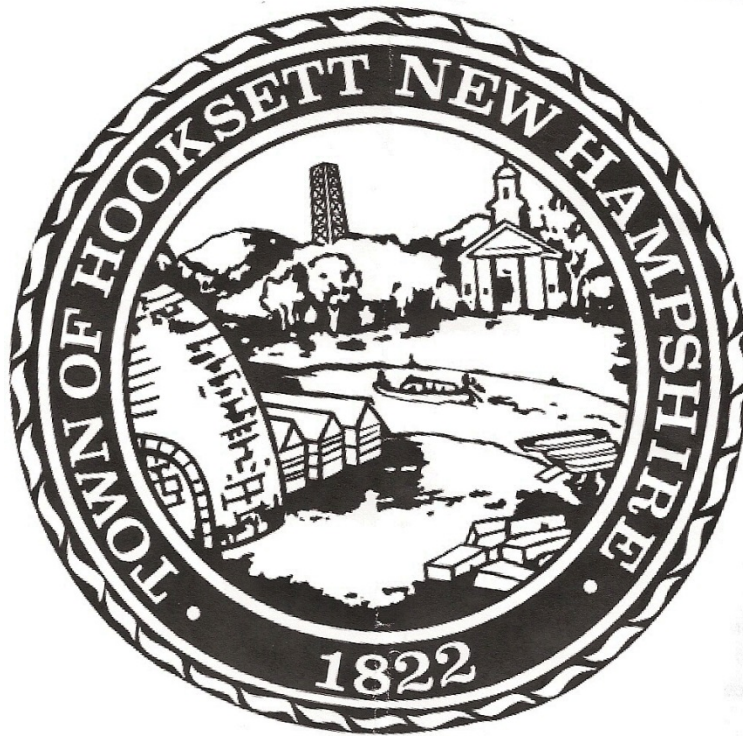
Note: Reported on the accrual basis of accounting.

* Details of Impact fee activity can be found on the Town's website.

Submitted by:

Christine Soucie, Finance Director (603) 485-2712

TOWN OF HOOKSETT



Capital Improvement Plan

FY Ending 2018 - 2023

Town of Hooksett										9/19/2016
Capital Improvement Plan	Estimated	Balance in	Projects							
	Year of	Trust Fund	Recom. by							Total Project
Project Description	Completion	as of 7/31	Town Admin.	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Cost
Town's future projected needs										
General Government										
Feasibility Study for Southern Leg of Parkway	Future	62,118								150,000
Improvements and maintenance of Conservation Land CR	As needed	10,093	10,000	10,000	10,000	10,000	10,000	10,000	10,000	Ongoing
Merrimack Riverfront Trails	Future				981,441					981,441
Fire-Rescue										
Fire Station #3 at Exit 10	Future									1,000,000
Public Works										
Drainage Upgrade Capital Reserve Fund	As needed	245,939	50,000	50,000	50,000	50,000	50,000	50,000	50,000	Ongoing
Parks and Recreation Facilities Development Reserve Fund	As needed	94,356	15,000	15,000	15,000	15,000	15,000	15,000	15,000	Ongoing
Petersbrook Field Expansion	2018-19				150,000					150,000
Rt. 3A Improvement Project: Hackett Hill Section	2017-18		1,643,634	1,643,634						1,643,634
Rt. 3A Improvement Project: Hourglass Section	2018-19				2,200,000					2,200,000
Town Wide Paving										
Lilac (Village) Bridge										
Old Town Hall										
Sewer Department										
Did not submit										
Total Town Requests			1,718,634	1,718,634	3,406,441	75,000	75,000	75,000	75,000	6,125,075
School Districts future projected needs										
Roof Replacement and Reseaming at Underhill	2018-19		N/A	95,500	95,500					382,000
Sports Field Upgrades at Cawley	2019-20		N/A	30,000	30,000	30,000				90,000
Total School Requests				125,500	125,500	30,000	0	0	0	472,000
Central Water Precinct future projected needs										
Did not submit										
Village Water Precinct future projected needs										
Did not submit										
Grand Total All Requests Total Cost			1,718,634	1,844,134	3,531,941	105,000	75,000	75,000	75,000	6,597,075
Off-setting Revenues										
Fire Station #3 at Exit 10 (Impact Fees)										
Merrimack Riverfront Conservation Project (Grants, Others)					981,441					981,441
Petersbrook Soccer Fields (Impact Fees)					150,000					150,000
Rt. 3A Improvement Project: Hackett Hill Section (State, Impact Fees)			1,643,634	1,643,634						1,643,634
Rt. 3A Improvement Project: Hourglass Section (State, Impact Fees)					2,200,000					2,200,000
Sidewalk: Main Street (Impact Fees & Other)										80,000
Total off-setting Revenues			1,643,634	1,643,634	3,331,441	0	0	0	0	5,055,075
Grand Total CIP Request Net Cost (Taxation)			75,000	200,500	200,500	105,000	75,000	75,000	75,000	1,542,000

**Adopted by
Planning Board on
September 12, 2016
Capital Improvement Plan**

General Government

Feasibility Study for Southern Leg of Parkway Reserve: Total project cost is \$150,000. There is \$62,118 in account as of July 31, 2016. The purpose of the Parkway was to relieve the heavy traffic congestion on Route 3 from Industrial Park Drive south to the I-93 interchange. This project has been a recommendation of the Master Plan since 1971 and has been the subject of a number of public hearings. This study will answer many questions about the ability of this road segment to receive the necessary State environmental permits and to determine the path (corridor) more precisely, and to help us determine the costs of land acquisition and construction. It's conceived to be a controlled access highway with limited curb cuts; its purpose is to take through traffic off Route 3, making it easier for customers to access the many businesses along Route 3. SNHU also needs to know how to plan for their development and how to utilize this new road, as well as North River Rd.

Improvements and Maintenance of Town-Owned Conservation Land Reserve: Total project cost is ongoing. There is \$10,093 in account as of July 31, 2016. Estimated year of purchase is as needed. The fund is to begin to plan for improvements, and developments that may be needed for all of the conservation lands/easements currently held by the Town. Over the past few years, the Commission has continued its pursuit of acquiring land to conserve for future residents to enjoy, consistent with the mandates of the Master Plan. The conservation easements, pertaining to such property, require the Town to maintain the property and make repairs or improvements as necessary. In order to meet this legal obligation, it is necessary for us to create a capital reserve fund to ensure that the Town will be prepared for any planned or unexpected maintenance issues that may arise. Over the last 3 years alone, the Commission has acquired over 1,294 acres of land that we would like to see used for passive recreational purposes. This year, the Commission added 584 acres, known as the Great Marsh Preserve, as part of the Head's Pond Development. The stewardship of the Town's Conservation properties includes the requirement of maintaining existing trails and the right to develop new trails.

- Town Administrator recommends funding \$10,000 in the current year.

Merrimack Riverfront Trails: This project is proposed by the Conservation Commission and involves the construction of nearly 2 miles of trails and a foot bridge to enable access to the newly purchased Merrimack Riverfront conservation property by foot, bike, snowmobile, snow-shoe, horse, or cross-country skis. This 12-foot wide trail and bridge with curbs and handrails will enable people of all ages and abilities to access the property and gain views of the river. An accessible riverfront will allow for education opportunities in environmental stewardship for all students, instructors and researchers. Both Southern New Hampshire University and the Hooksett Middle School have expressed their desire to access this property for instructional purposes. The Conservation Commission received a grant from DRED in the amount of \$50,000 with a \$12,500 (20%) match from conservation funds. A \$100,000 Warrant Article passed in May 2015 and the project also received \$100,000 in Recreation Impact fees. The goal is to have the project funded by as few tax dollars as possible.

Fire-Rescue

Fire Station #3 at Exit 10: Total project cost is \$1,000,000. Estimated year of purchase is unknown. The fund is for a third Fire Station to protect new growth in this area of town where response times need to be improved. This fire station would not only protect exit 10, but all areas west of the Merrimack River along with the south end of Hooksett.

Public Works

Drainage Upgrade Reserve: Total project cost is ongoing. There is \$245,939 in account as of July 31, 2016. Estimated year of purchase is as needed. Various areas throughout town have drainage that has begun to deteriorate and fail. These failures are due to aging pipes, pipes that have outlived their expected lifespan, increased storm runoff due to growth in town, and more storms with a higher volume of water. These pipes were not installed to handle the amount of water that they are taking on. This fund is for updating the drainage to larger pipes, which will handle both the increased volume of water and anticipated growth.

- Town Administrator recommends funding \$50,000 in the current year.

Parks and Recreation Facilities Development Reserve: Total project cost is ongoing. There is \$94,356 in account as of July 31, 2016. Estimated year of purchase is as needed. The town continues to grow and we are forced to deal with aging structures, building updates, and additional recreation areas that will need to be addressed. We have put together a listing of items that will need to be addressed within the next five years. Since addressing the lighting at Donati, our next project will be building updates on the Parks & Rec building. The Parks & Rec Division has outgrown the building and needs more space to work out of and store the equipment they use daily. This building has not been updated in over 15 years while the division has grown.

- Town Administrator recommends funding \$15,000 in the current year.

Petersbrook Fields Expansion: In 2011 the Town purchased 7+acres adjacent to the Town owned Petersbrook Fields. Discussions were held with Hooksett Youth Athletic Association and the Parks and Recreation Advisory Board and a plan was developed to building new fields on the new acquired property. Council approved the use of Parks & Recreation Impact Fees to begin Phase 1 of this project.

Route 3A Improvements - Hackett Hill Section: In August 2012 Town Council approved the use of Roadway Impact Fees to improve the Hackett Hill and Route 3A Intersection. This intersection is currently a failed intersection. Numerous traffic studies have been conducted; two in 2005 both finding similar problems with the intersection and crash dated for 1995 to 2010 totaled 56 accidents. NHDOT 10 Year plan which was approved by Governor Lynch in June 2012 includes 2/3 State funding for this intersection in the amount of \$800,000 leaving the balance to come for Roadway Impact fees.

- Town Administrator support the current year request with grants and Impact Fees

Route 3A Improvements - Hourglass Section: This project is Phase II of the Route 3A Improvements and is focused on widening Route 3A between Walmart and Market Basket.

Town Wide Paving: Currently the Town is updating the cost projections for reconstruction and paving on all Town Roads.

Lilac (Village) Bridge: Currently the Town is working with our engineers to develop a plan for removing the current bridge and possible reconstruction of a utility/walking bridge.

Old Town Hall: Committee is working to find grants to help with restorative costs.

Hooksett Sewer Department

The Hooksett Sewer Department raises funds for their capital replacement through user fees. The CIP uses the information from the Sewer's CIP to level out peak years for the taxpayers. The Sewer Commission did not submit a Capital Improvement Plan for this year.

School District

Roof Replacement and Reseaming at Underhill: Total project cost is \$382,000. Estimated year of purchase is 2018-19. The roof on the Underhill school is 20+ years old and needs to be replaced. This will help with the reliability of the roof and also will keep repair costs to a minimum.

Sports Field Upgrades at Cawley: Total project cost is \$120,000. Estimated year of purchase is 2019.-20. Currently the Track & Field, Field Hockey, and Lacrosse programs use the soccer field at Cawley Middle School. Dedicated areas with specialized equipment are desirable for these programs. This project would also add electrical power and electrical scoreboards to the baseball field and the soccer field.

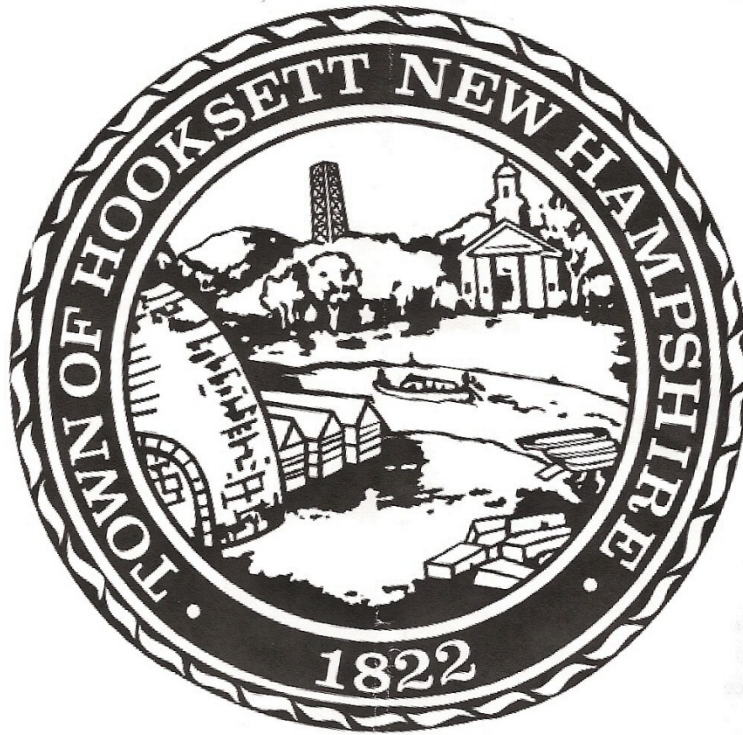
Hooksett Central Water Precinct

The Hooksett Central Water Precinct raises funds for their capital replacement through user fees. The CIP uses the information from the Hooksett Central Water Precinct's CIP to level out peak years for the taxpayers. The water precinct did not submit a Capital Improvement Plan for this year.

Hooksett Village Water Precinct

The Hooksett Village Water Precinct raises funds for their capital replacement through user fees. The CIP uses the information from the Hooksett Village Water Precinct's CIP to level out peak years for the taxpayers. The water precinct did not submit a Capital Improvement Plan for this year.

TOWN OF HOOKSETT



Long-Term Budget Plan FY Ending 2018 - 2023

Long-term Budgetary Plan	Year of last Purchase	Estimated Year of Purchase	Balance in Trust Fund as of 7/31	Projects Recom. by Town Admin.	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Total Project Cost
Project Description											
Town's future projected needs											
General Government											
Revaluation Capital Reserve Fund	2013	2017-18	60,987	30,000	30,000	30,000	30,000	30,000	30,000	30,000	Ongoing
Master Plan Capital Reserve Fund		As needed	21,152	10,000	10,000	10,000	4,149				38,848
Parcel Digital Recompilation		2019-20	25,275			35,000	29,725				90,000
Fire-Rescue											
Fire Apparatus Capital Reserve Fund		As needed	258,556	50,000	50,000	100,000	100,000	100,000	100,000	100,000	Ongoing
SCBA Replacement Capital Reserve Fund		2020	200,869	20,000	20,000	20,000	20,000	20,000	20,000	20,000	300,000
Rescue #1	2009	2020-21	530,052			250,000					250,000
Car #4	2001	2017-18		50,000	50,000						50,000
Car #2	2005	2018-19				50,000					50,000
Car #3	2005	2018-19				50,000					50,000
Car #1	2007	2019-20					50,000				50,000
Boat #2		2020-21						32,000			32,000
Fire Engine for Station #3 - Impact fees & Taxation		Future									550,000
Fire Pumper for Station #3 - Impact fees & Taxation		Future									550,000
Police Dept											
Vehicles - 2 per year				78,000	78,000	78,000	78,000	78,000	78,000	78,000	Ongoing
Emergency Radio Communications Capital Reserve Fund	2014	2026	86,850	50,000	50,000	50,000	50,000	50,000	50,000	50,000	383,000
Public Works											
Vehicles Capital Reserve Fund		As needed	321,683	200,000	200,000	200,000	100,000	100,000	100,000	100,000	Ongoing
Town Building Maintenance Capital Reserve Fund		As needed	185,030	75,000	75,000	100,000	100,000	100,000	100,000	100,000	Ongoing
Automated Collection Equipment Capital Reserve Fund	2011	2022	82,097	30,000	30,000	30,000	30,000	30,000	30,000	30,000	920,000
Dump Trailer (Special Revenue)	1986	2019-20					45,000				45,000
Peterbilt Tractor (Special Revenue)	2001	2021-22							120,000		120,000
100 Yard Live Bottom Trailer (Special Revenue)	2005	2019-20					70,000				70,000
Skid Steer Loader Bobcat (Special Revenue)	2006	2019-20					35,000				35,000
Freightliner Tractor (Special Revenue)	2005	2020-21						120,000			120,000
Pickup w/plow (Special Revenue)	2008	2020-21						40,000			40,000
Carm Recycle Trailer (Special Revenue)	2005	2021-22							20,000		20,000
Stan Live Bottom Trailer (Special Revenue)	2004	2020-21						70,000			70,000
Sewer Department											
Did not submit											
Total Town Requests				593,000	593,000	1,003,000	741,875	770,000	648,000	508,000	3,833,848
School Districts future projected needs											
Total School Requests					0	0	0	0	0	0	0
Central Water Precinct future projected needs											
Total Central Water Precinct					0	0	0	0	0	0	0
Village Water Precinct future projected needs											
Total Village Water Precinct					0	0	0	0	0	0	0
Grand Total All Requests Total Cost											
				593,000	593,000	1,003,000	741,875	770,000	648,000	508,000	3,833,848
Off-setting Revenues											
Ambulance Fund						250,000					250,000
Fire Engine for Station #3 - Impact fees											0
Solid Waste Disposal Fund							150,000	230,000	140,000		520,000
Total off-setting Revenues				0	0	250,000	150,000	230,000	140,000	0	770,000
Grand Total Long-Term Request Net Cost (Taxation)											
				593,000	593,000	753,000	591,875	540,000	508,000	508,000	3,063,848

Long-term Budgetary Plan

General Government

Revaluation Reserve: Total project cost is on-going. There is \$60,987 in account as of July 31, 2016. This project is to set aside funds for the next update in 2018. The 2009 revaluation cost was \$161,231, the cost for 2013 is \$137,300, and the estimated cost in 2018 is \$149,703. Every five years the Town is required to reappraise all property values for assessment equity property tax purposes per NH State Constitution Article 6.

- Town Administrator support \$30,000 in the current year.

Master Plan Reserve: Total project cost is \$60,000. There is \$21,152 in account as of July 31, 2016. The fund is to provide a savings account, to be added to every year, that will allow the Town to update its Master Plan in a manner compliant with RSA 674:3 “Master Plan Preparation”, which states in Sec II that revisions to the plan are recommended every 5-10 years. The Master Plan was last updated in 2004. Several areas of the plan are outdated. The following chapters have recently been updated: Economic Development and Energy. The update of the plan is critical to the long-term development of the Town. The Planning Board, ZBA, Conservation Commission, and Town Council need clear, accurate information upon which to base their decisions. Period studies that bring this new information into the Master Plan create an atmosphere of good planning, informed decision making, and provide critical data for the voter.

- Town Administrator support \$10,000 in the current year.

Parcel Digital Recompile: Total project cost is \$90,000. There is \$25,275 in account as of July 31, 2016. The GIS system parcels do not align with the orthos (aerial imagery), making it very difficult to determine exact locations of boundaries, structures, water bodies, etc. This project would include recompilation of the existing parcel layer to the ortho image base map. The roads would be realigned to fit the parcels by matching the physical evidence on the image base.

Fire-Rescue

Fire Apparatus Reserve: Total project cost is ongoing. There is \$258,556 in account as of July 31, 2016. Estimated year of purchase is as needed. The fund is for the future replacement of the following fire department vehicles: all engines, tankers, ladders, and forestry.

- Town Administrator support \$50,000 in the current year.

SCBA Replacement Reserve: Total project cost is \$300,000. There is \$200,869 in the account as of July 31, 2016. Estimated year of purchase is 2020. The project is to establish a fund to replace all of our air packs in 15 years. The current air packs were purchased in 2005.

- Town Administrator support \$20,000 in the current year.

Rescue #1: Total project cost is \$250,000. Estimated year of purchase is 2018-19. This request will be paid from the Ambulance Revenue Fund. This vehicle will replace a 2007 rescue/ambulance.

Car #4: Total project cost is \$50,000. Estimated year of purchase is 2017-18. This request is to replace a 2001 Chevy Impala with over 99,000 miles on it with a new command style 4x4 vehicle.

- Town Administrator support \$50,000 in the current year.

Car #2: Total project cost is \$50,000. Estimated year of purchase is 2018-19. This request is to replace a 2005 Ford Expedition SSV Command vehicle with a new command style 4x4 vehicle.

Car #3: Total project cost is \$50,000. Estimated year of purchase is 2018-19. This request is to replace a 2005 Ford Expedition with a new command vehicle. Currently, Fire Prevention uses this vehicle daily.

Car #1: Total project cost is \$50,000. Estimated year of purchase is 2019-20. This request is to replace a 2007 Chevy Tahoe with a new command style 4x4 vehicle.

Boat #2: Total project cost is \$32,000. Estimated year of purchase is 2020-21. The fund is to replace a 2005 Mercury water rescue boat.

Fire Engine for Station #3 – Impact fees & taxation: Total project cost is \$550,000. The fund is to purchase a new fire engine to respond out of the new Fire Station #3 located at exit 10 off Route 3A. This Fire Station project keeps getting pushed back year to year due to not having adequate land for a Fire Station. This land was supposed to be donated to the town back when exit 10 was developed. The fire station has been needed since 2000. This piece of apparatus will be housed out of the new facility protecting Exit 10, Hackett Hill and South Hooksett. The longer this fire station keeps getting pushed back, the increase of the risk of this growing part of the community.

Fire Pumper for Station #3 – Impact fees & taxation: Total project cost is \$550,000. The fund is to purchase a new fire pumper to respond out of the new Fire Station #3 located at exit 10 off Route 3A.

Police

Vehicle Replacement (2 Cars per Year): Total project cost is Ongoing. This request allows the department to purchase 2 police vehicles per year, establishing a comprehensive emergency vehicle replacement program, as outlined in the PSSG audit report calling for a better vehicle management program. This will also allow us to reduce excess vehicles in the fleet. This program lets us take delivery of two vehicles at once, keeping the emergency vehicles at optimum readiness. It includes the cost of both vehicles and all emergency equipment, police radio, graphics, extended bumper to bumper warranty and installation. With a regular replacement and maintenance plan in place, the cars can be repurposed once they reach fairly high mileage by reassigning them to detectives, administration functions and/or other Town departments in need of vehicles. Town Administrator support \$78,000 in the current year.

Emergency Radio Communication: Total project cost is \$383,000. There is \$86,850 in the account as of July 31, 2016. Estimated year of purchase is 2024. These funds will be used well in the future to purchase and replace the existing emergency radio communication system. Our radio system was replaced in 2014 after a lightning strike caused extensive damage. The police department was able to replace a major portion of the system with the funds that had been building in this capital reserve along with what the insurance covered. We spent \$383,000.00. The police department anticipates the system will need replacing in ten years when the company, Motorola, no longer supports repairs or parts. The anticipated replacement cost is approximately \$500,000.00, so building this fund at \$50,000.00 a year for ten years will help ensure the town does not have to bear the burden of a major expense all at once.

- Town Administrator support \$50,000 in the current year.

Public Works

Vehicle Reserve: Total project cost is ongoing. There is \$321,683 in accounts as of July 31, 2016. Estimated year of purchase is as needed. The reserve fund allows for the Town to replace and add vehicles when needed. This fund evens the burden on tax payers by planning for the purchase. The town is continuing to grow and we will need to address that growth.

- Town Administrator support \$200,000 in the current year.

Town Building Maintenance Reserve: Total project cost is ongoing. There is \$185,030 in account as of July 31, 2016. Estimated year of purchase is as needed. This fund addresses the needs of town buildings. Over the past year we utilized this fund for lighting and ventilation upgrades to the highway building; partial roof replacement at the town hall and the elevator repairs at the Library. It is imperative that the town keep a minimum of \$250,000 in this fund so that there are funds for any major repairs that will need to be addressed in the future. We have \$26,000,000 worth of buildings to maintain within the town. I believe a \$250,000 minimum in this account is not an unreasonable request.

- Town Administrator support \$75,000 in the current year.

Automated Collection Equipment Reserve: Total project cost is \$940,000. There is \$82,097 in the account as of July 31, 2016. Estimated year of purchase is 2022. The fund is to prepare for the future replacement of the trash/recycling collection vehicles. The classification is necessary, without the future replacement of the collection vehicles and carts, residents would lose the service.

- Town Administrator support \$30,000 in the current year

Dump Trailer (Special Revenue): Total project cost is \$45,000. Estimated year of purchase is 2019-20. This will replace the existing 1986 trailer. This piece of equipment is used to haul material to and from the facility, and is also used to help the Public Works Department haul stone, salt and sand.

Peterbilt Tractor (Special Revenue): Total project cost is \$120,000. Estimated year of purchase is 2021-22. The purpose of this project is to replace a 2001 Peterbilt tractor for hauling material to and from the Recycling and Transfer Department. If we don't keep up with the fleet, material cannot be hauled.

100 Yard Live Bottom Trailer (Special Revenue): Total project cost is \$70,000. Estimated year of purchase is 2019-20. This will replace a 2005 100-yard live bottom trailer used to haul material to and from the facility.

Skid Steer Loader Bobcat (Special Revenue): Total project cost is \$35,000. Estimated year of purchase is 2019-20. This will replace a 2006 Bobcat. The Bobcat is one of the most multi-function pieces of equipment we have with the interchangeable buckets, forks and sweepers.

Freightliner Tractor (Special Revenue): Total project cost is \$120,000. Estimated year of purchase is 2020-21. This will replace a 2005 Freightliner Tractor. It was originally scheduled to be replaced in 2018-19, but with the new collection program we are using the trucks less, saving vehicle wear.

¾ Ton Pickup with Plow (Special Revenue): Total project cost is \$40,000. Estimated year of purchase is 2020-21. This will replace a 2008 ¾ ton pickup and plow.

Carm Recycle Trailer (Special Revenue): Total project cost is \$20,000. Estimated year of purchase is 2021-22. This will replace a 2005 Trailer.

Stan Live Bottom Trailer (Special Revenue): Total project cost is \$70,000. Estimated year of purchase is 2020-21. This will replace a 2004 Trailer.

**TOWN OF HOOKSETT,
NEW HAMPSHIRE**

ANNUAL FINANCIAL REPORT

**AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016**



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Town Council
Town of Hooksett
Hooksett, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, major fund, and the aggregate remaining fund information of the Town of Hooksett as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, major fund, and the aggregate remaining fund information of the Town of Hooksett, as of June 30, 2016, and the respective changes in financial position and, where applicable, cash flows thereof, and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3-10), the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 43), the Schedule of the Town's Proportionate Share of Net Pension Liability (page 44), and the Schedule of Town Contributions (page 45) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or

***Town of Hooksett
Independent Auditor's Report***

historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hooksett's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

January 25, 2017

*Blodzik & Sanderson
Professional Association*

Management's Discussion and Analysis

The Town of Hooksett's (Town) discussion and analysis is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the Town's financial activity, (3) identify changes in the Town's financial position (its ability to address the next and subsequent year's challenges), and (4) identify any material deviations from the financial plan (the approved budget).

Financial Highlights

Government – wide highlights

- As of the close of the current fiscal year, the total assets and deferred outflows exceeded total liabilities and deferred inflows for the governmental and business type activities by \$32,858,141. This amount is presented as "Total Net Position" on the Statement of Net Position. The beginning net position was increased by \$415,724 to reflect the removal of the compensated absences liability at the beginning of the year.
- The recognition of the pension liability in the prior year has impacted the governmental activities unrestricted net position which reported as a deficit of \$706,631, while business-type activities are reporting a positive unrestricted net position of \$2,941,888. Total net position for both governmental activities and business-type activities report a positive net position of \$20,776,519 and \$12,081,622, respectively.
- The Town's total net position increased by \$182,904 for fiscal year 2016. Net position of governmental activities decreased by \$102,508 and the business-type activities increased by \$285,412.

Fund highlights

- At the close of the current year, the Town's governmental funds reported a combined balance of all funds of \$10,699,841, a decrease of \$135,013 from the prior year. This decrease is 1% of the total expenditures for the fiscal year.
- Unassigned fund balance for the General Fund as of June 30th is \$4,245,377; this is a decrease of \$212,239 from the prior year of \$4,457,616.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements include three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. In addition to the basic financial statements, this report contains other supplementary information.

Government-wide financial statements

The government-wide financial statements provide a broad overview of the Town's finances. These statements (*Statement of Net Position* and the *Statement of Activities*) provide both short-term and long-term information about the Town's overall financial position. They are prepared using the accrual basis of accounting, which recognizes all revenues and expenses connected with the year even if cash has not been received or paid.

The *Statement of Net Position* presents information on all of the Town's non-fiduciary assets, deferred outflows of resources, liabilities and deferred inflow of resources, with the difference reported as net position. Over time, increases or decreases in the net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *Statement of Activities* presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future periods (such as uncollected taxes and licenses). This statement also presents a comparison between direct expenses and program revenues for each function of the Town.

The *Statement of Net Position* and the *Statement of Activities* divide the Town into two types of activities:

- **Governmental Activities** – Most of the Town’s basic functions are reported here which include the general government, public safety, highways and streets, sanitation, welfare, culture and recreation, conservation, and economic development. Property taxes, intergovernmental revenues, permits and fees, and state and federal grants finance most of these activities.
- **Business-type Activities** – The Town charges a fee to customers with the intention of recovering all or a significant portion of the costs through user fees and charges. The Town’s Sewer Department is reported here.

The government-wide financial statements can be found on pages 11 and 12 of this report.

Fund financial statements

Unlike government-wide financial statements, the focus of the fund financial statements is directed to specific activities of the Town rather than the Town as a whole. Except for the General Fund, a specific fund is established to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The fund financial statements, focus on the individual parts of the Town government, and report the Town’s operations in more detail than the government-wide statements. The Town’s funds are divided into three categories: 1) governmental, 2) proprietary, and 3) fiduciary.

Governmental funds: Most of the basic services provided by the Town are financed through governmental funds. Unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government’s near-term requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented here with similar information presented in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government’s near-term financing decisions. Reconciliations found on page 14 and 16 are provided for both the governmental fund *Balance Sheet* and the governmental fund *Statement of Revenues, Expenditures, and Changes in Fund Balances* to the government-wide statements in order to facilitate this comparison between governmental funds and governmental activities.

The Town maintains ten individual governmental funds. Information is presented in the *Governmental Funds Balance Sheet* and in the *Statement of Revenues, Expenditures, and Changes in Fund Balances* for these funds. They can be found on page 13 and 15.

The General Fund is considered to be a major fund. The General Fund accounts for governmental services provided to the Town’s residents. As of June 30, 2011, to comply with GASB Statement 54, the Town moved the Library, Heritage Commission, Head’s Chapel Preservation, and the Expendable Trust funds into the General Fund from the Other Governmental Funds.

Data from the other nine governmental funds are combined into a single, aggregated presentation termed Other Governmental Funds. More information can be found beginning on page 52 regarding these other governmental funds.

Proprietary funds: The Town charges sewer customers for the services it provides; they are reported in the proprietary fund, which can be found, on pages 18-20. Proprietary funds are reported in the same way that all business-type activities are reported in the governmental-wide financial statements, but provide more detail and a statement of cash flows.

Fiduciary funds: These funds are used to account for resources held for the benefit of parties outside the government. While these funds represent trust responsibilities of the Town, these assets are restricted in purpose and do not represent discretionary assets of the government. Therefore, these assets are not presented as part of the government-wide financial statements. The Town’s fiduciary funds statement can be found on page 21.

Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and the fund financial statements, and are required by generally accepted accounting principles. The notes to the financial statements begin on page 22.

Required supplementary information: In addition to this Management's Discussion and Analysis the basic financial statements and accompanying notes are followed by a section of required supplementary information. This section includes Funding Progress for Other Postemployment Benefits Plans and information about the New Hampshire Retirement System as required under GASBS 68.

Government-wide Financial Analysis

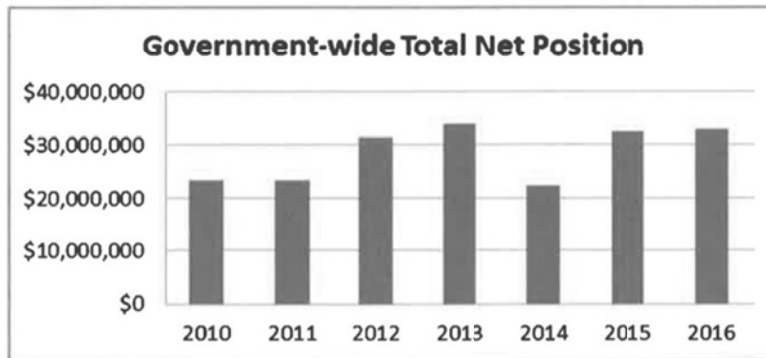
The following is a summary of condensed government-wide financial data for the current and prior years. The Town's combined net position (government and business-type activities) totaled \$32,858,141 at the end of 2016, which increased by \$182,904.

Town of Hooksett Net Position as of June 30th						
	Governmental Activities		Business-type Activities		Totals	
	2016	2015*	2016	2015	2016	2015*
Current and other assets	\$ 32,471,043	\$ 32,482,746	\$ 4,293,807	\$ 3,683,790	\$ 36,764,850	\$ 36,166,536
Capital assets, net	19,536,700	19,296,147	14,221,193	14,916,017	33,757,893	34,212,164
Total assets	\$ 52,007,743	\$ 51,778,893	\$ 18,515,000	\$ 18,599,807	\$ 70,522,743	\$ 70,378,700
Deferred outflows of Resources	\$ 1,328,978	\$ 1,459,962	\$ 39,850	\$ 39,413	\$ 1,368,828	\$ 1,499,375
Current liabilities	\$ 15,919,578	\$ 15,444,433	\$ 421,029	\$ 473,602	\$ 16,340,607	\$ 15,918,035
Long-term liabilities	15,300,331	14,960,700	5,549,335	5,837,961	20,849,666	20,798,661
Total liabilities	\$ 31,219,909	\$ 30,405,133	\$ 5,970,364	\$ 6,311,563	\$ 37,190,273	\$ 36,716,696
Deferred inflows of Resources	\$ 1,340,293	\$ 1,954,695	\$ 502,864	\$ 531,447	\$ 1,843,157	\$ 2,486,142
Net Position						
Net Investment in capital assets	\$ 19,289,428	\$ 18,969,913	\$ 9,139,734	\$ 9,535,791	\$ 28,429,162	\$ 28,505,704
Restricted	2,193,722	2,144,999	-	-	2,193,722	2,144,999
Unrestricted (Deficit)	(706,631)	(235,885)	2,941,888	2,260,419	2,235,257	2,024,534
Total net position	\$ 20,776,519	\$ 20,879,027	\$ 12,081,622	\$ 11,796,210	\$ 32,858,141	\$ 32,675,237
*2015 amounts reflect the prior period adjustments as described in Note 18 to the financial statements.						

The largest portion of the government's net position, \$28,429,162 (86%), reflects investment in assets such as land, buildings, equipment, and infrastructure (roads and bridges), less any outstanding related debt used to acquire those assets. These assets are used to provide services to citizens; consequently, they are not available for future spending.

An additional portion of net position, \$2,193,722 (7%) represents resources that are subject to external restrictions on how they may be use.

The remaining balance of unrestricted net position \$2,235,257 (7%) may be used to meet the government's operating needs and ongoing obligations. The deficit in the Governmental Activities unrestricted net position is \$706,631. The largest component of the deficit is due to the cumulative effect of the implementation of GASB 68, specifically the net pension liability recorded as of June 30, 2016 of \$13,168,413.



The government-wide total net position has increased from \$23,308,820 as of June 30, 2010 to \$32,858,141 as of June 30, 2016.

The following is a summary of the information presented in the Statement of Activities for the current and prior years.

Town of Hooksett Statement of Changes in Net Position						
Revenues	Governmental Activities		Business-type Activities		Combined Totals	
	2016	2015	2016	2015	2016	2015
Program revenues:						
Charges for services	\$ 920,564	\$ 921,753	\$ 1,866,618	\$ 1,844,889	\$ 2,787,182	\$ 2,766,642
Operating grants and contributions	393,515	266,153	-	-	393,515	266,153
General revenues:						
Property and other taxes	9,318,865	10,143,263	-	-	9,318,865	10,143,263
Licenses and permits	3,627,939	3,315,769	-	-	3,627,939	3,315,769
Grants and contributions	719,410	695,057	-	-	719,410	695,057
Investment earnings	40,899	34,263	43,218	16,459	84,117	50,722
Miscellaneous	447,603	627,572	12,232	18,669	459,835	646,241
Special item - donated infrastructure	-	9,161,219	-	-	-	9,161,219
Extraordinary item	-	-	707,358	-	707,358	-
Total revenues	\$ 15,468,795	\$ 25,165,049	\$ 2,629,426	\$ 1,880,017	\$ 18,098,221	\$ 27,045,066
Expenses						
General government	\$ 2,711,773	\$ 2,577,166	\$ -	\$ -	\$ 2,711,773	\$ 2,577,166
Public safety	7,887,236	7,901,851	-	-	7,887,236	7,901,851
Highways and streets	2,334,022	2,086,792	-	-	2,334,022	2,086,792
Sanitation	1,129,467	988,192	-	-	1,129,467	988,192
Welfare	117,551	157,501	-	-	117,551	157,501
Culture and recreation	1,191,234	1,026,135	-	-	1,191,234	1,026,135
Conservation	199,739	55,372	-	-	199,739	55,372
Economic development	281	485	-	-	281	485
Interest on long-term debt	-	2,134	-	-	-	2,134
Sewer Department	-	-	2,344,014	2,296,177	2,344,014	2,296,177
Total expenses	\$ 15,571,303	\$ 14,795,628	\$ 2,344,014	\$ 2,296,177	\$ 17,915,317	\$ 17,091,805
Increase(decrease) in net position	(102,508)	10,369,421	285,412	(416,160)	182,904	9,953,261
Net Position, beginning of year as restated	20,879,027	10,509,606	11,796,210	12,212,370	32,675,237	22,721,976
Net Position, end of year	\$ 20,776,519	\$ 20,879,027	\$ 12,081,622	\$ 11,796,210	\$ 32,858,141	\$ 32,675,237
*2015 amounts reflect the prior period adjustments as described in Note 18 to the financial statements.						

Financial Results

The *governmental activities* decrease in net position was \$102,508. Key elements of this decrease are as follows:

Total Governmental Funds expenditures in excess of revenues	\$ (135,013)
Depreciation expense in excess of principal debt service	(1,338,635)
Capital assets acquired from current year revenues, net of disposals	1,579,188
Change in net pension liability, net of related deferred inflows	227,535
Change in deferred tax revenues	(356,594)
Increase in net OPEB obligation	(176,369)
Other	97,380
Decrease in Governmental Activities Net Position	<u>\$ (102,508)</u>

The total cost of governmental activities this year was \$15,571,303. However, as shown in the Statement of Activities, the amount that our taxpayers ultimately financed for these activities through Town property and other taxes was only \$9,318,865 (60%) because those who directly benefited from the programs paid \$920,564 (6%) and other governments and organizations subsidized certain programs in the amount of \$393,515 (2%).

The Town paid for the remaining governmental activities with revenue not specifically targeted for specific programs. 32% of all revenues are known as general revenues, which include: interest, miscellaneous, motor vehicle permit fees, and other licenses and permits.

The Town's expenses cover a range of services. The largest expenses were for Public Safety, which accounts for 51% of total expenses. Program revenue consisting of grants and charges for services in the amount of \$636,982 was collected to offset these expenses. Public safety is made up of police, fire, ambulance, building inspections and emergency services.



The Sewer fund reported in the *business-type activities* resulted in an increase to net position of \$285,412 for the year. Key elements of this increase are as follows:

Operating expenses excess revenues	\$ (282,770)
Interest revenue	43,218
Interest expense	(182,394)
Disk cleanup Settlement (extraordinary item)	707,358
Increase in business-type activities net position	<u>\$ 285,412</u>

Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

The governmental fund financial statements for the Town are provided on pages 13-16. The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

The general fund is the chief operating fund of the Town. As of June 30, 2016 the total unassigned fund balance was \$4,245,377 which is a decrease of \$212,239 from the prior year. The key factors are:

Revenues and transfer collected more than budgeted	\$ 490,236
Excess appropriations unspent by departments	944,935
Increase in nonspendable fund balance	(39,163)
Fund balance used to reduce tax rate	(1,647,814)
Change in net tax revenue not collected within 60 days	39,567
Decrease in general fund unassigned fund balance	<u>\$ (212,239)</u>

At the end of the current year, the governmental funds reported a combined ending fund balance of \$10,699,841, a decrease of \$135,013, in comparison with the prior year. The general fund decreased \$338,744 while the other governmental funds increased by \$203,731. Key elements of these changes are as follows:

<u>General Fund</u>	
Revenues and transfers collected more than budgeted	\$ 490,236
Excess appropriations unspent by departments	944,935
Fund balance used to reduce tax rate	(1,647,814)
Net change in Encumbrances	86,500
Deferred tax revenue not collected within 60 days	57,895
Change in allowance for uncollectible taxes	(18,328)
Net change in Library	5,001
Net change in Expendable Trusts	(260,309)
Net change in Heritage Commission	3,128
Net change in Head Chapel	12
Total General Fund	<u>\$ (338,744)</u>

<u>Other Governmental Funds</u>	
Conservation revenues	\$ 230,993
Conservation land purchases improvements	(247,463)
Impact Fee revenues	129,564
Impact Fees Police equipment	(7,113)
Impact Fees Route 3A Hackett Hill improvements	(37,501)
Impact Fees Merrimack Riverfront Trail	(40,854)
Impact Fees other purchases and refunds	(7,667)
Solid Waste Disposal revenues	94,398
Net change in Recreation Revolving fund	2,342
Net change in Ambulance Revolving fund	65,961
Drug Forfeiture interest revenue	54
Net change in Police Special Details fund	12,110
Net change in Fire Special Details fund	1,668
Net change in Permanent fund	7,239
Total Other Governmental Funds	<u>\$ 203,731</u>

General Fund Budgetary Highlights

Difference between the original general fund operating budget, removing Sewer and Capital Reserve appropriations, and the final amended budget was \$42,878. The increase in budget represents transfers from the trust funds for accounts that are no longer being utilized.

Significant budget to actual variances for the general fund revenues and expenditures include the following:

- Licenses and Permits revenues surpassed projections by \$503,406 largely due to the increase in motor vehicle registrations.
- Charges for Service revenues fell short of estimates by \$54,231. Income from engineer's position was not earned.
- General government expenditures were under budget by \$158,905. The Town obtained a new contracted assessor resulting in a savings of approximately \$10,000. There was also saving related to wages and benefits due to staff turnover in Finance, Community Development and Tax Collections.

- Public safety expenditures came in below budget by \$412,371. 75% of that savings was in staff turnover in the police department and 25% was in fire rescue department.
- Highway & Streets exceeded appropriations by \$39,338. Council authorized an additional \$524,751 for paving and street repairs.
- Sanitation expenditures were under budget by \$148,628. This is related to unfilled positions.
- Welfare returned \$98,946 of the budget. The improved economy has lowered the need for assistance.
- Culture and recreation is returning \$163,202 due to vacant positions in the parks division.

Capital Assets and Debt Administration

Capital assets

The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2016 amounts to \$33,757,893 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, buildings and improvements, vehicles and equipment, infrastructure and intangible assets.

Capital Assets						
	Governmental Activities		Business-type Activities		Combined Totals	
	2016	2015	2016	2015	2016	2015
Land	\$ 2,434,929	\$ 2,333,441	\$ 300,000	\$ 300,000	\$ 2,734,929	\$ 2,633,441
Infrastructure	103,292,429	102,816,306	11,314,929	11,314,929	114,607,358	114,131,235
Land improvements	162,961	162,961	-	-	162,961	162,961
Buildings and improvements	9,068,433	8,709,433	16,829,953	16,829,953	25,898,386	25,539,386
Vehicles and equipment	8,797,823	8,367,630	868,166	850,416	9,665,989	9,218,046
Construction in progress	284,527	172,071	307,618	307,618	592,145	479,689
Intangible assets	410,935	410,935	-	-	410,935	410,935
Total	124,452,037	122,972,777	29,620,666	29,602,916	154,072,703	152,575,693
Accumulated depreciation	(104,915,337)	(103,676,630)	(15,399,473)	(14,686,899)	(120,314,810)	(118,363,529)
Total capital assets	\$ 19,536,700	\$ 19,296,147	\$ 14,221,193	\$ 14,916,017	\$ 33,757,893	\$ 34,212,164

Major capital asset activity for the governmental activities during the current year included the following:

- Land
 - Conservation purchased North Candia Road property adding \$92,188.
 - Conservation purchased property on Kimball Road adding \$9,300.
- Construction in progress
 - Petersbrook Field expansion added \$100.
 - College Park Drive sidewalks \$17,923.
 - Improvements to the Merrimack Riverfront Trail added \$148,933.
 - Repairs to the Library elevator is underway adding \$45,428.
 - Removed \$99,928 for the completion of South Bow Road.
- Building and improvements
 - New Flat Roof for 35 Main Street added \$359,000.
- Vehicles and equipment
 - Purchased two 2016 police interceptor \$60,356.
 - Purchased Kawasaki side car adding \$14,433.
 - Purchased Police Tasers adding \$21,689.
 - Purchased 2015 Ford F550 Plow truck for Public Works adding \$70,279.
 - Purchased 2016 Mack plow truck for Public Works adding \$224,556.
 - Purchase Bobcat Planer for Public Works \$18,004.
 - Two Scoreboards were donated to the Town adding \$20,876.
- Infrastructure
 - South Bow Road improvements added \$476,123.

Major capital asset activity for the business-type activities during the current year included the following:

- Vehicles and equipment
 - Purchased 2016 Chevy truck adding \$17,750.

Debt administration

At the end of the current fiscal year, the Town had total outstanding debt of \$5,081,459 which is related to the wastewater treatment facility upgrades reported in the Sewer Fund and is repaid by the users of the sewer system. An additional \$247,272 is outstanding in capital lease obligations and another \$115,000 for post-closure landfill costs.

Additional information on the debt can be found in Note 12 in the Notes to the Basic Financial Statements.

Economic Factors and the Future:

According to the NH Employment Security, New Hampshire is emerging from the recession. Statistical information available at the NH Employment Security website reports Merrimack County's unemployment rate for October 2016 at 2.1%,(not seasonally adjusted) which is a decrease from a rate of 0.5% in October 2015. This compares to the State's average unemployment rate of 2.3% which continues to be below the national average rate of 4.7%.

For fiscal year 2017, the Town's operating budget totaled \$18,275,642, which represents \$15,397,707 for the general fund budget, \$2,002,935 for Sewer operations, \$490,000 for capital reserves, \$60,000 from Solid Waste Fund, \$300,000 for road reconstruction and \$25,000 for Conservation. This budget includes funding for the capital improvement program and the necessary funding to maintain Town services at their current level with improved services in the public safety.

Requests for Information:

This financial report is designed to provide a general overview of the Town of Hooksett's finances for all of the citizens, taxpayers, customers, investors and creditors. This financial report seeks to demonstrate the Town's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town of Hooksett, Finance Department, 35 Main Street, Hooksett, NH 03106. The Finance Director can also be reached at (603) 485-2017 or at csoucic@hooksett.org.

BASIC FINANCIAL STATEMENTS

EXHIBIT A
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Net Position
June 30, 2016

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 21,392,676	\$ 5,725,994	\$ 27,118,670
Investments	1,606,221	1,620,629	3,226,850
Taxes receivables (net)	4,457,145	-	4,457,145
Account receivables (net)	144,977	957,426	1,102,403
Intergovernmental receivable	60,370	-	60,370
Internal balances	4,010,242	(4,010,242)	-
Prepaid items	39,717	-	39,717
Tax dedeed property, subject to resale	634,446	-	634,446
Restricted assets:			
Cash and cash equivalents	125,249	-	125,249
Capital assets:			
Land and construction in progress	2,719,456	607,618	3,327,074
Other capital assets, net of depreciation	16,817,244	13,613,575	30,430,819
Total assets	<u>52,007,743</u>	<u>18,515,000</u>	<u>70,522,743</u>
DEFERRED OUTFLOWS OF RESOURCES			
Amounts related to pensions	<u>1,328,978</u>	<u>39,850</u>	<u>1,368,828</u>
LIABILITIES			
Accounts payable	311,494	117,172	428,666
Accrued salaries and benefits	517,748	7,643	525,391
Retainage payable	-	196,241	196,241
Accrued interest payable	4,819	56,790	61,609
Intergovernmental payable	14,968,756	-	14,968,756
Escrow and performance deposits	116,761	43,183	159,944
Long-term liabilities:			
Due within one year	96,127	304,115	400,242
Due in more than one year	15,204,204	5,245,220	20,449,424
Total liabilities	<u>31,219,909</u>	<u>5,970,364</u>	<u>37,190,273</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - future service agreements	-	475,000	475,000
Unavailable revenue - donations	288,270	-	288,270
Amounts related to pensions	<u>1,052,023</u>	<u>27,864</u>	<u>1,079,887</u>
Total deferred inflows of resources	<u>1,340,293</u>	<u>502,864</u>	<u>1,843,157</u>
NET POSITION			
Net investment in capital assets	19,289,428	9,139,734	28,429,162
Restricted	2,193,722	-	2,193,722
Unrestricted	(706,631)	2,941,888	2,235,257
Total net position	<u>\$ 20,776,519</u>	<u>\$ 12,081,622</u>	<u>\$ 32,858,141</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT B
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Activities
For the Fiscal Year Ended June 30, 2016

		Program Revenues		Net (Expense) Revenue and Change in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	Total
Governmental activities:						
General government	\$ 2,711,773	\$ 120,219	\$ -	\$ (2,591,554)	\$ -	\$ (2,591,554)
Public safety	7,887,236	608,960	28,022	(7,250,254)	-	(7,250,254)
Highways and streets	2,334,022	10,075	300,776	(2,023,171)	-	(2,023,171)
Sanitation	1,129,467	93,739	-	(1,035,728)	-	(1,035,728)
Welfare	117,551	-	-	(117,551)	-	(117,551)
Culture and recreation	1,191,234	87,571	-	(1,103,663)	-	(1,103,663)
Conservation	199,739	-	64,717	(135,022)	-	(135,022)
Economic development	281	-	-	(281)	-	(281)
Total governmental activities	15,571,303	920,564	393,515	(14,257,224)	-	(14,257,224)
Business-type activities:						
Sewer	2,344,014	1,866,618	-	-	(477,396)	(477,396)
Total	\$ 17,915,317	\$ 2,787,182	\$ 393,515	(14,257,224)	(477,396)	(14,734,620)
General revenues:						
Taxes:						
Property				8,864,645	-	8,864,645
Other				454,220	-	454,220
Motor vehicle permit fees				3,480,591	-	3,480,591
Licenses and other fees				147,348	-	147,348
Grants and contributions not restricted to specific programs				719,410	-	719,410
Contributions to permanent funds				3,020	-	3,020
Unrestricted investment earnings				40,899	43,218	84,117
Miscellaneous				444,583	12,232	456,815
Extraordinary item:						
Disk cleanup settlement				-	707,358	707,358
Total general revenues and special item				14,154,716	762,808	14,917,524
Change in net position				(102,508)	285,412	182,904
Net position, beginning, as restated (see Note 18)				20,879,027	11,796,210	32,675,237
Net position, ending				\$ 20,776,519	\$ 12,081,622	\$ 32,858,141

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
June 30, 2016

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 18,021,938	\$ 3,370,738	\$ 21,392,676
Investments	1,385,145	221,076	1,606,221
Receivables:			
Accounts (net)	44,061	100,916	144,977
Taxes	5,124,623	-	5,124,623
Intergovernmental	10,370	50,000	60,370
Interfund receivable	4,015,315	-	4,015,315
Voluntary tax liens	371,945	-	371,945
Voluntary tax liens reserved until collected	(371,945)	-	(371,945)
Prepaid items	39,717	-	39,717
Tax deeded property, subject to resale	634,446	-	634,446
Restricted assets:			
Cash and cash equivalents	125,249	-	125,249
Total assets	<u>\$ 29,400,864</u>	<u>\$ 3,742,730</u>	<u>\$ 33,143,594</u>
LIABILITIES			
Accounts payable	\$ 299,216	\$ 12,278	\$ 311,494
Accrued salaries and benefits	508,856	8,892	517,748
Intergovernmental payable	14,968,756	-	14,968,756
Interfund payable	-	5,073	5,073
Escrow and performance deposits	116,761	-	116,761
Total liabilities	<u>15,893,589</u>	<u>26,243</u>	<u>15,919,832</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - Property taxes	6,235,651	-	6,235,651
Unavailable revenue - Donations	288,270	-	288,270
Total deferred inflows of resources	<u>6,523,921</u>	<u>-</u>	<u>6,523,921</u>
FUND BALANCES			
Nonspendable	674,163	204,033	878,196
Restricted	107,542	1,882,147	1,989,689
Committed	1,310,242	-	1,310,242
Assigned	646,030	1,630,307	2,276,337
Unassigned	4,245,377	-	4,245,377
Total fund balances	<u>6,983,354</u>	<u>3,716,487</u>	<u>10,699,841</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 29,400,864</u>	<u>\$ 3,742,730</u>	<u>\$ 33,143,594</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-2
TOWN OF HOOKSETT, NEW HAMPSHIRE
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position
June 30, 2016

Total fund balances of governmental funds (Exhibit C-1)		\$ 10,699,841
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources, therefore, are not reported in the funds.		
Cost	\$ 124,452,037	
Less accumulated depreciation	<u>(104,915,337)</u>	
		19,536,700
Certain items are not current financial resources in the governmental funds, but instead are reported in the Statement of Net Position.		
Deferred outflows of resources related to pensions	\$ 1,328,978	
Deferred inflows of resources related to pensions	<u>(1,052,023)</u>	
		276,955
Interfund receivables and payables between governmental funds are eliminated on the Statement of Net Position.		
Receivables	\$ (5,073)	
Payables	<u>5,073</u>	
		-
Long term revenue (taxes) is not available to pay current-period expenditures and, therefore, is recorded as deferred inflows of resources in the governmental funds.		6,235,651
Recording of allowance for an estimated uncollectible property tax receivable eliminated as part of entry to remove long term revenue (taxes) not available to pay current-period expenditures.		(667,478)
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(4,819)
Long-term liabilities are not due and payable in the current period, therefore, are not reported in the funds.		
Capital leases	\$ (247,272)	
Accrued landfill postclosure care costs	(115,000)	
Other postemployment benefits	(1,769,646)	
Net pension liability	<u>(13,168,413)</u>	
		(15,300,331)
Net position of governmental activities (Exhibit A)		<u>\$ 20,776,519</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-3
TOWN OF HOOKSETT, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended June 30, 2016

	General	Other Governmental Funds	Total Governmental Funds
REVENUES			
Taxes	\$ 9,551,459	\$ 124,000	\$ 9,675,459
Licenses and permits	3,632,406	13,289	3,645,695
Intergovernmental	1,024,763	50,000	1,074,763
Charges for services	96,293	746,782	843,075
Miscellaneous	440,089	146,308	586,397
Total revenues	<u>14,745,010</u>	<u>1,080,379</u>	<u>15,825,389</u>
EXPENDITURES			
Current:			
General government	2,912,488	-	2,912,488
Public safety	7,651,243	496,618	8,147,861
Highways and streets	2,045,930	41,879	2,087,809
Sanitation	1,083,061	-	1,083,061
Welfare	117,551	-	117,551
Culture and recreation	1,177,023	85,615	1,262,638
Conservation	101,250	247,463	348,713
Economic development	281	-	281
Total expenditures	<u>15,088,827</u>	<u>871,575</u>	<u>15,960,402</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(343,817)</u>	<u>208,804</u>	<u>(135,013)</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	5,073	40,854	45,927
Transfers out	-	(45,927)	(45,927)
Total other financing sources (uses)	<u>5,073</u>	<u>(5,073)</u>	<u>-</u>
Net change in fund balances	(338,744)	203,731	(135,013)
Fund balances, beginning	7,322,098	3,512,756	10,834,854
Fund balances, ending	<u>\$ 6,983,354</u>	<u>\$ 3,716,487</u>	<u>\$ 10,699,841</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-4
TOWN OF HOOKSETT, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds to the Statement of Activities
For the Fiscal Year Ended June 30, 2016

Net change in fund balances of governmental funds (Exhibit C-3)		\$ (135,013)
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures. In the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capitalized capital outlay exceeded depreciation expense in the current period.		
Capitalized capital outlay	\$ 1,579,188	
Depreciation expense	(1,238,707)	
		340,481
Governmental funds report pension contributions as expenditures. However, in the Statement of Activities, the cost of pension benefits earned net of employee contributions is reported as pension expenses.		
Change in contributions subsequent to the measurement date	\$ (56,988)	
Changes in proportion	(485,109)	
Change in differences between expected and actual experience	(288,968)	
Change in net difference between projected and actual investment earnings on pension plan investments	1,315,824	
Change in net pension liability	(257,224)	
		227,535
The net effect of various miscellaneous transactions involving capital assets (i.e. sales and disposals) that increase net position.		(99,928)
Transfers in and out between governmental funds are eliminated on the Statement of Activities.		
Transfers in	\$ (45,927)	
Transfers out	45,927	
		-
Revenue in the Statement of Activities that does not provide current financial resources is not reported as revenue in the governmental funds.		
Change in deferred tax revenue for receivables not collected within 60 days of fiscal year-end	\$ (57,895)	
Change in allowance for an estimated uncollectible property tax receivable	18,328	
Change in deferred tax revenue for taxes levied prior to their due date	(317,027)	
		(356,594)
The repayment of principal of long-term debt consumes the current financial resources of governmental funds, but has no effect on net position.		78,962
Some expenses reported in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.		
Increase in accrued interest expense	\$ 3,418	
Increase in postemployment benefits payable	(176,369)	
Decrease in accrued landfill postclosure care costs	15,000	
		(157,951)
Changes in net position of governmental activities (Exhibit B)		<u>\$ (102,508)</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT D
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
General Fund
For the Fiscal Year Ended June 30, 2016

	Budgeted Amounts		Actual	Variance Positive (Negative)
	Original	Final		
REVENUES				
Taxes	\$ 9,544,099	\$ 9,544,099	\$ 9,511,892	\$ (32,207)
Licenses and permits	3,129,000	3,129,000	3,632,406	503,406
Intergovernmental	997,742	997,742	1,024,763	27,021
Charges for services	150,524	150,524	96,293	(54,231)
Investment earnings				-
Miscellaneous	310,751	310,751	357,006	46,255
Total revenues	14,132,116	14,132,116	14,622,360	490,244
EXPENDITURES				
Current:				
General government	2,655,055	2,697,933	2,539,028	158,905
Public safety	8,093,062	8,093,062	7,680,691	412,371
Highways and streets	1,873,666	1,873,666	1,913,004	(39,338)
Sanitation	1,077,689	1,077,689	929,061	148,628
Health	2,000	2,000	-	2,000
Welfare	216,497	216,497	117,551	98,946
Culture and recreation	1,295,209	1,295,209	1,132,007	163,202
Conservation	101,250	101,250	101,250	-
Economic development	500	500	281	219
Debt service:				
Interest	1	1	-	1
Capital outlay	1	1	-	1
Total expenditures	15,314,930	15,357,808	14,412,873	944,935
Excess (deficiency) of revenues over (under) expenditures	(1,182,814)	(1,225,692)	209,487	1,435,179
OTHER FINANCING SOURCES (USES)				
Transfers in	5,000	47,878	47,870	(8)
Transfers out	(470,000)	(470,000)	(470,000)	-
Total other financing sources (uses)	(465,000)	(422,122)	(422,130)	(8)
Net change in fund balances	\$ (1,647,814)	\$ (1,647,814)	(212,643)	\$ 1,435,171
Increase in nonspendable fund balance			(39,163)	
Unassigned fund balance, beginning			5,263,685	
Unassigned fund balance, ending			\$ 5,011,879	

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT E-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Proprietary Fund
Statement of Net Position
June 30, 2016

	Business-type Activities Enterprise Fund (Sewer)
ASSETS	
Cash and cash equivalents	\$ 5,725,994
Investments	1,620,629
Accounts receivable	957,426
Capital assets, not being depreciated:	
Land	300,000
Construction in progress	307,618
Capital assets, net of accumulated depreciation:	
Buildings and building improvements	9,948,098
Vehicles and equipment	263,242
Infrastructure	3,402,235
Total assets	<u>22,525,242</u>
DEFERRED OUTFLOWS OF RESOURCES	
Amounts related to pensions	<u>39,850</u>
LIABILITIES	
Current liabilities:	
Accounts payable	117,172
Accrued salaries and benefits	7,643
Interfund payable	4,010,242
Retainage payable	196,241
Accrued interest payable	56,790
Escrow and performance deposits	43,183
Noncurrent liabilities:	
Due within one year:	
Notes	304,115
Due in more than one year:	
Notes	4,777,344
Compensated absences	30,547
Other postemployment benefits	63,520
Net pension liability	373,809
Total liabilities	<u>9,980,606</u>
DEFERRED INFLOWS OF RESOURCES	
Unavailable revenue - future service agreements	475,000
Amounts related to pensions	27,864
Total deferred inflows of resources	<u>502,864</u>
NET POSITION	
Net investment in capital assets	9,139,734
Unrestricted	2,941,888
Total net position	<u>\$ 12,081,622</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT E-2
TOWN OF HOOKSETT, NEW HAMPSHIRE
Proprietary Fund
Statement of Revenues, Expenses, and Changes in Net Position
For the Fiscal Year Ended June 30, 2016

	Business-type Activities Enterprise Fund (Sewer)
Operating revenues:	
User charges	\$ 1,866,618
Miscellaneous	12,232
Total operating revenues	<u>1,878,850</u>
Operating expenses:	
Salaries and wages	626,283
Contractual services	691,487
Materials and supplies	205,544
Operation and maintenance	27,810
Depreciation and amortization	610,496
Total operating expenses	<u>2,161,620</u>
Operating loss	<u>(282,770)</u>
Nonoperating revenue (expenses):	
Interest revenue	43,218
Interest expense	(182,394)
Total nonoperating revenues (expenses)	<u>(139,176)</u>
Extraordinary item:	
Settlement revenue	<u>707,358</u>
Change in net position	285,412
Net position, beginning	11,796,210
Net position, ending	<u><u>\$ 12,081,622</u></u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT E-3
TOWN OF HOOKSETT, NEW HAMPSHIRE
Proprietary Fund
Statement of Cash Flows
For the Fiscal Year Ended June 30, 2016

Cash flows from operating activities:	
Cash received from customers	\$ 1,860,833
Cash paid to suppliers and employees	(1,523,926)
Net cash provided by operating activities	<u>336,907</u>
Cash flows from capital and related financing activities:	
Principal paid on bonds	(298,767)
Acquisition and construction of fixed assets	(17,750)
Interest paid	(182,394)
Net cash used by capital and related financing activities	<u>(498,911)</u>
Cash flows from non-capital financing activities:	
Transfer from general fund	<u>4,010,242</u>
Cash flows from investing activities:	
Sale of investments	1,728,744
Interest received	43,218
Net cash used by investing activities	<u>1,771,962</u>
Net increase in cash	5,620,200
Cash, beginning	105,794
Cash, ending	<u><u>\$ 5,725,994</u></u>

Reconciliation of Operating Loss to Net Cash Provided by Operating Activities

Operating loss	<u>\$ (282,770)</u>
Adjustments to reconcile operating gain to net cash provided by operating activities:	
Depreciation expense	712,574
Increase in intergovernmental and other receivables	(21,445)
Decrease in accounts payable	(61,448)
Decrease in accrued salaries and benefits	(1,969)
Increase in retainage payable	308
Decrease in accrued interest payable	(2,674)
Increase in escrow and performance deposits	13,210
Decrease in compensated absences	(5,087)
Increase in other postemployment benefits	6,132
Decrease in net pension liability and deferred inflows and outflows of resources related to pensions	(10,142)
Decrease in deferred inflows of resources	(9,782)
Total adjustments	<u>619,677</u>
Net cash provided by operating activities	<u><u>\$ 336,907</u></u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT F
TOWN OF HOOKSETT, NEW HAMPSHIRE
Fiduciary Funds
Statement of Net Position
June 30, 2016

	<u>Agency</u>
ASSETS	
Cash and cash equivalents	\$ 70,833
Investments	<u>2,073,842</u>
Total assets	<u>2,144,675</u>
LIABILITIES	
Intergovernmental payable	1,700,772
Due to others	<u>443,903</u>
Total liabilities	<u>2,144,675</u>
NET POSITION	<u>\$ -</u>
Held in trust for specific purposes	

The notes to the basic financial statements are an integral part of this statement.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

	NOTE
Summary of Significant Accounting Policies	1
Reporting Entity	1-A
Government-wide and Fund Financial Statements	1-B
Measurement Focus, Basis of Accounting, and Financial Statement Presentation.....	1-C
Cash and Cash Equivalents.....	1-D
Statement of Cash Flows	1-E
Investments.....	1-F
Receivables.....	1-G
Property Taxes.....	1-H
Interfund Activities.....	1-I
Prepaid Items	1-J
Capital Assets	1-K
Restricted Assets.....	1-L
Deferred Outflows/Inflows of Resources	1-M
Long-term Obligations	1-N
Compensated Absences	1-O
Claims and Judgments	1-P
Defined Benefit Pension Plan.....	1-Q
Net Position/Fund Balances.....	1-R
Stewardship, Compliance, and Accountability	2
Budgetary Information.....	2-A
Budgetary Reconciliation to GAAP Basis.....	2-B

DETAILED NOTES ON ALL FUNDS

Cash and Cash Equivalents	3
Investments	4
Taxes Receivable	5
Other Receivables.....	6
Interfund Balances and Transfers	7
Capital Assets.....	8
Deferred Outflows/Inflows of Resources	9
Intergovernmental Payables.....	10
Capital Lease Obligations	11
Long-term Liabilities	12
Defined Benefit Pension Plan	13
Other Postemployment Benefits (OPEB)	14
Commitments/Encumbrances	15
Governmental Activities Net Position.....	16
Governmental Fund Balances	17
Prior Period Adjustment	18
Contingent Liabilities	19
Subsequent Events.....	20

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Hooksett, New Hampshire (the Town), have been prepared in conformity with accounting principles generally accepted in the United States of America for governmental units as prescribed by the Governmental Accounting Standards Board (GASB) and other authoritative sources.

The more significant of the Town's accounting policies are described below.

1-A Reporting Entity

The Town of Hooksett is a municipal corporation governed by an elected 9-member Town Council and Town Administrator. In evaluating how to define the Town for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity is made by applying the criteria set forth by the GASB. The Town has no component units to include in its reporting entity.

1-B Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The Statement of Net Position presents the financial position of the governmental activities of the Town at year-end. This statement includes all of the Town's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and net position.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

1-C Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements, except for agency funds which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded when liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis* of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, except for State shared revenue, reimbursement-based grants and interest which use one year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Property taxes, licenses and permits, intergovernmental revenue, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges for services. Operating expenses for the enterprise funds include depreciation on capital assets, labor, supplies, and contracted services. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlement, and donations. On an accrual basis, revenue from property taxes is recognized in the year for which the tax is levied. Revenue from grants, entitlements, and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Town must provide local resources to be used for a specific purpose, and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts of assets, deferred inflows/outflows, and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

The Town reports the following major governmental fund:

General Fund – all general revenues and other receipts that are not allocated by law or contracted agreement to another fund are accounted for in this fund. This fund accounts for general operating expenditures, fixed charges, and the capital improvement costs that are not reported in other funds.

All the governmental funds not meeting the criteria established for major funds are presented in the other governmental column of the fund financial statements.

The Town reports the following major proprietary fund:

Sewer Fund – accounts for the operation of the sewer treatment plant, pumping stations, and sewer lines.

Additionally, the Town reports the following fund types:

Special Revenue Funds - are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Permanent Fund - is used to record activity of legal trusts for which the interest on the corpus provides funds for the Town's cemetery operations.

Fiduciary Funds – The Town also reports the following fiduciary fund:

Agency Fund - used to account for assets held in a trustee or agency capacity on behalf of outside parties, including other governments.

1-D Cash and Cash Equivalents

The Town considers all highly liquid investments with an original maturity of three months or less to be cash equivalents. Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and cash equivalents."

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

The treasurer is required to deposit such moneys in solvent banks in state or the Public Deposit Investment Pool pursuant to New Hampshire RSA 383:22. Funds may be deposited in banks outside of the state if such banks pledge and deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations or obligations to the State of New Hampshire in value at least equal to the amount of the deposit in each case.

1-E Statement of Cash Flows

For purposes of the Statement of Cash Flows, the Town considers all highly liquid investments (including restricted assets) with a maturity when purchased of three months or less and all local government investment pools to be cash equivalents.

1-F Investments

State statutes place certain limitations on the nature of deposits and investments available as follows:

New Hampshire law authorizes the Town to invest in the following type of obligations:

- Obligations of the United States government,
- The public deposit investment pool established pursuant to RSA 383:22,
- Savings bank deposits,
- Certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the State treasurer.

Any person who directly or indirectly receives any such funds or moneys for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

Investments for the Town are reported at fair value generally based on quoted market prices.

1-G Receivables

Receivables recorded in the financial statements represent amounts due to the Town at June 30. They are aggregated into a single accounts receivable (net of allowance for uncollectibles) line for certain funds and aggregated columns. They consist primarily of taxes, billing for charges, and other user fees.

1-H Property Taxes

Property tax billings occur semi-annually and are based on the assessed inventory values as of April 1 of each year. Warrants for the year were issued on May 27, 2015 and November 16, 2015, and due on July 1, 2015 and December 16, 2015, respectively. Interest accrues at a rate of 12% on bills outstanding after the due date and 18% on tax liens outstanding.

In connection with the setting of the tax rate, Town officials, with the approval of the Department of Revenue Administration, establish and raise through taxation an amount for tax abatement and refunds, known as overlay. This amount is reported as a reduction in tax revenue and is adjusted by management for any reserve for uncollectable at year end. The property taxes collected by the Town include taxes levied for the State of New Hampshire, Hooksett School District, and Merrimack County, which are remitted to these entities as required by law.

The Town net assessed valuation as of April 1, 2015 utilized in the setting of the tax rate was as follows:

For the New Hampshire education tax	\$ 1,517,829,301
For all other taxes	\$ 1,583,357,301

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

The tax rates and amounts assessed for the year ended June 30, 2016 were as follows:

	Per \$1,000 of Assessed Valuation	Property Taxes Assessed
Municipal portion	\$ 6.04	\$ 9,557,561
School portion:		
State of New Hampshire	2.51	3,815,350
Local	12.94	20,495,782
County portion	3.23	5,107,424
Total	<u>\$ 24.72</u>	<u>\$ 38,976,117</u>

1-I Interfund Activities

Interfund activities are reported as follows:

Interfund Receivables and Payables – Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as “due to/from other funds” (i.e. the current portion of interfund loans). Any residual balances outstanding between the governmental activities and business activities are reported in the government-wide financial statements as “internal balances.” Interfund receivables and payables between funds are eliminated in the Statement of Net Position.

Interfund Transfers – Interfund transfers represent flows of assets without equivalent flows of assets in return and without a requirement for repayment. In governmental funds, transfers are reported as other financing uses in the funds making the transfers and other financing sources in the funds receiving the transfers. In the government-wide financial statements, all interfund transfers between individual governmental funds have been eliminated.

1-J Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements, and expenses as the items are used.

1-K Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements.

Capital assets are defined by the Town as assets with an initial, individual cost of more than \$10,000 and an estimated minimum useful life in excess of three years. As the Town constructs or acquires additional capital assets each year, they are capitalized and reported at historical cost. The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at their estimated fair value at the date of donation.

Land and construction in progress are not depreciated. The other property, plant, and equipment of the Town are depreciated using the straight-line method over the following estimated useful lives:

	Years
Governmental activities:	
Land improvements	10-20
Buildings and building improvements	20-40
Vehicles and equipment	5-15
Infrastructure	10-20
Intangible assets	7
Business-type activities:	
Buildings and building improvements	10-26
Vehicles and equipment	5-21
Infrastructure	10-99

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets are not capitalized and related depreciation is not reported in the fund financial statements.

1-L Restricted Assets

Cash received for developer's performance bond deposits and unpaid retainage balances are classified as restricted assets on the balance sheet because their use is designated for a specific purpose and therefore not available for immediate and general use by the Town.

1-M Deferred Outflows/Inflows of Resources

In addition to assets, the Statements of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense) until then.

In addition to liabilities, the Statements of Net Position and Balance Sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

1-N Long-term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund Statement of Net Position.

1-O Compensated Absences

The Town's policy allows certain employees to earn varying amounts of vacation and compensatory time based on the employee's length of employment. Upon separation from service, employees are paid in full for any accrued leave earned as set forth by personnel policy. The liability for compensated absences includes salary-related benefits and is recorded the governmental funds as it is accrued.

1-P Claims and Judgments

Claims and judgments are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. Claims and judgments that would normally be liquidated with expendable available financial resources are recorded during the year as expenditures in the governmental funds. Claims and judgments are recorded in the government-wide financial statements as expense when the related liabilities are incurred. There were no significant claims or judgments at year-end.

1-Q Defined Benefit Pension Plan

GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27* and as amended by GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date* requires participating employers to recognize their proportionate share of collective net pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense, and schedules have been prepared to provide employers with their calculated proportionate share of these amounts. The collective amounts have been allocated based on employer contributions during the respective fiscal years. Contributions from employers are recognized when legally due, based on statutory requirements.

The schedules prepared by New Hampshire Retirement System, and audited by the plan's independent auditors, require management to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature and uncertainty of these estimates, actual results could differ, and the differences may be material.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

1-R Net Position/Fund Balances

Government-wide Statements – Equity is classified as net position and displayed in three components:

- a) *Net investment in capital assets* – Consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b) *Restricted net position* – Consists of net position with constraints placed on use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c) *Unrestricted net position* – All other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

Fund Balance Classifications - The fund balance of governmental funds is reported in five categories based on the nature of any limitations requiring the use of resources for specific programs. The Town itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance). The classifications used in the Town’s governmental fund financial statements are as follows:

Nonspendable – This classification includes amounts that cannot be spent because they are either (a) not in spendable form; or (b) are legally or contractually required to be maintained intact.

Restricted – This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed – This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the legislative body (Town Meeting). These amounts cannot be used for any other purpose unless the legislative body removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

Assigned – This classification includes amounts that are constrained by the Town’s intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board of Selectmen through the budgetary process.

Unassigned – This classification includes the residual fund balance for the general fund.

When multiple net position/fund balance classifications are available for use, it is the Town’s policy to utilize the most restricted balances first, then the next most restricted balance as needed. When components of unrestricted fund balance are used, committed fund balance is depleted first followed by assigned fund balance. Unassigned fund balance is applied last.

In the general fund, the Town strives to maintain a minimum unassigned fund balance to be used for unanticipated emergencies of approximately 5% of the general fund’s annual budget, including Town, School, and County appropriations. This target balance should be achieved over the next four fiscal years.

NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

2-A Budgetary Information

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the Town’s operations. At its annual meeting, the Town adopts a budget for the current year for the general and sewer funds. Except as reconciled below, the budget was adopted on a basis consistent with US generally accepted accounting principles.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

Management may transfer appropriations between operating categories as deemed necessary, but expenditures may not legally exceed budgeted appropriations in total. All annual appropriations lapse at year-end unless encumbered.

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year-end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures, and are therefore, reported as part of the assigned fund balance at year-end, and are carried forward to supplement appropriations of the subsequent year.

State statutes require balanced budgets, but provide for the use of beginning unassigned fund balance to achieve that end. For the fiscal year 2016, \$1,647,814 of the beginning general fund unassigned fund balance was applied for this purpose.

2-B Budgetary Reconciliation to GAAP Basis

The Town employs certain accounting principles for budgetary reporting purposes that differ from a GAAP basis. The Statement of Revenues, Expenditures, and Changes in Fund Balance - Budgetary Basis presents the actual results to provide a comparison with the budget. The major difference between the budgetary basis and GAAP basis is as follows:

Encumbrances outstanding at year-end do not represent GAAP expenditures or liabilities, but represent budgetary accounting controls. Governmental fund budgets are maintained on the modified accrual basis of accounting except that budgetary basis expenditures include purchase orders and commitments (encumbrances) for goods or services not received at year-end. Encumbrances are recorded to reserve a portion of fund balance in the governmental fund types for commitments for which no liability exists.

The following reconciles the general fund budgetary basis to the GAAP basis:

Revenues and other financing sources:	
Per Exhibit D (budgetary basis)	\$ 14,670,230
Adjustment:	
Basis difference:	
GASB Statement No. 54:	
To record miscellaneous income of the blended funds	83,083
To eliminate transfers between blended funds	(42,797)
Change in deferred tax revenue relating to 60-day revenue recognition	57,895
Change in allowance for uncollectible property tax receivable	(18,328)
Per Exhibit C-3 (GAAP basis)	<u>\$ 14,750,083</u>
Expenditures and other financing uses:	
Per Exhibit D (budgetary basis)	\$ 14,882,873
Adjustment:	
Basis differences:	
Encumbrances, beginning	540,186
Encumbrances, ending	(626,686)
GASB Statement No. 54:	
To record expenditures of the blended funds	765,954
To eliminate transfers between general and expendable trust funds	(516,378)
To recognize transfer between expendable trust and nonmajor funds	42,878
Per Exhibit C-3 (GAAP basis)	<u>\$ 15,088,827</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

DETAILED NOTES ON ALL FUNDS

NOTE 3 – CASH AND CASH EQUIVALENTS

The Town's deposits and certificates of deposit are entirely covered by federal depository insurance (FDIC) or by collateral held by the Town's agent in the Town's name. The FDIC currently insures the first \$250,000 of the Town's deposits at each financial institution, per case custodian. Deposit balances over \$250,000 are insured by the collateral. As of year-end, the carrying amount of the Town's deposits was \$27,314,752 and the bank balances totaled \$26,464,415. Petty cash totaled \$1,610. The Town held \$2,008,387 in certificates of deposit at various banks at year-end.

Cash and cash equivalents reconciliation:

Cash per Statement of Net Position (Exhibit A)	\$ 27,243,919
Cash per Statement of Net Position-Fiduciary Funds (Exhibit F)	70,833
Total cash and cash equivalents	<u>\$ 27,314,752</u>

NOTE 4 – INVESTMENTS

Note 1-F describes statutory requirements covering the investment of the Town funds. The Town also maintains a portfolio of short maturity investments that are reported at fair value, based on quoted market prices. The Town's fiscal agent or custodian provides the fair value of all intermediate maturity investments.

At June 30, 2016, this Town had the following investments and maturities:

	Governmental Activities	Business-type Activities	Fiduciary Funds	Fair Value
Investments type:				
New Hampshire Public Deposit Investment Pool	\$ 48,767	\$ -	\$ 443,903	\$ 492,670
Equity funds	285,910	245,067	246,475	777,452
Fixed income funds	1,271,544	1,375,562	1,383,464	4,030,570
Total fair value	<u>\$ 1,606,221</u>	<u>\$ 1,620,629</u>	<u>\$ 2,073,842</u>	<u>\$ 5,300,692</u>

Interest Rate Risk – This is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. The Town's investment policy limits investment maturities to 180 days or less, as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk – State law limits investments as explained in Note 1-F. The Town's investment policy addresses credit risk by limiting the Town's exposure and concentrating its investments in safety securities. In addition, the Town strives to diversify its investment portfolio in order to minimize potential losses, and actively monitors its investment portfolio holdings for ratings changes as well as changing economic and market conditions.

Custodial Credit Risk – This is the risk that in the event of the failure of the counterparty (e.g. broker/dealer) to honor a transaction, the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

Investment reconciliation:

Investments per Statement of Net Position (Exhibit A)	\$ 3,226,850
Investments per Statement of Net Position-Fiduciary Funds (Exhibit F)	2,073,842
Total investments	<u>\$ 5,300,692</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

NOTE 5 – TAXES RECEIVABLE

Taxes receivable represent the amount of current and prior year taxes which have not been collected as of June 30, 2016. The amount has been reduced by an allowance for an estimated uncollectible amount of \$667,478. Taxes receivable by year are as follows:

	As reported on:	
	Exhibit A	Exhibit C-1
Property:		
Levy of 2016	\$ 3,631,095	\$ 3,631,095
Unredeemed (under tax lien):		
Levy of 2015	542,694	542,694
Levy of 2014	315,437	315,437
Levies of 2013 and prior	629,717	629,717
Yield	114	114
Excavation	5,566	5,566
Less: allowance for estimated uncollectible taxes*	(667,478)	-
Net taxes receivable	<u>\$ 4,457,145</u>	<u>\$ 5,124,623</u>

*The allowance for uncollectible property taxes is not recognized under the modified accrual basis of accounting (Exhibit C-1 and C-3) due to the 60 day rule as explained in Note 1-C. However, the allowance is recognized under the full accrual basis of accounting (Exhibits A and B).

NOTE 6 – OTHER RECEIVABLES

Receivables at June 30, 2016, consisted of accounts (billings for police details, sewer, ambulance, and other user charges) and intergovernmental amounts arising from grants. Receivables are recorded on the Town's financial statements to the extent that the amounts are determined to be material and substantiated not only by supporting documentation, but also by a reasonable, systematic method of determining their existence, completeness, valuation, and collectability.

Receivables as of June 30, 2016 for the Town's individual major fund and nonmajor funds in the aggregate, including applicable allowances for uncollectible accounts, are as follows:

	Governmental Activities			Business-type Activities
	General Fund	Nonmajor Funds	Total	Sewer Fund
Receivables:				
Accounts	\$ 44,061	\$ 569,153	\$ 613,214	\$ 957,426
Intergovernmental	10,370	50,000	60,370	-
Liens	371,945	-	371,945	-
Gross receivables	426,376	619,153	1,045,529	957,426
Less: allowance for uncollectibles	(371,945)	(468,237)	(840,182)	-
Net total receivables	<u>\$ 54,431</u>	<u>\$ 150,916</u>	<u>\$ 205,347</u>	<u>\$ 957,426</u>

NOTE 7 – INTERFUND BALANCES AND TRANSFERS

Interfund Balances - The composition of interfund balances as of June 30, 2016 is as follows:

Receivable Fund	Payable Fund	Amount
General	Sewer proprietary fund	\$ 4,010,242
General	Nonmajor	5,073
		<u>\$ 4,015,315</u>

The outstanding balances among funds result mainly from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

Interfund Transfers - The composition of interfund transfers for the year ended June 30, 2016 is as follows:

	Transfers In:		
	General Fund	Nonmajor Fund	Total
Transfers out:			
Nonmajor funds	\$ 5,073	\$ 40,854	\$ 45,927

During the year, transfers are used to (1) move revenues from the fund with collection authority to the fund responsible for expenditure and (2) move general fund resources to provide an annual subsidy.

NOTE 8 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2016 consisted of the following:

	Balance, beginning	Additions	Disposals	Balance, ending
Governmental activities:				
At cost:				
Not being depreciated:				
Land	\$ 2,333,441	\$ 101,488	\$ -	\$ 2,434,929
Construction in progress	172,071	212,384	(99,928)	284,527
Total capital assets not being depreciated	2,505,512	313,872	(99,928)	2,719,456
Being depreciated:				
Land improvements	162,961	-	-	162,961
Buildings and building improvements	8,709,433	359,000	-	9,068,433
Vehicles and equipment	8,367,630	430,193	-	8,797,823
Infrastructure	102,816,306	476,123	-	103,292,429
Intangible assets	410,935	-	-	410,935
Total capital assets being depreciated	120,467,265	1,265,316	-	121,732,581
Total all capital assets	122,972,777	1,579,188	(99,928)	124,452,037
Less accumulated depreciation:				
Land improvements	(61,877)	(14,428)	-	(76,305)
Buildings and building improvements	(4,499,713)	(201,602)	-	(4,701,315)
Vehicles and equipment	(5,583,262)	(472,862)	-	(6,056,124)
Infrastructure	(93,492,870)	(520,396)	-	(94,013,266)
Intangible assets	(38,908)	(29,419)	-	(68,327)
Total accumulated depreciation	(103,676,630)	(1,238,707)	-	(104,915,337)
Net book value, capital assets being depreciated	16,790,635	26,609	-	16,817,244
Net book value, all governmental activities capital assets	\$ 19,296,147	\$ 340,481	\$ (99,928)	\$ 19,536,700
Business-type activities:				
At cost:				
Not being depreciated:				
Land	\$ 300,000	\$ -	\$ -	\$ 300,000
Construction in progress	307,618	-	-	307,618
Total capital assets not being depreciated	607,618	-	-	607,618
Being depreciated:				
Buildings and building improvements	16,829,953	-	-	16,829,953
Vehicles and equipment	850,416	17,750	-	868,166
Infrastructure	11,314,929	-	-	11,314,929
Total capital assets being depreciated	28,995,298	17,750	-	29,013,048
Total all capital assets	29,602,916	17,750	-	29,620,666

(Continued)

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

Capital assets continued:

	Balance, beginning	Additions	Disposals	Balance, ending
Less accumulated depreciation:				
Buildings and building improvements	(6,355,605)	(526,250)	-	(6,881,855)
Vehicles and equipment	(558,391)	(46,533)	-	(604,924)
Infrastructure	(7,772,903)	(139,791)	-	(7,912,694)
Total accumulated depreciation	(14,686,899)	(712,574)	-	(15,399,473)
Net book value, capital assets being depreciated	14,308,399	(694,824)	-	13,613,575
Net book value, all business-type activities capital assets	\$ 14,916,017	\$ (694,824)	\$ -	\$ 14,221,193

Depreciation expense was charged to functions of the Town based on their usage of the related assets. The amounts allocated to each function are as follows:

Governmental activities:	
General government	\$ 41,294
Public safety	387,636
Highways and streets	681,991
Sanitation	67,829
Culture and recreation	59,957
Total depreciation expense	<u>\$ 1,238,707</u>
Business-type activities:	
Sewer	<u>\$ 712,574</u>

NOTE 9 – DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

Deferred outflows of resources as of June 30, 2016 of \$1,328,978 in the governmental activities and \$39,850 in the business-type activities consist of amounts related to pensions.

Deferred inflows of resources as of June 30, 2016 consist of the following:

	Entity-wide Basis		Governmental
	Governmental Activities	Business-type Activities	Funds General
Amounts related to pensions	\$ 1,052,023	\$ 27,864	\$ -
Donations received in advance of eligible expenditures being made	288,270	-	288,270
Future service agreements received in advance of eligible expenditures occurring	-	475,000	-
Property taxes levied prior to their due date	-	-	4,801,671
Property tax receivables not collected within 60 days of the end of the fiscal year	-	-	1,433,980
	<u>\$ 1,340,293</u>	<u>\$ 502,864</u>	<u>\$ 6,523,921</u>

NOTE 10 – INTERGOVERNMENTAL PAYABLES

Amounts due to other governments of \$16,669,528 at June 30, 2016 consist of the following:

General fund:	
Property taxes levied prior to their due date and payable to:	
Merrimack County	\$ 2,565,944
Hooksett School District	12,213,791
Miscellaneous fees due to the State of New Hampshire	1,368
June portion of retirement payables due to New Hampshire Retirement System	187,653
Total intergovernmental payables due from the general fund	<u>14,968,756</u>

(Continued)

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

Intergovernmental payables continued:

Agency fund:	
Balance of trust funds belonging to the:	
Hooksett School District	432,262
Central Hooksett Water Precinct	585,458
Hooksett Village Water Precinct	683,052
Total intergovernmental payables due from the agency fund	<u>1,700,772</u>
Total intergovernmental payables due	<u><u>\$ 16,669,528</u></u>

NOTE 11 – CAPITAL LEASE OBLIGATIONS

The Town has entered into certain capital lease agreements under which the related equipment will become the property of the Town when all the terms of the lease agreements are met.

	Standard Interest Rate	Present Value of Remaining Payments as of June 30, 2016
Capital lease obligations:		
Tanker truck	2.66%	\$ 79,695
Excavator	2.87%	167,577
Total capital lease obligations		<u><u>\$ 247,272</u></u>

Leased equipment under capital leases, included in capital assets, is as follows:

	Governmental Activities
Equipment:	
Tanker truck	\$ 348,000
Excavator	234,795
Total equipment	582,795
Less: accumulated depreciation	(136,824)
Total capital lease equipment	<u><u>\$ 445,971</u></u>

The annual requirements to amortize the capital leases payable as of June 30, 2016, including interest payments, are as follows:

Fiscal Year Ending June 30,	Governmental Activities
2017	\$ 88,056
2018	67,473
2019	36,456
2020	36,456
2021	36,455
Total requirements	264,896
Less: interest	(17,624)
Present value of remaining payments	<u><u>\$ 247,272</u></u>

Amortization of lease equipment under capital assets is included with depreciation expense.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

NOTE 12 – LONG-TERM LIABILITIES

Changes in the Town's long-term liabilities consisted of the following for the year ended June 30, 2016:

	Balance July 1, 2015	Reductions	Balance June 30, 2016	Due Within One Year
Governmental activities:				
Capital leases	\$ 326,234	\$ (78,962)	\$ 247,272	\$ 81,127
Accrued landfill postclosure care costs	130,000	(15,000)	115,000	15,000
Total long-term liabilities	<u>\$ 456,234</u>	<u>\$ (93,962)</u>	<u>\$ 362,272</u>	<u>\$ 96,127</u>
Business-type activities:				
Notes payable	\$ 5,380,226	\$ (298,767)	\$ 5,081,459	\$ 304,115
Compensated absences	35,634	(5,087)	30,547	-
Total long-term liabilities	<u>\$ 5,415,860</u>	<u>\$ (303,854)</u>	<u>\$ 5,112,006</u>	<u>\$ 304,115</u>

Long-term notes are comprised of the following:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at June 30, 2016	Current Portion
Business-type activities:						
Notes payable:						
Water treatment facility upgrade	\$ 3,500,000	2010	2030	3.70%	\$ 2,751,606	\$ 148,792
Water treatment facility upgrade	\$ 3,106,470	2012	2031	3.10%	2,329,853	155,323
Total					<u>\$ 5,081,459</u>	<u>\$ 304,115</u>

The annual requirements to amortize all business-type activities general obligation notes outstanding as of June 30, 2016, including interest payments, are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2017	\$ 304,115	\$ 174,899	\$ 479,014
2018	309,662	164,531	474,193
2019	315,415	153,956	469,371
2020	321,384	143,166	464,550
2021	327,574	132,154	459,728
2022-2026	1,739,119	487,206	2,226,325
2027-2031	1,764,190	170,390	1,934,580
Totals	<u>\$ 5,081,459</u>	<u>\$ 1,426,302</u>	<u>\$ 6,507,761</u>

Accrued Landfill Postclosure Care Costs – The Town ceased operating its landfill in 1999. Federal and State laws and regulations require that the Town perform certain maintenance and monitoring functions at the landfill site after closure. A liability has been recognized based on the future postclosure care costs that will be incurred. The recognition of these landfill postclosure care costs is based on the amount of the landfill used through the end of the year. The estimated liability for landfill postclosure care costs has a balance of \$115,000 as of June 30, 2016. The estimated total cost of the landfill postclosure care is based on the amount that would be paid if all equipment, facilities, and services required to close, monitor, and maintain the landfill were acquired as of June 30, 2016. However, the actual cost of postclosure care may be higher or lower due to inflation, changes in technology, or changes in landfill laws and regulations.

The Town has established a capital reserve fund for landfill postclosure care costs. At June 30, 2016, the balance in the landfill capital reserve is \$73,047.

Debt Authorized and Unissued – Debt authorized and unissued in the amount of \$14,424 as of June 30, 2016 was for sewer construction.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

NOTE 13 – DEFINED BENEFIT PENSION PLAN

Plan Description: The New Hampshire Retirement System (NHRS or the System) is a public employee retirement system that administers one cost-sharing multiple-employer defined benefit pension plan (Pension Plan), a component unit of the State of New Hampshire, as defined in Governmental Accounting Standards Board (GASB) Statement No. 67, Financial Reporting for Pension Plans – an amendment of GASB Statement No. 25. The Pension Plan was established in 1967 by RSA 100-A:2 and is qualified as a tax exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The Pension Plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters and permanent police officers with in the State are eligible and required to participate in the Pension Plan. The System issues a publically available financial report that may be obtained by writing the New Hampshire Retirement System, 54 Regional Drive, Concord, NH 03301.

Benefits Provided: The Pension Plan is divided into two membership groups. State and local employees and teachers belong to Group I. Police and firefighters belong to Group II. All assets are held in a single trust and available to pay retirement benefits to all members.

Group I members at age 60 or 65 (for members who commence service after July 1, 2011) qualify for a normal service retirement allowance based on years of creditable service and average final salary for the highest of either three or five years, depending on when their service commenced. The yearly pension amount is 1/60 or 1.667% of average final compensation (AFC) multiplied by years of creditable service. At age 65, the yearly pension amount is recalculated at 1/66 or 1.515% of AFC multiplied by years of creditable service.

Group II members who are age 60, or members who are at least age 45 with at least 20 years of creditable service, can receive a retirement allowance at a rate of 2.5% of AFC for each year of creditable service, not to exceed 40 years. Members commencing service on or after July 1, 2011 or members who have nonvested status as of January 1, 2012 can receive a retirement allowance at age 52.5 with 25 years of service or age 60. The benefit shall be equal to 2% of AFC times creditable service up to 42.5 years. However, a member who commenced service on or after July 1, 2011 shall not receive a retirement allowance until attaining the age of 52.5, but may receive a reduced allowance after age 50 if the member has at least 25 years of creditable service where the allowance shall be reduced, for each month by which the member attains 52.5 years of age by $\frac{1}{4}$ of 1% or age 60.

Members of both groups may qualify for vested deferred allowances, disability allowances and death benefit allowances, subject to meeting various eligibility requirements. Benefits are based on AFC or earnable compensation and/or service.

Contributions: The System is financed by contributions from both the employees and the Town. Member contribution rates are established and may be amended by the State legislature while employer contribution rates are set by the System trustees based on an actuarial valuation. For fiscal year 2016, all employees except police officers and firefighters were required to contribute 7% of earnable compensation. The contribution rates were 11.55% for police officers and 11.80% for firefighters. The Town's contribution rates for 2016 for pension and medical subsidy were 26.38% for police officers, 29.16% for firefighters, and 11.17% for all other employees. The contribution requirements for the fiscal years 2014, 2015, and 2016 were \$1,261,519, \$1,150,676, and \$1,323,214, respectively, which were paid in full in each year.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - At June 30, 2016, the Town reported liabilities of \$13,168,413 in the governmental activities and \$373,809 in the business-type activities for its proportionate shares of the net pension liability. The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating towns and school districts, actuarially determined. At June 30, 2015, the Town's proportions were 0.33240752% in the governmental activities and 0.00943599% in the business-type activities, which were decreases of 0.01156197% and 0.00028039%, respectively, from its proportions measured as of June 30, 2014.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

For the year ended June 30, 2016, the Town recognized pension expense of \$850,841 in the governmental activities and \$24,153 in the business-type activities. At June 30, 2016, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Governmental activities		Business-type activities	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in proportion	\$ 266,947	\$ 411,113	\$ 6,073	\$ 9,670
Differences between expected and actual experience	-	288,968	-	8,203
Net difference between projected and actual investment earnings on pension plan investments	-	351,942	-	9,991
Contributions subsequent to the measurement date	1,062,031	-	33,777	-
Total	<u>\$ 1,328,978</u>	<u>\$ 1,052,023</u>	<u>\$ 39,850</u>	<u>\$ 27,864</u>

The amounts reported as deferred outflows of resources related to pensions result from the Town contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the year ended June 30, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Fiscal Year Ending June 30,	Governmental Activities	Business-type Activities
2016	\$ (273,704)	\$ (7,715)
2017	(273,704)	(7,715)
2018	(273,704)	(7,715)
2019	97,717	2,956
2020	(61,681)	(1,602)
Totals	<u>\$ (785,076)</u>	<u>\$ (21,791)</u>

Actuarial Assumptions: The collective total pension liability was determined by a roll forward of the actuarial valuation as of June 30, 2014, using the following actuarial assumptions which, accordingly apply to 2015 measurements:

Inflation:	3.0%
Salary increases:	3.75- 5.8% average, including inflation
Investment rate of return:	7.75% net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2000 mortality table, projected to 2020 with Scale AA. The table includes a margin of 15% for men and 17% for women for mortality improvements.

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2005 – June 30, 2010.

Long-term Rates of Return: The long-term expected rate of return on pension plan investment was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rate of return net of investment expenses by the target asset allocation percentage and by adding expected inflation.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

Following is a table presenting target allocations and long-term rates of return for 2015:

Asset Class	Target Allocation %	Weighted average long-term expected real rate of return %
		2015
Large Cap Equities	22.50%	3.00%
Small/Mid Cap Equities	7.50%	3.00%
Total domestic equity	30.00%	
Int'l Equities (unhedged)	13.00%	4.00%
Emerging Int'l Equities	7.00%	6.00%
Total international equity	20.00%	
Core Bonds	4.50%	(0.70%)
Short Duration	2.50%	(1.00%)
Global Multi-Sector Fixed Income	11.00%	(0.28%)
Unconstrained Fixed Income	7.00%	(0.16%)
High-Yield Bonds	0.00%	0.00%
Global Bonds (unhedged)	0.00%	0.00%
Emerging Market Debt (external)	0.00%	0.00%
Total fixed income	25.00%	
Private equity	5.00%	5.50%
Private debt	5.00%	4.50%
Real estate	10.00%	3.50%
Opportunistic	5.00%	2.75%
Total alternative investments	25.00%	
Total	100.00%	

Discount Rate: The discount rate used to measure the collective total pension liability was 7.75%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer service cost contributions are projected based on the expected payroll of current members only. Employer contributions are determined based on the Pension Plan's actuarial funding policy as required by RSA 100-A:16. Based on those assumptions, the Pension Plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on Pension Plan investment was applied to all periods of projected benefit payments to determine the collective total pension liability.

Sensitivity of the Town's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following table presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.75% as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.75%) or 1-percentage point higher (8.75%) than the current rate:

Governmental activities:				
Actuarial Valuation Date	1% Decrease 6.75%	Current Single Rate Assumption 7.75%	1% Increase 8.75%	
June 30, 2015	\$ 17,334,506	\$ 13,168,413	\$ 9,616,797	
June 30, 2014	\$ 17,006,138	\$ 12,911,190	\$ 9,456,488	
June 30, 2013	\$ 18,471,302	\$ 14,407,956	\$ 10,992,331	

(Continued)

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

Sensitivity of the town's proportionate share of the net pension liability to changes in the discount rate continued:

Business-type activities:			
Actuarial Valuation Date	1% Decrease 6.75%	Current Single Rate Assumption 7.75%	1% Increase 8.75%
June 30, 2015	\$ 492,071	\$ 373,809	\$ 272,990
June 30, 2014	\$ 480,386	\$ 364,713	\$ 267,125
June 30, 2013	\$ 524,005	\$ 408,733	\$ 311,837

Pension Plan Fiduciary Net Position: Detailed information about the pension plan's fiduciary net position is available in the separately issued New Hampshire Retirement System Cost-Sharing Multiple Employer Defined Benefit Pension Plan financial report.

NOTE 14 – OTHER POSTEMPLOYMENT BENEFITS (OPEB)

Plan Description and Annual OPEB Cost - The Town provides postemployment benefit options for health care to eligible retirees, terminated employees, and their dependents in accordance with the provisions of various employment contracts. The benefit levels, employee contributions, and employer contributions are governed by the Town's contractual agreements.

The Governmental Accounting Standards Board (GASB) issued Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. GASB Statement No. 45 requires that the long-term cost of retirement health care and obligations for other postemployment benefits (OPEB) be determined on an actuarial basis and reported similar to pension plans. GASB Statement No. 45 does not mandate the pre-funding of postemployment benefit liabilities. However, any pre-funding of these benefits will help minimize or eliminate the postemployment benefit obligation that will be required to be reported on the financial statements.

The Town has only partially funded (on a pay-as-you-go basis) the annual required contribution (ARC), an actuarially determined rate in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

The following table presents the OPEB cost for the year, the amount contributed and changes in the OPEB plan for fiscal year 2016:

Annual required contribution/OPEB cost	\$ 274,623
Interest	66,027
Adjustment	(63,954)
Contributions made (pay-as-you-go)	(94,195)
Increase in net OPEB obligation	182,501
Net OPEB obligation, beginning	1,650,665
Net OPEB obligation, ending	<u>\$ 1,833,166</u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal year 2016 and the six preceding years were as follows:

Fiscal Year Ended	Annual OPEB Contribution Cost	Actual Contributions (pay-as-you-go)	Percentage Contributed	Net OPEB Obligation
June 30, 2016	\$ 270,564	\$ 94,195	34.8%	\$ 1,833,166
June 30, 2015	\$ 271,017	\$ 87,218	32.2%	\$ 1,650,665
June 30, 2014	\$ 299,070	\$ 82,780	27.7%	\$ 1,466,866
June 30, 2013	\$ 299,633	\$ 71,054	23.7%	\$ 1,250,576
June 30, 2012	\$ 303,879	\$ 65,188	21.5%	\$ 1,021,997
June 30, 2011	\$ 312,474	\$ 43,038	13.8%	\$ 783,306
June 30, 2010	\$ 295,192	\$ 32,176	10.9%	\$ 513,870

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

As of July 1, 2014, the date of the most recent actuarial valuation, the actuarial accrued liabilities (AAL) for benefits were \$2,932,482 for the governmental activities and \$67,998 for the business-type activities, with no actuarial value of assets, resulting in unfunded actuarial accrued liabilities (UAAL) of \$2,932,482 and \$67,998, respectively. The covered payroll (annual payroll of active employees covered by the plan) was \$5,565,294 and the ratio of the UAAL to the covered payroll was 53.9%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Actuarially determined amounts are subject to continual revisions as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress for Other Postemployment Benefits Plan, presented as required supplementary information following the notes to the financial statements, is designed to present multiyear trend information about whether the actuarial value of the plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future. The actuarial methods and assumptions used include techniques that are designed to reduce the effect of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2014 actuarial valuation, the entry age normal level percentage of pay cost method was used. The actuarial assumptions included a 4.0% investment rate of return per annum. The projected annual healthcare cost trend is 8.0% initially, reduced by decrements to an ultimate rate of 5.0% for years 2022 and later. The UAAL is being amortized as a level percentage of pay over 30 years based on an open group. The remaining amortization period at June 30, 2016 was 30 years.

NOTE 15 – COMMITMENTS/ENCUMBRANCES

The Town entered into several construction contracts during the fiscal year for capital improvements. As of June 30, 2016, the Town had outstanding construction contracts totaling \$853,176 that will be financed from operating funds or trust fund transfers. Construction commitments and other significant commitments are as follows:

	Construction Commitments	
	Contract Amount	Remaining Contract
Description:		
Martin Ferry Road	\$ 474,522	\$ 474,522
College Park Drive Sidewalks	60,787	6,811
Library Elevator Replacement	100,905	55,478
Merrimack Riverfront Trail System	347,981	214,779
Hackett Hill/Route 3A	128,491	90,990
Lilac Bridge	132,450	10,596
Total	<u>\$ 1,245,136</u>	<u>\$ 853,176</u>

Encumbrances outstanding at June 30, 2016 are as follows:

General government	\$ 32,604
Public safety	69,564
Highways and streets	524,518
Total encumbrances	<u>\$ 626,686</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

NOTE 16 – GOVERNMENTAL ACTIVITIES NET POSITION

Governmental activities net position reported on the government-wide Statement of Net Position at June 30, 2016 include the following:

	Governmental Activities	Business-type Activities	Total
Net investment in capital assets:			
Net property, buildings, and equipment	\$ 19,536,700	\$ 14,221,193	\$ 33,757,893
Less:			
Capital leases payable	(247,272)	-	(247,272)
Notes payable and other long-term debt	-	(5,081,459)	(5,081,459)
Total net investment in capital assets	<u>19,289,428</u>	<u>9,139,734</u>	<u>\$ 28,429,162</u>
Restricted net position for:			
Impact fees	1,837,556	-	1,837,556
Library purposes	107,542	-	107,542
Drug forfeiture	18,578	-	18,578
Permanent funds	230,046	-	230,046
Total restricted net position	<u>2,193,722</u>	<u>-</u>	<u>2,193,722</u>
Unrestricted	(706,631)	2,941,888	2,235,257
Total net position	<u>\$ 20,776,519</u>	<u>\$ 12,081,622</u>	<u>\$ 32,858,141</u>

NOTE 17 – GOVERNMENTAL FUND BALANCES

Governmental fund balances reported on the fund financial statements at June 30, 2016 include the following:

	General Fund	Nonmajor Funds	Total Governmental Funds
Nonspendable:			
Prepaid items	\$ 39,717	\$ -	\$ 39,717
Tax deeded property, subject to resale	634,446	-	634,446
Permanent fund - principal balance	-	204,033	204,033
Total nonspendable fund balance	<u>674,163</u>	<u>204,033</u>	<u>878,196</u>
Restricted:			
Library	107,542	-	107,542
Impact fees	-	1,837,556	1,837,556
Drug forfeiture	-	18,578	18,578
Permanent fund - income balance	-	26,013	26,013
Total restricted fund balance	<u>107,542</u>	<u>1,882,147</u>	<u>1,989,689</u>
Committed:			
Expendable trust	1,310,242	-	1,310,242
Assigned:			
Encumbrances	626,686	-	626,686
Heritage commission	15,227	-	15,227
Head's Chapel preservation	4,117	-	4,117
Conservation commission	-	515,917	515,917
Solid waste disposal	-	272,301	272,301
Recreation revolving	-	54,837	54,837
Ambulance revolving	-	601,147	601,147
Police special detail	-	181,730	181,730
Fire detail	-	4,375	4,375
Total assigned fund balance	<u>646,030</u>	<u>1,630,307</u>	<u>2,276,337</u>
Unassigned	<u>4,245,377</u>	<u>-</u>	<u>4,245,377</u>
Total governmental fund balances	<u>\$ 6,983,354</u>	<u>\$ 3,716,487</u>	<u>\$ 10,699,841</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

NOTE 18 – PRIOR PERIOD ADJUSTMENT

Net position balance at July 1, 2015 was restated to give retroactive effect to the following prior period adjustment:

	Governmental Activities
To remove compensated absences payable liability which is recorded in the general fund	\$ 415,724
Net position, as previously reported	20,463,303
Net position, as restated	<u>\$ 20,879,027</u>

NOTE 19 – CONTINGENT LIABILITIES

There are various legal claims and suits pending against the Town which arose in the normal course of the governments activities. In the opinion of management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the Town.

The Town participates in various federal grant programs, the principal of which are subject to program compliance audits pursuant to the Single Audit Act as amended. Accordingly, the government's compliance with applicable grant requirements will be established at a future date. The amount of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the government anticipates such amounts, if any, will be immaterial.

NOTE 20 – SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the balance sheet date, but before the financial statements are issued. Recognized subsequent events are events or transactions that provided additional evidence about conditions that existed at the balance sheet date, including the estimates inherent in the process of preparing the financial statements. Nonrecognized subsequent events are events that provide evidence about conditions that did not exist at the balance sheet date, but arose after the date. Management has evaluated subsequent events through January 25, 2017, the date the June 30, 2016 financial statements were available to be issued, and no events occurred that require recognition or disclosure.

REQUIRED SUPPLEMENTARY INFORMATION

EXHIBIT G
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of Funding Progress for Other Postemployment Benefit Plan
For the Fiscal Year Ended June 30, 2016

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ([b-a]/c)
July 1, 2014	\$ -	\$ 3,000,480	\$ 3,000,480	0.0%	\$ 5,565,294	53.9%
July 1, 2012	\$ -	\$ 2,997,356	\$ 2,997,356	0.0%	\$ 5,305,822	56.5%
July 1, 2011	\$ -	\$ 3,005,730	\$ 3,005,730	0.0%	\$ 5,176,412	58.1%
July 1, 2008	\$ -	\$ 1,988,285	\$ 1,988,285	0.0%	\$ 5,622,099	35.4%

The notes to the required supplementary information is an integral part of this schedule.

EXHIBIT H
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of the Town's Proportionate Share of Net Pension Liability
For the Fiscal Year Ended June 30, 2016

Fiscal Year End	Valuation Date	Town's Proportion of Net Pension Liability	Proportionate Share of Net Pension Liability	Covered Payroll	Town Proportionate Share of Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
June 30, 2016	July 1, 2015	0.34184351%	\$ 13,542,222	\$ 6,361,062	212.89%	65.47%
June 30, 2015	July 1, 2014	0.35368587%	\$ 13,275,903	\$ 6,264,872	211.91%	59.81%
June 30, 2014	July 1, 2013	0.34427117%	\$ 14,816,689	\$ 6,024,275	245.95%	66.32%

The notes to the required supplementary information is an integral part of this schedule.

EXHIBIT I
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of Town Contributions
For the Fiscal Year Ended June 30, 2016

Fiscal Year End	Valuation Date	Contractually Required Contribution	Actual Contribution	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
June 30, 2016	July 1, 2015	\$ 1,146,845	\$ 1,146,845	\$ -	\$ 6,361,062	18.03%
June 30, 2015	July 1, 2014	\$ 1,147,439	\$ 1,147,439	\$ -	\$ 6,264,872	18.32%
June 30, 2014	July 1, 2013	\$ 856,043	\$ 856,043	\$ -	\$ 6,024,275	14.21%

The notes to the required supplementary information is an integral part of this schedule.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

Schedule of Funding Progress for Other Postemployment Benefits (OPEB)

As required by GASB Statement No. 45, Exhibit G represents the actuarial determined costs associated with the Town's other postemployment benefits for the fiscal year ended June 30, 2016.

The GASB standard on accounting for postretirement benefits other than pensions requires the following disclosures in the financial statements with regard to the retiree benefit liability:

Eligibility	Employees are eligible for retiree health care benefits until Medicare eligibility once they qualify for retirement benefits from New Hampshire Retirement System (NHRS).	
	NHRS requirement for retirement benefits are as shown below:	
	1. Group I members hired prior to July 1, 2011, earlier of:	
	a. Age 60 (normal retirement)	
	b. 20 years of service with 70 points (early reduced retirement)	
	c. Age 50 with 10 years of service (early reduced retirement)	
	2. Group I members hired on/after July 1, 2011, earlier of:	
	a. Age 65 (normal retirement)	
	b. Age 60 with 30 years of service (early reduced retirement)	
	3. Group II members hired prior to July 1, 2011, earlier of:	
	a. Age 45 with 20 years of service (normal retirement)	
	b. Age 60 (normal retirement)	
	4. Group II members hired on/after July 1, 2011, earlier of:	
	a. Age 50 with 25 years of service (early reduced retirement)	
	b. Age 52.5 with 25 years of service (normal retirement)	
	c. Age 60 (normal retirement)	
Spouse Benefit	Surviving spouses of retirees and active employees are eligible for COBRA coverage upon the member's death.	
Retiree Cost Sharing	Retirees contribute the full cost of coverage.	
Medical Benefit	Same benefit options are offered to retirees as active employees. The Town's health plans are fully-insured and experience-rated. The monthly premiums by plan effective on January 1, 2015 are as shown below.	
		Single 2-Person
	Matthew Thornton	\$730.13 \$1,460.25
	Blue Choice Tier 2 (10/20/45 Rx)	\$789.25 \$1,578.50
	HSA Lumenos	\$574.60 \$1,149.21
	Medicomp III	\$496.84 N/A
	Medicomp III (no rx)	\$198.69 N/A
Medicare Liabilities	There is no GASB liability for Medicare retirees as they pay the full cost of coverage.	

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
FOR THE FISCAL YEAR ENDED
JUNE 30, 2016

Schedule of the Town's Proportionate Share of Net Pension Liability & Schedule of Town Contributions

As required by GASB Statement No. 68, and as amended by GASB Statement No. 71, Exhibits H and I represent the actuarial determined costs associated with the Town's pension plan at June 30, 2016.

Methods and Assumptions Used to Determine Contribution Rates for Fiscal Year 2015:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage-of-Payroll, Closed
Remaining Amortization Period	25 Years beginning July 1, 2015 (30 years beginning July 1, 2009)
Asset Valuation Method	5-Year smooth market for funding purposes
Price Inflation	3.0% per year
Wage Inflation	3.75% per year
Salary Increases	5.8% Average, including inflation
Municipal Bond Rate	4.29% per year
Investment Rate of Return	7.75% per year
Retirement Age	Experience-based table of rates that are specific to the type of eligibility condition. Last updated for the 2011 valuation pursuant to an experience study of the period 2005-2010.
Mortality	RP-2000 mortality table, projected to 2020 with Scale AA. The table includes a margin of 15% for men and 17% for women for mortality improvements.

Other Information:

Notes	Contribution rates for Fiscal Year 2015 were determined based on the benefit changes adopted under House Bill No. 2 as amended by 011-2513-CofC.
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COMBINING AND INDIVIDUAL FUND SCHEDULES

SCHEDULE 1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2016

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 9,208,099	\$ 9,181,672	\$ (26,427)
Land use change	13,000	383	(12,617)
Excavation	8,000	9,628	1,628
Interest and penalties on taxes	315,000	320,209	5,209
Total from taxes	9,544,099	9,511,892	(32,207)
Licenses, permits, and fees:			
Motor vehicle permit fees	3,000,000	3,480,591	480,591
Building permits	75,000	94,013	19,013
Other	54,000	57,802	3,802
Total from licenses, permits, and fees	3,129,000	3,632,406	503,406
Intergovernmental:			
State:			
Meals and rental tax distribution	697,242	697,242	-
Highway block grant	293,736	300,776	7,040
State and federal forest land reimbursement	521	500	(21)
Other	5,053	10,717	5,664
Federal:			
Other	1,190	15,528	14,338
Total from intergovernmental	997,742	1,024,763	27,021
Charges for services:			
Income from departments	150,524	96,293	(54,231)
Miscellaneous:			
Sale of municipal property	1,500	-	(1,500)
Interest on investments	30,000	40,457	10,457
Other	279,251	316,549	37,298
Total from miscellaneous	310,751	357,006	46,255
Other financing sources:			
Transfers in	47,878	47,870	(8)
Total revenues and other financing sources	14,179,994	\$ 14,670,230	\$ 490,236
Unassigned fund balance used to reduce tax rate	1,647,814		
Total revenues, other financing sources, and use of fund balance	\$ 15,827,808		

SCHEDULE 2
TOWN OF HOOKSETT, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2016

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 353,341	\$ 365,457	\$ -	\$ (12,116)
Election and registration	-	31,920	28,354	-	3,566
Financial administration	-	680,515	620,938	15,371	44,206
Revaluation of property	-	158,952	148,760	-	10,192
Legal	-	90,000	89,673	-	327
Personnel administration	-	177,487	173,215	-	4,272
Planning and zoning	-	402,318	372,469	15,533	14,316
General government buildings	10,000	531,348	443,464	1,700	96,184
Cemeteries	-	4,551	2,768	-	1,783
Insurance, not otherwise allocated	-	255,000	248,725	-	6,275
Advertising and regional associations	-	12,500	12,601	-	(101)
Other	-	1	10,000	-	(9,999)
Total general government	10,000	2,697,933	2,516,424	32,604	158,905
Public safety:					
Police	37,978	4,199,684	3,878,254	61,338	298,070
Fire	-	3,782,205	3,671,656	8,226	102,323
Building inspection	-	105,673	96,156	-	9,517
Emergency management	-	5,500	3,039	-	2,461
Total public safety	37,978	8,093,062	7,649,105	69,564	412,371
Highways and streets:					
Public works garage	-	199,711	209,031	-	(9,320)
Highways and streets	492,208	1,441,367	1,350,938	513,922	68,715
Bridges	-	1	125,708	10,596	(136,303)
Street lighting	-	62,000	61,914	-	86
Other	-	170,587	133,103	-	37,484
Total highways and streets	492,208	1,873,666	1,880,694	524,518	(39,338)
Sanitation:					
Administration	-	168,769	138,018	-	30,751
Solid waste collection	-	242,520	222,260	-	20,260
Solid waste disposal	-	666,400	568,783	-	97,617
Total sanitation	-	1,077,689	929,061	-	148,628
Health administration	-	2,000	-	-	2,000
Welfare:					
Direct assistance	-	196,877	97,932	-	98,945
Intergovernmental welfare payments	-	19,620	19,619	-	1
Total welfare	-	216,497	117,551	-	98,946
Culture and recreation:					
Parks and recreation	-	583,587	418,876	-	164,711
Library	-	697,927	697,927	-	-
Patriotic purposes	-	2,945	2,945	-	-
Other	-	10,750	12,259	-	(1,509)
Total culture and recreation	-	1,295,209	1,132,007	-	163,202
Conservation	-	101,250	101,250	-	-
Economic development	-	500	281	-	219

(Continued)

SCHEDULE 2 (Continued)
TOWN OF HOOKSETT, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2016

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Debt service:					
Interest on tax anticipation notes	-	1	-	-	1
Capital outlay	-	1	-	-	1
Other financing uses:					
Transfers out	-	470,000	470,000	-	-
Total appropriations, expenditures, other financing uses, and encumbrances	\$ 540,186	\$ 15,827,808	\$ 14,796,373	\$ 626,686	\$ 944,935

SCHEDULE 3
TOWN OF HOOKSETT, NEW HAMPSHIRE
Major General Fund
Schedule of Changes in Unassigned Fund Balance
For the Fiscal Year Ended June 30, 2016

Unassigned fund balance, beginning (Non-GAAP Budgetary Basis)		\$ 5,263,685
Changes:		
Unassigned fund balance used to reduce 2016 tax rate		(1,647,814)
2016 Budget summary:		
Revenue surplus (Schedule 1)	\$ 490,236	
Unexpended balance of appropriations (Schedule 2)	944,935	
2016 Budget surplus		1,435,171
Increase in nonspendable fund balance		(39,163)
Unassigned fund balance, ending (Non-GAAP Budgetary Basis)		5,011,879
Reconciliation of Non-GAAP Budgetary Basis to GAAP Basis:		
To comply with generally accepted accounting principles by deferring property taxes not collected within 60 days of fiscal year-end		(1,433,980)
To eliminate the allowance for doubtful property tax receivables, which is not necessary with the deferral of property taxes not collected within 60 days of fiscal year-end		667,478
Unassigned fund balance, ending (GAAP basis Exhibit C-1)		<u>\$ 4,245,377</u>

SCHEDULE 4
TOWN OF HOOKSETT, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Balance Sheet
June 30, 2016

	Special Revenue Funds									Total
	Conservation Commission	Impact Fees	Solid Waste Disposal	Recreation Revolving	Ambulance Revolving	Drug Forfeiture	Police Special Details	Fire Special Details	Permanent Fund	
ASSETS										
Cash and cash equivalents	\$ 470,030	\$ 1,840,331	\$ 272,301	\$ 60,700	\$ 528,909	\$ 18,578	\$ 161,471	\$ 4,375	\$ 14,043	\$ 3,370,738
Investments	-	-	-	-	-	-	-	-	221,076	221,076
Receivables:										
Accounts (net)	-	-	-	-	78,944	-	21,972	-	-	100,916
Intergovernmental	50,000	-	-	-	-	-	-	-	-	50,000
Total assets	\$ 520,030	\$ 1,840,331	\$ 272,301	\$ 60,700	\$ 607,853	\$ 18,578	\$ 183,443	\$ 4,375	\$ 235,119	\$ 3,742,730
LIABILITIES AND FUND BALANCES										
Liabilities:										
Accounts payable	\$ 4,113	\$ 2,775	\$ -	\$ 512	\$ 4,878	\$ -	\$ -	\$ -	\$ -	\$ 12,278
Accrued salaries and benefits	-	-	-	5,351	1,828	-	1,713	-	-	8,892
Interfund payable	-	-	-	-	-	-	-	-	5,073	5,073
Total liabilities	4,113	2,775	-	5,863	6,706	-	1,713	-	5,073	26,243
Fund balances:										
Nonspendable	-	-	-	-	-	-	-	-	204,033	204,033
Restricted	-	1,837,556	-	-	-	18,578	-	-	26,013	1,882,147
Assigned	515,917	-	272,301	54,837	601,147	-	181,730	4,375	-	1,630,307
Total fund balances	515,917	1,837,556	272,301	54,837	601,147	18,578	181,730	4,375	230,046	3,716,487
Total liabilities and fund balances	\$ 520,030	\$ 1,840,331	\$ 272,301	\$ 60,700	\$ 607,853	\$ 18,578	\$ 183,443	\$ 4,375	\$ 235,119	\$ 3,742,730

SCHEDULE 5
TOWN OF HOOKSETT, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended June 30, 2016

	Special Revenue Funds										
	Conservation Commission	Impact Fees	Solid Waste Disposal	Recreation Revolving	Ambulance Revolving	Drug Forfeiture	Police Special Details	Fire Special Details	Permanent Fund	Total	
Revenues:											
Taxes	\$ 124,000	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124,000	
Licenses and permits	13,289	-	-	-	-	-	-	-	-	13,289	
Intergovernmental	50,000	-	-	-	-	-	-	-	-	50,000	
Charges for services	-	-	93,739	87,571	371,967	-	185,785	7,720	-	746,782	
Miscellaneous	2,850	129,564	659	140	263	54	457	9	12,312	146,308	
Total revenues	190,139	129,564	94,398	87,711	372,230	54	186,242	7,729	12,312	1,080,379	
Expenditures:											
Current:											
Public safety	-	10,156	-	-	306,269	-	174,132	6,061	-	496,618	
Highways and streets	-	41,879	-	-	-	-	-	-	-	41,879	
Culture and recreation	-	246	-	85,369	-	-	-	-	-	85,615	
Conservation	247,463	-	-	-	-	-	-	-	-	247,463	
Total expenditures	247,463	52,281	-	85,369	306,269	-	174,132	6,061	-	871,575	
Excess (deficiency) of revenues over (under) expenditures	(57,324)	77,283	94,398	2,342	65,961	54	12,110	1,668	12,312	208,804	
Other financing sources (uses):											
Transfers in	40,854	-	-	-	-	-	-	-	-	40,854	
Transfers out	-	(40,854)	-	-	-	-	-	-	(5,073)	(45,927)	
Total other financing sources (uses)	40,854	(40,854)	-	-	-	-	-	-	(5,073)	(5,073)	
Net change in fund balances	(16,470)	36,429	94,398	2,342	65,961	54	12,110	1,668	7,239	203,731	
Fund balances, beginning	532,387	1,801,127	177,903	52,495	535,186	18,524	169,620	2,707	222,807	3,512,756	
Fund balances, ending	\$ 515,917	\$ 1,837,556	\$ 272,301	\$ 54,837	\$ 601,147	\$ 18,578	\$ 181,730	\$ 4,375	\$ 230,046	\$ 3,716,487	

**TOWN OF HOOKSETT
DELIBERATIVE SESSION
MINUTES
Cawley Middle School
Saturday February 4, 2017**

CALL TO ORDER

Moderator, Don Riley called the First Deliberative Session to Order at Hooksett Cawley Middle School Cafeteria Center at 9:02 AM.

Boy Scout Troop led the Pledge of Allegiance.

ATTENDANCE

James Sullivan, Chair, Rob Duhaime, John Giotas, Adam Jennings, James Levesque, Marc Miville, David Ross, Tim Tsantoulis, and Don Winterton

Moderator, Don Riley

Supervisor of the Checklist Mike Horne, Kim Daggett, and Bryan Williams

Town Clerk, Todd Rainier

Legal Counsel, Matt Serge

Registered voters – 78 in attendance

PROOF OF POSTING

Proof of posting was provided by the Dr. Dean Shankle.

The Moderator introduced the members of the Town Council in Attendance as well as the Town Staff. The Moderator thanked the Cawley Staff and the Town Staff for all the work in setting up the meeting.

The Moderator recognized all veterans for their service.

A general overview of the rules and procedures was given by the Moderator and are available in writing in the voter's guide.

BUSINESS

Moderator Don Riley read the Warrant Articles into the record:

To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at **David R. Cawley Middle School on Saturday, February 4, 2017 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 3 through 19.

The final ballot vote for warrant articles will take place at **David R. Cawley Middle School on Tuesday, March 14, 2017**. The polls will be open from 6 am until 7 pm.

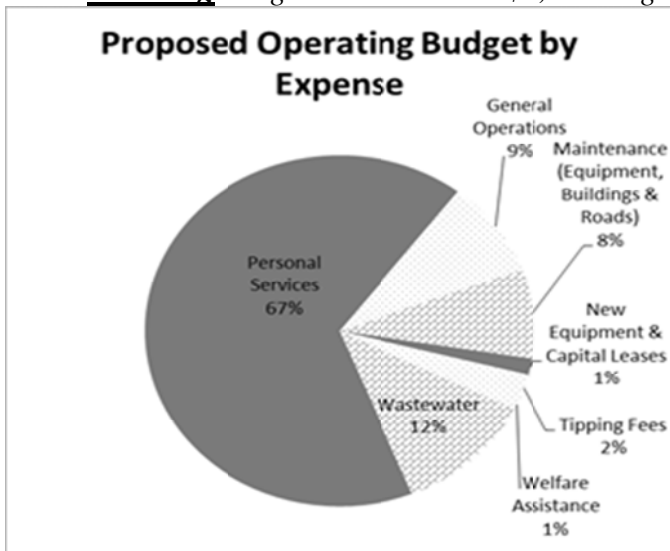
The **estimated tax impact** is provided to give voters an idea of what the individual items will cost if approved. The estimated tax rate impact information is simply an estimate based on a current snapshot in time using the information and revenue projections that are available at the time of printing. The actual tax rate is not set until the fall using actual information known when the rate is set by NH Department of Revenue Administration.

Article 3

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$18,136,705.00**. Should this article be defeated, the operating budget shall be \$18,240,669.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$6.67. Not recommended by Town Council (0-8), Recommended by Budget Committee (10-0).

A “Yes” vote would approve the operating budget of \$18,136,705 as presented by the Budget Committee. The operating budget does not include raises for employees or new positions, with the exception of Administration, Library and Wastewater which are detailed below. However in each of the departments the employer share of NH Retirement is included. Listed below are the projects, equipment and other items included in the operating budget that will continue to allow for the quality service the residents of Hooksett have come to expect.

- The Administration budget increased in total \$244,108. This budget includes a 5% increase in the Administrator’s wages in accordance with his employment contract, as well as, an increase in the number of part time hours available. In this budget is \$224,335 to cover about 60% of the health insurance increase for the Town and another \$24,000 for property liability insurance, which reflects the current level of coverage.
- The Assessing budget has decreased \$6,388 largely due to a reduction in the assessor’s contract.



- The Family Services budget has basically remained level from the prior year. The Town’s welfare line has been lowered by \$25,000 based on the economy. A new request for bus transportation increased the budget by \$25,000; however there is offsetting revenue from a grant of \$20,000 which means the taxpayers will fund \$5,000 for this service.

- The Finance budget reflects an increase of approximately \$7,000. GASB compliance is needed this year at an estimated cost \$5,000 and an additional \$2,000 is requested for auditing services.

- The Fire-Rescue budget has increased by approximately \$78,000. The majority of that increase is due to employer share of NH

Retirement. Also there was an increase in rates for fire hydrant rental, and vehicle maintenance has a slight increase to address preventative maintenance issues.

- The Police budget has increased by approximately \$70,000. Again the majority of that increase is the employer share of NH Retirement. Wages have increased based on steps in the union contract. The department has some savings in fuel costs.
- The Public Works budget increased approximately \$282,000 over the current year’s budget. The Community Development Division has a decrease in wages due to re-organization of positions and an increase in health insurance due to employee turnover. The Highway Division’s biggest increase is the reconstruction of roads, costing \$300,000, which was approved by the voters last years. Vehicle maintenance costs were decreased by \$20,000. \$20,000 is budgeted for the Old Town Hall’s restorations of windows and bathrooms. New equipment and other operational supplies have been kept to a minimum, reduced when possible. The Parks, Recreation and Cemeteries Division have a \$28,000 decrease in wages and a \$5,000 decrease in electrical costs. There are increases for water and ground maintenance for the field. The Recycling and Transfer

Division reflects an increase of \$30,000 from the current year's budget. There are budget increases in both health insurance costs and vehicle maintenance and a decrease in budgeted fuel.

- The **Tax Collector** budget reflects a total decrease of approximately \$11,000 primarily due to employee turnover and some cuts to supplies and new equipment.

- The **Town Clerk and Elections** overall budget reflects a decrease of \$13,725 due to the reduction in the number of elections held during this year.

- The **Library** budget increased a total of \$40,317. This includes additional staffing, wages, benefits and books & materials.

- The **Wastewater** budget request has increased approximately \$67,000 due to wages, insurances, tipping fees and \$12,000 for replanting of land that has been cleared. There is a budget decrease in electricity costs of \$5,252.

Town of Hooksett, New Hampshire					
FY 2017-18 Town Operating Budget					
Appropriation by Department					
	FY 2015-16	FY 2016-17	FY 2017-18	Dollar	%
Departments	Actuals	Amended Budget	Budget Com Recomm.	Change	Change
*Administration	\$ 1,058,766	\$ 1,061,123	\$ 1,305,231	\$ 244,108	23.00%
Assessing	148,760	176,694	170,306	(6,388)	-3.62%
Family Services	117,550	193,823	193,587	(236)	-0.12%
Finance	226,997	224,920	232,286	7,366	3.27%
*Fire-Rescue	3,623,096	3,679,850	3,758,092	78,242	2.13%
*Police	3,878,253	4,392,372	4,461,940	69,568	1.58%
* Public Works	4,088,421	4,542,777	4,824,913	282,136	6.21%
Tax Collector	242,476	271,855	260,540	(11,315)	-4.16%
Town Clerk & Elections	28,354	42,773	29,048	(13,725)	-32.09%
Budget Committee	7,854	8,305	7,778	(527)	-6.35%
Capital Leases	88,056	88,057	67,474	(20,583)	-23.37%
Cemetery Commission	838	1,147	841	(306)	-26.68%
Conservation Commission	1,250	1,277	1,277	0	0.00%
Debt TAN interest	0	1	1	0	0.00%
Library	697,927	712,733	753,050	40,317	5.66%
Wastewater	1,931,988	2,002,935	2,070,341	67,406	3.37%
Grand Total	\$ 16,140,587	\$ 17,400,642	\$ 18,136,705	\$ 736,063	4.23%
Appropriation by Expense Category					
	FY 2015-16	FY 2016-17	FY 2017-18	Dollar	%
Expense Category	Actuals	Amended Budget	Budget Com Recomm.	Change	Change
Personal Services	\$ 10,544,992	\$ 11,773,410	\$ 12,198,545	\$ 425,135	3.61%
General Operations	1,407,003	1,439,931	1,449,296	9,365	0.65%
Maintenance (Equipment, Buildings & Roads)	1,501,941	1,371,107	1,662,674	291,567	21.27%
New Equipment & Capital Leases	294,123	257,184	223,281	(33,903)	-13.18%
Tipping Fees	400,037	431,075	432,568	1,493	0.35%
Welfare Assistance	60,503	125,000	100,000	(25,000)	-20.00%
Wastewater	1,931,988	2,002,935	2,070,341	67,406	3.37%
Grand Total	\$ 16,140,587	\$ 17,400,642	\$ 18,136,705	\$ 736,063	4.23%
* Grants, donations and encumbrances have been removed from FY 2016-17 Budget for budgeting purposes.					

A "No" vote would not approve the proposed operating budget and would result in the default budget totaling \$18,240,669 being approved. The operating budget is lower than the default budget by \$103,964. The town's health insurance rates for 2017 increased by 27.9%. The Town Council asked for the full impact of this increase to be added to the budget \$390,413; however the Budget Committee recommend adding approximately 60% or \$226,585 to the operating budget.

M. Miville motioned to move Article 3 to the Official Ballot. Seconded by D. Winterton.

D. Winterton motioned to amend Article 3 to add \$77,000 to the operating budget the following items:

\$5,000 for administration's employment testing

\$13,000 for computer new equipment

\$10,000 for assessing professional services

\$5,000 for town building maintenance

\$5,000 for town building electric

\$28,000 for park, recreation and cemeteries full-time wages

\$11,000 for park, recreation and cemeteries electric

Seconded by M. Miville.

D. Winterton: This money is needed for the operation of the town.

J. Hyde, Budget Committee Chair: Regarding the amendment, the Budget Committee recommended the Budget 10-0 and the Town Council didn't recommend. The Budget Committee went through those lines and removed this money because in the past they have not spent that money. Some movement was to remove from these lines and move to insurance because this year the town was behind the eight ball for insurance. This year, after the Council completed the budget they had an increase of 27% in insurance. The Budget Committee, in an effort to cover that increase moved money from other lines that had been underspent to help cover the increase. I point out that year after year the town underspends its budget. You can see that in the book. It is important to note that they underspent by \$999,000 last year which was \$750,000 in unfilled positions. They have started to fill those positions this year. This year, all that money was in the budget. They have hired the police and they are about \$500,000 under so far this year. The Budget Committee said you need an additional \$390,000 in insurance. The town's budget year runs July to June, the insurance year runs January to December; therefore there is an overlap. The Budget committee went over and over this budget. There is a new service in this budget for transportation for people for \$25,000. We looked at if insurance runs January to December and we have July to June, if we fund some of it, half, then in theory they can make adjustments to the plans this year to decrease the dollars. The budget has gone up \$194,000. Everything that the town asked for is in the budget. It is a bottom line budget. They have everything they need to fund everything they asked for. I would not support this amendment.

M. Miville: This motion addresses items that were cut from the budget, not transferred. This has nothing to do with the insurance. These are cuts that the Council believes are needed for the town. We have an ongoing replacement plan for computers. There is \$10,000 for assessing service that is to contract an Assessor to assist our staff. They are cutting electric and they are cutting Park and Rec wages for a position. Everything has to be truth in appropriation. Every dollar in the budget must represent. My question is if you didn't think the positions would be filled, why did you fund it? You have to appropriate every dollar in every line. You can't abstract budget. It is against State Law RSA 32 to not appropriate every line. There are 26 items cut and transferred to other funds. We chose 7 items out of the 26 items cut that we feel are needed by the town. We chose these crucial items that are needed by the town. Employee testing, if we are hiring, then we need to test those individuals

D Winterton: I thank the Budget Committee for their efforts and understand the dilemma represented with the insurance. The \$13,000 for computer new equipment is for servers. That is for records. We need to keep adding to our server base. The last item is the \$11,000 for DPW. The town is spending money for soccer fields at Peter brook. It would be a crime if we built those fields and then they can't light the field. The Council got hit with the insurance and we are only asking for \$77,000.

S. Perrotta, 22 Joanne Drive: The electric we are referencing, as was explained, was initially planning to open this year and now it won't open until the spring of 2018. The Assessor was reduced because historically it was not used. We did have to take down a Park and Rec position and we were looking at one of three (3) positions that were vacant for 3 years. We reduced the budget so that the taxpayers would have what was valuable to the town.

R. Duhaime: It was a two-year contract for the insurance. Any money on the budget that is not used is put back to the town fund and used to reduce the tax rate. The Council usually agrees with the Budget Committee. We were blindsided by the insurance and we didn't have time to renegotiate it.

John Hillis: I've listened to the Budget Committee and see how they scrubbed the budget and now they want it

back in. I would rather not have money from my house held in reserve

J. Hyde: Regarding the \$77,000, Article 19 is \$63,000 and if defeated will be available to cover the \$77,000.

Mike Sorel motioned to call the question. Seconded by Bryan Williams.

Vote in favor

Vote on amendment

Voice Vote – majority No. Amendment failed.

J. Sullivan motioned to amendment Article 3 to add \$97,000 to the operating budget as follows:

\$63,000 to Police Health Insurance

\$11,000 to Library Health Insurance

\$23,000 to Wastewater Health Insurance

Seconded by T. Tsantoulis.

J. Sullivan: As the Chair of the Budget Committee mentioned, after the Council's review of the budget we learned that the insurance which was budgeted for 6% went up actually 27%. The Budget Committee moved \$194,000 to insurance but leaves us short. We looked at how to deal with that increase. The Council established a committee to look into dealing with that. Those meetings are available to be reviewed on the Town website. We are now requiring new employees to be offered only one plan which will save the Town and employees. We also allow current employees to move to this plan which will reduce cost. This increase will only cover 75% of the cost. Even moving to a more consumer driven plan, the \$194,000 added by the Budget Committee, we still need more to cover our costs. To compromise and find savings, we felt it was appropriate to deal with the \$390,000 and increase \$97,000. There will still be a \$90,000 short fall. If we are going to provide the insurance we have all approve of, we need to approve and increase by \$97,000.

D. Winterton: I also was a member of the sub-committee to deal with the tremendous increase. We have contractual obligation to fund this insurance with our negotiating groups. We struggled whether to mandate to people's lives for immediate changes. We can only work within the Interlocal Trust because of the contract. The committee will meet after the election to work again to save money. When you build a bridge, you build it stronger than any truck to go over it. If we don't fund the insurance, we may have to make draconian changes. We have employees planning their lives based on their benefit packages. I don't think it is right to abandon those today but in the future I pledge to address it.

J. Hyde: Councilor Sullivan explained it effectively. We had several motions regarding this. Initially we voted not to add the insurance money back. We felt that there is money available. They budgeted \$3 per gallon for fuel and that has been underspent. The Budget Committee feels the Town had the money somewhere else in the budget. I am voting against the amendment.

B. Tilton: We funded about 70% of the insurance increase with \$194,000 as a compromise. The \$70,000 that was moved from other lines and went to the insurance. Only 6 months of the insurance year overlaps. We worked hard and this was a contentious debate and we asked for help from the Department Heads and the staff and we didn't get it.

M. Farwell, 24 Grant: I've been to the Committee hearings and it was contentious and everyone had the best intentions. The health insurance will have to be paid. This is reasonable and it keeps the budget below the default budget. I think they need this money and it will be difficult if they don't get it. The DPW has been understaffed because the salaries are too low. We have raised the salaries and should be able to fund the

positions.

Peter Bartlett: \$63,000 will affect my budget and I will have to make that up in my budget and make reductions. I will hire all positions that the town has approved. The public safety is imperative. The \$63,000 will have to be made by either a reduction in a position or overtime. We have had some drastic things in this town and the incident at the Underhill school took all our staff. I cannot overspend my budget by law. Please let us put this money back in this budget. I have 3 officers at the academy and I will be at full staff of 30 positions which this town approved.

D. Ross: We need to pay the bill. If we don't fund it, we will cut. Returning money is commendable. We use that money to offset the tax rate. We are trying to be responsible and funding this insurance is primary. We have to pay the bill so let's be honest.

Pat Gosselin: In light of what I heard, I will vote yes but I think we need to make some changes in insurance.

M. Miville: There are real stories behind the budget lines and this is for real people. The reason the Budget Committee couldn't help the committee because it is the Budget Committee's budget once it is passed to the Committee. We have to budget for an entire 12 months. How will we represent the rest of the money? There is actually \$163,000 remaining and we are looking for \$97,000 and we will also look for a better plan. The gas line is a state bid and it is a lower amount than last year. For the Budget Committee or Council to budget is to provide services. It is not appropriate to say it is already in the budget.

***Tammy Hooker motioned to call the question. Seconded by M. Farwell.
Voice vote in favor.***

***Vote on amendment
Voice vote majority Yes. Amendment passed***

New amended amount for Article 3 \$18,233,705.

D. Riley declared Article 3 moved to the ballot.

Article 4

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.13. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).

Explanation: Balance held by the Trustees of the Trust Funds as of December 31, 2016 for this fund is \$84,103.75. This savings account will assist the department in purchasing vehicles for plowing and road maintenance, including equipment to replace an aging fleet, which will reduce vehicle maintenance expenses. This reserve allows for the town to replace and add vehicles when needed, which evens the burden on tax payers by planning for the purchase.

J. Levesque motioned to move Article 4 to the Official Ballot. Seconded by R. Duhaime.

We have a balance of \$84,000 and this is for future trucks for plowing and road maintenance. This is a fund that was established so when we need a truck for the fleet, we will have the funds

D. Riley declared Article 4 moved to the ballot.

Article 5

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

Fiscal Year	Salaries	Benefits	Estimated Increase
2017-18	\$151,550.00	\$22,442.00	\$173,992.00
2018-19	\$ 97,960.00	\$32,442.00	\$130,402.00

and further to raise and appropriate the sum of **\$173,992.00** for the current fiscal year; of this amount \$15,578.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the balance of \$158,414.00 to be raised from general taxation. Such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.10. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).

Explanation: *The Firefighters have been working without an agreement since June 30, 2015. This agreement addresses many issues, mainly employee retention. Due to low pay, Hooksett Fire-Rescue has experienced difficulty in attracting and retaining qualified candidates. In addition, this agreement contains significant concessions by the firefighters in health insurance co-pays.*

Donald Winterton motioned to move Article 5 to the Official Ballot. Seconded by Adam Jennings

D. Winterton: This was not brought forward last year. They were without a contract since 2015. Our new Chief came on and was successful with helping as well as Assistant Chief Colburn. If we don't pass this, they now contribute 8% and if this passes they will contribute 15% in the first year and 16% in the second year. This is beneficial to the town. They come to the town and do their job and have not had a pay increase in 3 years.

P Gosselin: What are the salary increases in percentages?

D. Winterton: They are 3% in year one and two.

John Hillis: This has some health insurance co-pays. I'm not sure how to approach this. If it doesn't get passed what are the ramifications.

D Winterton: I would think the ramifications are it would be hard for Chief Burkush to retain and hire. If passed, there are other provisions, we have recreated longevity to make it more attractive and retain employees. We would have to go back to bargain but we can't do anything for another year and would function under the expired contract.

N. Forrest: How many fires have we had and how many houses destroyed?

Chief Burkush: We've had 12 structure fires in 2016 and a couple significant on Johns and Casey Drive. We have had a couple wildland fires as well. We have had only minor job related injury.

We did transport 850 people by Ambulance for medical service.

I support this agreement because there are significant health care concessions. They now only pay 8% and it will go to 15%. One issue that the town has faced is we hire firefighters and train them at \$30,000 per persons

and then they leave. We want to retain. We also have management language which is beneficial and a paramedic training program.

Kevin Souza, 21 Morningside Drive: This is much editorialized. It says underpaid. What is the comparison to surrounding towns? There is no transparency.

Chief Burkush: Starting firefighter pay is \$17/hr. and we require that they be certified prior and they must have a 2 year degree. The last firefighter went to Salem for \$22/hr.

Valerie Silva: I had the worst type of heart attack and because they got to the house on time and because of the personnel on the truck, I am alive.

N. Forrest: There have been a lot of fires in Oregon and California. Has anyone from Hooksett gone to California to help?

Chief Burkush: Not this year but we have had some in the past.

D. Winterton: Regarding transparency, the entire contract is available on the town website.

Carol Harris, 5 Nancy Lane: I can't believe you can get anyone to take that job for \$17/hr. If you are going to spend to train, let's keep them.

D. Riley declared Article 5 moved to the ballot

Matt Broderick: I motioned to restrict reconsideration re-consideration of Article 3. Seconded by M. Farwell.

P. Gosselin: I don't think we need this motion.

J. Hyde: I wasn't planning on reconsidering everything but I don't like shutting anything down.

M. Farwell: I remember when people would leave the meeting and there are only a few people left in the room and these 7 people want to change the budget number. This is an attempt to make sure that what we voted on at 9 am will come out at 12 pm.

Vote 2/3 in favor by a voice and hand vote

Article 6

To see if the town will vote to raise and appropriate the sum of **\$142,819.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

Fiscal Year	Salaries	Benefits	Total
2017-18	\$118,173.00	\$24,646.00	\$142,819.00

Estimated tax impact is \$0.09. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).

Explanation: This article would provide a 2% cost of living wage increase to all non-union employees and a discretionary wage adjustment pool of \$47,606. There are 67 full-time and 24 part-time employees; including Police, Library and DPW employees. This article does not include the Town Administrator's position, seasonal or Wastewater employees.

T. Tsantoulis motioned to move Article 6 to the Official Ballot. Seconded by D. Ross

M. Sorel: Could someone clarify the discretionary wage adjustment.

M. Miville: There is a 2% cost of living with an extra 1% for the Administrator to use for merit or wage adjustments for those on the lower scale.

M. Sorel: The amount is 3% of the salary and who decides where the money goes.

M. Miville: All the employees get 2% with the remaining amount at the discretion of the Administrator.

D. Riley declared Article 6 moved to the ballot.

Article 7

To see if the town will vote to raise and appropriate the sum of **\$120,000.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Fire Apparatus	\$ 50,000.00
Air Packs & Bottles	20,000.00
Emergency Radio Communications	<u>50,000.00</u>
Total	\$120,000.00

Estimated tax rate impact is \$0.08. Recommended by Town Council (6-1), Recommended by Budget Committee (8-2).

Explanation: Air Packs & Bottles - Balance held by the Trustees of the Trust Funds as of December 31, 2016 for this fund is \$202,100.18. The purpose of this article is to save for the replacement of all air packs and breathing air bottles in year 2020 at an estimated cost of \$300,000.00. The current air packs were purchased in 2005.

Explanation: Fire Apparatus - Balance held by the Trustees of the Trust Funds as of December 31, 2016 for this fund is \$260,140.47. This request is to save and offset costs for the future replacement of the following fire department vehicles: engines, tankers, ladders and forestry. This is an ongoing request as these vehicles can cost anywhere from \$100,000 to \$800,000 individually.

Explanation: Emergency Radio Communications - Balance held by the Trustees of the Trust Funds as of December 31, 2016 for this fund is \$87,381.87. Estimated year of purchase is 2024. These funds will be used in the future to purchase and replace the existing emergency radio communication system. Our radio system was replaced in 2014 after a lightning strike caused extensive damage. The police department was able to replace a major portion of the system with the funds that had been building in this capital reserve along with what the insurance covered. The town spent \$383,000. The police department anticipates the system will need replacing in ten years when the company, Motorola, no longer supports repairs or parts. The anticipated replacement cost is approximately \$500,000, so building this fund at \$50,000 a year for ten years will help ensure the town does not have to bear the burden of a major expense all at once.

J. Sullivan motioned to move Article 7 to the Official Ballot. Seconded by T. Tsantoulis

J. Sullivan: The explanation under the articles is for those here and is included in the guide but will not appear on the ballot. This is for air packs for the Fire Department. These are items needed and have appeared for the last 10 years.

Norm Forrest, Pine Street: What is in the fund currently?

D. Riley: There are 3 separate balances, \$500,000 each.

P. Gosselin: I don't see the \$50,000 for the radios.

C. Soucie: The deposits are for last year and not for this year yet.

Chief Bartlett: We had a lightning strike that destroyed our radio and we had money in our CIP and we got money from insurance and we were able to replace the majority of the system. That system is under warranty. This is to build for future replace when it is needed in 10 years for ½ million dollars.

D. Riley declared Article 7 moved to the ballot.

Article 8

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** for the Visionary Plan for Sewer and/or Other Infrastructure Improvements on the west side of Hooksett. The sum to come from fund balance and no amount to be raised from taxation. Recommended by Town Council (6-2), Recommended by Budget Committee (8-2).

***Explanation:** The Town's Master Plan recommends a plan to develop Route 3A exits 10 and 11. These funds will be used for a detailed visionary plan of Route 3A focused on sewer and other infrastructure improvements. The plan will answer questions about potential build out and weather infrastructure improvements would attract commercial development that will increase property taxes. The plan will look at the feasibility of a 60/40 town/business model to help with cost of infrastructure improvements.*

Donald Winterton motioned to move Article 8 to the Official Ballot. Seconded by James Sullivan

D. Winterton: This is coming from fund balance so it is needed to be voted on because the west side of the river does not have the needed infrastructure for development. This will look at if it is viable. We need this to develop restaurants, hotels or hospitals. We need to spend money to make money. This will give us solid data to say this makes sense. I ask for your support and this will come from fund balance.

Cindy Robertson: The fund balance, we were concerned with the tax rate. If the money doesn't go to this, will it be used to offset taxes?

C. Soucie: The fund balance has been used historically to reduce tax rate. We used \$500,000 this year for the tax rate. You can use this fund for this. You can't change it this year. We use it for emergency situations like the discs.

P Gosselin: I agree with this but why couldn't we use the fund balance for the insurance increase?

M. Miville: We were advised and considered using fund balance to cover the insurance increase. This increase for insurance couldn't not come from fund balance because the State would deem that we already had the opportunity to budget for this, so it would not be an emergency.

John Hillis: I'm not ready for development on the west side and more traffic and noise. There is development now has not reduced our property taxes. Does the money from current development go into a fund for development or reduce taxes because it hasn't been reduced so far.

D. Winterton: The first issue is noise from development. With development, there are regulations. The \$100,000 is to see if it makes sense. All taxes go into the general fund. The Exit 10 TIF went to the infrastructure and now it is paid off. The intent for this is 5 years from now your taxes are less. One thing we do control is what kind of industry we have for the town. Towns spend a lot of money on economic development. Bass, Walmart and Market Basket may leave because they are on septic. We have Exit 10 and Exit 11 which is valuable real estate. We need to think forward. This won't impact the town for the next 3-4 years.

J. Hyde: I was one of the 2 votes on the Budget Committee that was not in favor of this Article. This goes back to a general concept. Bass, Walmart, Market Basket, came here without us. They are multi-billion dollar companies. If they want it they can put it in. There are restaurants and medical facilities on the west side. I would like to see that \$100,000 to offset the tax rate. If they want a line they can pay for it. That is capitalism and I don't believe in corporate welfare.

M. Sorel: 54 Cross: I believe the first Master Plan was done in 1950 and in that plan and 2 subsequent plans it said that the west side would remain a rural area of the community. Then there Exit 11 and Exit 10 were developed as gravel pits I reject that the businesses will move out because of failed septic systems. We have a Route 3 in Hooksett that is sewered and developed and does the town want another Route 3 on the west side. I think sewer would help Exit 10 and 11 but I don't think we need it at this time. I think this could be better spent.

Terry Pfaff: We have a nice balanced tax base. We are stable. We did a TIF for Exit 10. I think this seed money would help that stability. Look at your Planning Board and the impact fees.

C. Soucie: On the town's website is a summary of the Exit 10 district and what value it produces.

R. Duhaime: I don't represent the west side but they are taxpayers and they should get services. As the TIF District would grow we were to look into sewer. These business, half a million goes into taxes and what services do they get? They don't get trash, sewer or schools. This is a bad time to ask for this but it shows good will on the part of the town. We will encourage businesses that they will get something for their tax dollars.

D. Ross: I voted against this because it is \$100,000 just to look at something with no solid results. The State is going to be doing road changes including the rotary at Hackett Hill. We also have topography challenges. This is \$100,000 that is not to be raised and this is your tax money.

This is unnecessary and I'm afraid people will vote for this and it promising nothing. It doesn't include anything substantial and I think this is a bad idea this year. We have a lot of commercial property and there is a lot of vacant property with sewer and we should work to develop that.

J Sullivan: The Council grappled with this Article. It was originally \$649,000. How do we as a town as a gateway to the North, which we are, we have Exit 9, 10, and 11 that have the potential for development and some without sewer. Administration looked at this and they indicated that \$100,000 will answer questions. We need to grapple how to look at growth in the exits in Hooksett and if comes from additional taxation or previously raised taxes. It gives us the ability to see how it will work and I think it makes sense.

J. Hyde: What will this bring us?

Dr. Shankle: I started in Planning as the Regional Director in Keene. I tried to figure what can be done. We need to look at the regional market. This is adjacent to the Village District. We need to do a regional market analysis and see if there is one on 3A which has river front property. I called it a build out study. We need a graphical representation based on our market niche.

We need to look at specific sites. It doesn't make sense to spend 18 million on a sewer project if there is only one restaurant that can go there. Once we have what is possible, then we decide on the implementation strategy if there is one.

Pat Burton, University Circle: We moved here three (3) years ago from Massachusetts because it was so beautiful with the rivers and streams and trails. We live off Route 3 and it is a used car lot. There is development on Route 3 and behind us are apartments. They are putting more apartments south on Route 3 and a large project across from the cinema. North to Allenstown there are large developments. Route 3 is a dangerous road. More development is something I cannot support.

A. Jennings: I don't support that. I think those developers came without sewer and were not promised sewer.

Robert Sweet, 76 Pheasant Hill Road: This \$100,000 looks like pie in the sky. We have development at Exit 10. They built it without us spending money. I don't support this.

***Linda Kleinschmidt call he question. Seconded by M. Farwell.
Vote unanimously in favor***

D. Riley declared Article 8 moved to the ballot.

Article 9

To see if the town will vote to raise and appropriate the sum of **\$90,000.00** to be added to previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Parks & Recreation Facilities Development	\$ 15,000.00
Town Building Maintenance	<u>75,000.00</u>
Total	\$ 90,000.00

Estimated tax rate impact is \$0.06. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).

Explanation: Parks and Recreation Facilities Development - Balance held by the Trustees of the Trust Funds as of December 31, 2016 for this fund is \$94,934.54. The town continues to grow and we are forced to deal with aging structures, building updates and additional recreation areas that will need to be addressed. The Town has a list of items that need to be addressed within the next five years. Since addressing the lighting at Donati, the next project will be building updates to the Parks and Recreation building at Donati Park. The building is used to house the trucks, equipment and materials that are located at the facility and is used daily. The building has not been updated in over 15 years, while the Parks Division has grown.

Explanation: Town Building Maintenance - Balance held by the Trustees of the Trust Funds as of December 31, 2016 for this fund is \$110,248.95. This fund assists the Department of Public Works in addressing the needs of town buildings for unexpected situations and large projects. Since this fund was established in 2008, it has been used to:

- Replace the water main at the Public Library
- Conduct masonry work and window replacement at the Safety Center
- Replace the main steps at the Public Library
- Replace the truck lifts at the Highway Garage
- Correct issues (mostly electrical) identified by the Department of Labor's safety inspection
- Mold Remediation at the Court House
- Repairs to the Salt and Sand shed
- Lighting and ventilation upgrades to the highway garage
- Replaced 75% of the roof at 35 Main Street Town Hall.

- Replacement heater and exchanges at the Safety Center
- Replacing major components to the elevator at the Public Library

The Town has \$26,000,000 worth of buildings to maintain. Contributions to this fund yearly will help repair items in such a manner that it would not be a major impact to the taxpayers all at once. It is imperative that the Town pass this article to address future needs of the community.

J. Giotas motioned to move Article 9 to the Official Ballot. Seconded by M. Miville.

J. Giotas: This is to put money aside for building maintenance and any major repairs.

M. Miville: This is to start putting money aside for large ticket items. The target plan is to improve the Donati buildings and create more storage rooms and build bathrooms. We like to have \$250,000 in the fund for maintenance.

D. Riley declared Article 9 moved to ballot.

Article 10

To see if the town will vote to raise and appropriate the sum of **\$78,269.00** for the salary and benefits to hire a full-time recreation director.

Fiscal Year	Salary	Benefits	Estimated Increase
2017-18	\$47,476.00	\$30,793.00	\$78,269.00

Estimated tax rate impact is \$0.05. Recommended by Town Council (4-3), Not recommended by Budget Committee (3-7).

Explanation: To hire a full-time employee whose would be responsible to plan and manage a comprehensive town-wide recreation program including day camps, special events and other programs as added. The position will oversee the Fun in the Sun summer camp and explore and initiate recreational events and programs for all ages. The position would be supported by tax dollars. All program operations, including additional staff will be paid for by the Recreation Revolving Fund.

R. Duhaime motioned to move Article 10 to the Official Ballot. Seconded by A. Jennings.

R. Duhaime: This is to hire a full time coordinator for recreation. We are growing. The activity is being coordinated now by HYAA and is not always well coordinated with the town. This will improve activities in town.

M. Sorel: The Benefit amount is 65% more than the salary amount. Why are the benefits of 47,000 65% more?

C. Soucie: The benefits are \$30,000 which includes a family medical plan plus retirement.

M. Sorel: The \$31,000 is 65% of the salary. That seems like a high percentage.

C. Soucie: It includes NH retirement, and a 2 person plan for medical and dental and employment taxes, disability and life insurance as well.

M. Sorel: I can take the salaries in town and add 65% and get to the costs?

D. Riley: No it depends on the health plan.

M. Sorel: Is it the norm?

Dr. Shankle: Each component is a percentage. Some are fixed costs. Considering our wage rates, we probably have people making more in benefits than wages. There are some that take no insurance so it would be less.

C. Soucie: Different employees take different benefits and contributions to retirement are different.

P. Gosselin: I think this is a good thought but in light of the budget, we should hold off another year. Did the Council consider this before or after the insurance increase? I'm on the HYAA Board and I think there are opportunities for us to work more closely with the Town before we get a full time employee. We have the college available with the possibility of getting an intern to help with this.

J. Hyde: The Town Council vote was close. The Budget Committee debated this and understands that new employees cost a lot of money. We debated whether it was necessary. We have great programs that don't require a coordinator; we have HYAA, churches, and scouts. What is this person going to do beyond what is being done by volunteers?

Cindy Robertson: Where did the salary amount come from if we have firefighters at \$17; why is this at \$47,000. The Administration put in a minimum salary for salaried employees established by the Obama Administration which is \$47,000 so we don't have to pay overtime.

B. Ehlers: Is there a current job description? Is a degree required and what kind of background is required.

D. Shankle: Our DPW Director called surrounding towns and there are minimum requirements. What is the person going to do? We now have a number of programs that are being overseen haphazardly like Fun in the Sun that has grown from 40 to 120 kids weekly and is being run by part time people. You have HYAA and others and no one is coordinating with the town. Over the last 10-15 years this town has done a tremendous job of accumulating conservation land and we now have a river front park and we have taken 25% off the tax rate. We should invest and try to make it generate cash for us either through tourism or somehow. My primary care doctor in Merrimack says he watches eagles nest by the river. There are a lot of things we could do better and sell better. People at visioning meetings have asked for this. Ultimately the people will decide.

Heather Rainer: The Library is being asked for more and more programs. We are asked to do Zumba for kids and yoga for kids. There is a need in this town.

B. Tilton: I support the concept but I voted against this. My wife supported this originally but when she saw the figure for the salary and the cost, she thought the costs were off the chart.

?, Pheasant Hill: Recreation is needed but the salary is out of line. It could be put together step by step possibly starting as part time in the beginning.

J. Hillis, 19 South Bow Road: We have a lot of recreation that is working and these numbers are high.

D. Ross: It is not the whole town's responsibility to take care of a few of the town's children. You are already paying for the facility, the lights etc. To grow our government to add this employee is not the right thing to do. This is a bad idea. We can possibly get two (2) employees part time for this money or get an intern from the college. This is a want and not a need.

D. Riley declared Article 10 moved to the ballot

Article 11

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Union Local 46, NEPBA which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

Fiscal Year	Salaries	Benefits	Estimated Increase
2017-18	\$ 59,043.00	\$14,016.00	\$ 73,059.00
2018-19	\$ 94,172.00	\$20,977.00	\$115,149.00
2019-20	\$116,915.00	\$18,544.00	\$135,459.00

and further to raise and appropriate the sum of **\$73,059.00** for the current fiscal year, such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.05. Recommended by Town Council (8-0), Recommended by Budget Committee (8-2).

Explanation: *The passing of this article will ensure the implementation of the negotiated agreement between the town and the police officer and dispatcher collective bargaining unit (NEBPA Local 46). This negotiated agreement offers police officers and dispatchers reasonable pay increases over a three year agreement as outlined in the above matrix, while shifting some costs associated with medical insurance back to the employees. Additionally, this agreement provides for longevity pay rewards for specific milestones achieved such as years 6, 9, 12, 15 and 25 as the employees stay and grow with the community. This level of institutional knowledge and practical experience is invaluable to this community and will aid in quality employee retention. The entire proposed contract can be seen at www.hooksett.org.*

R. Duhaime motioned to move Article 11 to the Official Ballot. Seconded by D. Winterton.

R. Duhaime: This is something that the Council negotiated. It includes moderate increases and if we want to retain these employees we need to make it desirable.

D. Winterton: Negotiations went well and this is a 3 year contract and they agreed to contribute 16% in year 1 and 17% year 2 and 19% year 3. We adjusted the longevity so that we won't lose long term officers. We looked at competitive salaries. We are losing officers to Allenstown. We now can attract quality people. The issues are about crime, speeding and drugs.

J. Hyde: The Budget Committee noted concessions on the police side for percentage increases but they were tied to increases in salaries that offset that.

Chief Bartlett: Some of the increases come from the wage scale. The wage scale is a commonly used scale. This contract combines the patrol and sergeant scale into one. We are also going to tie the cola increases to the Consumer Index for cost of living. The other thing we did is the longevity incentive. It is in years 6, 9, 12, 15 and 31. This will help me keep employees with institutional knowledge. The larger communities don't deal with that. We can give an incentive at crucial levels of seniority. Officers are now required to commit to 36 months upon training. We spend a lot of money to train and hire so they must commit to 36 months upon hire. We did a comparison study and we are currently below the salaries of Allenstown and Litchfield. I think this is a fair compromise.

D. Riley declared Article 11 moved to the ballot

Article 12

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.03. Recommended by Town Council (7-0), Recommended by Budget Committee (6-4).

Explanation: *Balance held by the Trustees of the Trust Funds as of December 31, 2016 for this fund is \$247,446.85. It has been determined that various areas throughout the town have failed drainage pipes due to aging. Many of these pipes, and in some areas swales, were not installed to handle the amount of water that they are taking on, especially since the town has been experiencing more storms with higher volumes of water than in the past. This is helping to deteriorate the roads as well. These funds will help address issues and begin upgrades as necessary. During the last two fiscal years, funds have been used to repair Sherwood Drive and Grant Street.*

J. Sullivan motioned to move Article 12 to the Ballot. Seconded by D. Ross.

J. Sullivan: This is an established fund to deal with the drainage in our road network. It has been used on Hale, Grant and Sherwood. It is a valuable tool for DPW to maintain our roads.

D. Riley declared Article 12 moved to the ballot

Article 13

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to purchase a Fire Command vehicle for the Fire-Rescue Department. Estimated tax rate impact is \$0.03. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).

Explanation: *With the passing of this article, the Town will replace a 2001 Chevy Impala with a new command style 4x4 vehicle. The Impala has over 99,000 miles on it and will be removed from the Fire-Rescue fleet and recommend to be scrapped. This vehicle is used for emergency responses and daily operations to meet the needs for the Fire-Rescue department mission. The replacement vehicle is essential to safe operation at emergency incidents for on-scene personnel and involved bystanders. The vehicle, like other emergency response command vehicles, may sit with the engine running; at idle, for hours in order to electrically supply safety lighting, radios or other data devices being used.*

D. Ross motioned to move Article 13 to the Official Ballot. Seconded by M. Miville.

D. Ross: It is replacing a 2001 vehicle.

J. Hyde: I saw a Tahoe and Explorer n the lot today. What are those vehicles? Are they command vehicles and can they be repurposed?

S. Colburn: The two (2) that are here today are command vehicles. This is replacing a 2001 and we have a 2004 and a 2005 with over 120,000 as well. We have an aging fleet and this is to keep it up to date.

Carol Harris: The impala which has over 99,000 miles was scraped? Does that mean destroyed?

M. Miville: It goes to State auction?

Carol Harris: Does it get thrown away or could it be donated?

Dr. Shankle: It depends; sometimes we repurpose them in the town for staff. If we don't need them, we will trade them in.

J. Hyde: How many command vehicles do we have? What are they used for and how many do we really need?

S. Colburn: We have four (4) command vehicles. This one is the spare and is used for training. We do not have a backup vehicle when we have one go out of service. We have to carry a lot of equipment.

Bob Sweet: You now have four (4) command vehicles and one is a spare. When did you use four (4) vehicles this year? Four (4) vehicles seem like a lot.

S. Colburn: These are used every day by staff. They use them to go to training and medics going to classes. They are on the road every day.

D. Riley declared the Article 13 moved to the ballot.

Article 14

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** for the purpose of refurbishing Hooksett Fire Engine 5, a 2006 E-1 Typhoon Pumper. Estimated tax rate impact is \$0.03. Recommended by Town Council (7-0), Recommended by Budget Committee (10-0).

***Explanation:** This vehicle is in need of some preventative maintenance to address rebuilding the apparatus pump, replacing old lighting system with higher efficiency and longer lasting LED lighting and other electrical system upgrades and maintenance, as needed, along with body restoration and coating to address all ongoing corrosion issues. Addressing these issues will prolong the life of the vehicle another eight to ten years, and improve the safety provided by this engine. This vehicle has 78,000 miles and 5,660 hours of services. It has reached it midpoint of expected service life. To insure confidence in its operations and to aid in controlling future maintenance costs, refurbishing high cost apparatus keeps the fire department fleet safe and operationally sound, while also preserving the vehicle image that the Town expects.*

M. Miville motioned to move Article 14 to the Official Ballot. Seconded by D. Ross.

M. Miville: This engine is different because we want to save it. It is a 2006 but it needs to be refurbished. This is an upgrade. It has 78,000 miles on it.

D. Riley declared Article 14 moved to the Bballot.

Article 15

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (6-1), Recommended by Budget Committee (9-1).

***Explanation:** Balance held by the Trustees of the Trust Funds as of December 31, 2016 for this fund is \$82,600.02. The town estimates the need to replace barrels and the automated collection vehicles in 2020. These funds would be used to offset future costs of replacement.*

J. Levesque motioned to move Article 15 to the Official Ballot. Seconded by R. Duhaime

J. Levesque: This is an ongoing fund for our automated collection. This is a savings account to buy new vehicles.

D. Riley declared Article 15 moved to the ballot.

Article 16

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (7-0), Recommended by Budget Committee (9-1).

***Explanation:** Balance held by the Trustees of the Trust Funds as of December 31, 2016 for this fund is \$61,360.59. The State of New Hampshire (State Constitution Part 2 Article 6) requires that all cities and towns perform a revaluation every 5 years so that all properties can be brought to current market value and contribute an equitable portion of the total tax burden. This request saves for the next revaluation update which is required in 2018 at an estimated cost of \$149,703.*

J. Sullivan motioned to move Article 16 to the Official Ballot. Seconded by M. Miville.

J. Sullivan: It is required by State for revaluation which is due in 2018 and will be funded whether it passes or not.

M. Miville: Just because you vote no, doesn't mean we won't revalue the property. It is required by law.

D. Riley declared Article 16 moved to the ballot.

Article 17

To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Master Plan Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7-0), Recommended by Budget Committee (7-3).

***Explanation:** Balance held by the Trustees of the Trust Funds as of December 31, 2016 for this fund is \$21,282.02. The fund is to provide a savings account, to be added to as necessary, that will allow the Town to update its Master Plan in a manner compliant with RSA 674:3 "Master Plan Preparation", which states in Sec II that revisions to the plan are recommended every 5-10 years. The Master Plan was last updated in 2004. Several areas of the plan are outdated. The following chapter has recently been updated: Economic Development and Energy. It is the intent of the Planning Board to perform draft updates, chapter by chapter, at monthly work sessions with input and assistance from Town staff and interested citizens. Chapters include: land use, community facilities and services, population and housing, roads and transportation, economic development, conservation and natural resources, recreation, education, natural hazards and goals/objectives. Once the draft update of all chapters is complete, public information/input meetings will be held. The Master Plan update funds will be available for a consultant to assemble the draft chapters into a cohesive report. The update of the plan is critical to the long-term development of the Town. The Planning Board, ZBA, Conservation Commission, and Town Council need clear, accurate information upon which to base their decisions. Period studies that bring this new information into the Master Plan create an atmosphere of good planning, informed decision making, and provide critical data for the voter.*

J. Giotas motioned to move Article 17 to the Official Ballot. Seconded by D. Ross.

J. Giotas: The Master Plan was last updated in 2004 and the State recommends we do that every 5 to 10 years. This is our blueprint for the town. This allows for the impact fees as well.

D. Riley motioned to move Article 17 to the Ballot.

Article 18

To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7-0), Recommended by Budget Committee (7-3).

***Explanation:** Balance held by Trustee of Trust Funds as of December 31, 2016 for this fund is \$10,154.47. The Town of Hooksett has over 1,000 acres of conservation land for which it is responsible for managing. Most of the conservation properties do not have formal access or trail networks. The intent of this Conservation Land Improvements Capital Reserve Fund is to improve recreational access via trails development and management and developing formal access points.*

D. Ross motioned to move Article 18 to the Official Ballot. Seconded by A. Jennings.

D. Ross: This is an ongoing project and is part of our trail system.

D. Riley declared Article 18 move to the Ballot.

Article 19

To see if the town will vote to discontinue the Feasibility Study for Southern Leg of Parkway Capital Reserve Funds created in 2005. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund.

***Explanation:** This is a housekeeping item that requires the town to vote to close capital reserve funds that are no longer needed. All funds remaining in the accounts will be deposited into the Town's General Fund. Balance held by Trustee of Trust Fund as of December 31, 2016 for this fund is \$63,504.72.*

T. Tsantoulis motioned to move Article 19 to the Official Ballot. Seconded by J. Sullivan.

T. Tsantoulis: This is to return money back to the general fund. The money has been sitting there for the Southern Park Feasibility Study and we are no longer going to use it so it will be returned to the General Fund.

D. Riley declared Article 19 moved to the Ballot.

D. Ross motioned to adjourn at 12:30. Seconded by J. Sullivan.

D. Riley declared the Deliberative Session closed at 12:30 pm.

Respectfully submitted,

Lee Ann Moynihan

Town Election Results 2017

Article 1

To choose all necessary Town officers for the year ensuing.

Council At Large, Expiring 6/30/2020

Jim Sullivan 463

Council District 2 6/30/2020

Rob Duhaime 71

Council District 3, Term Expiring 6/30/2020

James Levesque 66

Council District 6, Term Expiring 6/30/2020

John Giotas 40

(3) Budget Committee, Term Expiring 6/30/2020 Michael

Yakubovich 365 Nathan Norton 376 Marcy Rothenberg 389

Budget Committee, Term Expiring, 6/30/2019

Steve Perrota 43

(2) Budget Committee, Term Expiring, 6/30/2018

Richard Ross 193 Timothy Stewart 309

Cemetery Commission, Term Expiring 4/30/2020

Sharon Champagne

Sewer Commission, Term Expiring 6/30/2020

Roger Bergeron 435

Trustee of the Trust Funds, Term Expiring 6/30/2020

Claire Lyons 43

Article 2

Zoning Amendments

Amendment No. 1

Are you in favor of the adoption of Amendment No. 1, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to remove the language of Article 27, Accessory Apartments, and replace it with a new Article 27, Accessory Dwelling Units?

YES 417 NO 90

Amendment No. 2

Are you in favor of the adoption of Amendment No. 2, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 22, Definitions, by adding a new definition for Accessory Dwelling Units: A residential living unit that is within or attached to a single-family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies?

The purpose of this amendment is to comply with NH RSA Chapter 674:71, Definitions, which defines an Accessory Dwelling Unit.

YES 416 NO 89

Amendment No. 3

Are you in favor of Amendment No. 3, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend the following Articles: To rezone Map 6, Lot 15, Lots 22-1 through 22-70, 22-72 through 22- 73, 22-77 from Mixed Use District 5 (MUD5) to Medium Density Residential (MDR); to rezone Map 6, Lots 22-71, 22-75 and 22-76 from Mixed Use District 5 (MUD5) to High Density Residential (HDR); to rezone Map 19, Lot 4-1 from Mixed Use District 5 (MUD5) to Commercial (COM); to rezone Map 25, Lot 80-3 from Mixed Use District 5 (MUD5) to Performance Zone (PZ); and to rezone Map 24, Lots 32, 36-3 and 36-6 from Mixed Use District 5 (MUD5) to Industrial (IND).

The purpose of this amendment is to rezone the lots listed above, which were previously developed under the Mixed Use District 5 (MUD5) to the zoning districts that conform to their present use.

YES 332 NO 143

Article 3

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$18,136,705.00**. Should this article be defeated, the operating budget shall be \$18,240,669.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$6.67. Not recommended by Town Council (0-8), Recommended by Budget Committee (10-0). YES 354 NO 149

Article 4

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.13. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).

YES 309 NO 178

Article 5

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

Fiscal Year	Salaries	Benefits	Estimated Increase
2017-18	\$151,550.00	\$22,442.00	\$173,992.00
2018-19	\$ 97,960.00	\$32,442.00	\$130,402.00

and further to raise and appropriate the sum of **\$173,992.00** for the current fiscal year; of this amount \$15,578.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the balance of \$158,414.00 to be raised from general taxation. Such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.10. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).

YES 459 NO 158

Article 6

To see if the town will vote to raise and appropriate the sum of **\$142,819.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

Fiscal Year	Salaries	Benefits	Total
2017-18	\$118,173.00	\$24,646.00	\$142,819.00

Estimated tax impact is \$0.09. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).

YES 344 NO 169

Article 7

To see if the town will vote to raise and appropriate the sum of **\$120,000.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Fire Apparatus	\$ 50,000.00
Air Packs & Bottles	20,000.00
Emergency Radio Communications	<u>50,000.00</u>
Total	\$120,000.00

Estimated tax rate impact is \$0.08. Recommended by Town Council (6-1), Recommended by Budget Committee (8-2).

YES 342 NO 172

Article 8

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** for the Visionary Plan for Sewer and/or Other Infrastructure Improvements on the west side of Hooksett. The sum to come from fund balance and no amount to be raised from taxation. Recommended by Town Council (6-2), Recommended by Budget Committee (8-2).

YES 318 NO 192

Article 9

To see if the town will vote to raise and appropriate the sum of **\$90,000.00** to be added to previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Parks & Recreation Facilities Development	\$ 15,000.00
Town Building Maintenance	<u>75,000.00</u>
Total	\$ 90,000.00

Estimated tax rate impact is \$0.06. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).
YES 307 NO 206

Article 10

To see if the town will vote to raise and appropriate the sum of **\$78,269.00** for the salary and benefits to hire a full-time recreation director.

Fiscal Year	Salary	Benefits	Estimated Increase
2017-18	\$47,476.00	\$30,793.00	\$78,269.00

Estimated tax rate impact is \$0.05. Recommended by Town Council (4-3), Not recommended by Budget Committee (3-7).

YES 145 NO 381

Article 11

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Union Local 46, NEPBA which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

Fiscal Year	Salaries	Benefits	Estimated Increase
2017-18	\$ 59,043.00	\$14,016.00	\$ 73,059.00
2018-19	\$ 94,172.00	\$20,977.00	\$115,149.00
2019-20	\$116,915.00	\$18,544.00	\$135,459.00

and further to raise and appropriate the sum of **\$73,059.00** for the current fiscal year, such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.05. Recommended by Town Council (8-0), Recommended by Budget Committee (8-2).

YES 343 NO 179

Article 12

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.03. Recommended by Town Council (7-0), Recommended by Budget Committee (6-4).

YES 301 NO 218

Article 13

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to purchase a Fire Command vehicle for the Fire-Rescue Department. Estimated tax rate impact is \$0.03. Recommended by Town Council (7-0), Recommended by Budget Committee (8-2).

YES 297 NO 226

Article 14

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** for the purpose of refurbishing Hooksett Fire Engine 5, a 2006 E-1 Typhoon Pumper. Estimated tax rate impact is \$0.03. Recommended by Town Council (7-0), Recommended by Budget Committee (10-0).

YES 406 NO 116

Article 15

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (6-1), Recommended by Budget Committee (9-1).

YES 331 NO 187

Article 16

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (7-0), Recommended by Budget Committee (9-1).

YES 279 NO 235

Article 17

To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Master Plan Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7-0), Recommended by Budget Committee (7-3).

YES 274 NO 241

Article 18

To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7-0), Recommended by Budget Committee (7-3).

YES 324 NO 197

Article 19

To see if the town will vote to discontinue the Feasibility Study for Southern Leg of Parkway Capital Reserve Funds created in 2005. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund.

YES 392 NO 122

Board of Elections

The elections team had a very busy fall in 2016, with a Primary in September and Federal General Election in November. Spring 2017 brought the Deliberative Session in February and Town Election in March, having been moved by a Charter amendment passed by voters in 2016. June 6, 2017, a Primary was held to determine candidates for the District 16 NH Senate Seat.

Before elaborating on details, I would like to thank Don Riley for agreeing to an additional one year appointment as Moderator in 2016. Throughout his time in office, Don brought steady improvements to the election process, from planning and coordination to teamwork that lead to flawless election-day performances, time after time.

Thank you, Don, for your professionalism and dedication to achieving close-to-perfection!

September 13, 2016, Moderator Don Riley appointed Cindy Robertson to serve as Moderator Pro-Tempore for the State Primary in his absence from town. The day began with 9940 registered voters and Supervisors of the Checklist registered 25 new voters throughout the election. A total of 2031 ballots were cast, including 88 absentee. Process was smooth and polls closed promptly at 7:00 pm.

November 8, 2016, Presidential General Election day began with 10,106 registered voters. A record 8246 ballots were cast, including 754 absentee ballots. Supervisors of the Checklist registered 946 new voters on election day. The day began with an exceptionally high number of voters, causing long lines and wait times of over one hour until approximately 10:00 am. Police reported that traffic on feeder roads to and from the polling place was gridlocked for over an hour as well. One Accuvote tabulator machine was replaced by the vendor late in the afternoon due to a mechanical issue. Overall, the record-setting election proceeded successfully, due in large part to months of planning and coordination between the Board of Election, School Staff, Highway Department and Police. Thank you to all Town employees, election staff and volunteers for making this a historic day!

March 14, 2017, Town and School election brought 531 voters to the polls, an increase over 2016.

A District 16 State Senate seat caused a Special Primary, held June 6, 2017. The day began with 10,624 registered voters and 443 ballots were cast, including 10 absentee ballots. This was the first election in many years where the Libertarian Party was on the ballot in NH.

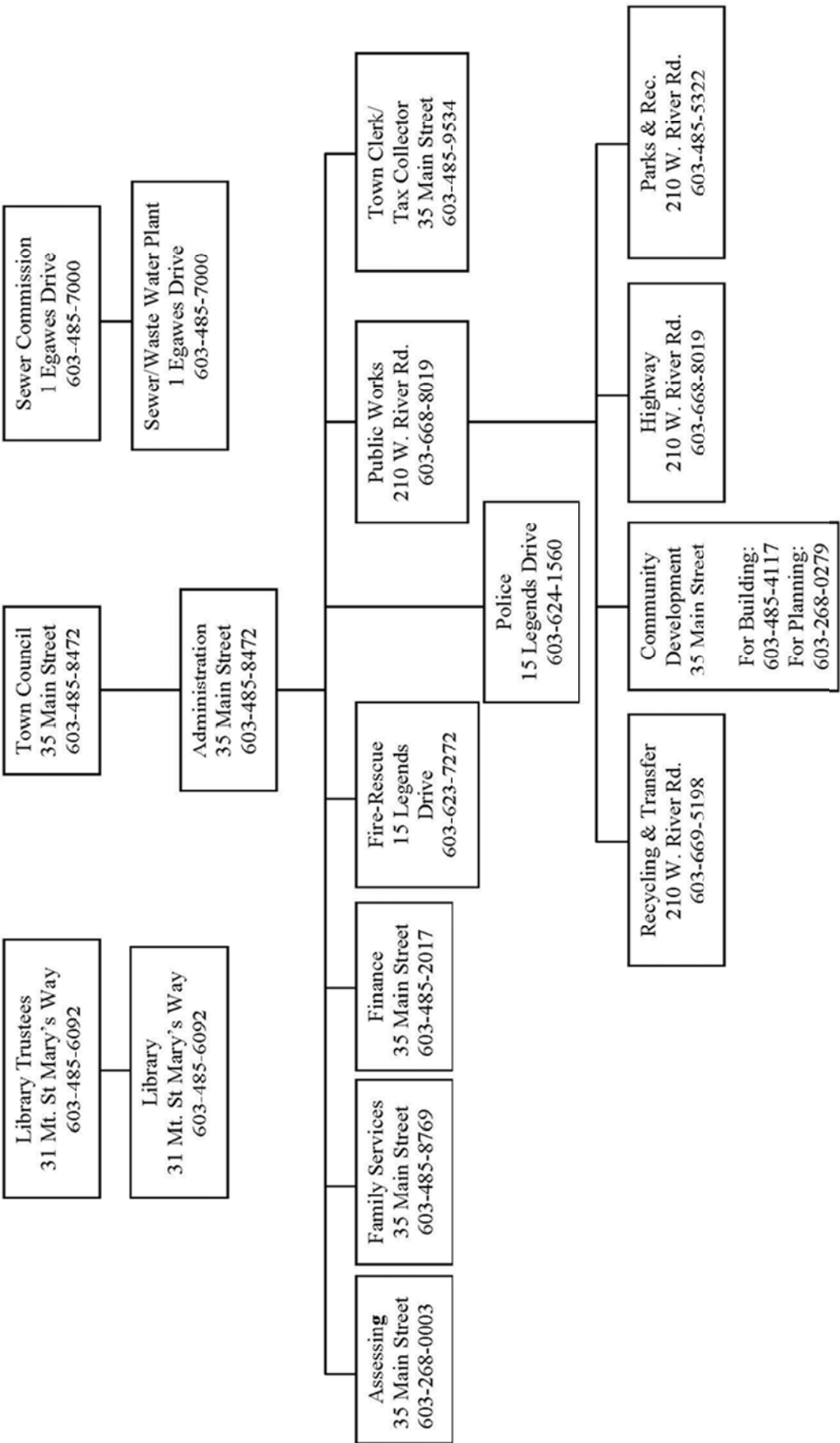
Thank you to the over 200 residents, officials and Town employees for making the busy 2016-2017 election year a success!

Respectfully submitted,

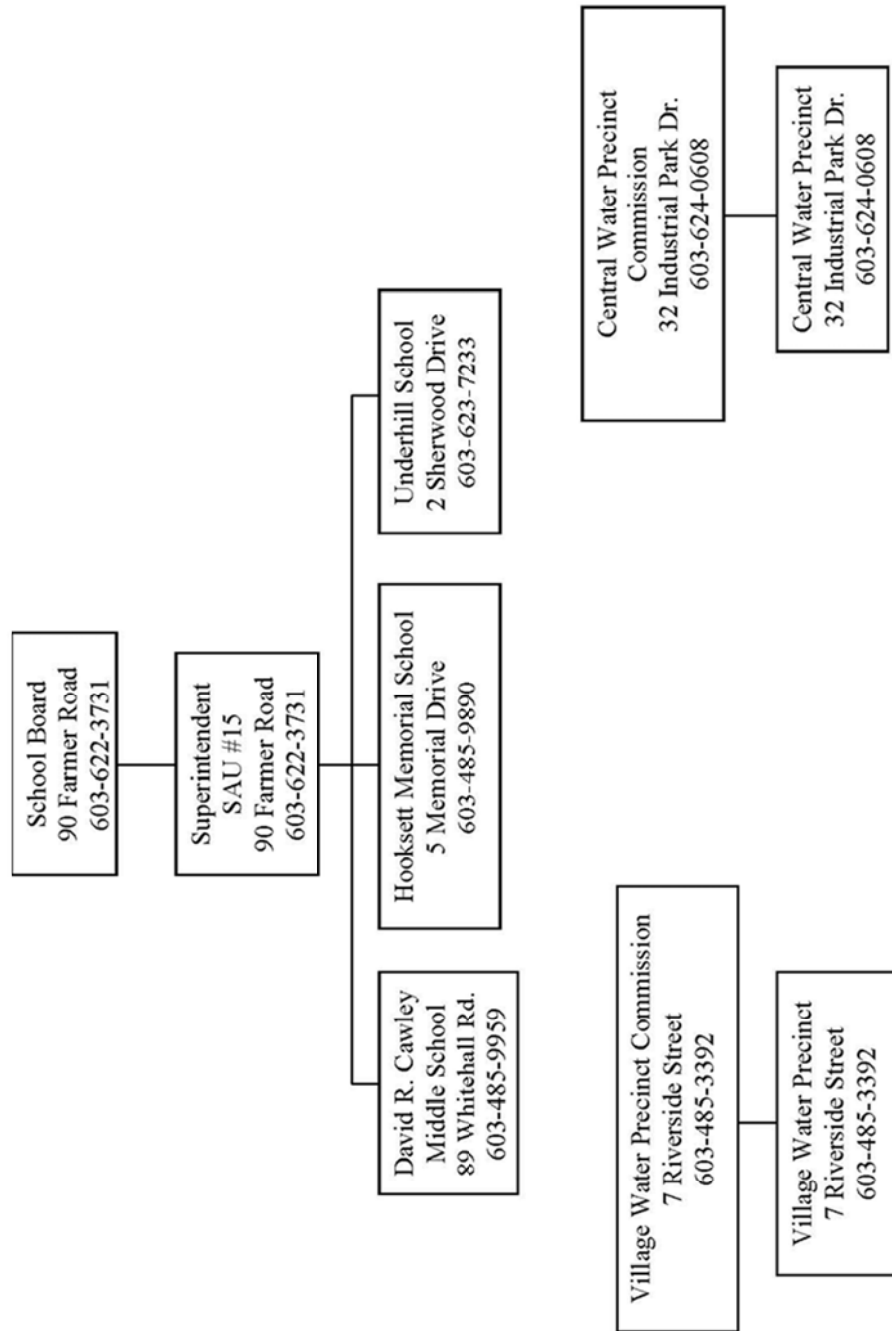
Todd Rainier

Supervisors of the Checklist: Mike Horn, Kim Dagget, Bryan Williams
Town Moderator (Town Meeting) – Don Riley
Appointed Moderator – Cindy Robertson

Town of Hooksett – Town Departments



Elected Boards and Commissions



2016-2017 Officials, Boards, Commissions & Committees

U.S. President

Donald Trump

U.S. Senators

Maggie Hassan
Jeanne Shaheen

U.S. Congress

Carol Shea Porter
Ann McLane Kuster

Governor

Christopher Sununu

Governor's Council

Christopher C. Pappas

Representatives to General Court

John Leavitt
Frank R. Kotowski
Richard Marple
Thomas C. Walsh

State Senator

Scott McGilvray

Budget Committee

1. Jason Hyde, Chair
 2. Brian Tilton
 3. Joseph Di Mattina
 4. Michael Yakubivch
 5. Richard Boisvert
 6. Chris Morneau, Vice Chair
 7. Steven Perrotta
 8. Richard J. Ross
 9. Greg Markakos
- Marc Miville, Council Rep.

Cemetery Commission

1. Sharron Champagne
2. Michael Horne
3. Denise Cascio Bolduc

Conservation Commission

1. Cindy Robertson- Vice Chair
 2. JoCarol Woodburn
 3. Philip Fitandes
 4. Steve Couture - Chair
 5. Deborah Miville
- Todd Lizotte, Alternate
David W. Hess, Alternate
David Ross, TC Rep.

Council

1. Timothy Tsantoulis, District 1
2. Robert Duhaime, District 2
3. James Levesque, District 3
4. Marc Miville, District 4
5. Donald Winterton, District 5
6. John Giotas, District 6
7. Adam Jennings, At-Large
8. David Ross, At-Large
9. James Sullivan, At-Large

Economic Development

1. David Scarpett, Resident Rep., Chair
2. Ivan Gult, Resident Rep.
3. Dan Lagueux, Resident Rep.
4. Matthew Barrett, Business Rep..
5. Marc Miville, TC Rep.
6. Paul Scarpetti , Planning Board Rep.

Heritage Commission

1. Kathie Northrup
 2. John Giotas
- James Sullivan, Council Rep

Library Trustees

1. Francis J. Broderick
2. Barbara Davis
3. Mary Farwell
4. Tammy J. Hooker
5. Linda Kleinschmidt

Moderator

Don Riley (Town Meeting)
Cindy Robertson (Appointed)

Parks and Recreation Advisory Board

1. David Elliott
 2. Deborah Miville
 3. Steve Smith
- Adam Jennings , Council Rep

Planning Board

1. Denise Grafton
 2. Thomas R. Prasol
 3. Muamer Durakovic
 4. Richard G. Marshall, Chair
 5. Tom Walsh, Vice-Chair
 6. Paul Scarpetti
- 1-Alt. Matt Reed
2-Alt. David Boutin
3-Alt. Christopher Stelmach

Recycling & Transfer Advisory Committee

1. Richard Bairam
 2. Jim Gorton
 3. Sean McDonald
 4. Raymond Bonney
- Robert Schroeder, Alternate
James Levesque, Council Rep

Sewer Commission

1. Sidney Baines
 2. Roger R. Bergeron
 3. Frank Kotowski
- Robert Duhaime, Council Rep.

Southern NH Planning Commission

1. Leslie Boswak
2. Richard G. Marshall
3. Cutler Brown

Supervisors of the Checklist

1. Bryan Williams
2. Michael Horne
3. Kim Dagget

Town Clerk

Todd Rainier

Treasurer

Carol Andersen
Ann McLaughlin, Deputy

Trustees of the Trust Fund

1. Henry Roy
2. Claire Lyons
3. Paul Loiselle

Zoning Board of Adjustment

1. Richard Bairam
 2. Roger Duhaime
 3. Gerald Hyde
 4. Don Pare
 5. Chris Pearson
- Phil Denbow, Alternate
Michael Simoneau, Alternate
James Levesque, Council Rep

Central Water Precinct

1. William Alois
 2. Everett Hardy
 3. William McDonald
 4. Richard Montieth
 5. Richard Bairam
- Carol Hardy, Clerk
Kelly Alois, Moderator & Treasurer

Historical Society

1. Brian Baer
2. Diane Valade
3. Jim Sullivan
4. Bob Thinnas

School Board

1. Phil Denbow
2. Gregory Martakos
3. Amy Boilard, Vice-Chair
4. Lindsey Laliberte
5. Kara Salvas, Clerk
6. James Sullivan
7. Michael Berry, Chair

Village Water Precinct

1. Dennis Bell
 2. Todd Smith
 3. Michael Jache
 4. Nicholas Haas
 5. James Lyons
- Nancy Philibotte, Clerk & Moderator
Andy Felch, Treasurer
Michael Heidorn, Superintendent

Assessing Department

When folks refer to the New Hampshire advantage, they often think about the fact that, unlike our immediate neighbors (and most other states), New Hampshire manages to pay for its government without a state income or sales tax. By default, that leaves the property tax as the major source of revenue in New Hampshire. Historically rejecting “broad based” taxes, New Hampshire relies most heavily on the property tax to fund local services and public education. The role of property taxes in New Hampshire is substantial. Given our State’s reliance on it, it is imperative that we assess property fairly and equitably. The Assessing Department ensures that all property within the Town of Hooksett is assessed fairly and in accordance with the New Hampshire laws governing taxation. The Department conducts various practices to ensure an equitable distribution of the tax burden.

The 2016-2017 Town of Hooksett Assessing Department staff include Richard Dorsett, Assessor (contracted with KRT Appraisal Services), Lee Ann Moynihan, Field Appraiser and Elayne Pierson, Assessing Clerk.

The entire Assessor’s database is available on-line by searching www.visionappraisal.com. This information is updated monthly. The newest technology available is GIS information which can be accessed on the home page at www.hooksett.org. This enables the user to view town maps via aerial imagery. In addition to the assessing information, there are several layers available for the user. This is a great tool which is useful for the general public and nearly all town departments such as Community Development, Building, Public Works, Water and Sewer, Solid Waste and Public Safety. We are aware the property lines do not overlay precisely. We hope to have this corrected in the next year or two if the budget allows.

The Town of Hooksett underwent a town wide revaluation in accordance of NH RSA 75:8a and section two, Article 6 of the NH Constitution in April of 2013. The next revaluation will be conducted in 2018.

The New Hampshire Department of Revenue determined the 2016 equalization median ratio to be 86.20%. The 2016 tax rate is \$26.39 per 1000 of valuation.

The New Hampshire Assessing Standards Board has a reference manual that was developed specifically for elected/appointed municipal officials and taxpayers. You may find this by using this link: <http://www.revenue.nh.gov/mun-prop/property/assessing-standards.htm>

There is a computer terminal in the Assessor’s Office for the general public to use so they may search and print property record cards without staff assistance.

The Assessing Tax Maps are available online at www.hooksett.org, for printing and viewing from the convenience of the user’s home.

As is every year, we invite you to use the resources available to view your property cards. If you have any questions, please do not hesitate to give us a call or come on in. We are here to serve you, the taxpayers.

Respectfully submitted,

Lee Ann Moynihan
Assessing Department

Inventory of Town Property 2016-2017							
PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE	
Edgewater Drive	1	4-A		35500	0.48	35500	
Railroad Bed	1	18A		300	0.63	300	
Railroad	1	18B		17,000	1.95	17,000	
Pleasant Street	1	20		5,747	*20.0	5,747	
61 Merrimack Street	1	34		9,580	*80.0	9,580	
Merimack Street	1	37		8,510	*27.0	8,510	
Pleasant Street	2	19		14,400	2.50	14,400	
Off Pleasant Street	2	33-18-3		22,800	1.56	22,800	
Off Pleasant Street	2	33-18-4		22,300	1.14	22,300	
Off Pleasant Street	2	33-18-5		22,400	1.15	22,400	
Off Pleasant Street	2	33-18-6		22,600	1.38	22,600	
Off Pleasant Street	2	33-18-7		22,300	1.06	22,300	
Chester Turnpike	3	14		91,400	87.00	91,400	
Chester Turnpike	4	3		11,185	*160.60	11,185	
North Candia Road	4	6		111,100	14.60	111,100	
North Candia Road	4	9		2,883	*70.31	2,883	
North Candia Road	4	10		917	*10.30	917	
North Candia Road	4	12		1,764	*13.62	1,764	
North Candia Road	4	18		55,300	20.00	55,300	
7 North Candia Road	4	22		81,100	44.60	81,100	
Wiggins Road	4	24		171,900	131.10	171,900	
Mountain Road	4	26		18,800	27.10	18,800	
Wiggin Road	4	27		29,626	*163.68	29,626	
Chester Turnpike	4	32		7,100	0.53	7,100	
Chester Turnpike	4	33		5,118	*57.50	5,118	
Chester Turnpike	4	34		1,163	*15.00	1,163	
Chester Turnpike	4	35		23,200	20.00	23,200	
Chester Turnpike	4	37		4,561	*25.20	4,561	
110 Merrimack Street	5	16		47,700	0.39	47,700	
101 Merrimack Street	5	20	1,246,400	235,400	5.90	1,481,800	
78 Merrimack Street	5	23		74,000	6.14	74,000	
Merrimack Street	5	25-1		4,100	0.06	4,100	
65 Merrimack Street	5	40	800	219,500	5.40	220,300	
5 Edgewater Drive	5	46	2800	17,100	0.14	19,900	
7 Edgewater Drive	5	47		6,600	0.11	6,600	
16 Pleasant Street	6	2	32,900	343,000	5.00	375,900	
Post Road	6	22-ROAD		0	8.53	0	
67 Post Road	6	22-65		102,000	0.91	102,000	
2 Post Road	6	22-73	30,200	96,500	0.68	126,700	Village Water Precinct

Inventory of Town Property 2016-2017							
PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE	
Off Post Road	6	22-76		89,300	0.52	89,300	Village Water Precinct
Old Railroad Bed	6	22-77		10,900	3.91	10,900	
16 Highland Street	6	63		70,600	0.36	70,600	
29 Pine Street	7	5		61,100	0.90	61,100	
Off Pine Street	7	6	6,200	9,300	1.00	15,500	Village Water Precinct
Off Pine Street	7	7		8,700	1.00	8,700	Village Water Precinct
Off Pine Street	7	8		8,500	0.81	8,500	Village Water Precinct
Pinnacle Street	7	9	47,900	143,400	33.00	191,300	Village Water Precinct
18 Pinnacle Street	7	10		5,633	*34.5	5,633	
12 Pinnacle Street	7	18		134,600	19.90	134,600	
Everett Turnpike	7	21		173,200	45.70	173,200	Village Water Precinct
Ardon Drive	8	3		5,900	0.10	5,900	
Ardon Drive	8	4		5,900	0.10	5,900	
Pinnacle Pond	8	8		6,900	0.13	6,900	Village Water Precinct
Heather Drive	8	23		5,900	0.10	5,900	
16 Main Street	8	33	799,500	62,400	0.90	861,900	
1 Riverside Street	8	34	498,900	46,200	0.60	545,100	
7 Riverside Street	8	37	100,900	57,800	0.30	158,700	Village Water Precinct
Riverside Street	8	95		61,200	0.92	61,200	
6 Merrimack Street	9	34-ROAD		1,900	4.61	1,900	
7 Veterans Drive	9	36		54,800	0.15	54,800	
4 Veterans Drive	9	37	63900	47,900	0.40	111,800	
2 Veterans Drive	9	38		47,900	0.41	47,900	
21 Merrimack Street	9	45		8,000	0.10	8,000	
Off Hooksett Road	9	72		6,900	0.19	6,900	
Off Donald Street	10	30		6,900	0.19	6,900	
15 Donald Street	10	31		7,600	0.16	7,600	
35 Main Street	10	75	3,761,000	1,061,600	15.80	4,822,600	
Main Street	10	76	1,400	8,000	1.70	9,400	
Riverside Street	10	83		9,300	0.20	9,300	
Off Everett Turnpike	12	1		212,500	50.60	212,500	
Hackett Hill Road	12	2		12,500	12.20	12,500	
Maryann Road	12	3		12,400	12.00	12,400	
Hackett Hill Road	12	4		13,900	13.30	13,900	
Off Everett Turnpike	12	5		7,300	0.73	7,300	
Hackett Hill Road	12	8		951,600	47.00	951,600	Village Water Precinct
Mountain View Road	12	14-3-ROAD	42,800	9,600	1.04	52,400	
Everett Turnpike	13	72		5,900	0.10	5,900	
31 Mount St Mary's Way	14	1-1	2,488,900	390,200	3.56	2,879,100	

Inventory of Town Property 2016-2017							
PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE	
Hooksett Road	14	25		7,100	0.30	7,100	Village Water Precinct
Hooksett Road	14	34		628,200	80.50	628,200	
North Candia Road	15	6		41,400	6.80	41,400	
Whitehall Road	15	10		2,264	*15.50	2,264	
Whitehall Road	15	11		3,409	*23.40	3,409	
Whitehall Road	15	13		5,500	0.09	5,500	
Chester Turnpike	15	52		39,600	12.50	39,600	
60 Chester Turnpike	15	57		72,400	3.20	72,400	
Chester Turnpike	15	63		8,000	1.54	8,000	
Off Chester Turnpike	15	66		7,400	0.77	7,400	
21 Farrwood Drive	15	86-31		13,100	1.08	13,100	
Crane Way	15	85-ROAD		7,700	0.84	7,700	
Farrwood Drive	15	86-ROAD		3,600	8.48	3,600	
Chester Turnpike	15	92		64,600	1.54	64,600	
Chester Turnpike	15	96		34,600	0.20	34,600	
Whitehall Road	15	97		3,700	0.06	3,700	
Andrea Avenue	15	99		7,500	0.86	7,500	
44 South Bow Road	16	24		127,700	14.54	127,700	
Quimby Mountain Road	16	78-ROAD		2,100	5.50	2,100	
Pearl Drive	16	79-ROAD		500	0.91	500	
Pearl Drive	16	79-7		205	*3.19	205	
Pearl Drive	16	79-8		450	*7.63	450	
Hilltop Circle	16	80-ROAD		8,600	0.98	8,600	
Saw Hill Road	17	2-ROAD		1,500	3.66	1,500	
72 Hackett Hill Road	17	3		84,000	1.06	84,000	
5 Memorial Drive	18	3	9,790,300	1,257,400	35.96	11,047,700	School District
Memorial Drive Roadway	18	3-1		7,900	1.22	7,900	
Egawes Drive	18	3-2		27,500	7.29	27,500	
1 Egawes Drive	18	4	73,800	108,900	3.38	182,700	
Egawes Drive (off)	18	7-1	92,500	104,300	2.36	196,800	
11 Dartmouth Street	18	25	110,200	70,600	0.34	180,800	
34 Industrial Park Drive	18	45	322,400	254,800	2.15	577,200	Central Water Precinct
Stirling Avenue	19	11-ROAD		3,500	8.97	3,500	
49 Lindsay Road	19	11-93TK	360,000		0.00	360,000	Central Water Precinct
Oak Hill Road	19	17	2,100	16,500	0.51	18,600	Central Water Precinct
Heron View Drive	20	1-ROAD		13,400	1.63	13,400	
Laurel Road	20	7-ROAD		22,300	2.23	22,300	
157 Whitehall Road	20	29		56,600	0.40	56,600	
Off Laurel Road	21	10		65,900	154.81	65,900	

Inventory of Town Property 2016-2017							
PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE	
Park Lane	21	34-14		114,100	9.80	114,100	
Cammel Way	21	35-ROAD		1,800	4.31	1,800	
Goffstown Road	22	2		413,200	97.65	413,200	
238 Hackett Hill Road	22	25	300	151,300	7.30	151,600	
Goffstown Road	22	37		8,700	1.00	8,700	
Off Hackett Hill Road	23	14		12,100	33.47	12,100	
20 Industrial Park Drive	24	35-9		266,600	14.12	266,600	
Legends Drive	24	36-ROAD		8,300	1.06	8,300	
Sunrise Boulevard	24	38-ROAD		11,200	2.77	11,200	
155 West River Road	24	39		72,600	0.70	72,600	
210 West River Road	24	59	1,265,700	589,200	35.09	1,854,900	
16 Julia Drive	25	18-69		9,700	0.70	9,700	
Lindsay Road	25	18-79	105,000	83,800	0.16	188,800	
Burbank Road	25	19-ROAD		1,900	4.45	1,900	
15 Legends Drive	25	80-1	3,717,000	324,700	2.05	4,041,700	
Legends Drive	25	80-2		107,200	5.57	107,200	
101 Whitehall Road	26	2	37,800	574,200	59.00	612,000	
Whitehall Road	26	2-A		77,700	1.33	77,700	Central Water Precinct
Alderwood, Evelyn & Spr	26	3-ROAD		37,100	8.83	37,100	
Misty Lane	26	77-ROAD		10,800	1.64	10,800	
Barberry Street	26	78-ROAD		10,100	2.30	10,100	
90 Farmer Road	26	31	16,533,700	1,990,400	72.09	18,524,100	School District
10 Doris Drive	26	114-6		2,100	0.68	2,100	
5 Doris Drive	26	114-17		1,300	0.40	1,300	
79 Whitehall Road	26	141		11,500	6.10	11,500	
(Off) Depot Road	29	32		13,100	1.40	13,100	Town owns 99%
75 Depot Road	29	38	16,600	245,100	0.34	261,700	
79 Depot Road	29	39		3,700	0.35	3,700	
53 Kimball Drive	29	53		9,300	0.21	9,300	
Quality Drive	29	64-ROAD		53,000	5.30	53,000	
Quality Drive	29	64-6-C		404,300	2.25	404,300	
73 Depot Street	29	81		12,400	0.10	12,400	
Cemetery Road	30	50		73,300	5.04	73,300	
Off Depot Road	30	57	16200	74,400	24.60	90,600	
22 Harmony Lane	31	15-10		62,900	0.40	62,900	
16 Monroe Drive	31	65		7,200	0.23	7,200	
Greystone Terrace	32	15-ROAD		600	1.51	600	
Off Martins Ferry Road	33	4		57,500	0.60	57,500	
2 Sherwood Drive	33	5		8,700	1.00	8,700	School District

Inventory of Town Property 2016-2017							
PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE	
5 Sherwood Drive	33	66	2,726,200	344,300	11.00	3,070,500	School District
2551 North River Road	33	68		7,100	0.34	7,100	
Off Hooksett Road	34	1		87,600	2.70	87,600	
Seasons Drive	34	18-ROAD		11,000	0.65	11,000	
Summerfare Street	35	1-ROAD		1,700	3.42	1,700	
Quarry Road	36	21-ROAD		700	1.75	700	
84 Auburn Road	36	24	97500	80,600	1.30	178,100	
199 Londonderry Turnpike	36	42-7		19,400	0.26	19,400	
1 West River Road	37	29		7,100	0.30	7,100	
Briar Court	37	53-ROAD		12,500	2.53	12,500	
Off Donati Drive	38	12		19,400	0.25	19,400	
44 Donati Drive	38	29		53,300	0.45	53,300	
Bicentennial Drive	38	30		30,600	0.06	30,600	
Bicentennial Drive	38	33		800	0.40	800	
Forest Hills Drive	39	14-ROAD		9,100	0.84	9,100	
Hooksett Road	39	38		99,400	0.53	99,400	
Beacon Hill Road	40	12-ROAD		10,800	1.82	10,800	
7 Beechwood Drive	41	40		300	0.06	300	
12 Beechwood Drive	41	42		90,000	12.00	90,000	
Mammoth Road	42	20		6,900	0.13	6,900	
Mammoth Road	42	23		45,000	17.00	45,000	
Cindy Drive	43	29-ROAD		600	1.49	600	
Winter Drive Ext.	43	53-ROAD		1,000	2.11	1,000	
Cindy Drive	43	57		119,400	33.21	119,400	
15 K Street	45	17	24,300	102,400	1.40	126,700	
Elmer Avenue	45	72		9,100	1.90	9,100	
Coaker Avenue	45	123-1		3,800	0.06	3,800	
Hooksett Road	45	143		94,800		94,800	
Bicentennial Drive	46	12		5,900	0.10	5,900	
34 Bartlett Street	46	17		52,900	0.33	52,900	
Arah Street	46	28		56,400	0.33	56,400	
46 Castle Drive	48	75-27		105,000	3.10	105,000	
Fieldstone Drive	48	76-ROAD		1,700	4.00	1,700	
		Totals	43,103,000	14,436,561	1163.07	57,539,561	

Veterans or Veterans Widow Credit

Must own property on April 1 of year of application.

Must be NH resident for 1 year prior to April 1 of the application year.

Must be residential property.

Must notify Assessor's Office of any change of address.

Has to have served not less than ninety (90) days in the Armed Forces of the United States in a war or conflict as outlined in RSA 72:28.

A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$300.00 reduction in real estate tax bill.

Summary of Exemption Information Required for All Veterans Exemptions

Must have served in the Armed Service during the following dates:

World War I – April 6, 1917 and November 11, 1918 (extended to April 1, 1920 for service in Russia)

World War II – December 7, 1941 and December 31, 1946 (including US Merchant Marines)

Korean Conflict – June 25, 1950 and January 31, 1955

Vietnam Conflict – December 22, 1961 and May 7, 1975.

Vietnam Conflict-July 1, 1958 and December 22, 1961, if earned Vietnam service medal or expeditionary medal.

Persian Gulf War- August 2, 1990 and the date thereby prescribed by Presidential proclamation by law Any other war or armed conflict that has occurred since May 8, 1975, and in which the resident earned an armed forces expeditionary medal or theater of operations service medal.

All Veterans' Tax Credit RSA 72:28-b

A person shall qualify for the all veterans' tax credit if the person is a resident of this state who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from service; or the spouse or surviving spouse of such resident, provided that Title 10 training for active duty by a member of a national guard or reserve shall be included as service under this paragraph; provided however that the person is not eligible for and is not receiving a credit under RSA 72:28 or RSA 72:35.

Exemption Credit: \$300.00 reduction in real estate tax bill.

Disabled Veteran or Widow of Disabled Veteran

An exemption to the Veteran if he/she is 100% permanently disabled as a result of service-connected injury. You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$2,000.00 reduction in real estate tax bill.

Blind Exemption

Determined legally blind by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Education Department.

Exempt each year on assessed value for property tax purposes of his/her residential real estate to the value of \$50,000.00. (Approved May 12, 1993 Town meeting).

Exemption Credit: \$50,000.00 reduction in assessed value

Elderly Exemption

Those applying for the Exemption must qualify by meeting the following guidelines and the deadline of April 15th.

1. The person must have been a New Hampshire resident for at least three (3) years preceding April 1st in which the exemptions claimed; own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five (5) years.
2. The taxpayer must have a gross income of not more than \$40,000.00, or if married a combined gross income of not more than \$52,500.00. Income shall include Social Security, Pensions and Disabilities, interest from Stock and Bonds, or a part-time job.
3. Total assets requirement of \$160,000 excluding the value of your primary residence and the land upon which it is located up to two (2) acres.

To apply for the first time for an Elderly Exemption ALL of the following documentation must be done prior to calling for an appointment.

1. Statement of application and spouse's income.
2. Federal Income Tax Form (if applicable).
3. State Interest and Dividends Tax Form.
4. Statement of Social Security Benefits.

If granted an exemption, amounts are as follows:

For a person 65 years old to 74 years old - **\$68,800.00**

A person 75 years old to 79 years old - **\$96,300.00**

A person 80 years old and older - **\$123,800.00**

All documents are considered confidential. Due to the time required for the application process, an appointment will be necessary. For an application and any further questions, please call the Assessing Department at 603-268-0003.

Applications

It is the responsibility of the taxpayer to properly apply for any exemption or deferral program.

Application deadline for exemptions and credits is April 15 and for deferrals it is March 1 of the current tax year following the notice of tax. (Tax year is April 1 to March 31).

******IMPORTANT******

Notify the Assessor's Office of any address changes to insure exemptions are applied to your current residence and for accurate mailing of tax bills.

Tax Deferral Program (RSA 72:38-a)

Any resident property owner may apply for a tax deferral if the person:

Is either at least 65 years old or eligible under Title II or Title XVI of the Federal Social Security Act for benefits of the disabled; and has owned the property for at least five (5) years; and Is living in the home.

Tax deferral may be granted for all or part of taxes due. Annual interest of 5% accrues. Total tax deferrals shall not be more than 85% of assessed value of a property. Tax deferral may be granted if in the opinion of the Assessing officials the tax liability causes the taxpayer an undue hardship or possible loss of the property. Applications must be made by March 1 following the issuance of the final tax bill for that year. If property is subject to mortgage, mortgage holder must approve, and sign the required form.

Current Use

In order to encourage appreciation for the environment, conserve land and other resources, and to maintain open space, there are provisions for placing land in Current Use status where it is taxed at a lower rate. Many restrictions apply, including in most cases a 10-acres minimum.

Acreage requirement: Current Use land shall consist of a tract of farm land, forest land or unproductive land totaling 10 or more acres free of structures.

Application Form A-10 must be typewritten and signed with black ink by all owners of record. Application (Notice of contingent lien) will be recorded at the County Registry of Deeds. The notice of contingent lien serves as a notice to all interested parties that a lien on the land will be created if and when the land is changed to a non-qualifying use.

A 20% recreation adjustment is available for land open to the public. If the land is posted, it will not qualify for the adjustment.

If filing with a soil potential index percentage for farmland, attach SPI information.

If filing for a stewardship adjustment for forestland, attach forestry plan for the following five (5) years or more. Attach map or drawing with interior boundaries, acreage and type of land in each category, also portions of land not in current use program.
Property owner is responsible for filing fee with application for the recording in Merrimack Registry of Deeds.

Change in Use Tax:

10% of the full and true value of the land at the time of the change, as referenced in RSA 79-A: 7,I.

TAXPAYER'S RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY

An application must be on file to the municipality by March 1, following notice of tax.

Notice of tax means the date the board of tax and land appeals determines the last tax bill was sent by the municipality.

Municipality has until July 1 following notice of tax to grant or deny the abatement.

If taxpayer is not satisfied, he/she must file an appeal with the Board of Tax and Land Appeals (RSA 76:16-A) or the Superior Court (RSA76: 17) but not with both no earlier than July 1 or no later than September 1 following notice of tax.

If request is based on disproportionate assessment, the taxpayer has the burden to show the assessment was disproportionate. To carry this burden, the Taxpayer generally must show what the property was worth on April 1 of the year appealed. This value and the assessment would then be compared to other assessments in the municipality.

Therefore, comparable properties are an essential part of most abatement applications.

FILING AN APPLICATION DOES NOT STAY THE COLLECTION OF TAXES; TAXES SHOULD BE PAID AS ASSESSED. IF ABATEMENT IS GRANTED, A REFUND WITH INTEREST WILL BE ISSUED.

PROPERTY TAX

Property taxes are assessed to current owner, if known. The tax year runs from April 1 of one year to March 31 of the next. The real estate taxes in Hooksett are billed twice a year, due on or before July 1 and December 1. Tax bills are sent to the owner of record at the time of the printing of the bills.

THE TIMBER LAW (RSA 79)

"Forest Conservation and Taxation," as of April 1, 1986, requires the landowner to pay the timber tax. The law requires that before cutting commences, Hooksett landowners shall complete an "Intent to Cut" form that must then be filed with the Assessor.

The Assessor is required to process the form and mail appropriate copies to the Department of Revenue within 30 days after receipt.

The Department of Revenue shall assign an operation number and furnish without cost to the landowner a certificate (to be posted in a conspicuous place) and "Report to Cut" form.

Failure to file the "Intent to Cut" before starting the cutting operation constitutes a misdemeanor (a fine can be imposed also up to one year in jail).

Failure to post a certificate shall constitute a violation (a fine can be imposed).

Report of Cut Requirements

The "Report to Cut" form must be filed with the Assessing Officials indicating all wood and timber cut within 60 days after completion of the operation. Two copies of this report shall be mailed to the Department of Revenue.

"Report to Cut" forms are due April 15 of said year. It is necessary to report all woodcuts even if no wood or timber is cut, if an "Intent to Cut" form was filed.

The landowner and the person who does the cutting of timber must sign the "Report of Cut" form under penalty of perjury certifying to the accuracy of the volume of wood and timber harvested. Failure to file a report of cut or falsification of figures shall constitute a misdemeanor (a fine can be imposed).

Doomage: If an owner neglects to file a report or willfully falsifies a report, the Assessing Officials shall assess doomage, which is two (2) times what the tax would have been, if the report has been properly filed. Refer to RSA 79:12 for the complete statute on doomage

RSA 79-D, Historic Barn Tax Incentive

RSA 79-D authorizes the Town of Hooksett to grant property tax relief to barn (and other agricultural structure) owners who (a) can demonstrate the public benefit of preserving their barns or other old farm buildings and (b) agree to maintain their structures throughout a minimum of ten (10) years. For this program, “historic agricultural structure” is defined as a barn or other structure, including the land on which it is built, which currently or formerly was used for agricultural purposes, and is at least 75 years old.

The 2002 law is based on widespread recognition that many of New Hampshire’s old barns and other agricultural buildings are important local scenic landmarks and help tell the story of farming in the state’s history. Yet many of these historic structures are being demolished or not repaired because of the adverse impact of property taxes. RSA 79-D is intended to encourage barn owners to maintain and repair their buildings by granting them specific tax relief and assuring them that assessments will not be increased as a result of new repair and maintenance work performed while the easement is in effect.

On or before April 15 of the new tax year, an owner may seek relief by filing a PA-36-A Discretionary Preservation Easement Application. If, after a public hearing, the Town Council acts favorably on the application, it may grant tax relief within a range of a 25 to 75% reduction of the full assessed value of the building and the land underneath it.

For further information or to obtain an application form, contact the Assessor’s Office at 268-0003.

RSA 79-E, Community Revitalization Tax Relief Incentive

Hooksett’s Town Council has adopted a property tax relief incentive aimed at encouraging investment in the Village center. The program, outlined in RSA 79-E, offers significant tax relief to property owners who want to substantially rehabilitate a building in a designated area in the Village. For a finite period the assessed value on a property would not increase due to the rehabilitation. When the approved term is complete, the property would be taxed at its full value.

There are three conditions: (1) a structure must be located in the Village District as adopted by the Council, (2) the rehabilitation must cost at least 15% of a building’s pre-rehab assessed value or \$75,000, whichever is less, and (3) a project must provide a public benefit to the town by enhancing the economic vitality of the Village; enhancing and improving a culturally or historically important structure; promoting development of the Village, providing for efficiency, safety and a greater sense of community; or increasing residential housing. For more details about the program, contact the Assessor’s Office at 268-0003.

Budget Committee's Report

The Budget Committee deliberates on appropriate funding levels, based on our town government's requests. The Budget Committee reviews the Municipal, School, and Water Precinct Budgets. For the Municipal Budget which is governed by the Charter and the School District Budget which is governed by SB2, a proposed budget is presented at the Deliberative Session in February. The Deliberative Session is the opportunity for the voters to amend the budget and warrant articles which will be placed on the Ballot for final vote in March. This is the first year that both the Municipal and School District elections were held on the same day in March. (A Charter change was proposed and approved last year to move the Town Election Day to the second Tuesday in March). For the Water Precincts, the proposed budget is presented at their annual meeting for final vote. The Town's current fiscal year began on July 1, 2017 and ends on June 30, 2018.

The Budget Committee reviewed the Town Municipal Budget and initially proposed a 2017-2018 Operational Budget of \$17,942,370. This number did not include a requested \$390,000 increase due to a 27% town employee health insurance premium increase. This was not included in the Town Council's budget because the insurance company did not inform the Town until after the budget had been finalized and sent to the Budget Committee for their review. The Budget Committee added \$194,335 into the budget in the Admin Health Insurance line to cover part of the health insurance premium increase. The Budget Committee felt the full \$390,000 requested was not needed as the insurance year overlaps the fiscal year by only 6 months, and adding a full year of funding was not prudent due to the impact on the tax payers. At the Deliberative Session on February 4, 2017, the Town voted to amend the budget to add \$97,000 to the Health Insurance line. The final 2017-2018 budget is \$18,233,705 with a Default Budget of \$18,240,669. As a result of this increase, the Budget Committee **did not** recommend the final Municipal Budget.

The following Articles were approved by the voters of Hooksett on March 14, 2017:

Article 3 – Proposed Operating Budget in the amount of \$18,233,705 with a Default Budget of \$18,240,669.

Article 4 – To appropriate \$200,000 for the Public Works Vehicle Capital Reserve Fund previously established

Article 5 – To appropriate \$173,992 (\$15,578 to come from the Ambulance Revenue Fund and \$158,414 from taxation.)

Article 6 – To appropriate \$142,819 for non-union full and part time wage increases

Article 7 – To appropriate \$120,000 for the Capital Reserve Funds (Fire Apparatus, Air Packs, and Emergency Radio Comm.)

Article 8 – To appropriate \$100,000 for a Visionary Plan for Sewer and/or other Infrastructure Improvements on the west side.

Article 9 – To appropriate \$90,000 for the Capital Reserve Funds (Park & Rec. Facilities, Town Building Maintenance)

Article 11 – To appropriate \$73,059 for the Police Union Contract

Article 12 – To appropriate \$50,000 for the Drainage Upgrades Capital Reserve Fund

Article 13 – To appropriate \$50,000 to purchase a Fire Command vehicle for the Fire-Rescue Department

Article 14 – To appropriate \$50,000 for the purpose of refurbishing Hooksett Fire Engine 5

Article 15 – To appropriate \$30,000 for the Automated Collection Equipment Capital Reserve Fund previously established

Article 16 – To appropriate \$30,000 for the Revaluation Capital Reserve Fund previously established.

Article 17 – To appropriate \$10,000 for the Master Plan Capital Reserve Fund previously established

Article 18 – To appropriate \$10,000 for the Conservation Land Improvements Capital Reserve Fund previously established.

The following Article was **not** recommended by the Budget Committee and was **not** approved by the voters of Hooksett:

Article 10 – To appropriate \$78,269 for the salary and benefits for a full-time Recreation Director.

The Budget Committee reviewed the Hooksett School District Budget and proposed an Operating Budget totaling \$33,413,350 with a Default Budget of \$33,426,784. There were no amendments passed at the Deliberative Session. The final budget was recommended by Budget Committee.

The following Articles were approved by the voters of Hooksett on March 14, 2017:

Article 2 – To appropriate \$261,633 for the collective bargaining agreement with the Hooksett Education Association.

Article 3 – Proposed Operating Budget in the amount of \$33,413,350 with a Default Budget of \$33,426,784.

Article 4 – To appropriate \$95,500 for the Construction and Equipment Capital Reserve Fund.

Article 5 – To appropriate \$40,000 for the purpose of purchasing and installing security equipment at the Memorial School.

The Budget Committee consists of 9 elected members and 4 appointed members (Town Council Representative, School Board Representative, Village Water Representative, and Central Water Representative). All elected terms are 3 years and appointed terms are for one year.

Current and newly elected 2017-2018 Budget Committee members:

Jason Hyde	2018	
Chris Morneau	2019	
Nathan Norton	2020	
Steve Perrotta	2019	
Richard Ross	2018	
Marcy Rothenberg	2020	
Timothy Stewart	2018	
Michael Yakubovich	2020	
Brian Tilton	2019	(resigned June 9, 2017)
Adam Gianunzio	2018	School Board Representative
Marc Miville	2018	Town Council Representative
Village Water Precinct	2017	No member assigned
Central Water Precinct	2017	No member assigned

The Budget Committee meets every Thursday evening at 6:00 pm from October through January. The public is welcome to attend. All public meetings are streamed live on Hooksett's website at Hooksett.org

Respectfully submitted,

Lee Ann Moynihan

Budget Committee Secretary

Jason Hyde, Chair, Chris Morneau, Vice-Chair, , Richard Lodi, Steve Perrotta, Steve Peterson ,Richard Ross, Brian Tilton, Michael Yakubovich, Joe Di Mattina (resigned 1/19/17), Greg Martakos, School Board Representative, and Marc Miville, Town Council Representative

Cemetery Commission

In accordance with NH RSA 289:6, the Town of Hooksett Cemetery Commission consists of three (3) trustees. Sharron Champagne was re-elected, due to a write-in, to a term ending April 30, 2020. Denise Grafton attended most meetings and has provided notable support and assistance.

Hooksett municipal cemeteries are governed by NH RSA 289 and 290, as well as the Town of Hooksett Cemetery Commission regulations.

This year, 9 cemetery lots were sold: 7 in Head Cemetery, 2 in Martins Cemetery. 11 interments took place: Martins Cemetery (4) – 2 casket, 2 cremains; Head Cemetery (6) – 4 casket, 2 cremains; Davis-Cate Cemetery – 1 casket

Highlights of note this year:

-CemeteryFind database subscription was renewed. We continue to add sales of lots and interments and review/adjust/correct files that were initially loaded in 2013. The online database facilitates trustees in researching information on the cemeteries/lot sales/decendents/lot ownership. Maps for Martins and Head (Section A) Cemeteries were redrawn, digitized, and loaded into CemeteryFind. Extensive data was also entered.

-Repairs were made to the Head Cemetery fence. A replacement will be needed in the near future.

-The Commission met with the Town Council in February to update them on the Cemetery Commission activities, as well as future plans.

-The Hooksett Department of Public Works, Parks, Recreation, and Cemeteries Division took care of the cemetery, mowing the turf areas, repairing fences and opening and closing graves. The Cemetery Trustees are very thankful for their year-round commitment in maintenance and opening graves. The Trustees recognize support efforts of Jessica Call, Evelyn Horn, Kathy Lawence/DPW for their assistance in scheduling interments and for assistance in selling graves and being the full-time Town employees interacting with the public for cemetery-related questions.

Respectfully submitted,

Hooksett Cemetery Commission

Mike Horne, chair

Denise Cascio Bolduc

Sharron Champagne

Term ending:

June 30, 2018

June 30, 2019

April 30, 2020



Report of Appropriations Actually Voted: Central Hooksett Water

Form Due Date: 20 Days after the Meeting

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

CERTIFICATION OF APPROPRIATIONS VOTED

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Name	Position	Signature
William Alois	Chairperson	<i>[Signature]</i>
William McDonald	Commissioner	<i>William A. McDonald</i>
Richard Monteith	Commissioner	<i>Richard Monteith</i>
Everett Hardy	Commissioner	<i>Everett R. Hardy</i>
Richard Bairam	Commissioner	<i>Richard Bairam</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted
General Government			
0000-0000	Collective Bargaining		\$0
4130-4139	Executive		\$0
4140-4149	Election, Registration, and Vital Statistics		\$0
4150-4151	Financial Administration		\$0
4152	Revaluation of Property		\$0
4153	Legal Expense		\$0
4155-4159	Personnel Administration		\$0
4191-4193	Planning and Zoning		\$0
4194	General Government Buildings		\$0
4195	Cemeteries		\$0
4196	Insurance		\$0
4197	Advertising and Regional Association		\$0
4199	Other General Government		\$0
Public Safety			
4210-4214	Police		\$0
4215-4219	Ambulance		\$0
4220-4229	Fire		\$0
4240-4249	Building Inspection		\$0
4290-4298	Emergency Management		\$0
4299	Other (Including Communications)		\$0
Airport/Aviation Center			
4301-4309	Airport Operations		\$0
Highways and Streets			
4311	Administration		\$0
4312	Highways and Streets		\$0
4313	Bridges		\$0
4316	Street Lighting		\$0
4319	Other		\$0
Sanitation			
4321	Administration		\$0
4323	Solid Waste Collection		\$0
4324	Solid Waste Disposal		\$0
4325	Solid Waste Cleanup		\$0
4326-4329	Sewage Collection, Disposal and Other		\$0
Water Distribution and Treatment			
4331	Administration	5	\$15,425
4332	Water Services	5,7,9	\$859,946
4335-4339	Water Treatment, Conservation and Other		\$0
Electric			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0
4354	Electric Equipment Maintenance		\$0
4359	Other Electric Costs		\$0

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted
Health			
4411	Administration		\$0
4414	Pest Control		\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0
Welfare			
4441-4442	Administration and Direct Assistance		\$0
4444	Intergovernmental Welfare Payments		\$0
4445-4449	Vendor Payments and Other		\$0
Culture and Recreation			
4520-4529	Parks and Recreation		\$0
4550-4559	Library		\$0
4583	Patriotic Purposes		\$0
4589	Other Culture and Recreation		\$0
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources		\$0
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
Debt Service			
4711	Long Term Bonds and Notes - Principal	5	\$45,000
4721	Long Term Bonds and Notes - Interest	5	\$5,366
4723	Tax Anticipation Notes - Interest		\$0
4790-4799	Other Debt Service		\$0
Capital Outlay			
4901	Land		\$0
4902	Machinery, Vehicles, and Equipment		\$0
4903	Buildings		\$0
4909	Improvements Other than Buildings		\$0
Operating Transfers Out			
4912	To Special Revenue Fund		\$0
4913	To Capital Projects Fund	10,5,7,8,9	\$59,250
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914S	To Proprietary Fund - Sewer		\$0
4914W	To Proprietary Fund - Water		\$0
4915	To Capital Reserve Fund		\$0
4916	To Expendable Trusts/Fiduciary Funds		\$0
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Agency Funds		\$0
Total Voted Appropriations			\$984,987



Budget of the Village District of Central Hooksett Water

Form Due Date: 20 Days after the Village Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT


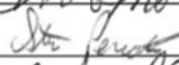
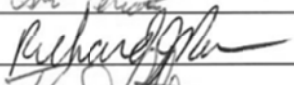
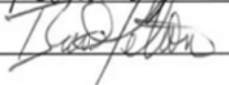

This form was posted with the warrant on: _____

For assistance please contact the NH DRA Municipal and Property Division

P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
Chris Morneau	
Steven Beretta	
RICHARD ROSS	
Brian Tilton	
MARC Miville	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment								
4331	Administration	5	\$15,425	\$13,934	\$15,425	\$0	\$15,425	\$0
4332	Water Services	5	\$731,314	\$750,574	\$849,946	\$0	\$849,946	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
Welfare								
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library		\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
Debt Service								
4711	Long Term Bonds and Notes - Principal	5	\$45,000	\$45,000	\$45,000	\$0	\$45,000	\$0
4721	Long Term Bonds and Notes - Interest	5	\$7,476	\$7,476	\$5,366	\$0	\$5,366	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$799,215	\$816,984	\$915,737	\$0	\$915,737	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services	7	\$4,000	\$4,000	\$5,000	\$0	\$5,000	\$0
	Purpose: Water Storage							
4332	Water Services	9	\$4,000	\$4,000	\$5,000	\$0	\$5,000	\$0
	Purpose: Repair & Replacement							
4913	To Capital Projects Fund	10	\$0	\$0	\$15,000	\$0	\$15,000	\$0
	Purpose: Standpipe							
4913	To Capital Projects Fund	6	\$4,000	\$4,000	\$19,500	\$0	\$19,500	\$0
	Purpose: Source Development							
4913	To Capital Projects Fund	7	\$2,000	\$2,000	\$4,875	\$0	\$4,875	\$0
	Purpose: Water Storage							
4913	To Capital Projects Fund	8	\$5,000	\$5,000	\$15,000	\$0	\$15,000	\$0
	Purpose: New Construction							
4913	To Capital Projects Fund	9	\$2,000	\$2,000	\$4,875	\$0	\$4,875	\$0
	Purpose: Repair & Replacement							
Special Articles Recommended			\$21,000	\$21,000	\$69,250	\$0	\$69,250	\$0

Individual Warrant Articles

No data exists for this item

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0

MS-737: Central Hooksett Water 2017

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	5, 10, 9, 7, 8	\$797,263	\$951,487	\$951,487
3409	Other Charges	5	\$0	\$750	\$750
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments		\$0	\$0	\$0
3503-3509	Other	5	\$0	\$3,500	\$3,500
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds	9, 7, 6	\$8,000	\$29,250	\$29,250
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0

MS-737: Central Hooksett Water 2017

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Total Estimated Revenues and Credits			\$805,263	\$984,987	\$984,987

Budget Summary

Item	Prior Year Adopted Budget	Commissioner's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$779,215	\$915,737	\$915,737
Special Warrant Articles Recommended	\$26,000	\$69,250	\$69,250
Individual Warrant Articles Recommended	\$0	\$0	\$0
TOTAL Appropriations Recommended	\$805,215	\$984,987	\$984,987
Less: Amount of Estimated Revenues & Credits	\$805,215	\$984,987	\$984,987
Estimated Amount of Taxes to be Raised	\$0	\$0	\$0

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee	\$984,987
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$45,000
3. Interest: Long-Term Bonds & Notes	\$5,366
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$50,366
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$934,621
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$93,462
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (<i>Difference of Lines 9 and 10</i>)	\$0
Mandatory Water & Waste Treatment Facilities (RSA 32:21):	
12. Amount Recommended (Prior to Meeting)	\$0
13. Amount Voted (Voted at Meeting)	\$0
14. Amount voted over recommended amount (<i>Difference of Lines 12 and 13</i>)	\$0
15. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 15)	\$1,078,449

Village District of Central Hooksett Water

New Hampshire

Warrant and Budget

2017

To the inhabitants of Central Hooksett Water in the County of in the state of New Hampshire qualified to vote in village district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date: March 13, 2017
Time: 7:00 PM
Location: Central Hooksett Water Precinct
Details: 10 Water Works Drive

Article 1: To choose a moderator for the ensuing year

To choose a moderator for the ensuing year

Article 2: To choose a Clerk for the ensuing year

To choose a Clerk for the ensuing year.

Article 3: To choose a Treasurer for the ensuing year

To choose a Treasurer for the ensuing year.

Article 4: Choose 1 Commissioner for 3 a year term

To choose one Water Commissioners for a three year term. That being the seat currently occupied by Richard Bairam.

Article 5: Operating Budget

To see if the village district will vote to raise and appropriate the sum of \$915,737 (Nine Hundred Fifteen Thousand Seven Hundred and Thirty Seven Dollars) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by the Precinct Commissioners)(Majority vote required)

Article 6: Source Development

To see if the Precinct will vote to raise and appropriate the sum of \$19,500 (Nineteen Thousand Five Hundred Dollars) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #20 entitled Source Development & Infrastructure Preservation Reserve Fund with said funds to come from Capital Improvement Fees. (Recommended by the Precinct Commissioners)(Majority vote required).

Article 7: Water Storage

To see if the Precinct will vote to raise and appropriate the sum of \$9,875 (Nine Thousand Eight Hundred Seventy Five Dollars) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #2 entitled Water Storage Capital Reserve Fund with said funds to come from Capital Improvement Fees and Water Rents. (Recommended by the Precinct Commissioners). (Majority vote required).

Article 8: New Construction

To see if the Precinct will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #8 entitled New Construction and Capital Improvements Capital Reserve Fund with said funds to come from Water Rents. (Recommended by the Precinct Commissioners) (Majority vote required).

Article 9: Repair & Replacement

To see if the Precinct will vote to raise and appropriate the sum of \$9,875 (Nine Thousand Eight Hundred Seventy Five Dollars) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #22 entitled Repair and Replacement of Main and Equipment Reserve Fund with said funds to come from Capital Improvement Fees and Water Rents. (Recommended by the Precinct Commissioners). (Majority vote required).

Article 10: Standpipe

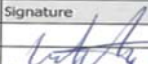




To see if the Precinct will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #26 entitled Standpipe Relining Capital Reserve Fund with said funds to come from Water Rents. (Recommended by the Precinct Commissioners). (Majority vote required).

Article 11: Ratify and Affirm Ordinances and By-Laws

To see if the Precinct will ratify and affirm as ordinances and By-Laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioner's written schedule of fees and charges.

Article 12: Transact Other Business

To transact any other business that may legally come before this meeting.

Given under our hands, January 9, 2017		
We certify and attest that on or before _____ we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Fred C. Underhill School, 2 Sherwood Drive, Hooksett, NH both being Public places in the said Precinct		
Printed Name	Position	Signature
William Alois	Chair	
William McDonald	Commissioner	
Richard Bairam	Commissioner	
Richard Monteith	Commissioner	
Everett Hardy	Commissioner	

CENTRAL HOOKSETT WATER PRINCINCT

MARCH 13, 2017 7:00 PM

ANNUAL MEETING

The Annual meeting was called to order at 7:02 p. m. Attending were Irene Beaulieu, Dick Monteith, Everett Hardy, Attorney BJ Branch, Bill McDonald, Bill Alois, Kelly Alois, Carol Hardy, Jay Smith, Richard (Turk) Bairam.

ANNUAL MEETING

The moderator, Kelly Alois confirmed that the Warrant was posted at 10 Water Works Dr. Hooksett, NH., The Fred C Underhill School, and the Union Leader newspaper.

Bill Alois motioned to waive the reading of the entire Warrant prior to business being conducted and in lieu thereof ask the voters to authorize the moderator to read the Warrant from the beginning through the first article and that the meeting then take action on that article with the moderator then proceeding to the next article upon action being completed and so forth through the end of the Warrant. I respectfully ask that this motion be seconded. Bill McDonald seconded the motion and all were in favor.

By law the moderator can have an assistant, it will be Attorney Branch.

We will now commence with the election of officers.

Kelly Alois resigned her position. By law she can't fill two positions. We will vote for a moderator for next year at our next meeting.

ARTICLE 1: To choose a moderator for the ensuing year. Bill McDonald nominated Kelly Alois for moderator for the ensuing year. Is there any other nomination, there isn't any other nominations, it was seconded was Dick Monteith and all were in favor.

ARTICLE 2: To choose a Clerk for the ensuing year. Bill Alois nominated Carol Hardy for Clerk, is there any other nominations? There were no other nominations, it was seconded by Bill McDonald and all were in favor.

ARTICLE 3: To choose a Treasurer for the ensuing year. Bill McDonald nominated Kelly Alois for Treasurer. There were no other nominations, it was seconded by Richard Bairam and all were in favor.

ARTICLE 4: To choose 1 Commissioner for a 3 year term. Bill McDonald nominated Richard Bairam for Commissioner, there were no other nominations, it was seconded by Richard Bairam and all were in favor.

Bill Alois asked if there was any election for Chairman. Bill McDonald nominated Bill Alois as Chairman for the ensuing year. Dick Monteith seconded and the motion carried and all were in favor.

Attorney Branch swore all the officers in.

Attorney Branch moved, since no elections were contested, that the clerk be authorized to cast a single ballot for all elected officers and Commissioner. Dick Monteith seconded the motion and all were in favor.

ARTICLE 5: Operating Budget: To vote to raise and appropriate the sum of \$915,737 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by the Precinct Commissioners). (Majority vote required). Bill Alois motioned to accept and vote for Article 5. Bill McDonald seconded the motion and the article passed and all were in favor.

ARTICLE 6: Source Development: To vote to raise and appropriate the sum of \$19,500 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #20 entitled Source Development & Infrastructure Preservation Reserve Fund with the said funds to come from Capital Improvement Fees. (Recommended by the Precinct Commissioners) (Majority vote required). Bill Alois motioned to accept and vote for Article 6. Richard Bairam seconded the motion and the article passed and all were in favor.

ARTICLE 7: Water Storage: To vote and to raise and appropriate the sum of \$9,875 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #2 entitled Water Storage Capital Reserve Fund with the said fund to come from Capital improvement Fees and Water Rents. (Recommended by the Precinct Commissioners). (Majority vote required). Bill Alois motioned to accept and vote for Article 7. Dick Monteith seconded the motion and the article passed and all were in favor.

ARTICLE 8: New Construction: to vote to raise and appropriate the sum of \$15,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #8 entitled New Construction and Capital Improvements Capital Reserve Fund with the said funds to come from Water Rents. (Recommended by the Precinct Commissioners). (Majority vote required). Bill Alois motioned to accept and vote for Article 8. Dick Monteith seconded the motion and the article passed and all were in favor.

ARTICLE 9: Repair and Replacement: To vote to raise and appropriate the sum of \$9,875 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #22 entitled Repair and Replacement of Main and Equipment Reserve Fund with the said funds to come from Capital Improvement Fees and Water Rents. (Recommended by the Precinct Commissioners). (Majority vote required). Bill Alois motioned to accept and vote for Article 9. Bill McDonald seconded the motion and the article passed and all were in favor.

ARTICLE 10: Standpipe: To vote to raise and appropriate the sum of \$15,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #26 entitled Standpipe Relining Capital Reserve Fund with said funds to come from Water Rents. (Recommended by the Precinct Commissioners). (Majority vote required). Bill Alois motioned to accept and vote for Article 10. Richard Bairam seconded the motion and the article passed and all were in favor.

ARTICLE 11: Ratify and Affirm Ordinances and By-laws: To see if the Precinct will ratify and affirm as ordinances and By-laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioner's written schedule of fees and charges. Bill Alois motioned to accept and vote for Article 11. Richard Bairam seconded the motion and the article passed and all were in favor.

ARTICLE 12: Transact Other Business: To transact any other business that may legally come before this meeting. Bill Alois motioned to accept and vote for Article 12. Richard Bairam seconded the motion and the article passed and all were in favor.

Kelly asked to have a motion to close the Annual Meeting. Dick motioned to adjourn the Annual Meeting. Bill McDonald seconded the motion and all were in favor. The Annual Meeting was adjourned at 7:20 p. m.

Conservation Commission

Grand Opening of the Hooksett Riverwalk Trail Dedication Ceremony at Pinnacle Park

Timber Harvest at Clay Pond and other Conservation Lands

Demanding work and years of effort pays off at the Hooksett Riverwalk Trail for Hooksett!

Hooksett Riverwalk Trail – September 28, 2016

This year, the Hooksett Conservation Commission (HCC) oversaw the completion of the first phase of the Hooksett Riverwalk Trail – one mile of premier trail construction along the Merrimack, a **40-foot bridge** spanning Brown Brook, and an impressive **kiosk** built and installed by Oliver Mack, Jr., for his Eagle Scout project with members of Boy Scout Troop 292. A trail-naming committee considered multiple ideas for trail names prior to the unveiling.

Stantec was the Town's consultant and managed to come in under budget on trail construction and provided monthly updates at HCC meetings. The trail system design takes into consideration wildlife enhancement, protection of endangered species, and scenic views of the river and unique property.

The **Grand Opening** was well attended by approximately 60 residents, town dignitaries, media personnel, and representatives from the Land and Community Heritage Investment Program and N.H. Department of Environmental Services. The ceremony included a ribbon-cutting, speeches by several HCC Chair Steve Couture, Town Council member David Ross, and State Representative Dave Hess. Stantec led the trail walk, the Heritage

Hooksett Riverwalk Trail continued

Commission's Kathy Northrup provided a history of the property, and the Society for Protection of NH Forests (holder of the conservation easement on the



property) spoke to the natural resource characteristics of the conservation land.

The HCC has researched and negotiated having **three benches** installed along the trail.

Town Engineer James Donison started discussions with Allenstown, Pembroke, and Concord regarding a connecting trail system to southern New Hampshire Regional Trails. This may strengthen our case for grant applications in the future.

The HCC has approved a three-year method of **Biological Control** by the Department of Resources and Economic Development (DRED) on the Hooksett Riverwalk property. The **Emerald Ash Borer** has been detected in the Merrimack River Valley, including on the Hooksett property. This non-native insect is responsible for the rapid destruction of Ash trees in other states. The HCC authorized **three releases of a parasitic wasp this summer** to attack the Emerald Ash Borer. The tiny wasps do not sting people, pets, or wildlife and pose no other threat to the environment, according to extensive studies by the U.S. Department of Agriculture (USDA).

Pinnacle Park Dedication – October 29, 2016

A dedication ceremony and trail walk in honor of **Arthur “Bud” and Lorraine Locke** was attended by Locke’s daughter from out-of-state and a nephew. Locke’s family were long-time owners of Pinnacle Park; Bud Locke was a local war hero. Other attendees included members from Bear-Paw Regional Greenways, the Heritage Commission, and Hooksett residents, who shared fond memories of Bud and Lorraine Locke, including a poignant remembrance by Dave Hess. The **36.5 acres at Pinnacle Park** provides Hooksett with scenic panoramic views of the Merrimack and town.



This year the HCC will partner with Bear-Paw on **trail enhancements and improved signage**

Clay Pond Conservation Area – 750 acres



The HCC moved forward with the Clay Pond Conservation Stewardship Plan by **marking property boundaries with medallions** purchased last year, working with the Planning Board to negotiate a parking area easement, and commencing with its **first timber harvest** over the winter. While returns netted about \$3,800, it also improves the land and forest and wildlife sustainability with a select harvest and oversight by Swift Corwin of Calhoun & Corwin Forestry, LLC.

Unfortunately, **several of the five gates** installed by Blue Ribbon at no cost were wrecked by vandals. These gates prohibit vehicles on the property, which is designated as a significant natural resource and high value wildlife area with endangered species identified.

Another timber harvest is scheduled for July on the **Laurel Road conservation property** and expected to exceed \$15,000 in revenue for the town.

Hooksett Bow Forest

The HCC received a grant of \$11,000 to move forward with an easement on approximately 37 acres of Town property. This adds to the almost 270 acres of protected land in Hooksett that abuts 600 acres of conservation land in Bow.

University Heights and Town Pond Area

Three-hundred plus acres of conservation land has the potential to eventually be a town swimming area and support mountain biking trails.

Land acquisition

With greater than 25-percent of town land conserved, the HCC is **focusing on stewardship**. Hooksett can be proud that it has **achieved the “gold standard” in acquired and permanently conserved lands** for the protection of wildlife, preservation of our natural resources, and enjoyment of future generations.

The Hooksett Conservation Commission meets the second Monday of the month at 4:30 pm in the Town Hall Chambers of the Municipal Building. All residents are encouraged to provide input on conservation related matters. Residents interested in becoming members or interested in participating in a specific project are urged to contact the Conservation Commission. All of us extend our deepest thank you to the community for your continued support and interest.

Respectfully submitted,

Steve Couture, Chair
Cindy Robertson, Vice Chair
Phil Fitandides
Deb Miville
JoCarol Woodburn

Alternate Members: *David Hess* and *Todd Lizotte*
David Ross, Town Council Representative
Leann Fuller, Staff Support

Economic Development Advisory Committee

The Hooksett Economic Development Committee (HEDC) serves in an advisory capacity and reports on a regular basis to the Town Council. Members are appointed by the Town Council and include one Council member, the Town Administrator, and the Town Planner.

Economic development opportunities may be assigned to the HEDC by the Town Council and the HEDC may recommend economic development opportunities to the Town Administrator, Town Council, and Planning Board as appropriate.

MISSION STATEMENT

The Hooksett Economic Development Committee's mission is to enhance the vitality of the local economy by retaining existing businesses, encouraging entrepreneurship and attracting new business to Hooksett in support of the Town Council's effort toward the development of public policy and strategies that result in balanced and sustainable economic growth.

GOALS

- To establish a strong rapport with existing business to retain and encourage expansion within the Town of Hooksett.
- To promote the Town of Hooksett as a destination for new business.
- Provide support for the Town Council, planning and zoning boards projecting a welcoming and helpful image to the business and general community.
- Assist the Town Council with research and development of new business opportunities.
- Coordinate and seek out support for business development from local, state, and regional organizations such as SNHPC, Chamber of Commerce, Department of Resources and Economic Development.

Projects undertaken this year include –

- Conclusion of Business Visitation Program
- Involvement with Tax Increment Financing District project for Route 3A for infrastructure
- Update of Economic Development website page
- Attendance at Comprehensive Economic Development Strategy

Board Members for 2016-2017 include:

Dave Scarpetti (Chair)
Matt Barrett
Marc Miville (Town Council Rep)
Dan Lagueux
Ivan Gult
Paul Scarpetti (Planning Board Rep)
Alden Beauchemin

Respectfully submitted,

Jo Ann Duffy, Town Planner

Family Services

The Department of Family Services administers General Assistance to families in need under RSA 165. In this capacity, the Family Services Department provides for basic needs such as shelter, food, utilities, and medication. The General Assistance program is designed to provide short-term, emergency assistance until recipients become employed or receive long-term assistance from the state or federal government. All recipients of General Assistance agree to reimburse the Town when they return to an income status that allows them to do so.

In the past year, 138 applicants were found eligible for various types of General Assistance (141 were assisted the previous year). The amount of assistance provided increased by approximately \$20,000, mostly due to increases in rental and mortgage payment amounts.

General Assistance expenditures for July 2016 - June 2017

Shelter	\$	60,543
Medical	\$	3,489
Utilities	\$	14,991
Cremations	\$	1,700
Total	\$	80,723

In an effort to offset costs to the Town, many families were referred to the following local charitable organizations: The Hooksett Salvation Army Unit, the Hooksett Food Pantry, and the Kiwanis Kid's Klost. Hooksett is fortunate to have organizations such as these, which help to meet a wide variety of needs while saving taxpayer dollars.

Another valuable resource for low-income Hooksett residents is the Community Action Program (CAP) in Suncook. CAP administers the Fuel Assistance and Energy Assistance programs, including Neighbor Helping Neighbor. CAP also assists through a variety of food programs such as Commodity Foods, WIC, and Meals-On-Wheels. The Kid's Klost, a collaborative effort of Hooksett Kiwanis Club, Family Services, and the Salvation Army continues to provide families in need with free, gently used children's clothing. Families can be referred to the Kid's Klost by contacting the Family Services Department or their child's school nurse. Open houses are held at the Town Hall once a month and individual appointments can be scheduled as needed.

In August of 2016, Family Services partnered with the Hooksett Salvation Army and Target to hold a back to school shopping spree for children in need. Forty Hooksett children were selected to participate in this wonderful program in which each child received a \$150 Target gift certificate to purchase needed back to school clothing and school supplies. The children were paired with community volunteers who generously donated their time to help the children shop. Later that afternoon, backpacks and school supplies were distributed at the Town Hall to approximately 75 students in need. These supplies were donated by generous residents, the Hooksett Salvation Army, the Hooksett Kiwanis Club, Target, and the Brook Ridge Ladies Group.

Each holiday season the Family Services Department administers holiday assistance programs for Hooksett families in need. Food baskets (through the Hooksett Community Food Pantry, toys and gifts (through the Hooksett Holiday Assistance Program), and winter clothing items (through the Clothes Line Kids Program, a partnership with Hooksett GE) are provided through the combined efforts and generosity of the Hooksett schools, residents, organizations, and businesses. This past year 69 families (including 136 children) were served. Special thanks to the employees of Hooksett GE for the donations of outdoor winter clothing and boots, Hooksett Lions Club for over 200 pairs of socks donated through their "Got Socks Program," the Hooksett Knights of Columbus for the donation of over 200 pairs of gloves and mittens, and the Hooksett American Legion and residents Jay and Gerry Rainville for their incredibly generous donations to the program.

Again this past summer, through the sponsorship of the Salvation Army, Family Services was able to provide summer camp scholarships to 20 low-income children for the Hooksett Fun in the Sun program. Thank you to all of the Hooksett bell ringers and donors that make these funds available to our Hooksett families in need!

Regular Family Services office hours are Monday, Tuesday, Thursday, and Friday 10: 00AM-4: 30PM. Applications for General Assistance are taken by appointment. Please feel free to contact the office at 485-8769 if you would like more information regarding the services offered by this department.

Respectfully Submitted,

Joy Buzzell

Family Services Director

Fire and Rescue



The Hooksett Fire-Rescue Department experienced a very busy year in 2016. Fire Administration was reorganized from 5 to 4 while the Fire/EMS staffing was increased by 1; to 29 line firefighter /EMS personnel. Captain Steve Colburn was promoted to Assistant Chief; Lieutenant Joseph Starker was promoted to Captain of Emergency Medical Services. This resulted in a full-time coordinator to oversee all facets of EMS response, preparation and public education.

Over the past year, Hooksett Fire-Rescue responded to 2,356 calls for service with an average response time of 7:09 from dispatch to arrival. These included 1,390 medical calls (59%), which is about a 10% increase over last year. There were 42 fires of various types. Remaining calls included rescues, hazardous spills and conditions, false alarms, good intent and other service calls. Fire-Rescue received and placed in service a new Ambulance with teleconference ability with the Hospital.

Our members participated in many public relations events including; the Salvation Army Bell Ringing, MDA Fill the Boot, Old Home Day, Touch-a-Truck, Memorial Day Parade and others!

Fire Prevention completed 448 inspections. This included Life Safety Inspections in commercial, residential and industrial properties. "Safe-Station"; the connection to treatment and recovery was stated in Hooksett providing the much needed service.

Firefighters visited all our Schools completing "Hands Only" CPR training and fire safety; and along with Hooksett Police delivered anti-drug messages in Cawley Middle School and the Town Library. On average, firefighters completed 350 hours of on-duty training during the year.

As always, we would like to thank the citizens for their support over the past year, as we look to providing the best possible service in the future!

James A. Burkush, Chief

Heritage Commission

RSA 674:44-a states that a “heritage commission may be established in accordance with RSA 673 for the proper recognition, use, and protection of resources, tangible or intangible, primarily man-made, that are valued for their historic, cultural, aesthetic, or community significance within their natural, built, or cultural contexts.” Hooksett’s commission was reactivated in July 2003.

The duties of a heritage commission are generally outlined in RSA 674:44-b. A commission has advisory and review authority and is charged with surveying and inventorying all cultural resources; conducting research and publishing findings; assisting the planning board, as requested, in the development and review of those sections of the master plan which address cultural and historic resources; advising, upon request, local agencies and other local boards in their review of requests on matters affecting or potentially affecting cultural and historic resources; coordinating activities with appropriate service organizations and nonprofit groups; and receiving gifts of money and property, both real and personal, in the name of the town, subject to the approval of the council.

Projects that were completed during the period July 1, 2016, to June 30, 2017, or are continuing:

- Commission proposed “Remembering Hooksett’s Agricultural Heritage” as the theme for the 2015-2016 Annual Town and School Report. The front and back covers feature photos of farm life in Hooksett. The inside front cover has excerpts from the Oral History Project about growing up on a farm. Adopted by Council.
- Set up Facebook page for Hooksett Head School Society.
- Accepted advisory role for a Hooksett Girl Scout who is working on her Gold Award (comparable to Eagle Scout). She plans an informational tour of Head Cemetery.
- Participated in Old Home Day in September sharing a table with the Town Hall Preservation Committee.
- Participated in the sixth NH History Week in October. The Heritage Commission, Historical Society, Conservation Commission, Robie’s Country Store Historic Preservation Corp., Head School Society, and the Hooksett Library all offered programs. The Heritage Commission co-hosted an open house at Head School and participated in the dedication of Pinnacle Park and the ribbon-cutting of the Riverwalk Trail.
- Processed three demolition review petitions.
- Assisted a graduate student in gathering some Merrimack Street clay for research to complete her dissertation on “Native American Pottery, Vinette 1, in the Merrimack River Valley.”
- Co-sponsored the 13th annual Hooksett Heritage Day on May 20 with Robie’s Country Store Historic Preservation Corp., the Historical Society, and the Town Hall Preservation Committee in recognition of National Preservation Month. The commission co-hosted the open house at the old town hall.
- Application filed with and granted by the Country School Association of America (CSAA) to list Head School on their National Schoolhouse Registry. When members of the CSAA visited Head’s as part of their annual conference held in New London this year a plaque recognizing the listing was presented to Town Councilor Marc Miville.
- The Portsmouth & Concord Railroad historic marker was damaged when hit by an unknown person over the winter. Rather than replace it, we found a local company to repair the marker.
- Continued to sell various merchandise items to supplement the town allocation. Proceeds from several items are pledged to the Town Hall Preservation Project.

The commission meets on the fourth Tuesday of each month at the Hooksett Public Library. We welcome volunteers interested in our work and would be pleased to receive input from the public.

Contact Hooksett.Heritage@myfairpoint.net or call 669-8926.

Respectfully submitted: *Kathleen Northrup*, Chair; *John Giotas* and *James Sullivan*, Council Representatives.



Checking out the Before and After Display NH History Month Open House, October 2016



CSAA Historic Landmarks Schoolhouse June 2017



Always a popular stop on the tour – the privy! 2016 Andover Schoolhouse! Andover NH Class, June 2017



Open House, 2016 NH History Month

Historical Society

The Hooksett Historical Society, established in 1974, whose home is the Arah Prescott Library, continues to meet its goal of bringing together those people interested in the history of Hooksett, N.H. And to that end, the Society has continued to discover and collect historical materials, provided for preservation, cooperated with other town groups, and disseminated historical information.

During 2016-2017 the collection has grown through the generosity of donors and Town financial Assistance with the acquisition of such items as an old Merchants motors ashtray; Doll House cabins, White Rock cabins and Tom's Motel postcards and a matchbook covers from El Rivardo's motels. We also have been able to obtain an aerial photo of the Beau Claire motel and a placemat from the China Dragon restaurant. The book Amoskeag Manufacturing Company: A History of Enterprise on the Merrimack River by Aurore Eaton which mentions the brick yards in Hooksett was also purchased.

We continue to categorize our collection, displaying new items at our Prescott Museum and continuing offering Town Hall displays, to the scanning and photography of our inventory and ensuring the archival protection of our papers, pamphlets and photographs. We also were able to increase museum space by removing non historical and unusable furniture, which was given to the town for re use. A planned project to refurbish the front door wood work was delayed due to the lack of appropriate contractor.

During the year, the Society welcomed a preservation expert Annette Andreuzzi who provided insights in preservation efforts and methods. We also discovered a 1976 Time Capsule and reach out to the community to find out information on its history and its creation. The Society also received a nice holiday wreath courtesy of the Hooksett Garden

In Corporation with Town and State officials we provided input the Lilac Bridge Project and continue to support efforts to restore old Town Hall as well partnership with the Hooksett Public Library in our programing We participated with the Heritage Commission ,the Head School Society and Robies Country Store Historic Preservation Corp in "Heritage Week", held on October 29,2016 and on the 13th annual Heritage Day , held on May 20, 2017 to commemorate Preservation Month with Programs and Open Houses . We have also been to recognize the continue work of the Heritage commission and the friends of the Head School for their presentations on the one room school house experiences of the 1840's

In efforts regarding the dissemination of Historic Information we taken advantage of our Hooksett Historical Society face book which has proven very successful. Our website Hooksetthistory.wordpress.com website also provides pertinent information. We have also had many open houses at the museum and we have offered informative, exciting and well attended programs throughout the year including

The Photography of Jeff Hines- a local photographer, which feature creative shots of Hooksett historic sites

Benedict Arnold – Patriot or Traitor

Fearless Pioneer – Amelia Earhart

A Hooksett Rail Story- Bridges, Trains and Things – a HHS video production showcasing historical photos and postcard on that subject

John Clayton and the program called- Manchester a City that would not die- courtesy of the Manchester Historical Association

Starting Your Own Genealogy Blog

The Hooksett Historical Society, now in its 43rd year, continues to promote and educate our citizens on the historic significance the Town of Hooksett has played in New Hampshire since its founding in 1822 and thank the citizens of Hooksett, Hooksett Public Library and the New Hampshire Humanities Council, Manchester Historical Association for their support this year through their donations, assistance and participation.

On behalf of the Historical Society members, respectfully submitted,

James A Sullivan



The Library has continued our focus on three key areas of library service: **technology support**, **early literacy** and availability of **digital resources**.

3D Printing @ Your Library 3D printing has changed the landscape of manufacturing. Engineers, artists, entrepreneurs and hobbyists can now harness the power of 3D printing to turn an idea into reality. To support such creativity in accord with its long-standing mission to make discovery accessible to and affordable for everyone, the Hooksett Library is now home to a Flash Forge Creator Pro 3D printer, courtesy of a generous donation by the *Friends of the Hooksett Library*.

Hooksett Library is now a nationally recognized **Family Place Library**! Family Place is a national model and certification for public libraries. What being a Family Place Library means is that we are truly *family-focused* and are using a four-pronged approach. 1) We have implemented the Parent Child Workshop for ages 0-3 where resource professionals (pediatricians, speech pathologists, etc) visit each week in an informal, play-based setting. 2) We have a parenting collection housed in the Children's Room, 3) we have employed play-based interactive learning centers like the train table and the kitchen set, which help children learn skills they will need before they enter school and 4) we have created community partnerships. All of this is in the name of early literacy and providing support to families to make sure children have the skills they need before they begin school at age 5.

Technology Support @ Your Library: Community members routinely seek us out to help them get better acquainted with how their devices work, access our digital media, or even help them troubleshoot their devices when they misbehave. In fact, patrons have expressed their preference for consulting with us when it comes to tech support, either because they know that we aren't out to sell them something that they don't need or because they've had a negative experience with the tech support from their device's manufacturer. A recent story we heard: a library patron visited the Apple Store to consult with the Genius Bar about an issue with their Apple devices, but even after seeing three Apple tech support personnel, the issue was not resolved. The individual happened to be sitting across from one of our library patrons who recommended that she visit her library to see if they could help, indicating that she gets great service and tech support from her Hooksett Library's tech specialist. As it turns out, the individual was also a Hooksett patron who later paid us a visit, and after an hour's consult with our tech specialist about her misbehaving Apple devices, the issue was resolved to her great satisfaction."

E-magazines are back! This year saw a hiccup on our magazine service as our current vendor discontinued their offering. We have now subscribed to RB Digital which provides 50 pre-selected titles available for simultaneous use. Our new service includes email notification when a new issue is ready.

Consumer Reports at your fingertips – all you need is your library card! Whether you are looking to find the best deal on an LCD TV, or researching the top-recommended used vehicles, ConsumerReports.org provides ratings and reviews, recommendations and buying advice for thousands of products and services.

In addition to product ratings and reviews, you will find in-depth advice, tips and trends written by Consumer Reports experts. Even we were surprised and impressed by their offerings – everything from dehumidifiers to bug sprays! Ever wonder the best credit card rewards? Consumer Reports has an interactive article customizable to your spending. Grab your computer or device and log in now at www.hooksettlibrary.org.

Our Youth Services Librarian, Grace Larochelle is now a certified **ChildLight Yoga** instructor! Through a grant from the New Hampshire Library Association, Grace attended a three day training on providing yoga for ages 0 to 12. Our yoga programs provide children aged 0-12 in our community to have an extra opportunity to develop emotionally, socially and physically in a safe environment while having fun. Our younger yoga groups experience parental bonding during class and the gives the older participants a chance to be independent in a setting different from school and sports.

After 20 years at the library, we were very sad to see **Miss Vickie** retire. Her warmth and energy have filled the Children's Room, making every child feel important while here. She has spent countless hours providing storytimes, holiday parties, summer reading events and so much more! All the while, she was never too busy to stop and talk with our local kiddos and providing them a warm hug.

Respectfully submitted,
Heather Rainier, Library Director



Library Board of Trustees

Mary Farwell, Chair
 Mac Broderick
 Barbara Davis

Tammy Hooker
 Linda Kleinschmidt

Books and materials purchased (does not include magazine issues):	2,419
Donations added to the collection (includes replacements of existing titles):	530
Books and materials withdrawn from collection:	2,490
Registered patrons as of 06/30/17:	7,885

Library Holdings as of 06/30/2017: 96,421		Circulation of Materials FY2016-2017: 200,071			
eAudios (state cons. copies)	15990	eAudio	4434		
ebooks (state cons. copies)	18538	eBook	7312		
ebooks (CL-GMILCS)	5404	eMagazine	530		
eAudios (CL- GMILCS)	413	Audiobook	8732		
Audiobook	9210	Book	48820		
Book	21882	Cake pan	94		
Cake pan	75	Children's audiobook	2009		
Children's audiobook	807	Children's book	67972		
Children's book	14296	Children's DVD	16901		
Children's DVD	1981				
Children's music CD	315				
Children's magazines (issues)	125	Children's music CD	1458		
DVD	3811	Children's magazine	189		
Graphic novel	434	DVD/Bluray	26920		
Kit (Lego & Science)	196	Graphic novel	2181		
Music CD	1414	Kit (Lego & Science)	2031		
Magazines (issues)	1149	Music CD	5110		
VHS (Hooksett historical)	67	Magazine	3555		
Video game	314	Video game	1823		
Library Accounts as of 06/30/17:		Hooksett Library Budget 2016 -2017			
Copy Account	\$8,649	Income from Town	\$712,733		
Fine Account	\$18,465	Expenses			
Gift Account	\$8,634	Automation	\$23,456.45		
Grants account	\$23,293	Books and Materials	\$42,026.29		
Greenough Bequest	\$19,711	Custodial Supplies	\$2,127.89		
Meeting Room Account	\$2,327	New Equipment	\$8,366.08		
Morin Account	\$2,914	Equipment Maintenance &	\$4,213.00		
Special Checking	\$16,523	Maintenance & Repairs	\$13,739.18		
Vacation Sick Accrual	\$22,082	Office Supplies	\$3,264.32		
Income:		Payroll Expenses		Disbursements:	
3D printing	\$90.05	Dental Ins	\$1,757.60	Books & Media	\$1,363.62
Copies/fax/printing	\$5,690.44	FICA	\$30,849.93	E-books	\$4,479.49
Fines	\$8,510.63	Health Ins	\$72,976.73	Kits (Lego & Science)	\$354.81
Materials replacements /	\$2,366.38	Life & Disability Insurance	\$3,884.65	Replacements (books & media)	\$2,602.57
processing fees		NH Retirement	\$33,275.67	Historic Fund (books)	\$247.00
Gift donations	\$299.00	Unemployment	\$500.00	Family Place Libraries grant	\$2,391.14
Greenough bequest	\$4,109.65	Wages	\$410,820.53	Target grant (literacy backpacks)	\$140.68
Interest	\$635.68	Workers Comp	\$867.00	Library website redesign	\$2,250.00
Jonathan Murphy Memorial	\$450.00	Postage	\$353.40	Copy & Printing	\$2,105.65
Library bags	\$119.00	Programs and Services	\$4,655.31	Public internet & computers	\$2,628.00
Meeting room donations	\$2,122.00	Remote Access Database	\$5,233.44	Public consumables	\$47.32
Non-Resident fees	\$3,402.00	Staff and trustee expenses	\$9,640.79	3D printing expenses	\$323.17
Public consumables	\$90.02	Technology/Software	\$7,114.89	Meeting Room expenses	\$2,122.00
Staff and technology support donations	\$943.00	Utilities	\$31,009.85	Museum Passes	\$2,150.00
TD Bank Affinity grant	\$11,104.22	Van Service	\$2,600.00	Programs	\$1,775.22

Planning Board

The Planning Board's duty is to review applications for compliance with Land Use Regulations, Development Regulations, Zoning Ordinances and the Master Plan. Applications include site plans, amended site plans, major and minor subdivisions, phasing, lot line adjustments, lot mergers, condominium conversions, and site plan waivers.

From July 2016 through June 2017, the Planning Board reviewed 55 formal applications, participated in many discussions and viewed several presentations.

We thank the following residents who served on the Planning Board during 2016-2017 Fiscal Year:

Richard Marshall, Chair
Tom Walsh, Vice Chair
Thomas Prasol
Paul Scarpetti
Muamer Durakovic
Denise Grafton
Donald Winterton, Town Council Representative
David Boutin, Alternate
Christopher Stelmach, Alternate

The Hooksett Planning Board meets on the first and third Monday of each month at the Hooksett Municipal Building Council Chambers. All meetings are open to the public. For more information on the Planning Board visit Hooksett.org or contact the Planning Office at 603-268-0458 or jduffy@hooksett.org.

Respectfully submitted,

Diane Boyce

Director of Public Works
Community Development Department

Hooksett Police Department



Police Command Staff

Janet Bouchard
Chief of Police

Captain Jake Robie
Administrative Captain

Lieutenant James Bradley
Detective Division Commander

Lieutenant Justin Sargent
Patrol Division Commander

Department Staff

Patrol Division

Patrol Supervisors

Sergeant Mathew Burke
Sergeant Michael Zappala
Sergeant Valerie Lamy
Sergeant David Scarpino
Sergeant Michael Auger
Sergeant Joseph Ducharme

Communications

Supervisor Richard Belanger
Dispatcher Jay Wilson
Dispatcher Christine Barry
Dispatcher Katy Flynn
Dispatcher Dawn Smith
Dispatcher Angela Bergeron

Detective Division

Detective Dean Lombardo
Detective Brian Williams

Prosecution

Attorney Evelyn King
Prosecution Assistant/Victim Advocate Cyndy Ullrich

Department Support Staff

Executive Assistant Francine Swafford
Administrative Assistant/Evidence Technician Jessie Ulliani
Administrative Clerk Sheryl Kiley
Administrative Clerk/Receptionist Roberta Shepard

Patrol Officers

Officer Kristofer Dupuis
Officer Christopher Buker
Officer Jeffrey Czarnec
Officer Daniel Byers
Officer Michael Carpentier
Officer Erin Minihan
Officer Travis Mannon
Officer Brian Roche
Officer Trevor Dearden
Officer Nicholas Kapteyn
Officer Richard Fosher
Officer Kevin Laliberte
Officer Aaron Smith
Officer Logan Gardyne
Officer Jordan McCluskey

Part-time Reserve Officer

SRO Gary Blanchette

Message from Chief Janet Bouchard

As I prepare this message I am exactly 74 days into my appointment as Police Chief. The past 74 days have been busy, filled with learning and honestly, plain enjoyable. During those days I have promoted a Captain, a Lieutenant and two Sergeants. I also swore in our newest officer and prepared my first-ever budget. Having spent my entire police career with Hooksett, I was honored and humbled to be chosen to replace Chief Bartlett, who left us to lead the Dracut, MA police department. I was conscious of the shoes I had to fill and aware of the fact that our department did not need much of a change. I vowed to continue to build on the strong base of professionalism, courtesy and respect that the department prides itself on.

During the last year the department experienced the retirement of its 3 top administrators. This paved the way for the advancement of officers who have worked in Hooksett for several years. We are proud of the fact that all of the promotions were made from within the department. There has been minimal employee turnover. We are rapidly approaching being at a full complement of officers. It is safe to say that the transition to a completely new administration has been seamless. I want to thank Dr. Shankle, members of the town council, Donna Fitzpatrick and all other department heads who have made the effort to reach out to welcome me into my new position and offer their assistance. This town truly has a group of great employees who work together for the betterment of its citizens.

There are no surprises in our statistical data. I'm happy to say that the number of burglaries are down as are thefts from motor vehicles. I'm confident to say this is in direct relation to more officers working and spending time in neighborhoods, being as visible as possible. The number of frauds has raised dramatically. This is in-line with country wide trends. These crimes include on-line frauds, identity thefts and fraudulent use of credit cards. These crimes are so prevalent due to the number of on-line transactions that occur. Unfortunately the number of drug offenses as well as overdose deaths have risen. We are not immune to the heroin epidemic that has barraged this area.

One of my main goals and upcoming challenges is to present the construction project to the voters by warrant article. This is a project that was initiated by Chief Bartlett and I feel is vital for the safety of our officers and efficiency of the entire department. I believe we have simply outgrown our workspace. By repurposing the space that the building already has, we are able to make much needed improvements without placing a tremendous financial burden on the tax payers. I plan on presenting the plans to the public as well as to provide tours of areas that need change, so the voters can be as informed as possible.

We remain focused on community involvement. We currently hold several RAD classes per year, provide child safety seat inspections, Vial of Life, Are You Ok and Operation Safe Return programs, to name a few. We also have a vibrant, active Neighborhood Watch program. I am proud to announce that over 13 members of department ran the Special Olympics Torch run through town this past spring, raising money for NH Special Olympics and we are rapidly approaching our first ever participation in National Night Out. This is a program that works to further build the relationships between police and the community they serve.

What I am most proud of is the continued transparent relationship that our department has built with the community. We will continue to be active in social media. Check out our Facebook page and Twitter account @hooksettpd. Please look for me on my own Twitter account as well @chiefbouchard.

We are committed to providing a safe and enjoyable environment to all residents, business owners and visitors. On a daily basis we are reminded of the strong support we have from the community. Hooksett truly is a great town!

Janet Bouchard

Chief of Police

Police Activity Report

In 2016, the Hooksett Police responded to 18,577 dispatched calls for service. Our officers also responded to 698 false alarms, 692 motor vehicle crashes and initiated 2,056 security business checks. During that same time, officers conducted 7,626 motor vehicle stops and made 667 arrests, compared to 601 arrests in 2015.

Crime Comparison Report For the period ending 12/31/2016

Group A Crimes Against Persons														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Negligent Manslaughter	2016													
	2015							1						1
	Pct							n/a						n/a
Kidnaping/ Abduction	2016			1				1	1					3
	2015			1	1		2							4
	Pct			0%	n/a		n/a	n/a	n/a					-25%
Forcible Rape	2016									1	1			2
	2015				1	1	1	2		1				6
	Pct				n/a	n/a	n/a	n/a		0%	n/a			-67%
Sexual Assault with an Object	2016									1				1
	2015					1	1							2
	Pct					n/a	n/a			n/a				-50%
Forcible Fondling	2016						1	2					1	4
	2015	1					1			1	1		2	6
	Pct	n/a					0%	n/a		n/a	n/a		-50%	-33%
Aggravated Assault	2016	1		2		3	1		2			1		10
	2015						2					2	2	6
	Pct	n/a		n/a		n/a	-50%		n/a			-50%	n/a	+67%
Simple Assault	2016	12	4	6	6	16	16	13	10	4	9	9	15	120
	2015	15	6	8	8	8	9	9	4	6	12	14	9	108
	Pct	-20%	-33%	-25%	-25%	+100%	+78%	+44%	+150%	-33%	-25%	-36%	+67%	+11%
Intimidation	2016	9	9	9	4	7	6	4		5	1	3	5	62
	2015	4	5	4	6	2	5	2	3	5	4	5	2	47
	Pct	+125%	+80%	+125%	-33%	+250%	+20%	+100%	n/a	0%	-75%	-40%	+150%	+32%
Incest	2016												1	1
	2015									2				2
	Pct									n/a			n/a	-50%
Statutory Rape	2016													
	2015		1		1								2	4
	Pct		n/a		n/a								n/a	n/a
Total Crimes Against Persons	2016	22	13	18	10	26	24	20	13	11	11	13	22	203
	2015	20	12	13	17	12	21	14	7	15	17	21	17	186
	Pct	+10%	+8%	+38%	-41%	+117%	+14%	+43%	+86%	-27%	-35%	-38%	+29%	+9%

Crime Comparison Report For the period ending 12/31/2016

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2016	2			2									4
	2015		1						1					2
	Pct	n/a	n/a		n/a				n/a					+100%
Arson	2016													
	2015									1				1
	Pct									n/a				n/a
Burglary/ Breaking and Entering	2016	2	2	4	2	2	4	4	1	4	2	5		32
	2015	6	1	5			9	3	5	3	3		3	38
	Pct	-67%	+100%	-20%	n/a	n/a	-56%	+33%	-80%	+33%	-33%	n/a	n/a	-16%
Extortion/ Blackmail	2016													
	2015							1						1
	Pct							n/a						n/a
Larceny (purse snatching)	2016													
	2015									1				1
	Pct									n/a				n/a
Larceny (shoplifting)	2016	10	4	4	2	8	8	5	3	11	6	4	4	69
	2015	9	9	12	10	4	4	4	4	2	7	2	5	72
	Pct	+11%	-56%	-67%	-80%	+100%	+100%	+25%	-25%	+450%	-14%	+100%	-20%	-4%
Larceny (from building)	2016	2	1	1	3	3	2	2	2	4			8	28
	2015	2	5	6	2	2	5	1	1	1		3	4	32
	Pct	0%	-80%	-83%	+50%	+50%	-60%	+100%	+100%	+300%		n/a	+100%	-13%
Larceny (from motor vehicles)	2016	8	3	3	3	1	8	2	3			2		33
	2015	13		2	5	6	4	9	7	13	3	6	2	70
	Pct	-38%	n/a	+50%	-40%	-83%	+100%	-78%	-57%	n/a	n/a	-67%	n/a	-53%
Larceny (of motor vehicle parts)	2016		1	1										4
	2015									1	1		1	3
	Pct		n/a	n/a						+100%	n/a		n/a	+33%
Larceny (all other)	2016	8	3	3	3	4	3	2	7	1	7	7	6	54
	2015	8	1	6	7	7	7	7	14	7	7	3	3	77
	Pct	0%	+200%	-50%	-57%	-43%	-57%	-71%	-50%	-86%	0%	+133%	+100%	-30%
Motor Vehicle Theft	2016	1		2		1	1	1	1		1		2	10
	2015	2			1	1	1		1	4	2	1		13
	Pct	-50%		n/a	n/a	0%	0%	n/a	0%	n/a	-50%	n/a	n/a	-23%
Counterfeit/ Forgery	2016						1		1				2	4
	2015		1			2		1			2		2	8
	Pct		n/a			n/a	n/a	n/a	n/a		n/a		0%	-50%

Crime Comparison Report For the period ending 12/31/2016

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Fraud (false pretense;swindle)	2016	1	1	6	3		3	2		3	1	5	3	28
	2015	2	4	1		2	2	3		1		1		16
	Pct	-50%	-75%	+500%	n/a	n/a	+50%	-33%		+200%	n/a	+400%	n/a	+75%
Fraud (credit/debit card;ATM)	2016	3	6	2	7	11	4	2	4	2	3	3	11	58
	2015	2	1	2	3		2		3	4	1	4	2	24
	Pct	+50%	+500%	0%	+133%	n/a	+100%	n/a	+33%	-50%	+200%	-25%	+450%	+142%
Fraud (impersonation)	2016	3	1			2	1	2	5	1	3	2	1	21
	2015	2		7	3	1		1	2		3	1		20
	Pct	+50%	n/a	n/a	n/a	+100%	n/a	+100%	+150%	n/a	0%	+100%	n/a	+5%
Fraud (wire)	2016						1							1
	2015													
	Pct						n/a							n/a
Embezzlement	2016							1	1			1	1	4
	2015	1					1						1	3
	Pct	n/a					n/a	n/a	n/a			n/a	0%	+33%
Stolen Property	2016					3		3	1		1			8
	2015	2	1		1	1	2	1	1	3				12
	Pct	n/a	n/a		n/a	+200%	n/a	+200%	0%	n/a	n/a			-33%
Destruction of Property/Vandalism	2016	6	3	6	11	11	15	10	11	8	4	6	9	100
	2015	11	4	5	10	9	6	10	9	13	7	8	6	98
	Pct	-45%	-25%	+20%	+10%	+22%	+150%	0%	+22%	-38%	-43%	-25%	+50%	+2%
Total Crimes Against Property	2016	46	25	32	36	46	51	36	40	36	28	35	47	458
	2015	60	28	46	42	35	43	41	48	54	36	29	29	491
	Pct	-23%	-11%	-30%	-14%	+31%	+19%	-12%	-17%	-33%	-22%	+21%	+62%	-7%

Crime Comparison Report For the period ending 12/31/2016

Group A Crimes Against Society														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2016	2	1	5	2	2	4	8	3	3	10	2	1	43
	2015	3	3	2		4	1	4	4	2		10	3	36
	Pct	-33%	-67%	+150%	n/a	-50%	+300%	+100%	-25%	+50%	n/a	-80%	-67%	+19%
Pornography/Obscene Material	2016			2		1	1	1	1				1	7
	2015		2		1									3
	Pct		n/a	n/a	n/a	n/a	n/a	n/a	n/a				n/a	+133%
Prostitution	2016													
	2015	1		1	2				1	2				7
	Pct	n/a		n/a	n/a				n/a	n/a				n/a
Weapon Law Violations	2016			1		1		1						3
	2015	1	1	1	2		1		2	1				9
	Pct	n/a	n/a	0%	n/a	n/a	n/a	n/a	n/a	n/a				-67%
Total Crimes Against Society	2016	2	1	8	2	4	5	10	4	3	10	2	2	53
	2015	5	6	4	5	4	2	4	7	5		10	3	55
	Pct	-60%	-83%	+100%	-60%	0%	+150%	+150%	-43%	-40%	n/a	-80%	-33%	-4%

Crime Comparison Report For the period ending 12/31/2016

Group B Crimes														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2016		1		3	1	1		2					8
	2015		1	1					1		4			7
	Pct		0%	n/a	n/a	n/a	n/a		+100%		n/a			+14%
Disorderly Conduct	2016	1			1	1	2	5		2	2	2	1	17
	2015		1	1				3	1				3	9
	Pct	n/a	n/a	n/a	n/a	n/a	n/a	+67%	n/a	n/a	n/a	n/a	-67%	+89%
Driving under Influence	2016	3	6	5	5	6	6	4	5	4	6	1	5	56
	2015	2	2		2	4	3	6	8	9	3	6	2	47
	Pct	+50%	+200%	n/a	+150%	+50%	+100%	-33%	-38%	-56%	+100%	-83%	+150%	+19%
Drunkenness	2016		2			1	2	2	1	1				9
	2015	2		2	1	1	2				1	2		11
	Pct	n/a	n/a	n/a	n/a	0%	0%	n/a	n/a	n/a	n/a	n/a		-18%
Family Non Violent Offenses	2016				2			2	3	1				8
	2015		1	1				1	1	1	1		2	8
	Pct		n/a	n/a	n/a			+100%	+200%	0%	n/a		n/a	0%
Liquor Law Violations	2016		2	1	1	3	1	1	1	1	2		1	14
	2015	2		2				1	2	2	1	1	1	12
	Pct	n/a	n/a	-50%	n/a	n/a	n/a	0%	-50%	-50%	+100%	n/a	0%	+17%
Runaways (under 18yr old)	2016					3		1	1		3			8
	2015	1			3	2			2			1		9
	Pct	n/a			n/a	+50%		n/a	-50%		n/a	n/a		-11%
Trespass of Real Property	2016		2		3			4	5		1	1	2	18
	2015	2	3	3	3	3	2	4	2	4	1	1	3	31
	Pct	n/a	-33%	n/a	0%	n/a	n/a	0%	+150%	n/a	0%	0%	-33%	-42%
All Other Offenses	2016	13	8	17	26	27	16	26	16	23	14	11	16	213
	2015	13	12	16	18	19	7	11	9	20	15	18	15	173
	Pct	0%	-33%	+6%	+44%	+42%	+129%	+136%	+78%	+15%	-7%	-39%	+7%	+23%
Total Group B Crimes	2016	17	21	23	41	42	28	45	34	32	28	15	25	351
	2015	22	20	26	27	29	14	26	26	36	26	29	26	307
	Pct	-23%	+5%	-12%	+52%	+45%	+100%	+73%	+31%	-11%	+8%	-48%	-4%	+14%

Public Works

The Department of Public Works consists of six divisions namely, Building Maintenance, Community Development, Fleet Maintenance, Highway, Parks, Recreation & Cemeteries and Recycling & Transfer. We would like to thank all the staff for their hard work and dedication.

The Highway Division addressed a total of 24 winter storms this year, more than doubled last year's total storms. More storms mean more work for cleaning and repairing catch basins and culverts, filling pot holes and repairing the shoulders of the roads. The crew was short-handed this year but has managed to address these issues. We appreciate everyone's patience.

As part of the annual Roadway Surface Maintenance Program, 10.1 miles of roadways were improved of the 78 miles that the Town is responsible for. This included crack sealing (7.6 miles), chip sealing (0.9 miles), reconstruction (1.3 miles) and pavement overlay (0.2 miles). Roadways that were crack-sealed included: Birch Hill Rd, Carmel Way, Carriage Lane, Cindy Drive, Cyr Drive, Donald Street, Farmer Road, Gailor Lane, Garlan Lane, Goonan Road, Helen Drive, Heritage Drive, Kimball Drive, Lantern Drive, Legacy Drive, Marcel Way, Pinnacle Street, Springer Road, Summit Drive and Vista Drive. Town areas that were crack-sealed included the Town Hall, Library and DPW Transfer Station. Roadways that were chip-sealed included: Almeda Lane, Bemis Road, Brandywine Drive, Petersbrook Drive and the main DPW driveway. Roadways that were reconstructed included Main Street and Martins Ferry Road. Roadways that were overlaid included: Bemis Road and 300 feet of Pinnacle Street off of Route 3A.

The Fleet Maintenance is a subdivision of the Highway Division. This division consists of a Master Mechanic and a Mechanic. They maintain and repair an estimated 267 pieces of equipment consisting of trailers, tractors, pickups, trucks loaders, bobcats, a backhoe, mowers, fire apparatus and police cars and equipment.

Building Maintenance is another subdivision of the Highway Division. This division consists of one assistant crew chief and three custodians. They work to keep the Town Hall, Safety Center and the Courthouse clean. The assistant crew chief, along with DPW employees and some sub-contractors, help to maintain the Town Hall, Safety Center, Highway Department, Recycling & Transfer, Courthouse, Parks & Recreation Building, radio towers for the Police Department, Fire Station I and the historical buildings.

The Parks, Recreation and Cemeteries Division is in charge of the maintenance of the Town's fields. They are responsible for mowing, maintenance and excavating of all Town cemeteries. Maintenance of playgrounds, all playing fields, tennis courts, basketball courts, school fields and the landscape at all of the Town Buildings, Veterans Park, Dog Park and Pinnacle Park are all part of this division's responsibilities. The community gardens are active again and the division is instrumental in working with Old Home Day Committee preparing for Hooksett Old Home Day. The division worked with the Hooksett Garden Club to provide for the flower baskets on the Memorial Bridge.

The Parks and Recreation Advisory Committee has been extremely short handed this year but as this report is being written we have several interested candidates to serve as members. The Committee has been busy finding more areas for recreation development. Ideas that have been mentioned this year are working with the Kiwanis and gathering information for a possible splash pad, looking into possibly investing in a disk golf program, and a location and possible funding ideas for a pavilion. The Parks and Recreation Advisory Committee is always looking into Town land for passive recreation also!! HYAA has also done a great job this year. This volunteer program provides the Town's children with the best sports programs around.

The Recycling and Transfer Division is responsible for collecting and transporting, to the appropriate facilities, the entire Town's generated solid waste and recyclables. It also maintains the transfer station for residential drop off. This year, the Town collected and transferred 3,401.36 tons of residential trash, 98.05 tons of furniture, 508.02 tons of demolition and 34.85 tons of roofing. The division also moved 33.68 tons of electronics, 193.88 tons of metal, 116.44 tons of cardboard and 1,308.86 tons of recycling. We are extremely proud of the facility which we feel is one of the best in the State of New Hampshire and again grateful for our hardworking group of people who always strives to provide an excellent service.

The Recycling and Transfer Advisory Committee has been busy this year also. The automated program has been very successful and at this time things have been extremely "routine". Rates for recycling costs have been back and forth this year but the savings have still proven to be cost effective

Last, but not least, the Community Development Division has also been extremely busy. The functions of the Community Development Department are Planning, Building, Engineering, Code Enforcement, the Planning Board, and the Zoning Board

of Adjustment. The Planning and Engineering divisions review all residential and commercial development proposals, provide staff support to the Planning Board, and recommend revisions to the town's Zoning Ordinance, Development Regulations and Master Plan for approval by the Planning Board and/or Town Ballot vote. In the Building division, the Code Enforcement Officer/Building Inspector administers, interprets, and enforces the provisions of the Town's Ordinances, Building Code and the State of New Hampshire's Building Code(s), performs all inspections and provides staff support to the Zoning Board of Adjustment. Building permits and Certificates of Occupancy are obtained through this office. The Community Development Department provides guidance to residents, developers, and builders alike.

Both residential and commercial new construction doubled from last year. Southern New Hampshire University received certificates of occupancy for the Gustafson Center, Athletic Complex and a residence hall. Some of the new commercial buildings are Bluebird Self Storage, Profile Self Storage, UTZ building and Chuckster's to name a few. Planning also had a banner year processing 20 new subdivisions and a total of 25 new and revised site plans.

Building Permits	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
New Construction					
<i>Residential</i>	35	34	32	29	57
<i>Commercial</i>	13	2	1	5	12
Additions/Alterations					
<i>Residential</i>	139	126	157	158	156
<i>Commercial</i>	31	51	33	49	48
<i>Multi-family</i>	0	1	0	0	0
Demolition					
<i>Residential</i>	12	14	7	4	6
<i>Commercial</i>	11	5	5	5	7
Electrical Permits	212	234	185	243	241
Plumbing Permits	58	102	87	84	94
Certificate of Occupancy					
<i>Residential</i>	22	33	25	17	51
<i>Commercial</i>	15	28	2	0	17
<i>Multi-family</i>	0	7	0	0	0
Sign Permits	101	102	51	58	37
Total Fees Collected	\$111,832.74	\$89,942.29	\$56,689.09	\$94,012.54	\$120,850.19

Planning Applications	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Subdivisions of Land (total new lots)	5	57	1	7	20
Site Plans					
<i>New Commercial/Industrial Sites</i>	5	3	0	8	13
<i>Revisions to Existing Sites</i>	8	4	3	3	12
Lot Line Adjustments	4	5	4	3	3

New businesses that located in Hooksett in the past year include:

- Kool K9, LLC – 1238 Hooksett Road
- Auto Detailing by Trevcom – 1261 Hooksett Road
- Roots Hockey Development – 290 West River Road, Unit 1
- 9Round Fitness – 290 West River Road, Unit 2
- Universe Auto – 63 Mammoth Road
- Great Joy School of Worship Dance – 198 Londonderry Turnpike
- Hooksett Christian Fellowship – 290 West River Road, Unit 6
- Traffic Jamz – 203 Londonderry Turnpike
- Granite Taapas – 1461 Hooksett Road
- Aviator Technology – 45 Londonderry Turnpike, Unit 5
- Handsome Devils Barber Shop – 1100 Hooksett Road
- DC's Tavern – 1100 Hooksett Road, Unit 111

Submitted respectfully,
Diane Boyce, DPW Director

Sewer Commission

The Sewer Commissioners met twice a month during the year to approve and sign manifests, meet with residents, developers, engineers, and department heads. Litigation has finally been settled regarding the March 6, 2011 disk incident. The Commissioners are now ready to move forward and submit a warrant article to complete the treatment plant upgrades.

BROX INDUSTRIES: Last year the Sewer Commission and Brox entered into an agreement to get the outfall water, from the treatment plant, to wash the Brox plant's stone dust. This process, although seasonal, is ideal for eliminating much of the outfall into the river during a crucial time of year. It also helps the Commission's ongoing effort to reduce the impact on water quality to the Merrimack River. The process has been going well and Brox will receive approximately 200,000 gallons between now and the fall of 2017.

DEVELOPMENT: The Commission is always eager and willing to meet with developers to engage in discussions for future development to help with the tax base. Chairman Baines and Supt. Bruce Kudrick were part of the Tax Increment Financing District Advisory Committee organized to help with the Town's effort to expand the TIF District on Route 3A. With the TIF District established, the Commission is waiting for the Town to conduct a study to explore cost sharing options.

LILAC BRIDGE: Supt. Bruce Kudrick has been working with the Town and Bridge Engineers to finalize details for the bridge demolition. The Sewer Commission will be contributing funds for the new walking bridge since the sewer pipe will be attached to carry flow across the river.

SEWER BILL PAYMENTS: Customers can pay their bills through ACH, credit cards and E-Checks online. The benefit of ACH payments is that it provides our customers an alternative to credit cards and checks with no additional processing fees. Customers who choose ACH must fill out a form (available in the office or online through our website www.hooksettsewer.com) to authorize us to debit their bank account for the amount due. Credit card payments and E-Checks can be done online through our website. There is a small convenience fee which goes to the payment processing company and not the Sewer Commission. Customers can also view their accounts and history by going to our website.

WHAT'S FLUSHABLE: Once again "FLUSHABLE" does NOT mean it's safe for your sewer or septic system. Please do not flush wipes, facial tissues, diapers, cigarettes, paper towels, cotton swabs, tampons, condoms, dental floss or **grease!** Only human waste and toilet paper are flushable! Remember the "3 P's" (Pee, Poop, Paper)!

The Treatment plant facility and office staff are available to answer any questions you may have. The office is open from 8:00am to 4:00pm Monday through Friday. Please call us at 485-7000 or 485-4112 or email us at hooksettsewer@comcast.net with your questions, comments or concerns. Please be sure to check out the information on our website at www.hooksettsewer.com.

Treatment Plant Facility Tours are available Monday through Friday. Please call to schedule.

Sincerely,

Board of Sewer Commissioners, *Sid Baines*, Chairman, *Roger Bergeron*, *Frank Kotowski*



New Hampshire
Department of
Revenue Administration

MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2016	Year: 2015	Year: Prior
Property Taxes	3110		\$3,562,779.98		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				\$114.08
Excavation Tax	3187		\$5,565.62		
Other Taxes	3189			\$399.62	
Property Tax Credit Balance			(\$70,143.22)		
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	2016	Prior Levies	
Property Taxes	3110	\$21,132,969.00	\$22,354,473.00		
Resident Taxes	3180				
Land Use Change Taxes	3120	\$45,560.00	\$83,210.00		
Yield Taxes	3185	\$2,532.09	\$169.13		
Excavation Tax	3187	\$9,558.10	\$260.00		
Other Taxes	3189		\$102,262.74		
-					
Add Line					

Overpayment Refunds	Account	Levy for Year of this Report	2016	2015	Prior
Property Taxes	3110		\$42,688.62		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
- Other Tax (Sewer)	3189		\$2.01		
Add Line					
Interest and Penalties on Delinquent Taxes	3190				
Interest and Penalties on Resident Taxes	3190				

Total Debits	\$21,190,619.19	\$26,081,267.88	\$399.62	\$114.08
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Credits				
Remitted to Treasurer	Levy for Year of this Report	2016	Prior Levies 2015	Prior
Property Taxes	\$16,217,724.78	\$25,248,244.91		
Resident Taxes	(\$0.00)	(\$0.00)		
Land Use Change Taxes	\$23,550.00	\$12,710.00		
Yield Taxes	\$415.51	\$169.13		\$114.08
Interest (include Lien Conversion)				
Penalties				
Excavation Tax	\$9,130.47	\$5,825.62	(\$0.00)	
Other Taxes	\$163.07	\$55,580.28	\$399.62	
Conversion to Lien (Principal Only)		\$496,175.47		
- Utility to Lien (Sewer)		\$46,684.47		
- Land Use Change to lien		\$70,500.00		
Add Line				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2016	Prior Levies 2015	Prior
Property Taxes	\$6,289.00	\$145,378.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
-				
Add Line				
Current Levy Deeded				



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2016	2015	Prior
Property Taxes	\$5,170,997.96			
Resident Taxes	(\$0.00)	(\$0.00)	(\$0.00)	(\$0.00)
Land Use Change Taxes	\$22,010.00			
Yield Taxes	\$2,116.58			
Excavation Tax	\$428.34			
Other Taxes				
Property Tax Credit Balance ?	(\$262,042.74)			
Other Tax or Charges Credit Balance ?	(\$163.78)			
Total Credits		\$21,190,619.19	\$26,081,267.88	\$399.62
				\$114.08



New Hampshire
Department of
Revenue Administration

MS-61

Summary of Debits				
	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2015	Year: 2014	Year: PRIOR
Unredeemed Liens Balance - Beginning of Year		\$542,687.36	\$315,227.09	\$629,562.50
Liens Executed During Fiscal Year	\$662,270.80	(\$0.00)	(\$0.00)	(\$0.00)
Interest & Costs Collected (After Lien Execution)	\$745.95	\$22,611.51	\$48,972.47	\$48,896.45
- Refunds	\$45.85	\$5.36	(\$0.00)	(\$0.00)
Add Line				
Total Debits	\$663,062.60	\$565,304.23	\$364,199.56	\$678,459.35

Summary of Credits				
	Last Year's Levy	Prior Levies		
		2015	2014	PRIOR
Redemptions	\$55,186.39	\$183,965.04	\$145,729.92	\$62,284.47
- Credit Balances	(\$139.97)	(\$69.09)	(\$432.38)	(\$143.21)
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$745.95	\$22,611.51	\$48,972.47	\$48,896.45
-				
Add Line				
Abatements of Unredeemed Liens		\$5,319.97	\$2,081.45	\$2,839.56
Liens Deeded to Municipality	(\$0.00)	(\$0.00)	(\$0.00)	(\$0.00)
Unredeemed Liens Balance - End of Year #1110	\$607,270.23	\$353,476.80	\$167,848.10	\$564,582.08
Total Credits	\$663,062.60	\$565,304.23	\$364,199.56	\$678,459.35

Tax Collectors Report
July 1, 2016- June 30, 2017

Motor Vehicles	19,356	\$3,499,213.26
Decals		\$42,242.50
Misc. Income		\$1,411.51
Grand Total		\$3,542,867.27

Town Clerks Report
July 1, 2016 – June 30, 2017

Dog License Penalty & Fine	1290	\$6038.50
Vital Statistics		\$11505.00
Filling Fess		\$0.00
Misc. Income		\$29.60
Elections Checklists		\$566.00
UCC		\$6255.00
Grand Total		\$ 24393.60

Town Administrator

The Administration Department handles tasks that impact every aspect of town government. The three of us oversee personnel matters, provide staff support for the Town Council, coordinate with the town's attorney, work with other departments and committees on special projects and manage the town's communications, including notifications of public hearings, overseeing bid notices and website administration.

We handle all major Human Resource functions and oversee the administration of the town's personnel policies and union contracts. We also work closely with the departments on their use of technology and oversee the town's information technology contractors. We work with departments and committees, when requested, on grant applications and special projects.

When I arrived in 2011 one of the first things I questioned was why the Town Clerk/ Tax Collectors office was not closer to the door where people entered. This questions came up in my mind every time I saw a person with a walker struggling to make the long walk to pay their taxes or register a car. We did put chairs in the hallway so people could stop and rest if they needed to (and many did) but it seemed like a second-rate solution.

Finally I decided that we just needed to fix the problem. Early this year the Town Clerk/ Tax Collector's office was switched with the Administration Office. Although this was mildly disruptive for a short period of time it was well worth the effort. People continue to express their appreciation and the days of feeling bad as I passed people slowly walking down the hall is over.

This year we continued to move ahead on two very important projects: Rehabilitation of the Old Town Hall and the removal of the Lilac Bridge. The Town Hall project is progressing, slowly, as we can put together grant-funding and use of existing town resources. There has been significant progress (the second floor has been removed exposing the old tin ceiling) and the Administration Department has been very involved in assisting the Town Hall Preservation Committee on this project.

The Lilac Bridge project is moving ahead rapidly. During this year we finished the bidding process and have the plans in place. By the end of July the old bridge will be down and, if all goes according to plan, a new pedestrian bridge will be installed by the end of October. This is really a very important project for the Village that will impact the area for decades to come.

I look forward to the upcoming year and I am always looking for feedback on things we can improve.

Dean E. Shankle, Jr., Ph.D.

Town Administrator

Town Council

The duties and responsibilities of the Town Council are described in Hooksett's Town Charter. The Charter, especially under Section 3, outlines the role the Council takes in the governance of the Town of Hooksett.

In accordance with the Charter, the Council has performed its duties and has adhered to its role. We have maintained a good working relationship with the Town Administrator and other governmental agencies. The 2016-2017 year provided many opportunities for the town to grow, succeed, and continue to move Hooksett forward. The Council will continue to meet new challenges with open debate, careful deliberations, and the willingness to build a community that brings all aspects of Hooksett together; with one goal of making Hooksett a better place in which to live.

The Council meets twice a month and we encourage the public to attend or participate. We also invite you to view the proceedings via video streaming which is available by visiting our www.Hooksett.org website.

If a citizen had attended or viewed our meetings during the past year, the following items would have been discussed, debated, approved, or otherwise authorized by the Hooksett Town Council.

- Hiring of a new Hooksett Police Chief, Janet Bouchard (who replaced retired Chief Peter Bartlett) and promotion of a new Captain, Jake Robie
- Witnessed the swearing-in of new firefighters, police officers, and many promotions
- Accepted grants for traffic accident crash reconstruction, Merrimack River land conservation, active shooter, and an Emergency Operations Center
- Signed voter-approved contracts with our Police and Fire departments
- Review and approval of changes to the Administrative Code, Personnel Plans, Council Rules of Procedures, Safety Manual, Ambulance Fee Collection Policy, and the Town's Classification Plan
- Accepted donations and gifts for town departments and community projects
- Approved conservation easements and land acquisitions – Hackett Hill area, Merrimack River land and increased accessibility to that river front property, as well as Clay Pond with assistance from the Conservation Commission
- Reorganization of Fire Department staff focusing on EMS, - that included eliminating a Deputy Chief position - while ensuring public safety
- Votes on infrastructure projects; including Main Street, College Park Drive, Petersbrook Athletic Field, Martins Ferry Road, and other areas
- Authorized a temporary Recreation Director and placed the issue on the Town Warrant
- Established a Health Insurance Review Sub-committee and voted to require new employees to receive consumer-driven cost-effective insurance plans
- Approval of Property Liability & Workers' Compensation Insurance Coverage
- Appointed a new Town Councilor, Alex Walczyk, who replaced the resigning Adam Jennings.
- Approved items for the town fleet of vehicles and equipment such as a police cruiser, ambulance, (6 wheel) plow truck, floor trailer, and dump truck

- Authorized the NH Department of Environmental Services (NHDES) to provide water well testing information to 227 homes for the presence of a gasoline additive (MT BE) in private water wells.
- Hired a new Project Coordinator
- Approved a “Safe Station” program, opioid programs, and associated safety improvements; including a grant from the Department of Justice, Division of Public Protection,
- Dealt with a water ban issued by the Hooksett Village Water Precinct that included complying with suggestions issued and urging for conservation
- Successfully passed an operating budget of \$18,233,705
- Worked with state agencies on the Lilac Bridge and its replacement
- Amended and approved the 2016 Emergency Operations Plan
- Made changes to the Elderly and Veterans’ Tax Exemptions
- Deliberated on the 3A/Hackett Hill Road Intersection Improvement Project and Rte. 3A Corridor Infrastructure TIF Development Program
- Held Right-to-Know discussions and welcomed many questions and public comments
- Addressed proposed changes to NH House bills dealing with membership on the Assessing Standards Board and rulemaking authority
- Interaction with elected officials from the House and Senate, Executive Council, State Agencies and numerous town authorities
- Oversaw increased public input
- Acceptance of a Gold Star monument for Veterans Park at Jacob’s Square
- Continued with the Old Town Hall project which included the tin ceiling restoration, approval of a window replacement project, and removal of the interior second floor

Throughout 2016-2017 the Council, working with the Administrator and all aspects of the community, has strived to improve public services, increase accountability, provide transparency and foster community-building. The Town of Hooksett has a proud history of accomplishments; of dedicated individuals serving their community through elected roles, committee involvement, and civic activity with one goal in mind: Of moving Hooksett forward to improve the lives of all our citizens.

On Behalf of the Hooksett Town Council,

Respectfully submitted

James Sullivan

Town Hall Preservation Committee

The Town Hall Preservation Committee was formed by a vote of the Town Council in June 2009. Its charge is to stabilize, preserve and maintain the building historically known as the Hooksett Town Hall located at 16 Main Street. Various configurations of the group have existed over the years. Minutes from their meetings are available on the town website. After reviewing various sources of public input and deliberations of prior committees, a plan was developed—the second floor in the main building would be removed, and both the main hall and the 1937 addition rehabilitated and made available for public use once again. This committee held eight regular meetings from July 1, 2016, through June 30, 2017, plus on site meetings with town personnel involved and vendors. Projects completed during that period or continuing:

- The Department of Public Works continued careful deconstruction of certain interior elements, including the majority of the second floor.
- Restoration of the tin ceiling under the Moose Plate Grant was completed in November.
- The bottom of the coving that marked the former stage area was boxed in to present a finished appearance.
- Participated in Old Home Day in September sharing a table with the Heritage Commission.
- Participated in Heritage Day on May 20. At an open house co-hosted by the Heritage Commission, guests were invited to tour the building and see the progress made in the last year.
- The Heritage Commission continued to sell a couple of merchandise pieces with profits dedicated to the project.
- The building condition assessment report was finalized. Funded by a match from the NH Preservation Alliance, the assessment consists of report from the preservation architects plus input from an architectural historian. The assessment was recommended by Land and Community Heritage Investment Program (LCHIP) to help us with future phasing. It highlights character-defining features of the exterior and interior. Contents include history, objectives, and recommendations, along with instructional Preservation Briefs on topics such as rehabilitating historic interiors, repointing mortar in historic masonry buildings, and repairing historic plaster.
- A request for bid for rough framing, plumbing, and electrical of kitchen and bathrooms in the 1937 addition was issued for possible funding with end-of-year monies. The one bid received was late and not presented to council.
- Contracted with Milestone Construction and Engineering to restore the four large windows in the main hall.

The committee meets on the first Monday of each month (unless that Monday is a holiday in which case we meet on the third Monday) at the Hooksett Municipal Office building. We welcome volunteers interested in our work and would be pleased to receive input from the public. Contact Hooksett.Heritage@myfairpoint.net or call 669-8926.

Respectfully submitted: *Kathleen Northrup*, Chair; *Kristen Payton*; and *James Sullivan*, Council Representative.



Tin Ceiling Restoration - Installation



Tin Ceiling Restoration – Finishing Touches



1937 addition–will contain restrooms, kitchen, custodian’s closet, bubblers, vestibule, coatroom, main (accessible) entrance. Area to the right is the hallway.



May Heritage Day Open House at Old Town Hall



Old Town Hall – After 2nd Floor Demolition

TREASURER'S REPORT, July 1, 2016 to June 30, 2017
CAROL B. ANDERSEN, Treasurer

TOWN	Balance		Transfers	Interest		Transfer	Bank	Balance
ACCOUNTS	1-Jul-16	Receipts	In	Earned	Payables	Out	Charges	30-Jun-17
Various Banks - Pooled Cash	\$ 20,489,052.24	\$ 57,935,394.95	\$ 70,347,801.00	\$ 90,346.33	\$ (54,649,878.32)	\$ (69,347,854.95)	\$ (6,457.74)	\$ 24,858,403.51
People's United Bank - Conservation Fund	429,206.75	101,945.95	-	859.82	(133,671.22)	(0.10)	(90.50)	398,250.70
People's United Bank - Ambulance Fund	596,483.85	420,653.63	-	277.14	(364,228.40)	-	(90.00)	653,096.22
NH PDIP - Sureties for Developers								
034 Rt. 3 Corridor Study	970.96			6.60				977.56
058 Sawyer Farms	168.07			1.15				169.22
061 Henault Driveway	1,251.10			8.51				1,259.61
114 Verizon Wireless Tower Removal	11,179.59			76.06				11,255.65
168 1134 Hooksett Rd	13,856.05			94.29				13,950.34
172 SNHU Residence Hall Site	40,664.90			276.70				40,941.60
174 SNHU Learning Com. Library	74,181.62			504.74				74,686.36
181 Zannini Motor Sports	250.77			1.70				252.47
183 SNHU W. Alice Ave Site Surety	20,189.56			137.38				20,326.94
185 Hills Auburn Rd Roadway	36,529.17			248.55				36,777.72
186 SNHU N. River Roadway	5,114.18			34.80				5,148.98
187 SNHU Gustafson Welcome Center	56,759.91			386.20				57,146.11
188 SNHU Shapiro Library Surety	7,715.33			52.51				7,767.84
189 Edgewater Dr Reclamation	15,016.52			92.77		(2,558.79)		12,550.50
190 SNHU Residence Hall	160,055.74			1,089.06				161,144.80
191 SNHU Athletic Facility			107,000.00	688.37				107,688.37
192 Aroma Joes Landscape			1,000.00	6.38				1,006.38
193 SNHU N River Rd Construction			50,000.00	316.90				50,316.90
194 Enterprise Landscape Surety			3,330.97	19.15				3,350.12
195 Lilac Park PII Chucksters Site			112,000.00	378.77				112,378.77
196 SNHU Engineering School Site Surety			43,500.00	120.91				43,620.91
197 VINMAR Site Surety			2,550.00	5.05				2,555.05
198 Jamie Lane Road Surety			170,000.00	135.96				170,135.96
TOWN TOTALS	\$ 21,958,646.31	\$ 58,457,994.53	\$ 70,837,181.97	\$ 96,165.80	\$ (55,147,777.94)	\$ (69,350,413.84)	\$ (6,638.24)	\$ 26,845,158.59

SEWER	Balance		Transfers	Interest		Transfer	Bank	Balance
ACCOUNTS	1-Jul-16	Receipts	In	Earned	Payables	Out	Charges	30-Jun-17
TD Bank - Sewer Fund	\$ 4,248,349.27	\$ 9,815,404.43	\$ 2,009,004.62	\$ -	\$ (9,853,978.59)	\$ (6,019,246.57)	\$ (67.21)	\$ 199,465.95
NH PDIP Account:								
Sewer Capital Replacement	93,783.00			166.45				93,949.45
046 Sewer System Development Fees	559,473.88			992.95				560,466.83
110 Sewer Debt Reserve	490,890.51			871.23				491,761.74
117 Special Purposes	82,897.59			147.12				83,044.71
122 Penta Retainage	196,241.00			267.53		(196,475.00)		33.53
127 Escrow	42,032.00		29,900.00	63.90		(37,135.96)		34,859.94
SEWER TOTALS	\$ 5,713,667.25	\$ 9,845,304.43	\$ 2,009,004.62	\$ 2,509.18	\$ (10,087,589.55)	\$ (6,019,246.57)	\$ (67.21)	\$ 1,463,582.15

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2017

				PRINCIPAL			INCOME				TOTAL	Ending Market Value
First Deposit	Name of Fund	Purpose of Fund	How Invested	Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
CEMETERY												
1900-1956	Martin's Ferry Cemetery Trust Fund #1	Lot Maintenance	Common TF	23,492.47	621.01	24,113.48	5,056.13	680.35	641.55	5,094.93	29,208.41	30,656.50
1957-1974	Head's Cemetery Trust Fund #2	Lot Maintenance	Common TF	17,985.42	475.85	18,461.27	3,874.60	520.90	491.32	3,904.18	22,365.45	23,474.26
1961	Head's Cemetery Trust Fund #3	Lot Maintenance	Common TF	8,581.39	226.99	8,808.38	1,848.88	248.37	234.43	1,862.82	10,671.20	11,200.20
2012	Other Cemeteries	Lot Maintenance	Common TF	55,112.61	1,533.61	56,646.22	15,357.38	1,678.04	1,583.75	15,451.67	72,097.89	75,671.95
1990	Maintenance Fund	Lot Maintenance	Common TF	86,095.51	4,725.47	90,820.98	4,832.06	2,301.09	2,040.58	4,992.57	95,813.55	100,563.02
Total Cemetery				191,267.40	7,582.93	198,850.33	30,969.05	5,328.75	4,991.63	31,306.17	230,156.50	241,565.93
LIBRARY TRUSTS												
1932	Prescott Library Grounds	Library	Common TF	114.62	2.54	117.16	2.65	2.80	2.65	2.80	119.96	125.91
1935	McAfee Library Fund	Library	Common TF	1,146.31	25.51	1,171.82	26.40	27.91	26.40	27.91	1,199.73	1,259.20
1943	John C. Dutton Fund	Library	Common TF	1,095.52	24.39	1,119.91	25.24	26.70	25.24	26.70	1,146.61	1,203.45
1946	Frank E. Cox Fund	Library	Common TF	1,146.28	25.51	1,171.79	26.40	27.91	26.40	27.91	1,199.70	1,259.17
Total Library Trusts				3,502.73	77.95	3,580.68	80.69	85.32	80.69	85.32	3,666.00	3,847.73
CENTRAL HOOKSETT WATER PRECINCT												
1989	CHWP New Construction-8	Water	Common CRF	150,468.20	11,961.79	162,429.99	7,704.89	1,736.93	0.00	9,441.82	171,871.81	172,759.70
1989	CHWP Repair & Replace-22	Water	Common CRF	73,965.30	5,685.04	79,650.34	2,714.13	831.62	0.00	3,545.75	83,196.09	83,625.88
1988	CHWP Source Development-20	Water	Common CRF	125,732.52	13,385.22	139,117.74	6,104.29	1,451.24	0.00	7,555.53	146,673.27	147,430.98
1989	CHWP Standpipe Relining-26	Water	Common CRF	55,545.07	10,715.57	66,260.64	1,790.41	647.94	0.00	2,438.35	68,698.99	69,053.89
1989	CHWP Water Storage-2	Water	Common CRF	145,694.67	9,815.59	155,510.26	5,617.68	1,663.70	0.00	7,281.38	162,791.64	163,632.62
Total Central Hooksett Water Precinct				551,405.76	51,563.21	602,968.97	23,931.40	6,331.43	0.00	30,262.83	633,231.80	636,503.07
HOOKSETT VILLAGE WATER PRECINCT												
1989	HVWP New Source-25	Water	Common CRF	163,784.92	2,070.01	165,854.93	3,709.42	1,808.84	0.00	5,518.26	171,373.19	172,258.50
2008	HVWP Repair & Replacement-59	Water	Common CRF	54,300.48	80,925.44	135,225.92	2,538.14	1,351.94	0.00	3,890.08	139,116.00	139,834.67
1989	HVWP Tank Fund-27	Water	Common CRF	90,665.74	73,869.57	16,796.17	5,159.04	771.18	0.00	5,930.22	22,726.39	22,843.79
1989	HVWP Truck Fund-29	Water	Common CRF	42,512.27	528.69	43,040.96	267.40	461.99	0.00	729.39	43,770.35	43,996.47
1989	HVWP Water Main-5	Water	Common CRF	38,497.25	495.05	38,992.30	1,558.40	432.58	0.00	1,990.98	40,983.28	41,195.00
1993	HVWP Water Tank Maintenance-28	Water	Common CRF	257,802.56	3,315.22	261,117.78	10,448.18	2,896.96	0.00	13,345.14	274,462.92	275,880.79
Total Hooksett Village Water Precinct				647,563.22	13,464.84	661,028.06	23,680.58	7,723.49	0.00	31,404.07	692,432.13	696,009.22

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2017

				PRINCIPAL			INCOME				TOTAL	Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
First Deposit	Name of Fund	Purpose of Fund	How Invested									
SCHOOLS												
1951	HSD Construction & Equipment-23	Education	Common CRF	135,281.43	97,436.24	232,717.67	1,621.43	2,316.42	0.00	3,967.85	236,685.52	237,908.23
2001	HSD Special Education-43	Education	Common CRF	213,673.21	42,849.86	256,523.07	8,642.34	2,794.43	0.00	11,406.77	267,929.34	269,313.96
2008	HSD Technology-60	Education	Common CRF	1,214.96	15.62	1,230.58	48.53	13.66	0.00	62.19	1,292.77	1,299.45
Total Schools				350,169.60	140,301.72	490,471.32	10,312.30	5,124.51	0.00	15,436.81	505,908.13	508,521.64
TOWN												
2012	Automated Collection Equipment	Town Operations	Common CRF	50,050.11	30,956.72	81,006.83	1,202.85	870.87	0.00	2,073.72	83,080.55	83,509.74
2016	Conservation Land Improvements	Conservation Land Improvements	Common CRF	0.00	10,107.75	10,107.75	0.00	105.80	0.00	105.80	10,213.55	10,266.31
1993	Digitized Map System CRF-13	Map System	Common CRF	24,026.01	308.96	24,334.97	972.53	259.97	0.00	1,242.50	25,577.47	25,709.60
2012	Drainage Upgrades	Drainage Upgrades	Common CRF	190,398.10	50,402.93	240,801.03	5,464.59	2,620.76	0.00	8,085.35	248,886.38	250,172.12
2002	Emergency Radio-46	Town Operations	Common CRF	83,317.93	1,061.63	84,379.56	2,583.00	927.67	0.00	3,510.67	87,890.23	88,344.27
2000	Fire Airpicks Bottle-37	Fire	Common CRF	172,728.69	22,424.16	195,152.85	5,981.52	2,141.55	0.00	8,123.07	203,275.32	204,326.04
2012	Fire Apparatus	Fire Apparatus	Common CRF	200,240.25	53,082.49	253,322.74	5,579.41	2,751.70	0.00	8,331.11	261,653.35	263,005.55
2008	Fire Cistern-40	Fire	Common CRF	18,153.86	-2,978.45	15,175.41	342.41	176.03	0.00	518.44	15,693.85	15,774.92
2009	Master Plan-61	Town Operations	Common CRF	13,380.20	7,445.27	20,825.47	352.18	228.18	0.00	580.36	21,405.33	21,516.41
2005	N/S Hwy Feasibility Study-55	Town Operations	Common CRF	59,999.66	771.55	60,771.21	2,428.77	674.18	0.00	3,102.95	63,874.16	64,204.13
1998	Parks Facilities Development-12	Town Operations	Common CRF	76,032.12	16,129.97	92,162.09	2,319.89	1,094.82	0.00	3,324.71	95,486.80	95,980.08
1999	Permanent Record Archive-35	Town Operations	Common CRF	22,280.53	286.51	22,567.04	901.90	250.35	0.00	1,152.25	23,719.29	23,841.82
2014	Public Works Vehicles	Public Works Vehicles	Common CRF	132,590.03	-49,465.45	83,124.58	3,739.46	2,366.19	0.00	6,105.65	89,230.23	89,691.19
1998	Revaluation-11	Town Operations	Common CRF	30,006.33	30,698.67	60,705.00	367.16	645.40	0.00	1,012.56	61,717.56	62,036.39
1987	Sanitary Landfill-1	Town Operations	Common CRF	69,914.55	-3,958.99	65,955.56	1,870.07	755.15	0.00	2,625.22	68,580.78	68,935.07
2007	Town Building Maintenance-58	Town Operations	Common CRF	104,540.20	-2,765.47	101,774.73	8,085.22	1,499.78	0.00	9,585.00	111,359.73	111,935.01
2012	Town Hall Restoration (16 Main St)	Town Hall Restoration	Common CRF	3,030.41	2,324.60	5,355.01	87.32	45.68	0.00	133.00	5,488.01	5,516.36
2003	W Alice Right of Way-47	Town Operations	Common CRF	23,698.75	304.74	24,003.49	959.32	266.30	0.00	1,225.62	25,229.11	25,359.44
Total Town				1,274,387.73	167,137.59	1,441,525.32	43,237.60	17,600.38	0.00	60,837.98	1,502,363.30	1,510,124.45

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2017

				PRINCIPAL			INCOME				TOTAL	Ending Market Value
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
First Deposit	Name of Fund	Purpose of Fund	How Invested									
HOOKSETT SEWER COMMISSION												
2014	Plant and Composting Improvements	Capital Improvements	Common CRF	1,574,958.56	6,846,584.46	8,421,543.02	22,925.80	26,958.23	0.00	49,884.03	8,471,427.05	8,515,190.39
2017	Property Enhancements	Landscape & Security Projects	Common CRF	0.00	10,000.00	10,000.00	0.00	11.14	0.00	11.14	10,011.14	10,062.86
Total Hooksett Sewer Commission				1,574,958.56	6,856,584.46	8,431,543.02	22,925.80	26,969.37	0.00	49,895.17	8,481,438.19	8,525,253.25
GRAND TOTALS:				4,593,255.00	7,236,712.70	11,829,967.70	155,137.42	69,163.25	5,072.32	219,228.35	12,049,196.05	12,121,825.29

Claire Lyons

Henry Roy

Paul Loiselle

Claire Lyons
Henry Roy

Hooksett Village Water Precinct



On behalf of the Hooksett Village Water Precinct, it is my pleasure to submit this Annual Report for 2016-17. The Precinct has been in operation for 76 years, providing safe clean drinking water and fire protection to many residences, businesses and institutions.

The Precinct is fed by several large gravel wells located in the vicinity of Pinnacle Pond. The water is disinfected and treated to reduce corrosion at the well stations. From there, the water travels to two storage tanks holding over one million gallons, and through 30± miles of distribution main and thousands of valves, meters and hydrants. In addition, the system includes an emergency interconnection with Central Hooksett Water Precinct. Maintaining this system in working order and in compliance with applicable regulations is no small task. Our team of professionally licensed operators, dedicated commissioners and very patient office manager work very hard to “keep the water flowing.” We are very grateful for our customers and we do our best to be responsive to user needs and emergencies. Please call or stop in anytime with water questions/concerns.

In 2016-17, we were very busy with routine maintenance as well as continuing to optimize and improve our physical, financial and technical operations. We began a transition to modern metering technology; repaired or replaced the majority of broken fire hydrants; corrected some old distribution system flaws; stopped several major leaks; responded to a number of emergencies including the Main Street Bridge incident and simultaneous water line breaks on Labor Day weekend; reviewed, strengthened and improved enforcement of our backflow protection program; worked collaboratively with Town departments and customers on improving service line problems; improved collections and beefed up internal accounting controls; managed a response to the severe drought including operational adjustments and an outdoor watering ban; and completed a comprehensive storage tank replacement site evaluation and secured a \$1.8M low-interest loan to replace the old, undersized Oak Hill tank with a new 1MG tank.

Former long-time Commissioner Jim Lyons passed away last winter; his sense of humor, business acumen and positive attitude are sorely missed. We try our best to live up to his goal of “doing something nice for someone today” and encourage you to do so too.

Respectfully submitted,
Mike Heidorn
Water Superintendent

Village District of Hooksett Village Water

New Hampshire

Warrant and Budget

2017

To the inhabitants of Hooksett Village Water in the County of Merrimack in the state of New Hampshire qualified to vote in village district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date: February 27, 2017

Time: 7:00 PM

Location: Hooksett Village Water Precinct
7 Riverside Street, Hooksett, NH

Article 01: To choose a Moderator for the ensuing year

To choose a Moderator for the ensuing year

☐ Yes ☐ No

Article 02: To choose a Clerk for the ensuing year

To choose a Clerk for the ensuing year

☐ Yes ☐ No

Article 03: To choose a Treasurer for the ensuing year

To choose a Treasurer for the ensuing year

☐ Yes ☐ No

Article 04: To choose a Commissioner for the ensuing five year

To choose the following Commissioners:

Commissioner - 5 year term

Commissioner - 1 year term (to fill vacant position through 2018)

☐ Yes ☐ No

Article 05: Drinking Water State Revolving Loan

To see if the Precinct will vote to raise and appropriate the sum of One Million Eight Hundred Forty Eight Thousand One Hundred Eighty Dollars (\$1,848,180) for the purpose of making improvements to the Hooksett Village Water Precinct water system infrastructure and associated costs, and to authorize the issuance of not more than One Million Eight Hundred Forty Eight Thousand One Hundred Eighty Dollars (\$1,848,180) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33:1); to authorize the Commissioners to negotiate such bonds or notes and to determine the rate of interest thereon; to authorize the Commissioners to participate in the Drinking Water State Revolving Fund (DWSRF RSA 486:14) for this purpose; further to authorize the Commissioners to apply for, accept and expend on behalf of the district Federal, State Government or Private funds that may become available and to comply with all laws applicable to said project. 2/3 ballot vote required. (Recommended by the Precinct Commissioners) (Recommended by the Budget Committee)

☐ Yes ☐ No

Article 06: General Precinct Operations

To see if the village district will vote to raise and appropriate the sum of \$1,135,304 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by Commissioners) (Recommended by the Budget Committee)

☐ Yes ☐ No

Article 07: To transfer from Fund Balance to Repair and Replacement

To see if the Precinct will vote to raise and appropriate the sum of \$70,000.00 to be added to the Hooksett Village Water Precinct Repair and Replacement Trust Fund with said funds to come from, if available, the undesignated fund balance. (Recommended by the Commissioners) (Recommended by the Budget Committee)

☐ Yes ☐ No

Article 08: Sale of Land

To see if the Precinct will vote to allow the Board of Commissioners to sell part or all of the 47 acre property owned by the Hooksett Village Water Precinct. Said land is more particularly described in the documents located at the Merrimack County Registry of Deeds - Map 12, Lot 8, Book 894 Page 360. Majority Vote Required. (Recommended by the Precinct Commissioners) (Recommended by the Budget Committee)

☐ Yes ☐ No

Article 09: Deposit to Truck Fund

To see if the Precinct vote to raise and appropriate the sum of \$50,000 to add to the Hooksett Village Water Precinct Truck Capital Reserve Fund with said funds to come from the proceeds of the land sale in article 8. This article is contingent on the passage of article 8. If article 8 does not pass, this article will be null and void. Majority Vote Required. (Recommended by the Precinct Commissioners) (Recommended by the Budget Committee)

☐ Yes ☐ No

Article 10: Deposit to Repair and Replacement Fund

To see if the Precinct will vote to raise and appropriate the sum of \$150,000 into the Hooksett Village Water Precinct Repair and Replacement Capital Reserve Fund with said funds to come from the proceeds of the land sale in article 8. This article is contingent on the passage of article 8. If article 8 does not pass, this article will be null and void. Majority Vote Required. (Recommended by the Precinct Commissioners) (Recommended by the Budget Committee)

☐ Yes ☐ No

Article 11: Ratify and Affirm Ordinances and By-Laws

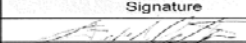

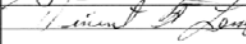
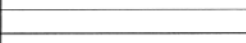
To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and affirm the Commissioners' written schedule of fees and changes.

☐ Yes ☐ No

Article 12: To transact any other business that may legally come before said Meeting

To transact any other business that may legally come before said Meeting.

☐ Yes ☐ No

Given under our hands, January 12, 2017		
We certify and attest that on or before January 13, 2017, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at Hooksett Public Library, and Hooksett Town Hall		
Printed Name	Position	Signature
Todd Smith	Chairman/Commissioner	
Michael Jache	Commissioner	
Anthony Amato	Commissioner	
Vincent Lembo	Commissioner	



New Hampshire
Department of
Revenue Administration

2017
MS-232

Report of Appropriations Actually Voted: Hooksett Village Water

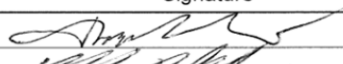

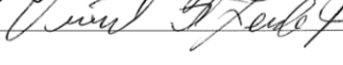

Form Due Date: 20 Days after the Meeting

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

CERTIFICATION OF APPROPRIATIONS VOTED

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Name	Position	Signature
Todd Smith	Commissioner/Chair	
Michael Jache	Commissioner	
Anthony Amato	Commissioner	
Vincent Lembo	Commissioner	
James O'Brien	Commissioner	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted
General Government			
0000-0000	Collective Bargaining		\$0
4130-4139	Executive		\$0
4140-4149	Election, Registration, and Vital Statistics		\$0
4150-4151	Financial Administration		\$0
4152	Revaluation of Property		\$0
4153	Legal Expense		\$0
4155-4159	Personnel Administration		\$0
4191-4193	Planning and Zoning		\$0
4194	General Government Buildings		\$0
4195	Cemeteries		\$0
4196	Insurance		\$0
4197	Advertising and Regional Association		\$0
4199	Other General Government		\$0
Public Safety			
4210-4214	Police		\$0
4215-4219	Ambulance		\$0
4220-4229	Fire		\$0
4240-4249	Building Inspection		\$0
4290-4298	Emergency Management		\$0
4299	Other (Including Communications)		\$0
Airport/Aviation Center			
4301-4309	Airport Operations		\$0
Highways and Streets			
4311	Administration		\$0
4312	Highways and Streets		\$0
4313	Bridges		\$0
4316	Street Lighting		\$0
4319	Other		\$0
Sanitation			
4321	Administration		\$0
4323	Solid Waste Collection		\$0
4324	Solid Waste Disposal		\$0
4325	Solid Waste Cleanup		\$0
4326-4329	Sewage Collection, Disposal and Other		\$0
Water Distribution and Treatment			
4331	Administration	06	\$50,825
4332	Water Services	06	\$186,255
4335-4339	Water Treatment, Conservation and Other	06	\$718,224
Electric			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0

4354	Electric Equipment Maintenance		\$0
4359	Other Electric Costs		\$0
Health			
4411	Administration		\$0
4414	Pest Control		\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0
Welfare			
4441-4442	Administration and Direct Assistance		\$0
4444	Intergovernmental Welfare Payments		\$0
4445-4449	Vendor Payments and Other		\$0
Culture and Recreation			
4520-4529	Parks and Recreation		\$0
4550-4559	Library		\$0
4583	Patriotic Purposes		\$0
4589	Other Culture and Recreation		\$0
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources		\$0
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
Debt Service			
4711	Long Term Bonds and Notes - Principal	05	\$1,848,180
4721	Long Term Bonds and Notes - Interest		\$0
4723	Tax Anticipation Notes - Interest		\$0
4790-4799	Other Debt Service		\$0
Capital Outlay			
4901	Land	06	\$25,000
4902	Machinery, Vehicles, and Equipment	06	\$155,000
4903	Buildings		\$0
4909	Improvements Other than Buildings		\$0
Operating Transfers Out			
4912	To Special Revenue Fund		\$0
4913	To Capital Projects Fund		\$0
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914S	To Proprietary Fund - Sewer		\$0
4914W	To Proprietary Fund - Water		\$0
4915	To Capital Reserve Fund	07,09,10	\$270,000
4916	To Expendable Trusts/Fiduciary Funds		\$0
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Agency Funds		\$0
Total Voted Appropriations			\$3,253,484



Budget of the Village District of Hooksett Village Water

Form Due Date: 20 Days after the Village Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

This form was posted with the warrant on: 11/23/17

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
Chris Morneau	
Steven Berroffon	
RICHARD ROSS	
STEVEN PETERSON	
Isiah Tilton	
MARC MIRVILLE	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment								
4331	Administration	06	\$44,875	\$50,480	\$50,825	\$0	\$50,825	\$0
4332	Water Services	06	\$102,332	\$63,558	\$186,255	\$0	\$186,255	\$0
4335-4339	Water Treatment, Conservation and Other	06	\$552,666	\$602,663	\$718,224	\$0	\$718,224	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
Welfare								
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library		\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
Debt Service								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay								
4901	Land	06	\$0	\$0	\$25,000	\$0	\$25,000	\$0
4902	Machinery, Vehicles, and Equipment	06	\$48,860	\$1,578	\$155,000	\$0	\$155,000	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$11,500	\$1,500	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$760,233	\$739,779	\$1,135,304	\$0	\$1,135,304	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4711	Long Term Bonds and Notes - Principal	05	\$0	\$0	\$1,848,180	\$0	\$1,848,180	\$0
Purpose: Drinking Water State Revolving Loan								
4915	To Capital Reserve Fund	07	\$0	\$0	\$70,000	\$0	\$70,000	\$0
Purpose: To transfer from Fund Balance to Repair and Replac								
4915	To Capital Reserve Fund	09	\$0	\$0	\$50,000	\$0	\$50,000	\$0
Purpose: Deposit to Truck Fund								
4915	To Capital Reserve Fund	10	\$0	\$0	\$150,000	\$0	\$150,000	\$0
Purpose: Deposit to Repair and Replacement Fund								
Special Articles Recommended			\$0	\$0	\$2,118,180	\$0	\$2,118,180	\$0

Individual Warrant Articles

No data exists for this item

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	06	\$811,709	\$900,304	\$900,304
3409	Other Charges		\$0	\$0	\$0
Miscellaneous Revenues					
3501	Sale of Municipal Property	09, 10	\$0	\$200,000	\$200,000
3502	Interest on Investments		\$0	\$0	\$0
3503-3509	Other		\$0	\$0	\$0
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	06	\$0	\$235,000	\$235,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0

MS-737: Hooksett Village Water 2017

6 of 9

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	05	\$0	\$1,848,180	\$1,848,180
9998	Amount Voted from Fund Balance	07	\$0	\$70,000	\$70,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Total Estimated Revenues and Credits			\$811,709	\$3,253,484	\$3,253,484

Budget Summary

Item	Prior Year Adopted Budget	Commissioner's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$748,733	\$1,135,304	\$1,135,304
Special Warrant Articles Recommended	\$161,500	\$2,118,180	\$2,118,180
Individual Warrant Articles Recommended	\$0	\$0	\$0
TOTAL Appropriations Recommended	\$910,233	\$3,253,484	\$3,253,484
Less: Amount of Estimated Revenues & Credits	\$910,233	\$3,253,484	\$3,253,484
Estimated Amount of Taxes to be Raised	\$0	\$0	\$0

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee			\$3,253,484
Less Exclusions:			
2. Principal: Long-Term Bonds & Notes	4711	\$1,848,180	\$1,848,180
3. Interest: Long-Term Bonds & Notes	4721	\$0	\$0
4. Capital outlays funded from Long-Term Bonds & Notes			\$0
5. Mandatory Assessments			\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)			\$1,848,180
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)			\$1,405,304
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)			\$140,530

Collective Bargaining Cost Items:			
9. Recommended Cost Items (Prior to Meeting)			\$0
10. Voted Cost Items (Voted at Meeting)			\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)			\$0

Mandatory Water & Waste Treatment Facilities (RSA 32:21):			
12. Amount Recommended (Prior to Meeting)			\$0
13. Amount Voted (Voted at Meeting)			\$0
14. Amount voted over recommended amount (Difference of Lines 12 and 13)			\$0

15. Bond Override (RSA 32:18-a), Amount Voted			\$0
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Maximum Allowable Appropriations Voted At Meeting:			\$3,394,014
<i>(Line 1 + Line 8 + Line 11 + Line 15)</i>			

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

07/01/2016 - 06/30/2017

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MARDEN, AMELIA M HOOKSETT, NH	AFOLAYAN, OLUWATOBILOBA E DURIHAM, NH	DURHAM	HOLDERNESS	07/02/2016
CARPENTER, CHRISTOPHER J BEDFORD, NH	COPPINGER, JENNIFER R HOOKSETT, NH	BEDFORD	WOLFEBORO	07/10/2016
RIVET, JOANNE C HOOKSETT, NH	OUELLETTE, DARRELL J HOOKSETT, NH	HOOKSETT	RYE	07/12/2016
O'DELL, MICHAEL C HOOKSETT, NH	KIPPIN, KRYSTEL J HOOKSETT, NH	HOOKSETT	HOOKSETT	07/18/2016
GUAY, RAYMOND K HOOKSETT, NH	HOPPER, JOYCE A HOOKSETT, NH	HOOKSETT	HOOKSETT	07/23/2016
LALIBERTE, AMY E HOOKSETT, NH	MAYO, JEFFREY A HOOKSETT, NH	HOOKSETT	PORTSMOUTH	08/06/2016
BARTER, CRAIG R HOOKSETT, NH	CAMMARANO, JESSICA HOOKSETT, NH	HOOKSETT	TILTON	08/07/2016
STELMACH, RICHARD T HOOKSETT, NH	LANSIL, MARLENEA T HOOKSETT, NH	HOOKSETT	HOOKSETT	08/13/2016
PELOPIDA, MICHAEL J HOOKSETT, NH	SMULL, SARA E HOOKSETT, NH	HOOKSETT	HOOKSETT	08/13/2016
SCHLEGEL, KATHLEEN A HOOKSETT, NH	TARBELL, JASON R MANCHESTER, NH	HOOKSETT	LACONIA	08/13/2016
DESFOSSSES, SAMANTHA J HOOKSETT, NH	HEBERT, SCOTT M HOOKSETT, NH	HOOKSETT	MANCHESTER	08/13/2016

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT

07/01/2016 - 06/30/2017

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BOUCHARD, COURTNEY L HOOKSETT, NH	WALKER, JOHNNY R HOOKSETT, NH	HOOKSETT	DERRY	08/13/2016
HAMILTON, MATTHEW J HOOKSETT, NH	JOUSSET, EMILY E HOOKSETT, NH	HOOKSETT	CHICHESTER	08/20/2016
HUSKIE, HANNAH M HOOKSETT, NH	JONES, BRYAN A HOOKSETT, NH	HOOKSETT	PENACOOK	08/20/2016
WOZMAK, RYAN P HOOKSETT, NH	ANTONELLIS, VICTORIA L HOOKSETT, NH	HOOKSETT	DUNBARTON	08/26/2016
MILLER, JENNIFER L HOOKSETT, NH	KARAHASANOVIC, SEMIR HOOKSETT, NH	HOOKSETT	GREENLAND	08/27/2016
SHINE, ROBERT M HOOKSETT, NH	WELTON, GAIL M HOOKSETT, NH	HOOKSETT	HOOKSETT	09/03/2016
MERRIGAN JR, ARTHUR HOOKSETT, NH	GRAF, LORI A HOOKSETT, NH	HOOKSETT	HUDSON	09/03/2016
ROMA, MATTHEW P HOOKSETT, NH	YORK, REBECCA J SALEM, NH	HOOKSETT	NEW LONDON	09/10/2016
BLAIS, COREY W ALLENSTOWN, NH	GREGOIRE, EMILY E HOOKSETT, NH	PEMBROKE	CANDIA	09/17/2016
LAWRENCE, JAMES W HOOKSETT, NH	FARRELL, KATHERINE C HOOKSETT, NH	HOOKSETT	NORTH WOODSTOCK	10/01/2016
SLEATH, ASHLEY P HOOKSETT, NH	FRENCH, THOMAS J HOOKSETT, NH	HOOKSETT	CONCORD	10/01/2016

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

07/01/2016 - 06/30/2017

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
FLIPOWICZ, AARON M HOOKSETT, NH	SWEENEY, JAMIE S HOOKSETT, NH	HOOKSETT	ALTON	10/07/2016
LEMAY, BRIANNA K HOOKSETT, NH	DURAND, NATHAN A HOOKSETT, NH	CANDIA	PORTSMOUTH	10/08/2016
REID, JONATHAN S HOOKSETT, NH	HARRINGTON, CHELSEA R GOFFSTOWN, NH	CONCORD	FRANCONIA	10/08/2016
MCCLAY, KEVIN R HOOKSETT, NH	CONKEY, AMBER L HOOKSETT, NH	HOOKSETT	DORCHESTER	10/10/2016
SOUCY, TRAVIS J HOOKSETT, NH	POIRIER, SHAUNA L HOOKSETT, NH	HOOKSETT	WATERVILLE VALLEY	10/15/2016
MILLER, TYLER J HOOKSETT, NH	SOUZA, SAMANTHA E HOOKSETT, NH	HOOKSETT	CANDIA	10/16/2016
ESQUIVEL, JASON E CANDIA, NH	ABELSON, JILLIANNE R HOOKSETT, NH	HOOKSETT	CANDIA	10/22/2016
MARTIN II, MICHAEL A HOOKSETT, NH	WILUSZ, KATHRIN M HOOKSETT, NH	HOOKSETT	BEDFORD	12/02/2016
DUHAIME, DANIEL R HOOKSETT, NH	SMITH, KATELYN D MANCHESTER, NH	MILFORD	MANCHESTER	12/30/2016
OSBORNE, GEOFFREY C HOOKSETT, NH	KLINT, TIFFANY M HOOKSETT, NH	HOOKSETT	AMHERST	01/07/2017
GURUNG, MADALASA S HOOKSETT, NH	GURUNG, CHAUPARSAD HOOKSETT, NH	HOOKSETT	BEDFORD	01/18/2017

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

07/01/2016 - 06/30/2017

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BRODEUR, BRYAN S HOOKSETT, NH	CHARTIER, ASHLEY A HOOKSETT, NH	HOOKSETT	PORTSMOUTH	03/04/2017
PATTS, JOHN E HOOKSETT, NH	PARADIS, KELLY M HOOKSETT, NH	HOOKSETT	HOOKSETT	03/05/2017
KISTNER, GERRY A HOOKSETT, NH	O'BRIEN, JENNIFER S HOOKSETT, NH	HOOKSETT	MANCHESTER	03/16/2017
AXINTE, CRISTI T HOOKSETT, NH	DIANGELO, ANTHONY J HOOKSETT, NH	HOOKSETT	HOOKSETT	03/28/2017
RAYMOND, KATLYN E HOOKSETT, NH	LEGERSTEE II, JOSEPH B HOOKSETT, NH	HOOKSETT	WOLFEBORO	06/10/2017
LONG, CAITLYN J HOOKSETT, NH	GOODMAN, AUSTIN R HOOKSETT, NH	HOOKSETT	ALBANY	06/13/2017

Total number of records 39

07/21/2017



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

07/01/2016 - 06/30/2017

--HOOKSETT, NH --

Page 1 of 4

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BOUTWELL, MICHAEL	07/04/2016	HOOKSETT	BOUTWELL SR, DAVID	MURBY, SHIRLEY	N
DUVAL, DORIS	07/16/2016	HOOKSETT	DWYER, DANIEL	HEBERT, JOANNETTE	N
COMPAGNA, RAOUL	07/22/2016	HOOKSETT	COMPAGNA, JOSEPH	SEVIGNY, ANGELINE	Y
RIOPEL, BERNARD	07/29/2016	CONCORD	RIOPEL, ARMAND	RIVET, LYDIA	Y
HAMOODI, AMAL	07/29/2016	MANCHESTER	HAMOODI, MOHAMMED	ALDABAGH, BUSHRA	N
DONOVAN, RICHARD	08/17/2016	MANCHESTER	DONOVAN, JOSEPH	WAIBLE, HELEN	Y
CYR, GRACE	08/19/2016	HOOKSETT	RICHARD, JEREMIE	BLAIS, OLIVINE	N
KILLANE, MARILYN	08/30/2016	MANCHESTER	KILLANE, DOUGLAS	MILLS, FRANCES	N
CHEVRETTE, ROBERT	09/02/2016	HOOKSETT	CHEVRETTE, ROGER	RICHARDS, RITA	Y
CLEMENT, SANDRA	09/17/2016	HOOKSETT	CHARLES, BERNARD	MORGAN, MONA	N
RAICHE, ALICE	09/23/2016	HOOKSETT	LALIBERTY, LORENZO	ADAMS, NELLIE	N
CLEMENTS, BARBARA	10/14/2016	HOOKSETT	RYAN, JOHN	NIVEN, CATHERINE	N
GOODROW, BEVERLY	10/24/2016	MANCHESTER	DEMERS, ALPHONSE	STEVENS, EDITH	N
FOYE, WILLIAM	10/30/2016	HOOKSETT	FOYE, FRANCIS	CALLAGHAN, MARGARET	Y
BEAUDET, RICHARD	10/30/2016	HOOKSETT	BEAUDET, RAYMOND	GRAVELINE, LILLIAN	N
JOWDERS, WILLIAM	11/03/2016	MANCHESTER	JOWDERS, DAVID	BROWN, THELMA	N
WALSH, WILLIAM	11/15/2016	HOOKSETT	WALSH, WILLIAM	ALLISON, MURIEL	N
KULIGA, JOHN	11/17/2016	MERRIMACK	KULIGA, FRANK	MAKALA, CAROLINE	Y

07/21/2017



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

07/01/2016 - 06/30/2017

--HOOKSETT, NH --

Page 2 of 4

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
WHITACRE, DAVID	11/17/2016	MANCHESTER	UNKNOWN, UNKNOWN	WHITACRE, LOIS	N
STEVENSON JR, LORING	12/10/2016	CONCORD	STEVENSON SR, LORING	PETERS, PAULINA	N
HORN, INGRIDT	12/10/2016	MANCHESTER	FURUS, HERBERT	BRANDT, CHARLOTTE	N
SILKMAN, ROBERT	12/17/2016	HOOKSETT	SILKMAN, ENVER	LAMEY, DOROTHY	Y
RUTHERFORD, ELAINE	12/19/2016	CONCORD	DOUCET, ROGER	LAVOIE, FLORENCE	N
SKINNER, ROBERT	12/20/2016	MERRIMACK	SKINNER, HAROLD	KIMBALL, MARIE	N
MOORE, RALPH	12/22/2016	MERRIMACK	MOORE, THOMAS	GABOURY, RITA	Y
LYONS, JAMES	12/31/2016	HOOKSETT	LYONS, WILLIAM	TUCKER, ABIGAL	N
HEBERT, EDWARD	12/31/2016	HOOKSETT	HEBERT, ROGER	HYLAND, FRANCES	N
SEIDEL, SCOTT	01/01/2017	HOOKSETT	SEIDEL, PHILLIP	THERRIEN, PAULINE	N
MCLAUGHLIN, ANTHONY	01/10/2017	MANCHESTER	MCLAUGHLIN, GEORGE	ROBIDOUX, ROSEMARIE	Y
DUHAMEL, DONALD	01/20/2017	HOOKSETT	DUHAMEL, WILFRED	DUMAS, VERONICA	Y
DEXTER, JUDITH	01/28/2017	HOOKSETT	PELOTTE, CLAYTON	MOODY, MARGARET	N
O'DOWD, PATRICK	02/11/2017	MANCHESTER	O'DOWD, HENRY	COLLINS, PATRICIA	Y
WILLEY, DOMINICK	02/18/2017	MANCHESTER	CEPPETELLI, DAVID	WILLEY, MELINDA	N
BENT, TAMMI	02/19/2017	MANCHESTER	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
MORRISON, DONALD	02/21/2017	HOOKSETT	MORRISON, CHARLES	BENJAMIN, ALICE	Y
ROMEO, DENNIS	02/26/2017	MANCHESTER	ROMEO, SALVATORE	RIZZO, AGNES	Y

07/21/2017



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

Page 3 of 4

RESIDENT DEATH REPORT

07/01/2016 - 06/30/2017

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
FULLER, ABIGAIL	03/01/2017	MANCHESTER	FULLER, MILTON	KELLEHER, DORIS	N
BONENFANT, JEANNINE	03/07/2017	CONCORD	LAVOIE, EUGENE	DESROSIER, YVONNE	N
SPRAGUE JR, JAMES	03/10/2017	HOOKSETT	SPRAGUE SR, JAMES	HUNT, JEAN	N
LESSARD SR, WALTER	03/11/2017	HOOKSETT	LESSARD, WALTER	GRIMARD, ALMA	Y
DUPONT, LORI	03/13/2017	HOOKSETT	PHILLIPS, DANIEL	LAWYER, JUDY	N
HASKELL, GLORIA	03/17/2017	HOOKSETT	PETERSON, RALPH	FREEMAN, CLARA	N
ST PIERRE, ROBERT	03/31/2017	GOFFSTOWN	ST PIERRE, ADRIAN	SOUCIER, IRENE	N
WILUSZ, COLLEEN	04/04/2017	CONCORD	STEWART, ROBERT	SULLIVAN, JANET	N
BROWN, RICHARD	04/04/2017	HOOKSETT	BROWN, RICHARD	DOLLOF, MARION	N
OLSON, CLEO	04/05/2017	MERRIMACK	NEWELL, CLARENCE	BRANNEN, MYRTLE	N
DODD, TRINI	04/06/2017	HOOKSETT	PAPA, ERENIO	URGELLO, TEOFILA	N
XIGGOROS, PATRICIA ROSE	04/09/2017	LEBANON	COSCIA, ANTHONY	DEPALMA, MARY	N
GOVONI, MARCIA	04/22/2017	MANCHESTER	YOUNG, CHARLES	DUNLAP, ELIZABETH	N
CURTIS, PRISCILLA	04/22/2017	HOOKSETT	LEAVITT, RUEBEN	UNKNOWN, HELEN	N
MEEHAN, JOHN	04/25/2017	CONCORD	MEEHAN, JOHN	MOONEY, EMILY	Y
FORBES, JESSICA	04/25/2017	HOOKSETT	FORBES, WILLIAM	VIOLETTE, DOREEN	N
ALLEN, OSWALD	05/14/2017	HOOKSETT	ALLEN, CHARLES	RATTRAY, LINETT	N
CAMPBELL, LINDA	05/19/2017	MANCHESTER	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N

07/21/2017



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

Page 4 of 4

RESIDENT DEATH REPORT

07/01/2016 - 06/30/2017

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
ANDERSON III, ALFRED	05/19/2017	MANCHESTER	ANDERSON II, ALFRED	MCALLISTER, ROSE	N
MALIN, JOSHUA	05/28/2017	HOOKSETT	MALIN JR, RALPH	THORN, MARCY	N
HEBERT, LEON	05/30/2017	HOOKSETT	HEBERT, THOMAS	BAILLARGEON, JEANETTE	Y
VERROCHI SR, EDWARD	06/01/2017	HOOKSETT	VERROCHI SR, THOMAS	ROMANELLI, MARY	N
HURST, JEFFREY	06/03/2017	HOOKSETT	HURST SR, ROBERT	HAMEL, PAULITA	Y
BUCKLEY, DORIS	06/16/2017	FRANKLIN	WILSON, FRANK	MCGOVERN, KATHERINE	N
BIELIZNA, STANLEY	06/24/2017	MANCHESTER	BIELIZNA, STANLEY	ALBIN, CAROLINE	Y
SITNIK, GRETTA	06/27/2017	BOSCAWEN	SHAFFER, GEORGE	KEPLER, ZAZEL	N
CRAIOVEANU, RADA	06/29/2017	MANCHESTER	COSTEA, ION	UNKNOWN, ELISABETA	N

Total number of records 63

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

07/01/2016-06/30/2017

--HOOKSETT--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
SHATTUCK, AVERIE MAY	07/04/2016	MANCHESTER, NH	SHATTUCK, JEFFERY	SHATTUCK, MELISSA
SMART, SOPHIA FRANCES	07/09/2016	MANCHESTER, NH	SMART, WILLIAM	SMART, LINDSAY
FAY, OWEN BRALEY	07/20/2016	MANCHESTER, NH	FAY, RYAN	FAY, JENNIFER
MACGUIRE, REID ALEXANDER	08/04/2016	MANCHESTER, NH	MACGUIRE, DOUGLAS	MACGUIRE, ALLISON
ARNOLD, COLTON STANLEY	08/05/2016	MANCHESTER, NH	ARNOLD, GREGGORY	PARKER, DAYNA
AUSTIN, BENJAMIN BRETT	08/05/2016	LEBANON, NH	AUSTIN, BRETT	AUSTIN, NIKOLE
ROY, MASON SCOTT	08/05/2016	CONCORD, NH	ROY, JOSHUA	SCOTT, JEANNINE
DEMASTRIE, LILAH JULIET	08/14/2016	MANCHESTER, NH	DEMASTRIE, ALEXANDER	DEMASTRIE, NIA
MANSOUR, KARIM AHMAD	09/23/2016	MANCHESTER, NH	MANSOUR, AHMAD	MANSOUR, RANA
PRINCE, WILLIAM JAMES	09/28/2016	MANCHESTER, NH	PRINCE, ANDREW	PRINCE, KATHRYN
RICCI, DOMENIC HAMILTON	10/02/2016	MANCHESTER, NH	RICCI, MICHAEL	LAROCHELLE, SHANNON
GUNNING, MAX KEITH	10/03/2016	MANCHESTER, NH	GUNNING, MARK	GUNNING, JAIME
SONIA, HUNTER JOSEPH	10/13/2016	NASHUA, NH	SONIA, DAVID	SONIA, JOANNA
PETERS, BRODY WILLIAM	10/29/2016	MANCHESTER, NH	PETERS JR, WILLIAM	PETERS, ASHLEY
WARD, ADELINE GRACE	11/01/2016	MANCHESTER, NH	WARD, JOHN	WARD, JEANETTE
WARE, DAXTON LEE	11/03/2016	MANCHESTER, NH	WARE, JARED	MEYER, ERICKA
BAILEY, BENJAMIN ACKER	11/09/2016	MANCHESTER, NH	BAILEY, JOSHUA	RICH, CRISTINA
COLLINS, FINLEY ANNE	11/11/2016	MANCHESTER, NH	COLLINS, RUSSELL	COLLINS, HEATHER
DAY, JACKSON ROBERT	12/09/2016	CONCORD, NH	DAY, CHRISTOPHER	DAY, BRIA
WILLETTE, LYDIA ANNE	12/20/2016	MANCHESTER, NH	WILLETTE, JACOB	WILLETTE, MALLORY
SOLOMON, DENTON ANTHONY	12/30/2016	MANCHESTER, NH	SOLOMON, DERRALD	SOLOMON, AMELIA
ROXBY, WILLA GILLIAN	12/30/2016	CONCORD, NH	ROXBY, GABRIEL	REYNOLDS, KARA
ZHAN, IVAN	01/01/2017	MANCHESTER, NH	ZHAN, ZHIYING	SUN, JIN
DISTEFANO, AARON GABRIEL	01/09/2017	DERRY, NH	DISTEFANO, BRIAN	DISTEFANO, CARRIE
PAIGE, WINTER ISLA	01/28/2017	MANCHESTER, NH	PAIGE, JASON	PAIGE, LISA
MERCIER, COOPER DAVID	02/12/2017	MANCHESTER, NH	MERCIER, NICHOLAS	MERCIER, AMY
HOULNE, CHARLOTTE LOUISE	02/17/2017	CONCORD, NH	HOULNE, JARED	HOULNE, ANDREA
CARVER, JESSE RYAN	02/22/2017	CONCORD, NH	CARVER, DEREK	CARVER, SAMANTHA
KARIC, DALIA	02/28/2017	CONCORD, NH	KARIC, AVDO	KARIC, INDIRA
GUGLIELMO, NORA JEAN	04/01/2017	MANCHESTER, NH	GUGLIELMO, PATRICK	GUGLIELMO, TRISHA
CHOI, ALYSON CLAIRE	04/02/2017	MANCHESTER, NH	CHOI, ANDREW	CHOI, KATLYN
LAROCHELLE, BRAXTON JOHN	04/27/2017	MANCHESTER, NH	MCCARTHY, CHRISTOPHER	LAROCHELLE, LEEANNA
NGUYEN, WILLIAM TAI	05/03/2017	CONCORD, NH	GREENAWALT-NGUYEN, MICHAEL	JOHNSON, LAUREN
DUVAL, CLARA GENEVIEVE	05/06/2017	MANCHESTER, NH	DUVAL III, GERARD	DUVAL, CHANTAL
GAGNON, CHARLOTTE QUINN	05/08/2017	MANCHESTER, NH	GAGNON, MICHAEL	GAGNON, CORINNE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

07/01/2016-06/30/2017

--HOOKSETT--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
MORIN, SCARLETT JOY	05/11/2017	MANCHESTER, NH	MORIN, MICHAEL	MORIN, BRIANNA
ROLLINS, LOGAN RYAN	05/12/2017	HOOKSETT, NH	ROLLINS, TIMOTHY	ROLLINS, MELISSA
ARVANITIS, EMILY MARJORIE	05/24/2017	MANCHESTER, NH	ARVANITIS, MATTHEW	ARVANITIS, JESSICA
LOPEZ, ROSALIE KATHERINE	05/31/2017	MANCHESTER, NH	LOPEZ, CHRISTOPHER	LOPEZ, KAYLA
LAVOIE, SAVANNAH RICH	06/03/2017	MANCHESTER, NH	LAVOIE, MATTHEW	ROMBOLI, SHERYL
COSKI, JACK ANDREW	06/10/2017	MANCHESTER, NH	COSKI, JOSEPH	COSKI, TINA
LAPIERRE, CALVIN JOHN	06/11/2017	MANCHESTER, NH	LAPIERRE, RANDALL	LAPIERRE, KATHRYN
GAGNON, BRIELLE SHI	06/12/2017	MANCHESTER, NH	GAGNON, CHRISTOPHER	SHI, MINZHE
HUGHES, AIDEN JOSEPH	06/19/2017	CONCORD, NH	HUGHES, SAMUEL	HUGHES, PATRICIA
MATTHESON, KALDUR KYE	06/28/2017	MANCHESTER, NH	MATTHESON, ANDREW	MATTHESON, DANIELLE
Total number of records				45

Zoning Board of Adjustment

The Hooksett Zoning Board of Adjustment has the power to:

- Decide appeals from the administrative decisions of the municipal offices or boards responsible for issuing permits or enforcing the Zoning Ordinance.
- Approve Special Exceptions as provided for in the Zoning Ordinance.
- Grant Equitable Waivers.
- Grant gravel excavation permits.

During the period of July 2016 through June 2017, the Zoning Board of Adjustment heard a total of 31 applications. The applications submitted were as follows:

26 Variances
4 Special Exceptions
1 Administrative Appeals

We thank the following residents who served on the ZBA during 2016-2017 Fiscal Year:

Chris Pearson, Chair
Roger Duhaime, Vice Chair
Richard Bairam
Gerald Hyde
Don Pare
Phil Denbow, Alternate
James Levesque, Town Council Representative

The Hooksett Zoning Board of Adjustment meets on the second Tuesday of each month at the Hooksett Town Offices Council Chambers. All meetings are open to the public. For more information about the ZBA visit Hooksett.org or contact the Community Development Department, Building Office at 603-485-4117 or e-mail KLawrence@hooksett.org.

Respectfully submitted,

Diane Boyce

Director of Public Works
Community Development Department

Churches and Civic Groups

Churches

Bethel Christian Fellowship (www.bethelchristianfellowshipnh.com)	206 Whitehall Road	669-6712
Church of the Nazarene	7 Silver Avenue	627-2971
Congregational Church of Hooksett	5 Veteran's Drive	485-9009
Emmanuel Baptist Church (www.emmanuelbaptistchurch.com)	14 Mammoth Road	668-6473
Crosspoint Church	21 Londonderry Turnpike	622-6026
Harvest Baptist Church	361 Hackett Hill Road	627-2633
Holy Rosary Catholic Church	21 Main Street	485-8567

Civic Groups

American Legion Post #37	Tony Burdo	485-7781
Amoskeag Rowing Club	Information	668-2130
Boy Scout Troop 292	Jeff Scott, Scoutmaster	587-0658
MTA Curb-to-Curb Bus Transportation		623-8801 x 623
Cub Scout Pack 292	John Danforth	485-5572
Friends of Hooksett Library	Heather Rainier	485-6092
Fun in the Sun	c/o Parks & Rec	668-8019
Garden Club	Marty Lennon	203-1593
Girl Scouts	Robin Boyd	623-3941
Historical Society	Jim Sullivan	485-4951
Hooksett Youth Athletic Association	Stacy Howe	759-6793
Hooksett-ites – Senior Group	Walter Chase	485-3616
Kiwanis Club of Hooksett	Fred Bishop	625-1555
Knights of Columbus Council 4961	Elmer Lajoie	289-5981
Lions Club	Wayne Gehris	627-4662
Old Home Day	Carrie Hyde	785-6639
Retired & Senior Volunteer Program	Merrimack County	228-1193
Robie's Country Store Preservation Corp.	Robert Schroeder	485-3881
Salvation Army	Mary Farwell	485-5217

Hooksett School District Annual Report

2016-2017 Annual School Reports

2017-2018 School Warrant and Budget

**OFFICERS OF THE HOOKSETT SCHOOL DISTRICT
FOR THE 2016-2017 SCHOOL YEAR**

Moderator

Vacant

Clerk

Lee Ann Moynihan

Treasurer

Frank Bizzarro

School Board members as of June 30, 2016

Mike Berry, Chair.....	Term Expires 2017
Amy Boilard, Vice Chair.....	Term Expires 2017
Kara Salvas, Clerk.....	Term Expires 2018
D. Phil Denbow	Term Expires 2018
Greg Martakos	Term Expires 2019
James Sullivan	Term Expires 2017
Lindsey Laliberte.....	Term Expires 2019

School Board members as of June 30, 2017

D. Phil Denbow, Chair	Term Expires 2018
Kara Salvas, Vice Chair	Term Expires 2018
Lindsey Laliberte, Clerk.....	Term Expires 2019
Adam Gianunzio.....	Term Expires 2020
Allan Whatley.....	Term Expires 2020
Greg Martakos	Term Expires 2019
James Sullivan.....	Term Expires 2020

Superintendent of Schools

Charles P. Littlefield, Ed.D.

Assistant Superintendent of Schools

Mrs. Margaret W. Polak

Business Administrator

Mrs. Karen F. Lessard

Administrative Office

School Administrative Unit #15
90 Farmer Road
Hooksett, New Hampshire 03106
(603) 622-3731

The Hooksett School District is an Equal Opportunity Employer

Appropriations

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Instruction								
1100-1199	Regular Programs	3	\$14,257,721	\$15,333,970	\$15,575,531	\$0	\$15,570,392	\$5,139
1200-1299	Special Programs	3	\$5,869,119	\$7,076,724	\$7,440,568	\$0	\$7,439,168	\$1,400
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	3	\$107,047	\$135,974	\$132,991	\$0	\$132,735	\$256
1500-1599	Non-Public Programs	3	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	3	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Support Services								
2000-2199	Student Support Services	3	\$1,812,777	\$1,962,107	\$2,045,990	\$0	\$2,045,990	\$0
2200-2299	Instructional Staff Services	3	\$511,168	\$537,818	\$572,482	\$0	\$562,826	\$9,656
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	3	\$131,686	\$116,792	\$104,237	\$0	\$104,237	\$0
Executive Administration								
2320 (310)	SAU Management Services	3	\$586,047	\$674,591	\$698,391	\$0	\$698,391	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	3	\$1,161,461	\$1,315,411	\$1,282,765	\$0	\$1,282,765	\$0
2500-2599	Business	3	\$6,756	\$10,891	\$6,641	\$0	\$6,641	\$0
2600-2699	Plant Operations and Maintenance	3	\$1,572,174	\$1,750,505	\$1,730,875	\$0	\$1,697,413	\$33,462
2700-2799	Student Transportation	3	\$1,446,208	\$1,426,900	\$1,506,456	\$0	\$1,506,456	\$0
2800-2999	Support Service, Central and Other	3	\$335,681	\$333,824	\$336,216	\$0	\$330,119	\$6,097
Non-Instructional Services								
3100	Food Service Operations	3	\$604,519	\$628,383	\$649,425	\$0	\$649,425	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition	3	\$0	\$1	\$1	\$0	\$1	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	3	\$13,164	\$13,164	\$13,164	\$0	\$13,164	\$0
Other Outlays								
5110	Debt Service - Principal	3	\$1,035,000	\$1,035,000	\$1,035,000	\$0	\$1,035,000	\$0
5120	Debt Service - Interest	3	\$385,055	\$335,375	\$283,625	\$0	\$283,625	\$0
Fund Transfers								
5220-5221	To Food Service	3	\$0	\$60,000	\$30,000	\$0	\$30,000	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	3	\$0	\$1	\$2	\$0	\$2	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	3	\$21,052	\$25,000	\$25,000	\$0	\$25,000	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$29,856,635	\$32,772,431	\$33,469,360	\$0	\$33,413,350	\$56,010

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	4	\$95,500	\$95,500	\$95,500	\$0	\$95,500	\$0
Purpose: Replace Roof on Underhill School								
Special Articles Recommended			\$95,500	\$95,500	\$95,500	\$0	\$95,500	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
1100-1199	Regular Programs	2	\$0	\$0	\$194,054	\$0	\$194,054	\$0
Purpose: HEA Collective Bargaining Agreement								
1200-1299	Special Programs	2	\$0	\$0	\$38,604	\$0	\$38,604	\$0
Purpose: HEA Collective Bargaining Agreement								
1400-1499	Other Programs	2	\$0	\$0	\$3,926	\$0	\$3,926	\$0
Purpose: HEA Collective Bargaining Agreement								
2000-2199	Student Support Services	2	\$0	\$0	\$21,476	\$0	\$21,476	\$0
Purpose: HEA Collective Bargaining Agreement								
2200-2299	Instructional Staff Services	2	\$0	\$0	\$3,573	\$0	\$3,573	\$0
Purpose: HEA Collective Bargaining Agreement								
2600-2699	Plant Operations and Maintenance	5	\$0	\$0	\$40,000	\$0	\$40,000	\$0
Purpose: Memorial security								
Individual Articles Recommended			\$0	\$0	\$301,633	\$0	\$301,633	\$0

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition	3	\$9,500	\$10,000	\$10,000
1400-1449	Tranportation Fees	3	\$20,000	\$20,000	\$20,000
1500-1599	Earnings on Investments	3	\$375	\$375	\$375
1600-1699	Food Service Sales	3	\$429,882	\$431,424	\$431,424
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	3	\$92,774	\$55,500	\$55,500
State Sources					
3210	School Building Aid	3	\$330,172	\$330,172	\$330,172
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	3	\$275,000	\$275,000	\$275,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	3	\$6,500	\$8,000	\$8,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
Federal Sources					
4100-4539	Federal Program Grants	3	\$175,000	\$155,000	\$155,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	3	\$192,000	\$210,000	\$210,000
4570	Disabilities Programs	3	\$305,000	\$310,000	\$310,000
4580	Medicaid Distribution	3	\$200,000	\$185,000	\$185,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	3	\$0	\$750,000	\$750,000
Total Estimated Revenues and Credits			\$2,036,203	\$2,740,471	\$2,740,471

Budget Summary

Item	Current Year	School Board Ensuing Year	Budget Committee Ensuing Year
Operating Budget Appropriations Recommended	\$32,082,948	\$33,469,360	\$33,413,350
Special Warrant Articles Recommended	\$135,500	\$95,500	\$95,500
Individual Warrant Articles Recommended	\$193,855	\$301,633	\$301,633
TOTAL Appropriations Recommended	\$32,412,303	\$33,866,493	\$33,810,483
Less: Amount of Estimated Revenues & Credits	\$2,167,637	\$2,740,471	\$2,740,471
Estimated Amount of State Education Tax/Grant		\$0	\$0
Estimated Amount of Taxes to be Raised for Education		\$31,126,022	\$31,070,012

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee	\$33,810,483
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$1,035,000
3. Interest: Long-Term Bonds & Notes	\$283,625
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>	\$1,318,625
7. Amount Recommended, Less Exclusions <i>(Line 1 less Line 6)</i>	\$32,491,858
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>	\$3,249,186
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$261,633
10. Voted Cost Items (Voted at Meeting)	\$261,633
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted At Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 12)</i>	\$37,059,669

SCHOOL ADMINISTRATIVE UNIT #15 SALARIES

Fiscal Year: 2016-2017

Superintendent of School's Salary Break Down by District: Fiscal Year 2016-2017

District	Percentage	Amount
Auburn	24.59	\$29,262.10
Candia	14.95	\$17,790.50
Hooksett	60.46	\$71,947.40
		\$119,000.00

Assistant Superintendent of School's Salary Break Down by District: Fiscal Year 2016-2017

District	Percentage	Amount
Auburn	24.59	\$26,307.72
Candia	14.95	\$15,994.32
Hooksett	60.46	\$64,683.39
		\$106,985.43

Hooksett School District Enrollment Data

Year	K	1	2	3	4	5	6	7	8	K-8 Total	9-12 Total	K-12 Total
98/99	106	146	138	145	159	144	143	147	131	1,259	466	1,725
99/00	109	149	158	139	153	170	157	147	154	1,336	512	1,848
00/01	149	156	166	157	156	152	176	157	150	1,419	556	1,975
01/02	107	193	147	158	162	151	156	179	153	1,406	541	1,947
02/03	119	147	202	144	153	163	149	155	181	1,413	591	2,004
03/04	154	152	141	201	152	156	161	160	155	1,432	624	2,056
04/05	115	185	161	162	205	161	159	172	163	1,483	642	2,125
05/06	135	153	183	167	146	211	154	163	164	1,476	646	2,122
06/07	139	172	152	180	169	139	212	159	166	1,488	647	2,135
07/08	135	159	171	144	187	170	146	212	159	1,483	619	2,102
08/09	127	185	160	171	151	189	167	142	197	1,489	597	2,086
09/10	120	160	175	157	173	148	190	171	144	1,438	645	2,083
10/11	131	144	153	174	154	160	155	192	163	1,426	611	2,037
11/12	125	170	153	153	181	155	166	152	198	1,453	639	2,092
12/13	108	151	167	151	150	187	157	169	154	1,394	686	2,080
13/14	121	134	166	174	156	151	179	157	170	1,408	620	2,028
14/15	115	152	141	163	170	155	155	178	150	1,379	650	2,029
15/16	109	130	149	148	161	168	160	153	173	1,351	639	1990
16/17	107	136	130	139	147	163	171	154	153	1,300	639	1939

Hooksett Statistical Report

Number of Half Days in Session	350	Percent of Attendance	96
Total District Enrollment	1,300	Avg. Student Daily Membership	1,248

**Hooksett School District
Special Education Expenditures
Per RSA 32:11-a**

Function Description Expenses	Function Code	Actual Cost 2014 - 2015	Actual Cost 2015 - 2016	Budgeted 2016 - 2017
Special Education Costs	1200	\$ 5,586,157.84	\$ 5,639,553.50	\$ 6,856,802.63
Psychological Services	2140	251,186.51	285,076.30	245,204.00
Speech/Audiology Services	2150	490,113.74	575,069.90	667,888.35
Therapy and Contracted Services	2160	172,471.15	183,565.33	186,657.58
Transportation	2700	451,567.70	473,125.37	400,000.00
IDEA Federal Funds		<u>296,655.16</u>	<u>312,198.13</u>	<u>305,000.00</u>
Total Expenditures		<u>\$ 7,248,152.10</u>	<u>\$ 7,468,588.53</u>	<u>\$ 8,661,552.56</u>

Revenues

Medicaid	\$ 180,265.52	\$ 222,585.53	\$ 200,000.00
Tuitions	18,929.00	10,530.00	9,500.00
Catastrophic Aid	323,522.02	312,290.94	275,000.00
IDEA Federal Funds	<u>296,655.16</u>	<u>312,198.13</u>	<u>305,000.00</u>
Total Revenues	<u>\$ 819,371.70</u>	<u>\$ 857,604.60</u>	<u>\$ 789,500.00</u>

HOOKSETT SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF HOOKSETT, NEW HAMPSHIRE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

First Session of Annual Meeting – Deliberative

You are hereby notified to meet at the David R. Cawley Middle School, 89 Whitehall Road, in said District, on the 10th day of February 2017, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 5. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting – Voting

Voting on warrant articles number 1 through 5 shall be conducted by official ballot to be held on the 14th day of March 2017. Polls will be open from 6:00 a.m. to 7:00 p.m. at the David R. Cawley Middle School.

- (1) To choose the following school district officers:
 - a) Three School Board Members 3-year term
 - b) One School District Moderator 1-year term
- (2) Shall the Hooksett School District vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Association, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Year	Estimated Increase
2017-2018	\$ 261,633
2018-2019	\$ 294,062
2019-2020	\$ 311,560

and further to raise and appropriate \$ 261,633 for the 2017–2018 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? (Recommended by the School Board) (Recommended by the Budget Committee 8-2)

- (3) Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$33,413,350? Should this article be defeated, the default budget shall be \$33,426,784, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Recommended by the Budget Committee 10-0)
- (4) Shall the Hooksett School District raise and appropriate the sum of \$95,500 to be added to the Construction and Equipment Capital Reserve Fund established in March of 1990? NOTE: This is the third payment of a four year plan to acquire the funds needed to replace the roof on the Fred C. Underhill School. (Recommended by the School Board) (Recommended by the Budget Committee 9-1)
- (5) Shall the Hooksett School District raise and appropriate the sum of \$ 40,000 for the purpose of purchasing and installing security equipment at the Hooksett Memorial School? (Recommended by the School Board) (Recommended by the Budget Committee 7-3)

Given under our hands and seal at said Hooksett, New Hampshire, this _____ day January, 2017.

SCHOOL BOARD OF HOOKSETT, NEW HAMPSHIRE

Mike Berry, Chair

Amy Boilard, Vice Chair

Kara Salvas, Clerk

Greg Martakos

Phil Denbow

James Sullivan



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Hooksett School District
Hooksett, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Hooksett School District as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Hooksett School District, as of June 30, 2016, and the respective changes in financial position and, the respective budgetary comparison for the major general and grants funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3-11), the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 35), the Schedule of District's Proportionate Share of Net Pension Liability (page 36), and the Schedule of School District Contributions (page 37) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an

*Hooksett School District
Independent Auditor's Report*

essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Hooksett School District's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

March 8, 2017

*Plodzik & Sanderson
Professional Association*



Hooksett School District Deliberative Sessions

Session 1
Friday, February 10, 2017
at 7:00 pm

Session 2
Tuesday, March 14, 2017
6:00 am to 7:00 pm



HOOKSETT SCHOOL DISTRICT MEETING – FEBRUARY 10, 2017

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION MINUTES Cawley Middle School Friday, February 10, 2017

CALL TO ORDER

Lee Ann Moynihan, School District Clerk called the meeting to order at 7:02 pm.

ATTENDANCE

School Board Members: Chair, Michael Berry, Amy Boilard, Phil Denbow, Lindsey Laliberte, Greg Martakos, Kara Salvas and James Sullivan.

Staff: Superintendent Dr. Charles (Phil) Littlefield, Assistant Superintendent Marge Polak. And Business Administrator K. Lessard

School Staff: Principals: Ben Loi, Stephen Harris and Matthew Benson

Director of Student Services Christine Gialousis, Media Director Justine Thain and Attorney Peter Philips.

Supervisors of the Checklist

Registered voters – approximately 35 in attendance

PROOF OF POSTING

Proof of posting was provided by Lee Ann Moynihan.

Lee Ann Moynihan: Is there a motion to appoint Lee Ann Moderator as Moderator Pro Tempore?

Mike Berry motioned to appoint Lee Ann Moynihan as Moderator Pro Tempore. Seconded by Amy Boilard

Vote unanimously in favor

The Moderator introduced the members of the School Board in Attendance as well as the SAU and School Staff.

A general overview of the rules and procedures were given by the Moderator and available in writing at the entrance to the meeting.

Article 2

Shall the Hooksett School District vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Association, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

<i>Year</i>	<i>Estimated Increase</i>
2017-2018	\$ 261,633
2018-2019	\$ 294,062

HOOKSETT SCHOOL DISTRICT MEETING – FEBRUARY 10, 2017

2019-2020 \$ 311,560

and further to raise and appropriate \$ 261,633 for the 2017–2018 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? (Recommended by the School Board) (Recommended by the Budget Committee 8-2)

Amy Boilard motioned to place Article 2 on the Official Ballot as written. Seconded by Jim Sullivan.

Amy Boilard gave a brief overview of the contract.

Jim Sullivan spoke of the insurance component of the budget and the importance of keeping a good staff.

M. Miville, 42 Main Street asked about the longevity bonus.

A. Boilard: This is an incentive to keep experienced teachers.

L. Moynihan declared Article 2 moved to the Official Ballot as written.

Article 3

Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$33,413,350? Should this article be defeated, the default budget shall be \$33,426,784, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Recommended by the Budget Committee 10-0)

Greg Martakos motioned to place Article 3 on the Official Ballot as written. Seconded by Lindsey Laliberte.

G. Martakos briefly explained the Operating Budget.

Marc Miville, 42 Main Street: Are there any new positions being proposed?

Lindsay Laliberte: There is one new position.

Marc Miville: Is the ALPS program in the budget?

James Sullivan: Yes, we are looking to hire an ALPS teacher. There was a presentation on the ALPS program at the School Board meeting last month.

HOOKSETT SCHOOL DISTRICT MEETING – FEBRUARY 10, 2017

Joanne McHugh, 14 Jefferson Drive: I have always been a strong supporter of the ALPS supporter. The Hooksett School District has always supported all students and I fought very hard for this program and would like to be sure that it continues.

Amy Boilard: We have one open position for an ALPS teacher and the Board is supportive of the program.

Jason Hyde, 36 Edgewater Drive: The Budget Committee cut \$56,000 from the School District Budget. A large amount was cut in the HVAC portion by a member of the committee that is familiar with system and found a number of duplications in the budget.

Kathy, Sherwood Drive: Is there a teacher position being cut?

James Sullivan: There is a reduction of one position but it will be handled through attrition and no one will be laid off.

Mike Berry stated that presentations on topics of interest are made at the second School Board meeting of the month and the public is encouraged to attend.

L. Moynihan declared Article 3 moved to the Official Ballot as written.

Article 4

Shall the Hooksett School District raise and appropriate the sum of \$95,500 to be added to the Construction and Equipment Capital Reserve Fund established in March of 1990? NOTE: This is the third payment of a four year plan to acquire the funds needed to replace the roof on the Fred C. Underhill School. (Recommended by the School Board) (Recommended by the Budget Committee 9-1)

Kara Salvas motioned to place Article 3 on the Official Ballot as written. Seconded by Mike Berry.

Kara Salvas stated that this money is needed to replace the roof at Underhill.

Jason Hyde motioned to restrict reconsideration on Article 3. Seconded by Steve Perrotta. Voice vote in favor. Motion carried.

L. Moynihan declared Article 4 moved to the Official Ballot as written.

Article 5

Shall the Hooksett School District raise and appropriate the sum of \$ 40,000 for the purpose of purchasing and installing security equipment at the Hooksett Memorial School? (Recommended by the School Board) (Recommended by the Budget Committee 7-3)

Phil Denbow motioned to place Article 3 on the Official Ballot as written. Seconded by Mike Berry.

Phil Denbow: This is to install security equipment in the schools.

HOOKSETT SCHOOL DISTRICT MEETING – FEBRUARY 10, 2017

Marc Miville: Why did three (3) of the Budget Committee members vote not to recommend this article?

Jason Hyde: I don't remember voting against this article but if I did it was due to amount and not the purpose.

L. Moynihan declared Article 5 moved to the Official Ballot as written.

Moderator L. Moynihan declared the meeting adjourned at 7:50 pm.

Respectfully submitted,

Billie Hebert
Deputy Clerk

**HOOKSETT SCHOOL DISTRICT
DELIBERATIVE SESSION II
MINUTES**

March 14, 2017

David R. Cawley Middle School

Town Moderator Don Riley and School Moderator Lee Ann Moynihan opened and inspected the ballots 5:45am. Town Moderator Don Riley inspected the ballot box and declared the polls open at 6:00 am. Supervisor of the Checklist Michael Horn was present. Total ballots cast were 531 with 10,655 registered voters. The voter turnout was low due to a major snow storm which started on Tuesday morning. The polls closed at 7:00 pm with the following results:

SCHOOL BOARD MEMBER, 3 year terms (vote for three)

Allan Whatley	372
Adam Gianunzio	368
James A. Sullivan	420

Moderator declared Allan Whatley, Adam Gianunzio and James Sullivan as winners.

SCHOOL DISTRICT MODERATOR, write in

Write-in	
Lee Ann Moynihan	7
Becky Berk	4

Moderator declared Lee Ann Moynihan the winner.

ARTICLE #2

Article 2

Shall the Hooksett School District vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Association, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

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and further to raise and appropriate \$ 261,633 for the 2017–2018 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? (Recommended by the School Board) (Recommended by the Budget Committee 8-2)

Yes 306 No 208

Article 2 Passed

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION

MARCH 14, 2017

ARTICLE #3

Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$33,413,350? Should this article be defeated, the default budget shall be \$33,426,784, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Not Recommended 3-5)

Yes 389 No 118

Article 3 Passed

ARTICLE #4

Shall the Hooksett School District raise and appropriate the sum of \$95,500 to be added to the Construction and Equipment Capital Reserve Fund established in March of 1990? NOTE: This is the third payment of a four year plan to acquire the funds needed to replace the roof on the Fred C. Underhill School. (Recommended by the School Board) (Recommended by the Budget Committee 9-1)

Yes 385 No 114

Article 4 Passed

ARTICLE #5

Shall the Hooksett School District raise and appropriate the sum of \$ 40,000 for the purpose of purchasing and installing security equipment at the Hooksett Memorial School? (Recommended by the School Board) (Recommended by the Budget Committee 7-3)

Yes 316 No 124

Article 5 Passed

Lee Ann Moynihan
School District Clerk

ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS

The mission of the Hooksett School District is to develop a community of learners who are intellectually curious, highly resourceful, creative and respectful of self and others. The District believes that education must challenge students with rigorous, personalized academic experiences, foster innovation and embrace emerging technologies. Helping our students become proficient and independent life-long learners is central to their success in the future.

To this end, our curricular and instructional priorities for the 2016-2017 school year included STEM education, a transition to the NH College and Career Ready Science Standards, continued implementation of our mathematics program and ongoing professional development in purposeful, research based data informed instruction.

Last summer, our teachers worked in collaborative teams to develop integrated STEM (Science, Technology, Engineering, Mathematics) lessons. These lessons implemented during this past school year provided supportive and innovative experiences for all students to engage in critical thinking and hands-on learning as they solved real-world problems of local and/or global importance.

In conjunction with our STEM initiative, the K-8 Science Program was also highlighted this year. Teachers worked throughout this year to prepare for the transition to the new state science standards. These standards are categorized into four domains of physical science, life science, earth/space science, and engineering. Science education will incorporate a 3-dimensional learning strategy that involves high leverage content, strong inquiry and problem-solving skills, and important cross-cutting concepts that permeate all science disciplines. Our teachers will be making the shift to these standards next year as they pilot and review new science programs for the future.

In the fourth year of the implementation of *Math In Focus*, student performance indicated a deeper level of understanding of mathematics concepts and practices. This is attributed in part to a coaching program piloted by the Director of Mathematics to support and enhance classroom instruction. Given the positive student results, the Coaching Residency will be expanded during the upcoming school year. The Hooksett School District continues to also work with *Keys to Literacy* trainers to support reading comprehension and writing in grades K-8.

In spring 2017, students in grades 3 through 8 participated in the Smarter Balanced Assessment. The assessment measures a student's understanding of academic content and skills in English language arts and mathematics. Preliminary results indicate that the percent of students scoring Level 3 or above in both English language arts and mathematics has increased over the prior year.

During the previous school year, the Hooksett School District conducted a study of full day kindergarten. A committee made up of teachers, parents, administrators and school board members explored a variety of options and recommended that the Board pursue a full day model. The Board subsequently voted to move forward in exploring a full day option. In the spring of 2017, the Turner Group was charged with analyzing space capacity at the Underhill School and making recommendations relative to full day kindergarten space needs. The Hooksett School Board also sent a brief questionnaire to parents and community members to elicit feedback on this subject as well as overall goal setting. The full day kindergarten topic will be addressed in more detail during the 2017 – 2018 school year.

This year, the innovative Hooksett High School Limited Choice Model continued in its third year. Students may choose to attend either Manchester High Schools or Pinkerton Academy under long term agreements or Bow, Londonderry, Pembroke, and Goffstown High Schools under Memorandums of Understanding. Students and families have benefited greatly from this individualized approach to secondary education.

A number of important initiatives also took place across the three school districts (Auburn, Candia, Hooksett) in our SAU this year. The implementation of the Teacher Evaluation System and the development of grade level competencies in core academic subjects continued for a second year.

The Hooksett School District is pleased to acknowledge a number of state-wide awards and recognition this year. In May 2017, the NH Excellence in Education Board announced David R. Cawley Middle School as the 2017 Middle School of Excellence. In doing so, it said that Cawley offers much to its students. Teachers have high expectations for students, provide rigorous learning opportunities, and use data to differentiate instruction for all students. This award is a direct result of the wonderful students, staff, parents, administration and the Hooksett Community who continually support education.

Congratulations are also extended to Bernadette Olsen who was selected as the Family and Consumer Science Teacher of the Year and SAU 15's Karen Lessard who was named School Business Administrator of the Year.

The Hooksett School District has much to be proud of and we look forward to building on our achievements and success in the future.

Director of Student Services Report 2016-2017

During the 2016-2017 school year the Hooksett School District provided special education services to approximately 280 students between the ages of 3 and 21. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined by state and federal regulations. The services provided by the Hooksett School District are individually determined by a team of people, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate.

A full range of special education services are available to Hooksett students through our community-based preschool program, three Hooksett schools, and surrounding high school to including: Manchester West HS, Manchester Central HS, Pinkerton Academy, Pembroke Academy, Bow HS, and Londonderry High School. The Hooksett School District is also responsible to ensure that students identified for special education and students attending charter schools receive a free appropriate public education (FAPE). These services are described in the Hooksett Special Education Policy and Procedure Manual as well as the District Policy Manual, which are located in both the District Office of Student Services and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 21 who are suspected of having an educational disability can be made at any time by contacting the Principal, Director of Student Services, or Superintendent. Child Find Screening Clinics are held twice a year and are advertised through the local media.

A continuum of educational environments is available for students identified with special needs between the ages of 3 and 21 to ensure access to the general curriculum. Opportunities for students include full or part-time participation in regular classrooms with specially designed modifications and/or special education instruction and consultation, individual or small group support within a resource room setting and, in some instances, placements outside the local public school. Numerous educationally-related services are also available, again, based upon students' individualized education programs. These can include physical, occupational, and speech-language therapies, counseling, and behavior management support services.

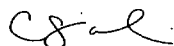
The Hooksett School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for approval and funding. During the 2016-2017 school year, this entitlement money was used to support in-district programs. A special education teacher, instructional aides, and highly specialized contracted service providers. With this funding the Hooksett School District was also able to conduct child find screenings, evaluations, and consultation in regard to behavioral interventions. Reading intervention software was purchased and utilized in all schools for students who need an intense, multi-sensory approach to master foundational reading skills.

The Hooksett School District also provided comprehensive services to approximately 30 students with disabilities in the 3-5 year old age range. Many of these students receive their education in community-based preschool programs. In addition to this option, the Hooksett Early Learning Program (HELP) at the Underhill School is an integrated preschool focusing on enhancing skills in a variety of developmental areas including communication, social skills, play skills, fine/gross motor development, early literacy, cognition, and personal independence.

New Hampshire RSA32:11-a requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. This information is included in the Special Education Expenditure section of the School District Report.

Thanks are extended to the Hooksett community for their continued support of ALL students.

Respectfully submitted,



Christine Gialousis
Director of Student Services

FRED C. UNDERHILL SCHOOL - PRINCIPAL'S REPORT

June 2017

It has been a great privilege to serve as the Principal at Fred C. Underhill School this past school year. I am pleased to report that our students have grown academically and socially as a result of rigorous programming, student supports/interventions, enriching learning experiences, and a positive school culture.

Staff Changes for the 2016 - 2017 school year:

We welcomed the following staff members to our school and thank those who have moved on or changed roles for their service to the children and families of Hooksett.

New to Underhill:

Emily Boynton - Special Education Teacher
Abby Levy - Music Teacher
Heather Hoefs - Grade 2 Long-Term
Substitute Teacher
Amy Michaud - Title I Tutor
Haley Brittain - Title I Tutor
Rachel Valenza - Literacy Support
Benjamin Loi - Principal

Changing Staff:

Maryann Boucher - Grade 1 Teacher
Ashley Preston - Kindergarten Teacher

I'd like to take this opportunity to recognize our retirees, Cheryl Myers, Kindergarten Paraprofessional, and Diane Lovejoy, Library Media Assistant. The Fred C. Underhill School community appreciates their years of service and dedication to supporting our youngest learners.

Day One Enrollments	Last Day of School Enrollments
<ul style="list-style-type: none">● Preschool - 33 students● Kindergarten - 105 students● Grade 1 - 138 students● Grade 2 - 132 students <p>Total as of 8/31/16 = 408 students</p>	<ul style="list-style-type: none">● Preschool - 31 students● Kindergarten - 106 students● Grade 1 - 136 students● Grade 2 - 131 students <p>Total as of 6/21/17 = 415 students</p>

We had several initiatives and priorities this past year to address a number of areas including Reading, Math, Science, Social Studies, Social Emotional Learning, Enrichment, and Communications. We began to use professional learning teams to discuss student assessment data. As a result, teachers increased their abilities to develop lessons to address learning needs for each student.

In Reading and Language Arts, we continued the use of "Imagine It" as the core reading program. Reading Fluency remains a top priority at our school. Through the use of the core reading program and additional evidence-based practices/strategies we were able to help our students solidify their skills in Phonemic Awareness, Phonics, Fluency, Comprehension, and Vocabulary, which are the "Five Pillars of Successful Reading Instruction."

In Math, we continued our implementation of the “Math in Focus” program, which is a Singapore Math program. Math continues to be taught with problem solving as the center of learning. Math concepts were taught through real-world, hands-on experiences though the learning progression of concrete-pictorial-abstract.

In Science, we transitioned to the Next Generation Science Standards. We also continued to teach **Science-Technology-Engineering-Mathematics** (STEM) lessons to help our students deepen their understanding of science concepts and how to apply a variety of skills to solve unique problems in their world. In Social Studies, our units of study focused on Community, Cultures, Maps & Globes, State and US History, Economics. We were able to use a variety of community resources to help the students make connections with their local community.

Another focus area included the integration of multiple content areas in classrooms and Unified Arts classes such as Physical Education/Health, Art, Music, and Library/Media. We had several amazing experiences this year with famous artists and authors. Children’s Literature Authors, Marty Kelley and Michael Hall, visited the school on separate occasions to share their work and to emphasize the importance of reading, writing, creativity, and determination. Theo Martey, a West African Drumming and Dance artist, was our Artist in Residence this year. The students were engaged in learning about the different types of drums, songs, dances, and the culture over the course of a week. We ended the residency with a grand performance by our second grade students led by Theo. The coordination and efforts of the teachers in cross-curricular planning in these opportunities provided the students with a well-rounded educational experience.

In the area of Social Emotional Learning, we continued with our exploration of Responsive Classroom and it’s effectiveness in teaching the students how to be responsible and respectful as members of our school community. We look forward to progressing with the implementation of Responsive Classroom next year. Our School Counseling program focused on social skills development through the use of the Social Thinking curriculum. We also provided anti-bullying instruction through Plymouth State University’s TIGER program to help students develop strategies to deal with bullying and how to create and maintain positive friendships. We also worked on strengthening our school culture through the use of school-wide events, projects, and celebrations at student assemblies throughout the year.

We also had a major focus on school-wide enrichment this year. The Hooksett Advanced Learner Program (ALP) was introduced to our school this year for the very first time. All of the students participated in enrichment projects, which develop students’ critical-thinking, communication, planning, creativity, and problem-solving skills. Major projects included the Great Pumpkin Roll, Lunch Box Redesign, Simple Machines, Gingerbread Man Traps, Hour of Code, and Create Your Own Constellation. We also brought the Young Inventors Program and Invention Convention to second grade this year. Over 40 of Underhill’s Young Inventors presented their innovative ideas and the real-world problems they wanted to solve along with their inventions to judges at the school’s Invention Convention. The students had to demonstrate their presentation skills by discussing their design processes and sharing their prototypes with the judges. The judges selected four inventions of distinction and the young inventors were able to compete at the State-level Invention Convention.

As always, we value our collaborative community partnerships with the Hooksett Parent-Teacher Association, the Hooksett Police Department, the Hooksett Fire and Rescue Department, the Town of Hooksett, Hooksett Public Library, Hooksett Garden Club, Hooksett Kiwanis, Southern New Hampshire University, Hannaford Supermarket, Shaw's Supermarket, BJ's Wholesale Club, the Friends Foster Grandparent Program, the Hooksett-ites, and the Head School. The support that we receive from these groups is essential to the educational experience at our school. We have been fortunate to receive support in the form of donations, volunteer efforts, and presentations. For example, our school has consistently been recognized for several decades by New Hampshire Partners in Education as a Blue Ribbon School due to the number of volunteer efforts at the school. The Hooksett PTA plays a large and integral role in supporting teachers and students through volunteerism. They also support the school through hosting community events and gatherings, fundraising, providing teacher grants, and providing special enrichment presentations for students. We look forward to maintaining our partnerships for many years to follow.

Sadly, we lost two important members of our school community this year. Jen Downer was a substitute teacher for many years. She was always professional and a natural with children. Her friendly, caring, and easy going nature will be greatly missed by all. Marcia Govoni was a Foster Grandparent and she volunteered in Mrs. Young's Second Grade class. The students referred to her as Ms. Marcia. She dedicated many years to our students as a helpful and nurturing adult that students could trust.

In closing, we've had an outstanding and successful year and we appreciate the community of Hooksett for its support of the students. We are excited and ready to get the new school year started. Moving forward, we plan to take another step forward in our growth as a school to provide "every child, every chance, every day."

Respectfully submitted,



Benjamin Loi, M.Ed.
Principal

FRED C. UNDERHILL SCHOOL STAFF

2016-2017

PRINCIPAL

Benjamin Loi

ASSISTANT PRINCIPAL

Ralene St. Pierre

FACULTY

Lisa Pollard	Preschool
Rebecca Roy	Preschool
Shannon Baldoumas	Kindergarten
Gina Poisson	Kindergarten
Ashley Preston	Kindergarten
Kimberly Lynch	Kindergarten
Maryann Boucher	Grade 1
Anita Field	Grade 1
Janet Girard	Grade 1
Debra Lyscars	Grade 1
Kimberly Newcomb	Grade 1
Caryl Pawlusiak	Grade 1
Sue Salcito	Grade 1
Ellyn Vilela	Grade 1
Maura Cassedy	Grade 2
Karena Cosgrove	Grade 2
Marnie Devereaux	Grade 2
Heather Hoefs	Grade 2
Danette Noboa	Grade 2
Melissa Smith	Grade 2
Deborah Young	Grade 2

LIBRARY/MEDIA

Karen Landsman
Diane Lovejoy

TECHNOLOGY

Steve Pellicano

NURSING

Cindy Libby

MAINTENANCE DEPARTMENT

Kenneth Christie	Julie Dubois
Walter Hensel	Kristin McGovern
Richard Nault	

FOOD SERVICE

Kara Argo	Janyce Demers
Darlene Fraser	Kim Swiderski

ADMINISTRATIVE ASSISTANTS

Maura Ouellette	Jodi Morel
Regina Parcel	

STUDENT SERVICES

Emily Boynton	Special Education
Caroline Macomber	Special Education
Mary Lou Donahoe	ESOL Teacher
Candace Lord	School Counselor
Christina Heppding	Occupational Therapist
Danielle Moore	Speech/Language Therapist
Wendy Ryback-Soucy	Speech/Language Therapist

UNIFIED ARTS

Kathleen Jenkins	Physical Education/ Health Teacher
Abby Levy	Music Teacher
Anne White	Art Teacher

LITERACY SUPPORT/TITLE I

Nancy Dupont	Reading Specialist
Karen Murray	Reading Specialist
Michelle Baer	Literacy Support
Rachel Valenza	Literacy Support
Haley Brittain	Title I Tutor
Amy Michaud	Title I Tutor

PARAPROFESSIONALS

Judy Berthiaume	Jackie Boucher
Phyllis Dina	Julie Edmunds
Shelly Jolicoeur	Aini Johnson Yaskaitis
Samantha Manseau	Cheryl Myers
Joanne Pearl	Judy Penland
Nancy Scarpa	Jennie Townley
Kristina Wasowski	

Hooksett Memorial School

Annual Principal's Report 2016/2017



Hooksett Memorial School opened in the fall with a total student population of 456 students and closed the school year with 440 students. There were several staff changes this school year. Abby Sousa, Ashlyn Pasqual, and Amanda

Tinkham joined our school as teachers, replacing several who retired in June 2016. Cheryl Minervini accepted the position of Reading Specialist, after spending the past several years as a Title I Instructor at the school. Ally Lewko joined HMS as one of the school's Title I Instructors.

Our school, the Hooksett School District, and SAU15 are guided by the following Core Values: Schools are for students; Students meet and exceed high academic standards; We each have the responsibility to ensure the success of all students; Twenty-first century instruction is necessary for twenty-first century learning; We believe that it does, in fact, "take a village to raise a child." All decisions are based upon these values and on what is best for children.

All school staff focused on the use of data to inform and drive instruction. Teachers met regularly to collaborate and coordinate mathematics and reading instruction, and to discuss student achievement for core math and reading standards. Some of these assessments used include the SBAC (Smarter Balanced Assessment Consortium) Assessment, the DIBEL's (Dynamic Indicators of Basic Early Literacy), the NWEA Measures of Academic Progress (MAP), various math/language arts assessments, as well as several forms of formative and summative assessments used by the teaching staff. Staff planned together to provide targeted, follow-up support for students.

During the school year, our Title One Instructors continued to offer an early morning reading/language arts intervention time for students that provided an "extra instructional dose" from 8:00 to 8:50 am everyday, with between 10-15 students participating on a daily basis. Some students were driven to school, while others rode the earlier Cawley Middle School buses. The program was met with great success and we hope to extend these types of learning experiences in the future. Thanks to our students, families, and staff for making this successful. We also thank our busing company, Goffstown Truck.

The HMS Spring Concerts took place on May 18, 2017, with two performances: one at Hooksett Memorial School during the school day, and an evening performance at Cawley Middle School. Our Beginning Band, Advanced Band, and Chorus all put on a fantastic show. Band and choral directors Brandon Davini and Natalie Latham worked with students throughout the school year. Abby Levy, music teacher at Underhill, also supported the students. The students' musical talent was allowed to grow and flourish. We thank all involved, including the Memorial and Cawley teachers, staff, and custodians, for all their hard work and effort. A special thanks also goes out to the parents and the Hooksett community for their support of Hooksett's music programs throughout the years.

All HMS third grade classes enjoyed their field trips to Hooksett's Head School during May 2017, as the "school marms" Barbara Allard, Diane Miner, Ginger Saunders, and Jackie Wood provided them with a living history experience of what school was like in the 1840's. Congratulations to the Head School Society and the Heritage Commission for creating and supporting the outstanding educational program and for maintaining this impressive local historical treasure.

Students at HMS honored Veterans Day with an assembly on Thursday, November 10. Students were greeted by Principal Stephen Harris and Assistant Principal Annie Kelly, followed by the Pledge of Allegiance led by some third and fourth grade students. A Veterans Day play was performed by students. An updated slideshow of HMS Veterans was prepared by members of our Social Studies Committee, Deirdre Brotherson, Andrea Coulon, and Robin Githmark. Students and staff were asked to bring in photos of family who are or were currently in the military. They were asked to salute their relatives when they are presented on their slide. The ceremony closed with a moment of silence. This was the fifth year in which we have used this format for honoring our veterans. It was a moving event for students and staff.

Principal's Student Advisory Council continued to meet at HMS. Grade level representatives, one from each class, were selected to discuss issues monthly over lunch with Principal Stephen Harris and Assistant Principal Annie Kelly. This student committee discussed issues and ideas that are important to our student body. They had a greater 'voice' at HMS. Last year's PSAC offered the student view to many issues in our school.

During October 2016, Grade 4 students had an educational visit to Hooksett's Wastewater Treatment Plant. Students learned about how the water from Hooksett is cleaned and returned back to the environment. Students viewed containers of water samples that come into the plant and the water samples that are put back into the Merrimack River. Bruce Kudrick, Hooksett Water Commission Superintendent, hooked his microscope up to the TV so students could get a closer look at the bacteria. Students then reviewed and graphed their personal and family water usage. Thanks to Mr. Kudrick for sharing his time and giving our students such a fact filled tour!

Classroom learning was extended through other curriculum-related field trips and programs as well. Fourth graders visited the New Hampshire Statehouse and New Hampshire History Museum. Fifth graders' study of U.S. History was extended through a wonderful field trip to the Minuteman National Park (Lexington and Concord) in Massachusetts. There were several other field trip experiences, both in and out of the school, for each of the grades.

The PTA continued to support numerous projects and activities, from our Open House and Birthday Books at school, to evening and weekend activities such as monthly Parent Education Nights, Family Bingo Night, Halloween Spooktacular, and the McIntyre Ski Program. The PTA serves the community through annual food drives and involves children in the arts through the Reflections Program, as well as underwrites many school assemblies, field day expenses, and all of the HMS field trips. 'Kids Making a Difference', an after-school program, had a successful year, thanks to PTA members and volunteers. Parent volunteers supported and facilitated students as they worked on various community service-focused projects. The PTA treated teachers and staff with the annual Teacher Appreciation Luncheon in May. One of the highlights of the year were the two assemblies hosted by our PTA, "Slapstick Science" and "The Brain Game". The students and staff loved them! Thanks to Hooksett PTA president, Jennifer Marasco, and the PTA Board for their ambitious and ongoing fundraising and hands-on efforts to support our school community.

The HMS Volunteers continued helping the school maintain many student activities, such as School Store, Field Day, Career Day, Popcorn Fridays and more. Volunteers assisted in the classroom and provided clerical support for teachers and office staff. The highly successful Fitness Friday before school program, focusing on overall student fitness and team work, was started during the 2013/2014 school year and continued in the 2016/2017 school year by several parent volunteers. This program has been successfully implemented, with approximately 50-75 students in attendance each week. Students who participated were permitted to come to school beginning at 8:00AM. During this program, students were engaged in physical activities similar to physical education class. This program has been a huge success! We thank our parent volunteers, especially Mike Berry, Dave Soucy, Heather Dresser and so many others, for their time. We also thank our staff that dropped in to this excellent and healthy event for our students. This program supports student wellness at HMS. NH Partners in Education named HMS a Blue Ribbon Award Winning School in 2016 for our outstanding volunteer program. HMS students enjoyed the annual June Field Day thanks to the support of well over 100 parent volunteers. We greatly appreciated the support of our families during the past school year.

A Hooksett School Board goal was to "consider an opiate/drug wellness presentation for student and parents." On January 23, 2017, the Hooksett Fire and Police Departments discussed the current opioid issue with parents and the community. Captain Joseph Stalker from the Hooksett Fire Department and Lieutenant Janet Bouchard from the Hooksett Police Department spoke at Hooksett Memorial School at 6:30PM regarding the current opiate issue in the New Hampshire.

This school year was the second year that HMS participated in the program Girls on the Run. Girls on the Run is a national organization that sponsors a running platform to encourage positive self esteem among young girls. They inspire girls to be joyful, healthy and confident using a fun, experience-based curriculum which creatively integrates running. The ultimate goal is to provide girls with tools and resources that develop their ability to think critically -a skill that will serve them for a lifetime! So much interest was generated that HMS was able to have two Girls on the Run teams, with 15 girls on each team which were coached by parent and teacher volunteers. Girls on the Run

made cards and raised money for children at St. Jude Children's Research Hospital as part of their community service project. The teams met twice a week and then ran a non-competitive 5K in June which gives them a tangible sense of achievement as well as a framework for setting and achieving life goals. The result—making the seemingly impossible, possible, and teaching girls that they can.

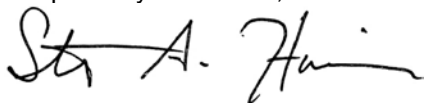
Members of the Hooksett Grange and Hooksett Happy Helpers visited the Grade 3 students at Hooksett Memorial School with a special surprise. They put a dictionary into the hands of every grade three student. The Third Grade Dictionary Project is a literacy project aiming to promote beginning learning with word and dictionary skills. The third grades were so appreciative that they created a song to say thank you to the Hooksett Grange and Happy Helpers!

Meghan Largy was named the Kiwanis Educator of the Year (K-5). She has been an educator in Hooksett for four years. Prior to that, she was the Cawley Middle School Cheerleading coach for three years. Meghan completed her Master's Degree in Elementary Education at Southern New Hampshire University, where she had also received her Bachelor's in Business Studies. She worked as an In-School Youth Specialist for NH Jobs for America's Graduates at Manchester Memorial High School where she worked with at-risk teenagers to help them develop pre-employment and work skills to help at-risk teenagers achieve a more successful and productive future. Meghan demonstrated the ideal that all students can be successful no matter what level of academic ability or other challenges they may have. Students all developed a math 'can do' philosophy, one that helps them to persevere and reach success. Her students comfortably collaborated with each other and shared their understandings. Her student-centered classroom is one where the children in her room are invested in their learning and the learning of their peers. Meghan acts as a guide and allows them to discover the patterns of math independently. This school year, Meghan included a student undergoing medical treatments who was homebound for many weeks/months via ongoing FaceTime video communication with the classroom, thus making the student a part of the classroom even when she was not physically there. She enabled the students to make this happen quite naturally. Meghan is an individual who connects with all people that she works with, children and adults. Her demonstrated teaching skills are an exemplar for our entire school, district, and SAU. Her math classes have been a district-level model for what is the ABSOLUTE best practice in math instruction. Meghan exceeds the highest of expectations in her support of children and adults with whom she works with. She is a team player and leader in our school community. The children of Hooksett have greatly benefited from her involvement in their education. Congratulations to Meghan Largy, Kiwanis Hooksett Educator of the Year (K-5).

The Hooksett community continues to connect with the school's programs and mission. In addition to Firefighter Fridays, the HMS Emergency Management Team again worked with the Hooksett Fire and Police Departments to support and refine the school's Emergency Plan. Together they conducted regularly scheduled fire and lockdown drills. We appreciate the ongoing support of School Resource Officer Gary Blanchette. He focused on developing positive relationships with youth and families in the community, and continued to help ensure safety and security within the schools. We are thankful for the continued generosity and support of education from town departments and community organizations.

In closing, it is important to say a special thank you to the Hooksett community for its continued support of the schools and helping our students and staff to achieve their very best in their own lives and the lives of others.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephen A. Harries". The signature is fluid and cursive, with a large initial "S" and "H".

Stephen HARRISES, Principal
Hooksett Memorial School

Hooksett Memorial School Staff List 2016-2017

PRINCIPAL

Stephen Harris

ASSISTANT PRINCIPAL

Annie Kelly

FACULTY

Donna Amato	Gr. 4
Karen Bradley	Gr. 3
Deirdre Brotherson	Gr. 5
Cassie Cepek	Gr. 5
Janet Champagne	Gr. 4
Andrea Coulon	Gr. 3
Elizabeth Curran	Gr. 5
Patricia D'Aloia	Gr. 4
Sherry Dupuis	Nurse
Robin Githmark	Gr. 5
Moria Glenn	Gr. 3
Mel Godbout	Gr. 5
Meghan Lary/Jillian Camire (Sub)	Gr. 3
Laurel Levesque	Gr. 5
Lynn Lundergan	Gr. 3Sp. Ed.
Meghan McLain	Gr. 3
Jennifer (Freneau) Menken	Gr. 3
Ashlyn Pasqual	Gr. 5
Annie Rehm	Gr. 4
Arthur Rivet	Gr. 5
Kate Saunders	Gr. 4
Abigail Sousa	Gr. 4
Valerie Tetrault	Gr. 5Sp. Ed.
Amanda Tinkham	Gr. 4Sp. Ed.
Teryl Ux	Gr. 3
Maggie Weldon	Gr. 4

SECRETARIES

Kelly Alois	School
Stacey Collins	School
Julie Collins	Special Ed.
Jennifer Gilligan	Special E.d

SP. ED. AIDES

Diane Cate	Gr. 3
Karren Crain	Gr. 5
Charlene Edwards	Gr. 5
Jennifer Fecteau	Gr. 5
Pam Garland	Gr. 3
Lise Gauthier	Gr. 3
Sue Gerrish	Gr. 5
Catherine Langton	Gr. 4
Tasha Paul	Gr. 4
Corinne Smith	Gr. 3

SP. ED. AIDES (CONT'D)

Stormie Slyman	Gr. 5
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SPECIALISTS

Brandon Davini	Band
Jonathan Frazier	School Psychol.
Jacqueline Gagnon	Speech
Faye Hanson	ALPS
Jenna Hutchinson	ESOL
Kathleen Jenkins	Phys. Ed
Audria Johnson	Autism Specialist
Jessica Jordan	Guidance
Candis Lange	Title I
Natalie Latham	Music
Abigail Levy	Music
Allyson Lewko	Title I
Lea Maguire	Guidance
Lisa Merrill	Art
Cheryl Minervini	Reading
Carol Olkonen	Phys. Ed.
Debra Piccioli	OT
Donna Tremblay	ALPS
Annie White	Art
Mary Beth Webster	Speech
Ellen Wight	Reading

LUNCH ROOM STAFF

Deborah Jodoin	Paula Mattson
Tina Galarneau	Angie Arseneault
Andrea Mrozek	Cindy Nasbaum, Director

LIBRARY

Rosanne Beaudoin	Librarian
Sarah Sigel	Librarian Assoc.

TECHNOLOGY DIRECTOR/STAFF

Angela "Christy" Prosser	Chris Curtin
Chris Jamrog	Steve Pelicano

DISTRICT SPECIAL EDUCATION

Christine Gialousis, Director of Sp. Ed.
 Dawn Luke, Elementary Special Ed. Coord.
 Rebecca Martell, High School Special Ed. Coord.
 Linda Willard, High School Special Ed. Coord.

MAINTENANCE DEPT.

Raymond Gagnon, Director
 Brian Lawry, Lead Custodian
 Mary Palmer
 Lynn Champney
 Tim Foote

Revised 06/16/2017

Hooksett Memorial School Staff List 2016-2017

PRINCIPAL

Stephen HARRISES

ASSISTANT PRINCIPAL

Annie Kelly

FACULTY

Donna Amato	Gr. 4
Karen Bradley	Gr. 3
Deirdre Brotherson	Gr. 5
Cassie Cepeck	Gr. 5
Janet Champagne	Gr. 4
Andrea Coulon	Gr. 3
Elizabeth Curran	Gr. 5
Patricia D'Aloia	Gr. 4
Sherry Dupuis	Nurse
Jennifer Fremeau	Gr. 3
Robin Githmark	Gr. 5
Moria Glenn	Gr. 3
Mel Godbout	Gr. 5
Meghan Largy/Jillian Camire (Sub)	Gr. 3
Laurel Levesque	Gr. 5
Lynn Lundergan	Gr. 3Sp. Ed.
Meghan McLain	Gr. 3
Ashlyn Pasqual	Gr. 5
Annie Rehm	Gr. 4
Arthur Rivet	Gr. 5
Kate Saunders	Gr. 4
Abigail Sousa	Gr. 4
Valerie Tetrault	Gr. 5Sp. Ed.
Amanda Tinkham	Gr. 4Sp. Ed.
Teryl Ux	Gr. 3
Maggie Weldon	Gr. 4

SECRETARIES

Kelly Alois	School
Stacey Collins	School
Julie Collins	Special Ed.
Jennifer Gilligan	Special E.d

SP. ED. 6IDES

Diane Cate	Gr. 3
Karren Crain	Gr. 5
Charlene Edwards	Gr. 5
Jennifer Fecteau	Gr. 5
Pam Garland	Gr. 3
Lise Gauthier	Gr. 3
Sue Gerrish	Gr. 5
Catherine Langton	Gr. 4
Tasha Paul	Gr. 4
Corinne Smith	Gr. 3

SPECIALISTS

Brandon Davini	Band
Jonathan Frazier	School
Psychol.	
Jacqueline Gagnon	Speech
Faye Hanson	ALP Teacher
Jenna Hutchinson	ESOL
Kathleen Jenkins	Phys. Ed

Audria Johnson	Autism Specialist
Jessica Jordan	Guidance
Candis Lange	Title I
Natalie Latham	Music
Abigail Levy	Music
Allyson Lewko	Title I
Lea Maguire	Guidance
Lisa Merrill	Art
Cheryl Minervini	Reading
Carol Olkonen	Phys. Ed.
Debra Piccioli	OT
Annie White	Art
Mary Beth Webster	Speech
Ellen Wight	Reading

LUNCH ROOM STAFF

Deborah Jodoin	Paula Mattson
Melissa Sferrazza	Cindy Nasbaum,
Director	
Angie Arsenault	Megan Goodwin

LIBRARY

Rosanne Beaudoin	Librarian
Sarah Sigel	Librarian Assoc.

TECHNOLOGY DIRECTOR/STAFF

Angela "Christy" Prosser
Chris Curtin
Chris Jamrog
Steve Pelicano

DISTRICT SPECIAL EDUCATION

Christine Gialousis, Director of Sp. Ed.
Dawn Luke, Elementary Special Ed. Coord.
Rebecca Martell, High School Special Ed. Coord.
Linda Willard, High School Special Ed. Coord.

MAINTENANCE DEPT.

Raymond Gagnon, Director
Brian Lawry, Lead Custodian
Mary Palmer
Lynn Champney
Tim Foote

Revised 05/05/2017

**David R. Cawley Middle School
Principal's Report 2016 – 2017
2017 Middle School of the Year**

David R. Cawley Middle School opened the school year with a student population of 478 students. On the last day of school there were 471 students. This year the staff set six goals and assessed each goal as a team on June 22.

Cawley Middle School Building Goals 2016/2017

Goal # 1:

All staff members will base decisions on *what is best for students* and create an environment of mutual respect.

Goal # 2:

Teachers will interpret and analyze various sources of data to *personalize education* that must include 21st Century elements.

Goal # 3:

We will ensure the success of all students by setting *high expectations through creating outcome based authentic learning experiences.*

Goal # 4:

Students will write for a variety of purposes, three to five days per week, in order to effectively communicate across all content areas and to see themselves as lifelong writers.

Goal # 5:

Students will read for a variety of purposes and engage in independent reading, guided reading, and/or read aloud on a daily basis to increase fluency, comprehension, and vocabulary across all content areas.

Goal # 6:

STEAM experiences for students will focus on solving real world problems of a local and/or global importance, be authentic and challenge students with impossible expectations that require students to reflect and revise.

Principal, Matthew Benson completed his sixth year as principal and ninth year at Cawley Middle School. Eight new teachers were hired:

Dawn Bargerhuff – ESOL
Marissa Chivers – Grade 6 Math
Lynn LaFountain – Grade 7 Math
Elizabeth Stoebel – Spanish

Gregory Bickford – French
Katy Devine – Grade 6 Social Studies
Candace Gatzoulis – Music
Rebecca Benyik – Technology

This year Cawley Middle School was named the 2017 New Hampshire Middle School of the Year. Students, staff, parents, school and district administration and school board members were honored for their collaborative roles in making Cawley great on June 10 at the New Hampshire Excellence in Education awards banquet.

This year's school theme was "Make a Mark, Make a Difference: A Community Commitment to Complete Student Wellness." The culture of Cawley Middle School is a reflection of students and staff helping others, being respectful, and making positive choices at Cawley Middle School and in their community. We want to encourage students to think about their future and how they can positively affect the world.

In addition to the school goals, teachers focused on three major instructional priorities with the goal of improving student achievement.

1. Math focused on pacing through intentional lesson planning.
2. All staff focused on increasing text complexity to cite evidence in argumentative writing.
3. STEM experiences for students focused on solving real world problems of a local and/or global importance, be authentic and challenge students with impossible expectations that require students to reflect and revise.

Over the course of three weeks in the summer of 2016, 56 students attended one of three options: summer school, math and language arts intervention, or STEM. Enrollment increased by 11 students from the summer of 2015.

The six students who attended summer school all passed and were commended on their hard work and effort. Fifteen students attended intervention in language arts or math or both language arts and math. Instruction was specific to the need of each student.

Over the three weeks 35 different students attended STEM workshops. 19 students attended week one, week two was attended by 19 students, and 24 students attended week three. The students were involved in hands-on, problem based challenges involving the four areas of STEM: Science, Technology, Engineering, and Math. The highlights included: sailboat challenge and aluminum foil boat challenge, Makey Makey coding, various chemistry experiments, bridge and tower challenges, soda geysers, and reverse engineering projects.

The 2016 Summer Enrichment program offered three returning programs: Cake Decorating, Minecraft for Learning, and Scratch. Cake decorating hosted numerous seasoned veterans and eagerly welcomed newcomers to the world of cakes, cupcakes and other wild creations. Similarly, Minecraft for Learning and Scratch combined returners and first-timers to an enthusiastic world of online problem solving and collaboration. New this year was Acting Out: Improv Theatre. Students got their creative juices flowing and let their imagination run wild while role playing and participating in improvisation exercises. Over 40 students participated.

Teachers arrived back at school on August 29 and participated in workshops on August 30 and August 31. All teachers participated in an online bullying training from PRIMEX. Teachers met in their content areas to develop goals and objectives that relate to their subject. Teachers spent additional time creating writing lessons that either focused on argumentative, narrative or informational writing. Lastly, team meetings were held with administration, guidance and the nurse.

The annual Open House for parents was on August 30. Teachers gave an overview of the curriculum, scheduling, events for the year, and structure of the school. Parents also received the opening day information packet. The event was well attended and positive feedback was received from parents.

Throughout the year all staff participated in numerous professional development opportunities. In September, all staff attended a workshop presented by a special education attorney on implementing IEPs for students with disabilities, determining the difference between modifications and accommodations and reviewing the role of a teacher when planning, instructing and assessing students.

On September 22, Principal Matt Benson, School Counselors, Anne Mulligan and Lea Maguire attended the "Kindness and Respect in Schools: Building a Positive Culture" workshop. The workshop focused on strengthening positive interactions that promote respect and kindness between students.

The November workshop day focused on emergency management in the morning. All staff took the ICS command course, ICS 100 - Introduction to the Incident Command System. This course described the history, features and principles, and organizational structure of the Incident Command System. It also explained the relationship between ICS and the National Incident Management System (NIMS).

After lunch all math teachers planned and worked with the Math, Accountability and Assessment Director, Becky Wing. Language arts, science and unified arts teachers completed two writing activity guides.

Social studies teachers planned two lessons that directly relate to RSA 198:8 which now reads: In all public schools of the state one session, or a portion thereof, during the weeks in which Memorial Day and Veterans Day fall, shall be devoted to exercises of a patriotic nature, which shall include a discussion of the words and meaning of the Pledge of Allegiance and the Star Spangled Banner.

On November 29, science teachers participated in a workshop on the Next Generation Science Standards including topics and thematic bundles. This workshop was the beginning of the process of researching, piloting and selecting a new science program.

In December, a consultant from Keys to Literacy worked in small groups with teachers to provide guidance with the planning and implementation of three writing

activity guides. All teachers were expected to develop three writing lessons/units that focused on either narrative, argumentative or information writing for the 2016 – 2017 school year.

In May, language arts, math, social studies and unified arts participated in a Keys to Literacy writing workshop in which they practiced using rubrics to assess student writing. The rubrics are essential for providing a score, but the most vital part is the feedback from the teacher. Teachers analyzed various levels of writing pieces to identify above average, average and below average samples. The ultimate goal is to create a resource bank of examples of different levels of writing for each content area. These would be called anchor papers and be used as models for students and teacher

On December 19 and January 5, Nicole Rodway, Bernadette Olsen, Lewis Cataldo and Suzanne Campbell were trained as building level writing coaches to work with new teachers on planning and teaching writing. The writing coaches are also expected to work collaboratively with teachers who have already been trained to continue the momentum of designing authentic writing experiences. Keys to Literacy trainer, Shauna Cotte led the training.

In June all teachers participated in five days of professional development on June 22, 23, 26, 27 and 28. Teachers attended a Keys to Literacy writing workshop, evaluated school and professional goals, developed competencies, participated in a district wide team building activity and reviewed and simulated emergency management situations with the Hooksett Police Department.

Staff meetings in 2016 – 2017 focused on emergency management, the impact of concussions on learning, increasing text complexity, and writing.

In 2016 – 2017 all students were assessed in math and reading in September, January and June using the NWEA test. Becky Wing, Math Accountability and Assessment Director, Principal, Matthew Benson and Assistant Principal, Brad Largy facilitated data meetings with math, reading, language arts and special education teachers. After the data was analyzed teachers were expected to make informed decisions regarding targeted instruction and intervention strategies. The ultimate goal was for all students to meet or exceed their targeted growth from fall 2016 to spring 2017.

Cawley students were assessed in math and reading using the Smarter Balanced Assessment in March, April and May. This is the required state assessment that is taken on the computer.

Cawley Middle School was randomly selected to participate in the National Assessment of Educational Progress in March. Eighth grade students are selected to either take a math, reading or science test. NAEP is known as the “Nation’s Report Card” and only reports on national data, not specific students.

In May eighth grade students were assessed in science by taking 2016 Science NECAP Test. Students answered multiple choice and open-response questions, and participated in an inquiry-based assessment.

On September 8, Superintendent, Dr. Littlefield and Principal, Matthew Benson presented to parents and students the high school selection process and timeline.

On September 22, the third high school fair took place at Cawley Middle School. Bow, Goffstown, Londonderry, Manchester Central, Memorial and West High Schools, along with Pembroke and Pinkerton Academies each had their own spaces to present and answer questions. Each school gave five presentations, which allowed parents and students from the Class of 2017 to view the opportunities that each school has to offer.

Every eighth grade student selected a high school by October 14 and a final tally of selections was submitted to the Hooksett School Board and receiving schools by October 28.

The final results of high school selections for the Class of 2017:

Bow High School – 2
Londonderry High School – 30
Manchester Central High School – 20
Manchester West High School – 3
Manchester School of Technology – 1
Pembroke Academy – 4
Pinkerton Academy – 90
Individualized Specialized Program – 2

The Student Council elected officers for 2016 – 2017:

Eighth Grade

President: Shannon Earnshaw

Vice President: Melanie Black

Secretary: Gabrielle Baron

Seventh Grade:

Treasurer: Matthew Miclette

On September 29, Principal, Matt Benson, Student Council Advisor, Lori Adams, National Junior Honor Society Advisor, Suzanne Campbell and Builders Club Advisor, Bernadette Olsen along with student representation from each club attend the “Stand Up and Speak Out, Middle School Leadership Conference.” A team of field specialists from the Quaglia Institute for Student Aspirations partnered with Southern New Hampshire University students to conduct a variety of leadership skill workshops.

Grade seven students were presented with the enrichment (ALPs) opportunity to write for the purpose of entering an essay contest sponsored by New England League of Middle Schools and NH Motor Speedway & Speedway Children's Charities. The topic of the essay was **"What Does the American Flag Mean to Me?"** A winner was chosen from each of the New England states. The school received a "class pack" of 25 tickets to the NASCAR Sprint Cup Series race in Loudon, NH. **Jarrett Bregler** from Mrs. Jones class submitted the winning entry. The mascot from NH Motor Speedway and the pace car arrived at Cawley in September to present Jarrett with the prize in September.

Cawley Middle School was selected as a Blue Ribbon and Gold Circle Award winning school for the 2015 – 2016 school year. The award recognizes the plethora of volunteers and hours dedicated to our programs and students at Cawley Middle School. Tanya Tarbell and Stephanie Whittaker are the school's volunteer coordinators. They did an outstanding job promoting and organizing volunteer opportunities.

The National Junior Honor Society inducted twenty-one new members on November 2 at the 16th NJHS Induction Ceremony. Former Principal at Hooksett Memorial School and former Superintendent of SAU 15 and SAU 12, Mr. Robert Suprenant was the keynote speaker.

The new inductees were:

GRADE 7

Declan Casey
Madeline Donohue
Emma Gardner
Jacob Harmon
Retta Hatin
Abigail Heath
Tanner Jennings
Matthew Kahn
Allison Lamphere
Audrey Lidster
Isabell Molony

Johnathan Molony
Ailey Moore
Leah Morin
Zoey Robertson-Brown
Katherine Somerville
Olivia Welch
Tyson Whitaker
Jack Withee

GRADE 8

Marissa Hyder
Riley Woolverton

Staff and students participated in Red Ribbon Week from October 23 - October 31. The purpose of the week is to bring awareness to the benefits of making healthy lifestyle choices and remaining drug-free. The week focused on the Cawley Community taking a school-wide stance against drugs.

Each day a teacher, student or community member read an announcement that promoted healthy living and provided facts and information about drug awareness. Posters were displayed throughout the school to promote a healthy lifestyle, including a bulletin board in the main entrance created by students.

The Cawley community was encouraged to make the commitment to a substance free lifestyle. Students had the opportunity to put their "mark," in the form of a fingerprint, on a school banner. This symbolized their pledge to be drug free.

Students also completed a form in their flex classrooms entitled, "What keeps you DRUG FREE?" Students were asked to write about what motivates them to live a healthy life and why drugs would keep them from their most hopeful futures. Students highlighted what activities, goals, and/or values will keep them on a drug-free track.

On Friday October 28, students and staff participated in a RED OUT, in which all members of our Cawley community wore red as symbol of our whole school's commitment to raising awareness regarding the short and long-term effects of drug use.

Unified sports continued this year with over 125 students participating. Cawley's athletes and mentors participated in soccer in the fall, basketball in the winter and cooperative games and hiking in the spring. During the course of the year the Unified Sports team traveled to Rundlett Middle School, Livingston Park and hosted one event.

Team members included:

Ashley Baillargeon, Bryce Barger, Gabby Baron, Zachary Beaudoin, Jeremy Burke, Cadie Chiasson, Sebastian Couitt, Trevon Dionne, Steele Eckels, Riggs Fabilia, Mark Frank, Madison Gibeault, Allison Gown, Gabe Keefe, Tori Keyes, Liz Lamy, Nick Laverriere , Audrey Lidster, Jenny Limoges, Hannah Martinelli, Irelynn Mullen, Gavin Obrien, Riley Obrien , Jack Patti, Halle Paul, Courtney Peltak, Jozlyn Piwowarczyk , Patrick Robitaille, Julia Salvas, Jonathan Salvas, Cooper Serfass, Abigail Stark, Emma Stowell , Enya Vanasse Lagueux, Dylan Vincent , Olivia Welch, Jack Withee

September was National Breakfast Month. Food Services Director, Cindy Nusbaum and the Cawley Wellness Committee challenged all students to "BRING IT" in October as well. The highest percentage of students in each grade level who purchased breakfast won a "FREE" Cawley Smoothie for all students in their grade. Grade seven was the winner.

On September 30, Cawley Middle School offered ImPACT testing for all students free of cost. ImPACT testing is a computerized exam that measures cognitive functions such as memory, processing, and reaction time. Sixty-one students signed up for testing that was administered by trainers from the Safe Sports Network.

This year's Fire Fighters Challenge was held on Friday, October 21. Seventh grade students worked in their homerooms developing cheers, decorating their classroom's doors and preparing skits. A male and female representative from each homeroom participated in the modified version of a firefighter's obstacle course.

Maddi Croteau Travis Wiltshire were the obstacle course winners and Mrs. Jones homeroom won the group contest.

One hundred-thirty one, eighth grade students attended the Washington D.C. trip from November 7 - 11. Students cruised the Potomac River, were photographed in front of the White House, toured Ford's Theatre, visited National Arlington Cemetery, the Newsuem, the Lincoln Memorial, the Vietnam Veteran's Memorial, World War II and Korean War Memorials, and Smithsonian Museums.

On Tuesday, November 8, Nicholas Sampson, Riley Woolverton, Madeline Downer, and Slyler Podziewski had the honor of placing a wreath at the Tomb of the Unknown Soldier in Arlington Cemetery as part of the 8th grade trip to Washington D.C. The students and staff of Cawley Middle School were humbled to be chosen to participate in this ongoing memorializing of all those who served and made the ultimate sacrifice defending our freedom.

Student council organized an event in which the entire student body honored all police officers in the Hooksett Police Department for their dedication and service to the Hooksett community. On November 22, students and staff participated in a Blue Ribbon ceremony around the outside of the school by tying blue ribbons around trees to honor our police officers. Police officers were also treated to a continental breakfast and were applauded and thanked by the Cawley Community.

The Cawley Middle School Robotics team did an amazing job at the Robotics Tournament at Londonderry Middle School on November 19. Twelve teams participated in the Londonderry Tournament. The Cawley HawkBots finished in third place in the robot game. Their combined score, which includes the robot game, a project and core values did not qualify for the state tournament. We are extremely proud of the students and coaches. Congratulations to Coach Susan Chow, Coach D.J. Lemmo and the following team members: Jacob Lewis, Caeden Yanchar, Zach Flood, Gunnar Bulger, Matt Kahn, Royce Andrews, Mark Hinkley and Ethan Chow.

A Hooksett School Board goal is to "consider an opiate/drug wellness presentation for student and parents." On January 23, the Hooksett Fire and Police Departments discussed the current opioid issue. Captain Joseph Stalker from the Hooksett Fire Department and Lieutenant Janet Bouchard from the Hooksett Police Department spoke at Hooksett Memorial School regarding the current opiate issue in the New Hampshire.

Since the fall Gabriel Thibodeau, Wendy Parcel, Briana Davis, Aidan Gravina, Jacob Lewis, Jack Patti, and Conor McCarthy prepared for the Southern New Hampshire Region Chapter MathCounts competition. The competition was held on Saturday, February 4 at McKelvie Intermediate School in Bedford. The Cawley Mathletes competed against more than 15 other schools in three rounds of competition for the

chance to advance to the New Hampshire State level competition to be held in March at Plymouth State University.

Sixth grader, Sean O'Mara was named Best of the Bunch. Forty, sixth graders participated in the first annual Bananagrams Challenge during January and February. Sean then competed against thousands of students online with a chance of becoming New England's 'Top Banana.'

The second annual Wellness Night was held Thursday, March 9 at Cawley Middle School. Wellness Night featured interactive activities and demonstrations relating to physical health, mental health, and nutrition. Cawley hosted local businesses and organizations that support wellness in the community. This family event was fun for all ages.

Local Businesses that Attended:

Unbound Dance

American Dragon Martial Arts

Amerikids

McIntyre Ski Area

Runner's Alley

Girl Scouts

Express Fitness/ Executive Health and Sports Center

Hooksett Youth Athletic Association

Hooksett Parent Teacher Student Association (PTSA)

Safe Sports Network

School Care

New England's Tap House Grille

The Advanced Learning Program teacher, Donna Tremblay coordinated a STEM project for all seventh grade students. The SeaPerch program provided all 7th grade students with the opportunity to learn about robotics, engineering, science, and mathematics (STEM) while building an underwater Remotely Operated Vehicle (ROV).

The Portsmouth Naval Shipyard staff provided all the materials and shared their expertise and knowledge with our students to assist them in the building of an ROV. Throughout the project students learned engineering concepts, problem solving, teamwork, and technical applications. Building a SeaPerch ROV taught basic skills in ship and submarine design and encouraged students to explore naval architecture and marine and ocean engineering principles. It also taught basic science and engineering concepts and tool safety and technical procedures. Students were exposed to all the exciting careers that are possible in naval, ocean, and marine engineering. At the culmination of this project, students visited and toured the Jesse Chase Marine Engineering Building and performed maneuvers with their Sea Perches in the Swasey Pool at University of New Hampshire.

Congratulations to Ian Dresser, a sixth grade student, for winning the 2017 Cambridge Science Festival Curiosity Challenge. Ian's winning question, "Why can't we feel the Earth Spinning?" was addressed in a very well written essay explaining his thoughts. Over 3,400 entries were submitted and Ian's essay was selected as the best. He received an award at a ceremony on April 23 at MIT in Cambridge Massachusetts.

Bernadette Olsen was selected as the 2016 - 2017 Family and Consumer Science Teacher of the Year. She was recognized at the New Hampshire Excellence in Education Awards ceremony on June 10. Bernadette has taught in the Hooksett School District for four years. She is highly respected by students, colleagues, parents, administration and members of the business community in Hooksett. Bernadette is also the co-advisor for the Builders Club. Bernadette is known for creating creative and innovative authentic learning experiences for her students. She has formed partnerships with the New England Tap House and Bellwether Credit Union, which provides our students with real world educational experiences.

Sixth grade language arts teacher, Mrs. Suzanne Campbell was selected as the 2016 - 2017 Upper Elementary Kiwanis Hooksett Educator of the Year. Suzanne has dedicated 38 years of her life to the students, parents and Hooksett Community. She has been devoted to providing students with a well-rounded middle school experience. Suzanne has always been driven to ensure that students achieve academically, socially and emotionally. She has made a profound impact on students, parents, colleagues and the Hooksett Community.

As a result of very generous donations from the Hooksett Knights of Columbus, Hooksett Lions Club and Hooksett Post 37 Legion, "*Ryan's Story*" was presented by Ryan's father to students on March 30 at 1:00 pm and to parents in the evening at 6:30 pm. Mr. Halligan lost his son Ryan to suicide in 2003 at the age of 13. Ryan was a middle school student in Vermont who was constantly ridiculed and humiliated by his peers at school and online. Ryan's father spearheaded the Vermont Bullying Prevention law in 2006. He has been very outspoken about the need to for more awareness and prevention of bullying. This presentation reinforced our ongoing process of educating students about bullying.

The Fisher Cats Reading Challenge began in the spring. If students recorded five books they have read during the school year they received two free tickets to a Fisher Cats game in the spring. The goal was to have 100% participation. New Hampshire schools with full participation were entered to win prizes totaling \$5,000. Out of 140 schools in New Hampshire, Cawley Middle School was one of the top three participating schools in the Fishercats Reading Challenge. The language arts and reading teachers plan to share the \$500 prize to improve their classroom libraries.

In the fall every student participated in submitting a plan to redesign the media annex. Students were asked to create a plan for a room that would promote critical thinking, collaboration, hands-on learning and a place for developing ideas.

Many of the students' ideas were creative and innovative and similar in design to a collaborative space at Southern New Hampshire University. Students' ideas were shared with staff and educators at SNHU and Cawley Middle School. The SNHU space, called the *Sandbox Collaborative*, is a research and development lab of strategy of innovation that is located on Elm Street in Manchester.

The *Sandbox Collaborative* at SNHU invited fifteen students and five staff members to the Sandbox on April 19. While at the *Sandbox* students were immersed in learning about the design of a research and development lab of strategy and innovation. The students brought their new knowledge back to Cawley as part of a collaborative partnership between Southern New Hampshire University and Cawley Middle School. Together, students and staff will continue the work of redesigning the annex by creating the *Sandbox in the Middle* at Cawley Middle School.

On April 20, eighth grade students presented their 21st Century culminating projects at Cawley Middle School. Students completed authentic culminating projects on a research topic of interest. Students used the ten 21st Century learning elements when designing their presentations.

Seventh grade students and their parents participated in the annual event, Project Safeguard on May 24 at Southern New Hampshire University. This is a family oriented prevention program, which deals with social issues such as, substance abuse, bullying and communication skills and how they impact the quality of students' lives.

In May, the Hooksett Fire Department instructed seventh grade students on performing CPR with only their hands. Students did not earn a certification, but were introduced to hand techniques and the benefits of knowing CPR.

Eighth grade students who were enrolled in Independent Living, Family and Consumer Science class this year at Cawley Middle School, were invited to participate in the CU4 Reality Financial Literacy Fair on May 11. "CU4 Reality" is a culminating activity for the financial education program that students explore through the Family and Consumer Science curriculum at Cawley Middle School. It was sponsored by St. Mary's Credit Union and the Bellwether Credit Union. At the event community volunteers guide students through activities that relate monthly expenditures to career, salary, housing, and financial lifestyle expectations.

On Saturday May 6, girls from Cawley Middle School boarded a bus and headed to the Expanding your Horizons Conference at the Cooperative Middle School in Stratham, NH. Over fifty girls attended the conference from Cawley. This all day conference encouraged middle school girls to explore math and science careers and

was completely free of charge. The girls participated in five different workshops throughout the day each presented by women in science, technology, engineering, and mathematics (STEM) careers. The Expanding Your Horizons (EYH) Network programs provide STEM role models and hands-on activities for middle and high school girls with the ultimate goal to motivate girls to become innovative and creative thinkers to meet 21st Century challenges. Teachers, Jayne Abbas, and Margaret Collins volunteered to coordinate and attend this outstanding experience for our students.

Eighth grade students attended Camp Mi Te Na on June 7, 8, 9 in Alton, New Hampshire. Students had the opportunity to swim, sail, use a ropes course and participate in other team games. Camp Mi Te Na is an overnight camp.

The Drama Club, Jazz Band, CLASS ACT all had performances throughout the year that highlighted our students' talents in the fine arts.

The Cawley chorus quadrupled in size. There were 40 vocalists enrolled in chorus and the band had over sixty students this year.

The performing arts winter concerts were held on December 7 and 8. Performing at the concerts were the Cawley Band and Chorus, as well as the Jazz Band and the new addition of the Cawley Acapella. Spring concerts were held on May 10 and 11.

The band participated in the Great East Festival playing "John Williams at the Movies", "The Lion King", and "African Dreams". The music was exceptionally hard, pushing the limits of the student's musicianship. The band earned a silver level rating. They also took the streets with "Grand Old Flag" as they honored our nation's Veterans during the Hooksett Memorial Day parade on Sunday, May 28 and performed for the Hooksettites on June 13.

The chorus received a gold level award for their performances of "Four White Horses", "Lightning" and "Into the Woods Opening Part 1" with a score of 89 out of 100. "Lightning" and "Into the Woods" focused on complex meter changes and rapidly changing dynamic markings, which forced the students to dig into musicality and vocal control.

On January 26, students the first ever "Cawley Coffee House event was held. Students performed instrumental and/or vocal performances. These performances were student led and created with a great display of their own work and artistry outside of classes.

The Cawley Drama Club began rehearsing in September for their performance at Hooksett Memorial School for the October Spooktacular event. The Drama Club continued the annual tradition of performing, "It's the Great Pumpkin, Charlie Brown." The Drama Club also performed the production of Peter Pan in February.

The 8th grade musical, The Wizard of Oz (YPE), took place on April 6 and 7 in the gymnasium. Eighth grade students worked since January to bring Frank L. Baum's classic story to life onstage. All the work costumes, scenery, props, program and technical aids and of course, the acting, singing, and dancing was student-generated under the creative direction of Mrs. Gatzoulis, Mr. Davini, Mrs. Fuller, Mrs. Benyik, Mrs. Olsen, and Mr. Trimmer.

The Hooksett Music Festival was held on Monday June 5, with students from the band and chorus at Hooksett Memorial School performing together.

Principal Matthew Benson received the Safe Sports Star of the Year Award on March 22. The award is given to a person who, through words and actions, demonstrates his or her commitment to ensuring youth sports safety. Mr. Benson was instrumental in the successful implementation of a sports safety infrastructure project at Cawley Middle School.

This year's graduating class of 147 students received many awards and recognition:

Hawks PTSA Award

Madeline Downer
Skyler Podziewski
Melanie Black
Juliette Louiselle
Victoria Keyes
Riley Woolverton
Diana Scheinman
Abigail Gilmartin

Lions Club Award

Juliette Louiselle

Ray A. Kroc Achievement

Shannon Earnshaw
Isabelle Boyd

Hooksett PTA Technology Award

Jacob Swalgen

Hooksett PTA Cultural Arts Award

Isabelle Boyd

Principal's Awards

Shannon Earnshaw
Madeline Downer

Eighth Grade Excellence Awards

Lauren Riviere
Melanie Black
Emma Stowell
Kyle Eichen
Anna Hutchinson
Chloe Leborgne
Kyley Crawford

Hooksett Education Award

Madeline Downer

The Directors Award for Chorus

Hannah Hampson, Ella Sferrazza

Musicianship Award for the Chorus

Hannah Hampson, Isabelle Boyd

The Directors Award for the Band

Carter True, Allison Gower

Musicianship Award for the Band

Jacob Lewis, Jaden Roberts

Our athletic teams were well represented in all sports. The boys' soccer team won the Tri-County Championship in the fall for the second year in a row. This was the inaugural year for boys and girls lacrosse. Cawley offers boys and girls soccer, cross country, field hockey, cheerleading, boys and girls basketball, co-ed volleyball, golf, track and field, baseball and softball. Students receiving athletic awards this year:

Coaches Award

Brendan Crockwell, Madeline Knight

Most Improved

Aidan Dennis, Victoria McDuffee

Sportsmanship

Matthew Vogel, Lauren Riviere

Best Athlete

Nick Sampson, Julia Soucy

The annual Spelling Bee was won by sixth grader, Sean O'Mara. Seventh grader, Royce Andrews, won the Geography Bee.

The Builders Club, Student Council and National Junior Honor Society members volunteered at many events in Hooksett and around the State of New Hampshire:

Made snowflakes for the children of CHAD
Organized and hosted a Blue Ribbon Ceremony to honor the Hooksett Police Department
Food Drive for the Hooksett Food Pantry
\$300 donation for Make-A-Wish during Middle School Month
Raised \$300 for Operation Gratitude
Visited the Villacrest Nursing Home on Valentine's Day
Salvation Army Bell Ringing
Pancake Breakfast raised \$700 for Becky's Gift
Talent Show raised \$1,200 for Hooksett Food Pantry
Volunteered at Hooksett Memorial and Underhill Schools
Raised money for a young boy in Hooksett with medical needs.
Played Bingo and made cards for residents of the Holy Cross Nursing Home
Volunteered at multiple events at the Hooksett Public Library

The students and teachers at Cawley Middle School continue to "Make A Mark, Make and Make A Difference," academically, socially and in the community. It is evident that the Hooksett Community strongly supports educating all students at Cawley Middle School.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Matthew Benson".

Matthew Benson
Principal

Cawley Middle School Staff List 2016-2017

PRINCIPAL

Matthew Benson

ASSISTANT PRINCIPAL

Brad Largy

Faculty

Cynthia Whitcher	Gr. 8
Ashley Jones	Gr. 7
Jayne Abbas	Gr. 8
Suzanne Campbell	Gr. 6
Lewis Cataldo	Gr. 8
Lori Chauvette	Gr. 8
Margaret Collins	Gr. 7
Kevin Fleury	Gr. 6
Carla Gallivan	Gr. 6
Kimberly Gartland	Gr. 8
Vincent Gartland	Gr. 6
Caroline Joy	Gr. 6
Kimberly Harriman	Gr. 6/Sp. Ed.
Lynn La Fountain	Gr. 7
Katy Devine	Gr. 6
Mary Horion	Gr. 7/Sp. Ed
Mark Gregoire	Gr. 6/Sp. Ed
Maryanne Lockwood	Gr. 7
Kellie Martino	Gr. 6
Sara Levesque	Gr. 7
Alan Morey	Gr. 7
Nicole Rodway	Gr. 7
Brooke Saltus	Gr. 8
Jennifer Schaeffer	Gr. 8
Carol Ward	Gr. 7
Lori Adams	Gr. 8
Alyssa Desrosiers	Gr. 7/Sp.Ed

ADMINISTRATIVE ASSISTANT

Laura Duchesne
Lisa Guillemette
Regina Parcel

Leslie Schuttinger	Class Aide
Nicole St. Pierre	Gr. 6
Jennifer Malone	Gr. 8
Linda Kezar	Gr. 7
Michael Cotter	Gr. 8

Unified Arts Teachers

JoLynn Bonin	Health
Garrett Middleton	Physical Education
Candace Gatzoulis	Music
Brandon Davani	Band Director
Jonathan Frazier	School Psychologist
Michelle Fuller	Art
Elizabeth Stobel	Spanish
Gregory Bickford	French
Laura Piccolo	Reading Specialist
Linda Harrington	Reading Teacher
Lea Maguire	Guidance
Anne Mulligan	Guidance
Rebecca Benylik	Compture Teacher
Leslie Schuttinger	Health Aide
Donna Tremblay	ALPS Teacher
Bernadette Olsen	FACS
William Trimmer	Industrial Tech.
Marianne Vrooman	Nurse
Dawn Bargerhuff	ESOL

LUNCH ROOM STAFF

Christine Donati	Michelle Liouzis
Cindy Nusbaum	Carol Horman
Judy Lesieur	Tiffany McRght

LIBRARY

Linda Williams	Media Associate
Justine Sheppard	Media Specialist

TECHNOLOGY

Christy Prosser	Director
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MAINTENANCE

Raymond Huppe	Joe Grise
Raymond Gagnon	Nick Lewis
Russ Wyman	Hebert Foote
Becky Wing	Accountability & Assessment Director

SPECIAL ED. AIDES

Michelle Bonin	Gr. 6
Colleen Mosseau	Gr. 8
Chrisyanna Manoloulis	Gr. 6
Cheryl Purington	Gr. 6
LaTona O'Leary	Gr. 7
Natalie Vanderbilt	Gr. 7
Kathy Brooks	Gr. 6
Christine Zarakotas	Gr. 7

David R. Cawley
Class of 2017

AAliyah Alves Lemite	Brady Durazzano
Kylie Armor	Shannon Earnshaw
Caleb Aumann	Steele Eckels
Victoria Aylward	Kyle Eichen
Patricia Emily Barnes	Zachary Flood
Gabrielle Baron	Alexandra Foote
Jessica Barrett	Mark Frank
Zachary Beaudoin	Steven Gagne
Joseph Behling	Cassandra Galarneau
Maranda Bibeau	Rian Gilligan
Melanie Black	Abigail Gilmartin
Nicholas Bowler	Ashley Goodridge
Isabelle Boyd	Allison Gown
Jarrett Bregler	Courtney Groves
Faith Brown	Jennisa Gurung
Gunnar Bulger	Saurav Gurung
Jordan Burke	Angela Haddon
Michael Bussiere	Alecandra Hamilton
Halie Carbonneau	Hannah Hampson
Ajlina Cehic	Trevor Henriksen
Rachel Chabot	Cameron Higham
Brady Chalifour	Anna Hutchinson
Arunima Chaturvedi	Marissa Hyder
Cadie Chiasson	Holly Jenkerson
Winston Chilson	Alexis Jennings
Katherine Cooley	Aara Jensen
Kyley Crawford	Myriah Kavanaugh
Brendan Crockwell	Victoria Keyes
Caleb Cunningham	Ryan Kinne
Hannah Currier	Maggie Knieriem
Azya D'Amore	Madeline Knight
Makenzie DeLuca	Kaylen Koustas
Aidan Dennis	Kaleb Lafleur
Kelly Diccico	Isabella Langella
Samuel DiCicco	Gavin LaPlante
Madeline Downer	Jordan Leach
Lydia Duhaime	Kaylie LeBlanc

David R. Cawley
Class of 2017

Chloe Leborgne	Nathaniel Polyukhovich
Jayna Lefebvre	Cole Popkin
Jacob Lewis	Aidan Price
Jennifer Limoges	Jessica Reed
Nicholas Liouzis	Lauren Riviere
Renol Lominy III	Jadyn Roberts
Juliette Louiselle	Anthony Ruggiero
Jake Manning	Elvis Salkunic
Abigail Marasco	Jonathan Salvas,
Deborah Marchese	Nicholas Sampson
Stephen Marchese	Tyler Sarette
Hannah Martinelli	Phoenix Sartwell
Conor McCarthy	Diana Scheinman
Nicholas McCloud	Cooper Serfass
Michael McCormick	Ella Sferrazza
Victoria McDuffee	Audrey Sirola
Kenna McInnis	Ashlynne Slauter
Chante Mesa	Zachary Smith
Tyler Michaud	Julia Soucy
Antonio Morales	Isabelle Steger
Jaylen Morris	Emma Stowell
Irelynn Mullen	Jacob Swalgen
Riley O'Brien	Steven Swiderski
Meliha Omanovic	Avery Taylor
Jonathan Ortega-Bruno	Joseph Tedesco
Irvin Otajagic	Rachel Towne
Connor Paiton	Carter TRUE
Evan Parker	Alyson Tuttle
Alexia Parmeter	Enya Vanasse-Lagueux
Halle Paul	James Vancamp
Jacob Pelletier	Sophia Velasquez
Courtney Peltak	Matthew Vogel
Daria Petrovic	Harrison Wike
Gavin Piotrowski	Matthew Wolcott
Lauren Ploss	Thomas Wolthers
Skyler Podziewski	Riley Woolverton
Caeden Yanchar	

**HOOKSETT SCHOOL DISTRICT
DISTRICT-WIDE STAFF
2016-2017**

DIRECTOR OF STUDENT SERVICES

Christine Gialousis

ELEMENTARY SPECIAL EDUCATION COORDINATOR

Dawn Luke

HIGH SCHOOL SPECIAL EDUCATION COORDINATORS

Linda Willard

Rebecca Martel

PSYCHOLOGIST

Jonathan Frazier

MEDIA DIRECTOR

Justine Thain

TECHNOLOGY DIRECTOR

Christy Prosser

DIRECTOR OF MATHEMATICS, ASSESSMENT AND ACCOUNTABILITY

Becky Wing

MAINTENANCE DIRECTOR

Raymond Gagnon

FOOD SERVICE DIRECTOR

Cindy Nusbaum

SPECIAL EDUCATION ADMINISTRATIVE SERVICES

Julie Collins

Jennifer Gilligan